

REGULAR MEETING

**City of Anthony Board of Trustees
Municipal Complex 820 HWY 478
Anthony, NM 88021**

**Thursday, December 11, 2014
10:00 A.M.**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ONE BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

- 4. APPROVAL OF AGENDA ORDER**
- 5. APPROVAL OF CONSENT AGENDA**
 - A. Special Meeting – November 18, 2014 10:00am
 - B. Regular Meeting – November 20, 2014 10:05am
 - C. Special Meeting – November 24 2014 1:35pm

- 6. ITEMS FROM THE FLOOR – PUBLIC COMMENT**
- 7. Consideration and Action**

- A. Consideration and Action to approve Resolution No. 2014-32. A resolution establishing the City of Anthony governing body's meeting and notice procedures for calendar year 2015 in accordance with the state of New Mexico Open Meetings Act, NMSA 1978, Chapter 10, Article 15.
Resolution and schedule attached.
Presented by: Christy Sifuentes
- B. Consideration and Action to approve Resolution No. 2014-33. A resolution approving 2015 Holiday Schedule.
Resolution and schedule attached.
Presented by: Christy Sifuentes
- C. Consideration and Action to approve Resolution No. 2014-34. A resolution approving a budget adjustment in the amount of \$883.77 to fiscal year 2014-2015 for the increase in funds to the City of Anthony Library due to the award of a grant from the New Mexico Library Foundation.
Resolution attached.
Presented by: Christy Sifuentes
- D. Consideration and Action to approve Resolution No. 2014-35. A resolution approving a budget adjustment in the amount of \$3000.00 to fiscal year 2014-2015 for the increase in funds to the City of Anthony Library due to the award of a grant from the Development Bureau, State Aide, NIM State Library.
Resolution Attached.
Presented by: Christy Sifuentes

E. Consideration and Action to approve Resolution No. 2014-36 and Resolution No. 2014-37. See attachments for detailed information regarding these resolutions.

These resolutions are needed in order to record the revenue income portion of the GRT that is intercepted for the City's mortgage payment and also to record the expense of the mortgage payment. This is needed for proper record keeping; however, there will be no net effect on our budget numbers. It is money coming in/money going out. Net effect is \$0.00.

Resolutions attached.

Presented by: Christy Sifuentes

Closed Session

F. Pursuant to §10-15-1H (2) - NMSA 1978 for the purpose of discussing limited personnel matters within various departments within the City of Anthony.

Open Session

G. Possible action item(s) regarding closed session.

8. ITEMS FROM THE CITY CLERK

9. ITEMS FROM THE MAYOR AND TRUSTEES

10. ADJOURNMENT

POSTED on December 8, 2014 at:
City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District


Christy Sifuentes
City Clerk

PLEASE NOTE: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.

REGULAR MEETING

**City of Anthony Board of Trustees
Municipal Complex 820 HWY 478
Anthony, NM 88021**

**Thursday, December 11, 2014
10:00 A.M.**

MINUTES

1. CALL TO ORDER by Mayor Arnulfo Castañeda at 10:10am

2. PLEDGE OF ALLEGIANCE by Mayor Arnulfo Castañeda

3. ROLL CALL

Present: Mayor Pro Tem Gonzalez
Trustee Pilar Madrid
Trustee James Scott

Absent: Trustee Diana M. Trujillo

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ONE BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

4. APPROVAL OF AGENDA ORDER

A motion to approve the agenda order was made by Trustee Pilar Madrid. A second was made by Trustee James Scott. All in favor; motion passes.

5. APPROVAL OF CONSENT AGENDA

- A. Special Meeting – November 18, 2014 10:00am
- B. Regular Meeting – November 20, 2014 10:05am
- C. Special Meeting – November 24 2014 1:35pm

A motion to approve the Consent Agenda was made by Trustee Pilar Madrid. A second was made by Trustee James Scott. All in favor; motion passes.

6. ITEMS FROM THE FLOOR – PUBLIC COMMENT

Chief Lee Añitez (Village of Hatch Police Department) – Addressed Mayor Castañeda and the BOT about his support of Diana Mejia being named permanent Police Chief for the City of Anthony.

Officer Adrian Chavez – (City of Anthony Police Department) – Addressed Mayor Castañeda and the BOT to express his support of Diana Mejia as Chief of Police and to thank her for her support of the entire department.

Officer Jonathan Gutierrez – (City of Anthony Police Department) – Addressed Mayor Castañeda and the BOT to express his support of Diana Mejia. He stated that as one of the veteran officers in the department he has seen positive changes and growth as a whole. He also stated that her leadership and willingness to work hard has been impressive during her tenure as Acting Police Chief.

7.

