

REGULAR MEETING

**CITY OF ANTHONY, NM
PLANNING & ZONING COMMISSION
Municipal Building/ 824 Anthony Drive
Anthony, NM 88021**

**Thursday, October 24, 2013
6:00 P.M.**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

- 4. APPROVAL OF AGENDA ORDER**

- 5. Approval of Minutes**

A. Regular Meeting-Thursday, October 10, 2013

- 6. PUBLIC MEETING**

Case

- A. Case No. 13.10.004-Claudia Maribel De La Fuente** wishing to obtain a business permit to establish a catering service on the property located at 1750 Church Street (**Zone CR-1 Community Residential**)
- B. Case No. 13.10.005-Jesus Torres-** wishing to obtain a business permit to establish a Music and Kitchen shop @ 132 N. Anthony Dr. (**Zone CC-1Community Residential**)
- C. Case No. 13.10.006 – Pete Terrazas Mendoza-**wishing to obtain a permit to install a mobile home at 805 Livesay Street (**Zone CR-1M Community Residential**)
- D. Case No. 13.10.007-Alba Rodriguez-**wishing to obtain a permit to install and upgrade a mobile home at 1016 Van Buren Street. (**Zone CR-1M Community Residential**)

- 7. PUBLIC COMMENTS**

- 8. COMMISSION MEMBER COMMENTS**

- 9. CHAIRMAN COMMENTS**

- 10. ADJOURNMENT**

POSTED:
City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 21st day of October 2013



Genevieve Descoteaux
Administrative Assistant/
Planning and Zoning Clerk

PLEASE NOTE: *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

REGULAR MEETING

CITY OF ANTHONY, NM
PLANNING & ZONING COMMISSION
Municipal Building/ 824 Anthony Drive
Anthony, NM 88021

Thursday, October 24, 2013
6:00 P.M.

MINUTES

1. **CALL TO ORDER** - @ 6:00 pm by *Chairman Herrera*
2. **PLEDGE OF ALLEGIANCE** by *Chairman Herrera*
3. **ROLL CALL:** *Present Comm. Madrid, Comm. Ramos, Chairman Herrera, Comm. Brumlow and Comm. Gomez.*
4. **APPROVAL OF AGENDA ORDER.** *Motion to approve agenda order by Comm. Brumlow, 2nd by Comm. Ramos*
5. **Approval of Minutes**
 - A. **Regular Meeting-Thursday, October 24, 2013** – *Motion to approve pending minor corrections was made by Comm. Brumlow, 2nd by Comm. Madrid, unanimous vote motion passed and agenda was approved.*
6. **PUBLIC MEETING**

Cases:

 - A. **Case No. 13.10.004-Claudia Maribel De La Fuente** *is wishing to obtain a business permit to establish a catering service on the property located at 1750 Church Street (Zone CR-1 Community Residential), preparing and selling take-out food. Mr. Roman informed the board that all specifications have been met. Comm. Gomez asked about exhaust hood or ventilation system in order to pass the fire codes. Comm. Ramos made Motion to approve with the condition that the requirements for the ventilation system be met. 2nd Comm. Brumlow, unanimous vote, motion approved.*
 - B. **Case No. 13.10.005-Jesus Torres** *wishing to obtain a business permit to establish a Music and Kitchen shop @ 132 N. Anthony Dr. (Zone CC-1Community Residential) selling second hand items and music (CD's). Mr. Torres provided no vicinity map. Chairman Herrera asked Mr. Torres about the extinguishers being corrected and that a fire inspection would need to be performed before obtaining a business permit. Comm. Brumlow made Motion to approve pending fire inspection with 2nd by Comm. Gomez, unanimous vote, motion approved.*
 - C. **Case No. 13.10.006 – Pete Terrazas Mendoza** *wishing to obtain a permit to install a mobile home at 805 Livesay Street (Zone CR-1M Community Residential) Ms. Melissa Astorga spoke for Mr. Pete Mendoza. Ms. Astorga advised that Mr. Mendoza had many health complications and needed to be here close to the only family he has. Ms. Astorga did not provide site map- this case has been tabled until Mr. Mendoza can show survey of the property at 805 Livesay Street. Comm. Gomez tabled the Motion with 2nd by Comm. Brumlow.*

D. Case No. 13.10.007-Alba Rodriguez-wishing to obtain a permit to install and upgrade a 1994 mobile home at 1016 Van Buren Street. (Zone CR-1M Community Residential).
Comm. Brumlow advised that it was short of 6,000 ft. Chairman Herrera informed that the lot had been legally subdivided and everything was within codes. Comm. Gomez made Motion to approve pending revised site plat with 2nd by Comm. Brumlow, unanimous vote, motion approved.


7. PUBLIC COMMENTS- No comments

8. COMMISSION MEMBER COMMENTS- Comm. Gomez presented an illustration of slides regarding solutions and to better improve our alleys. Chairman Herrera advised that this presentation should be presented to the Board of Trustees. Comm. Brumlow asked if lots would need to be rezoned. Chairman Herrera informed that an Ordinance had already been accepted by the City.

9. CHAIRMAN COMMENTS- Chairman Herrera informed that Winton Homes wanted to present paperwork on the proposed subdivision prior to having a meeting.

10. ADJOURNMENT- @ 7:30 pm, motion made to adjourn by Comm. Brumlow, 2nd by Comm. Madrid, unanimous vote, meeting adjourned.

APPROVED:



Fernando Herrera, Chair

ATTEST:



Rosie Aldaz, Planning and Zoning Clerk

{SEAL}

Prepared by Rosie Aldaz

Approved at Regular Meeting held on October 24, 2013