Consideration and Action

A. Consideration and Action to approve Resolution No. 2014-32. A resolution establishing the City of Anthony governing body's meeting and notice procedures for calendar year 2015 in accordance with the state of New Mexico Open Meetings Act, NMSA 1978, Chapter 10, Article 15.
Resolution and schedule attached.
Presented by: Christy Sifuentes

Trustee James Scott stated that the Board of Trustee's meeting dates and times had changed last year to accommodate medical appointments for Mayor Castañeda and classes that were being attended by Trustee Diana M. Trujillo.

Mayor Pro Tem Gonzalez also stated that she felt that moving the meetings back to the evenings would afford more people the opportunity to attend the meetings.

Trustee Pilar Madrid stated that she agreed with the statements made by Trustee James Scott and that of Mayor Pro Tem Gonzalez.

A motion was made by Trustee Pilar Madrid to postpone this item to later date. A second was made by Mayor Pro Tem Betty Gonzalez. All in favor; motion passes. Item Postponed.

- B. Consideration and Action to approve Resolution No. 2014-33. A resolution approving 2015 Holiday Schedule.
Resolution and schedule attached.
Presented by: Christy Sifuentes

Mayor Pro Tem Betty Gonzalez stated that Columbus Day should be removed from the holiday schedule and that Christmas Eve (December 24, 2015) could remain as specified in the schedule as a full day off.

A motion to remove Columbus Day and to leave a full day off for Christmas Eve 2015 was made by Mayor Pro Tem Gonzalez. A second was made by Trustee Pilar Madrid.
Roll call vote: Mayor Pro Tem Gonzalez – YES. Trustee Pilar Madrid – YES. Trustee James Scott – NO. Majority wins. Motion passes.

A motion to approve the 2015 Holiday Schedule to include the changes stated in the previous motion was made by Mayor Pro Tem Betty Gonzalez. A second was made by Pilar Madrid.
Roll call vote: Mayor Pro Tem Gonzalez – YES. Trustee Pilar Madrid – YES. Trustee James Scott – YES. Unanimous vote, motion passes.

Amended Holiday schedule is attached to minutes.

- C. Consideration and Action to approve Resolution No. 2014-34. A resolution approving a budget adjustment in the amount of \$883,77 to fiscal year 2014-2015 for the increase in funds to the City of Anthony Library due to the award of a grant from the New Mexico Library Foundation.
Resolution attached.
Presented by: Christy Sifuentes

A motion to approve Resolution No. 2014-34 was made by Trustee James Scott. A second was made by Mayor Pro Tem Gonzalez. All in favor; motion passes.

- D. Consideration and Action to approve Resolution No. 2014-35. A resolution approving a budget adjustment in the amount of \$3000.00 to fiscal year 2014-2015 for the increase in funds to the City of Anthony Library due to the award of a grant from the Development Bureau, State Aide, NM State Library.
Resolution Attached.
Presented by: Christy Sifuentes

Mayor Pro Tem Betty Gonzalez asked why our Finance officer was not presenting these items.

Mayor Arnulfo Castañeda answered the question and advised the BOT that we currently had staff members out of town at training, including Finance Officer, Joy Tellez.

A motion to approve Resolution No. 2014-35 was made by Trustee Pilar Madrid. A second was made by Trustee James Scott. All in favor; motion passes.

- E. Consideration and Action to approve Resolution No. 2014-36 and Resolution No. 2014-37.

See attachments for detailed information regarding these resolutions. These resolutions are needed in order to record the revenue income portion of the GRT that is intercepted for the City's mortgage payment and also to record the expense of the mortgage payment. This is needed for proper record keeping; however, there will be no net effect on our budget numbers. It is money coming in/money going out. Net effect is \$0.00. Resolutions attached.
Presented by: Christy Sifuentes

A motion to approve Resolution No. 2014-36 and Resolution No. 2014-37 was made by Trustee Pilar Madrid. A second was made Trustee James Scott. All in favor, motion passes.

Closed Session

F. Pursuant to §10-15-1H (2) - NMSA 1978 for the purpose of discussing limited personnel matters within various departments within the City of Anthony.

A motion to go into closed session Trustee James Scott. A second was made by Trustee Pilar Madrid. Roll call vote: Mayor Pro Tem Gonzalez – YES. Trustee Pilar Madrid – YES. Trustee James Scott – YES. Unanimous vote; motion passes. BOT is now in closed session.

A motion to go back into open session was made by Trustee James Scott. A second was made by Mayor Pro Tem Gonzalez.
Roll call vote: Trustee James Scott – YES. Trustee Pilar Madrid – YES. Mayor Pro Tem Betty Gonzalez – YES. Unanimous vote; motion passes. BOT now back in open session.

Statement by City Clerk, Christy Sifuentes: No decisions were made in closed session and the discussions in closed session were limited to those which were stated on the agenda.

Open Session

G. Possible action item(s) regarding closed session.

A motion to appoint Diana Mejia as Chief of Police for the City of Anthony was made by Trustee Pilar Madrid. A second was made by Trustee James Scott. Roll call vote: Trustee Pilar Madrid – YES. Trustee James Scott – YES. Mayor Pro Tem Gonzalez – YES. Unanimous vote; motion passes.

A motion to appoint Sukie Saldaña as Deputy City Clerk/Treasurer for the City of Anthony was made by Trustee James Scott. A second was made by Mayor Pro Tem Gonzalez. Roll call vote: Mayor Pro Tem Gonzalez – YES. Trustee James Scott – YES. Trustee Pilar Madrid – YES. Unanimous vote; motion passes.

Mayor Arnulfo Castañeda stated that Mrs. Sukie Saldaña is not in attendance today due to a medical appointment for her child.

8. ITEMS FROM THE CITY CLERK

City Clerk, Christy Sifuentes notified the Mayor Castañeda and the BOT that the City's annual Audit had been completed and that once the audit is approved by that state, a presentation will be made to the Mayor and the BOT.

Mayor Arnulfo Castañeda gave thanks and praise to Joy Tellez, Sukie Saldaña and Christy Sifuentes for all of their efforts during the audit.

9. ITEMS FROM THE MAYOR AND TRUSTEES

Mayor Pro Tem Gonzalez asked for the status of the 4th street/Acosta project.

Mayor Arnulfo Castañeda advised that there had been a final walk through which resulted in a punch list of items that are currently being worked on.

Mayor Pro Tem Gonzalez stated that she received status email from Karina Hernandez on the Madison/Clark project and asked the Mayor for more detail.

Mayor Castañeda stated that there were portions of the street in that area that was unacceptable work to our standards and those areas were being resurfaced.

Mayor Pro Tem Gonzalez asked what the status was of the subdivision street thickness.

Mayor Arnulfo Castañeda reminded Mayor Pro Tem Gonzalez that the BOT had decided to stick with the original approved plans.

Mayor Pro Tem Gonzalez asked about the dirt that is being removed from the construction of the holding pond that is being placed on Crossitt's property, and asked if something could be done about the dust that is being created from what appears to be roads being made with that dirt.

Mayor Arnulfo Castañeda advised Mayor Pro Tem Gonzalez that is not city property, those are not city roads and we can not govern what is done on private property. As for the dust, we don't have a dust ordinance and if we were to pass one, it would also hold the City liable to maintain all of our streets and roads to not produce dust when being traveled.

Chief of Police, Diana Mejia thanked the BOT for her appointment as Chief of Police for the City of Anthony and promised to continue to serve the community and to always give 110%.

Trustee Pilar Madrid expressed her concerns about the arroyos around 1st and 2nd Street's. When the fire hydrants are being maintained by the Texas side, they drain water into the arroyo and it hinders passer byers from walking through that area.

Mayor Castañeda replied to Trustee Pilar Madrid to advise her that we can mention this concern to the Town of Anthony, TX; however, we can't make them do anything about it.

Trustee James Scott talked about the everyday occurrence of individuals that hang around the intersection of 1st Street and Lincoln Street near the Law Firm of Keithly and English. These men that are loitering around that area harass and scare the employees of the law firm, specifically the women. Is there anything that can be done?

Chief Diana Mejia addressed the Mayor and BOT to advise them that her department had been dealing with these individuals on a daily basis and that they have not broken the law at this point. These individuals do not have warrants and are not on probation. They are waiting to catch them on the premises of the Law Firm to issue them a trespass card and cite them into court. Once they have been cited into court, and do not appear, they will then issue a warrant and go get them.

Mayor Arnulfo Gonzalez let the BOT know that two (2) task orders will be on the agenda for the next BOT meeting. One for the renovation of the building for the MVD, and the other for the Ponding project. He also stated he wanted to hold an informal meeting to go over the Art work that must be purchased as part of the grant agreement for this project. The amount to be used for art is \$4250.00. An informal meeting has been schedule for Tuesday, January 13th at 10:00am.

[A possible quorum notice to be posted as required by law.]

Trustee Pilar Madrid asked if anyone had seen the art work in the Artesia area and suggested that they go see it as an idea of our use of the funds for the art work.

- 10. ADJOURNMENT** a motion to adjourn was made by Trustee James Scott. A second was made by Trustee Pilar Madrid. All in favor; motion passes. Meeting adjourned at 11:35pm.

ATTEST:


City Clerk, Christy S. Fuentes

APPROVED


Mayor, Arnulfo Castañeda