REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building
824 Anthony Dr.
Anthony, NM 88021

Wednesday, October 3, 2012
6:00 P.M.

AGENDA

1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A TRUSTEE REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

4. APPROVAL OF AGENDA ORDER

5. APPROVAL OF CONSENT AGENDA

6. APPROVAL OF MINUTES
   *Special Meeting of August 29, 2012
   *Regular Meeting of September 5, 2012

7. ITEMS FROM THE FLOOR

8. PUBLIC MEETING

Ordinances:
A. Consideration & action to for final adoption of an ordinance relating to the New Mexico Traffic Ordinance adopted by the City of Anthony; establishing a Penalty Assessment Program; defining Penalty Assessment Misdemeanor, establishing listed schedule of Penalty Assessments; and repealing all ordinances or parts of ordinances in conflict thereof. Presented by Peggy Scott, Municipal Judge.

Contracts/Agreements:
B. Consideration & action to approve a MOA between the NM Department of Health and the City of Anthony for the Healthy Kids Healthy Anthony grant. Presented by Lisa Rascon, City Clerk.
9. CLOSED SESSION

C. PERSONNEL MATTERS, pursuant to 10-15-H(2), NMSA 1978 for the purpose of discussing possible two appointments in the City Clerk department for the City of Anthony.

10. OPEN SESSION

D. Consideration & action to fill the vacancy for the position of Receptionist & temporary appointment of Grants Coordinator within the City Clerk’s Department. (Letter of appointment attached), Presented by Lisa Rascon, City Clerk-Human Resources.

11. ITEMS FROM THE CITY CLERK

12. ITEMS FROM THE MAYOR AND TRUSTEES

13. ADJOURNMENT

POSTED:
City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City on the 28th of September, 2012

Lisa Rascon
City Clerk

PLEASE NOTE: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.
SPECIAL MEETING  
City of Anthony Board of Trustees  
Municipal Building  
824 Anthony Drive  
Anthony, NM 88021  

Friday, October 12, 2012  
1:00 PM  

1. CALL TO ORDER BY THE HONORABLE MAYOR ARNULFO CASTANEDA. 

2. PLEDGE OF ALLEGIANCE 

3. ROLL CALL 

4. PUBLIC MEETING 
   
   A. CLOSED MEETING  
      Personnel matters pursuant to 10-15-1H (2), NMSA 1978 for the purpose of discussing  
      personnel issues regarding the City Clerk. 
    
   B. OPEN SESSION  
      Possible Action Regarding Closed Session Item. 

5. ADJOURNMENT 

POSTED:  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizens Center  
Anthony Water and Sanitation District  

Filed in the office of the City  
on the 9th of October, 2012  

Diana Murillo, Mayor Pro Tem/Trustee  
James Scott Trustee  
Betty Gonzalez Trustee  
Pilar Madrid Trustee
SPECIAL MEETING
City of Anthony Board of Trustees
Municipal Building / 824 Anthony Drive
Anthony, NM 88021

Friday, October 12, 2012
1:00 PM

MINUTES

1. CALL TO ORDER at 1:00 PM by Mayor Arnulfo Castañeda

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL Present
   Trustee James Scott
   Trustee Betty Gonzalez
   Trustee Pilar Madrid
   Mayor Pro-Tem Diana Murillo

4. PUBLIC MEETING

A. CLOSED SESSION
   Personnel matters pursuant to 10-15-1H (2), NMSA 1978 for the purpose of discussing
   personnel issues regarding the City Clerk. Motion to go into closed session was made by
   Trustee James Scott and second by Trustee Pilar Madrid. Roll call vote: Trustee James Scott;
   YES, Trustee Pilar Madrid; YES, Trustee Betty Gonzalez; YES, Trustee Diana Murillo;
   YES. Motion carried.

B. OPEN SESSION
   Council Chambers was over capacity. Fifty-six (56) people were counted by Police Chief
   Roybal and Codes Enforcement Officer Roman inside the chambers with more people
   outside. Capacity is fifty (50) people.

5. ADJOURNMENT Motion to adjourn due to over capacity was made by Trustee James Scott
   and second by Trustee Diana Murillo. Roll call vote: Trustee James Scott; YES, Trustee Pilar
   Madrid; YES, Trustee Betty Gonzalez; YES, Trustee Diana Murillo; YES. Motion carried.
   Meeting adjourned at 1:27 PM.
ATTEST:

Velma Navarrete, Finance Officer (for City Clerk)

APPROVED:

Apaulfo Castañeda, Mayor

Prepared by Velma Navarrete, Finance Officer
Approved at Regular meeting held on November 14, 2012
SPECIAL MEETING
City of Anthony Board of Trustees
Municipal Building
824 Anthony Drive
Anthony, NM 88021

Friday, October 19, 2012
1:00 PM

1. CALL TO ORDER BY THE HONORABLE MAYOR ARNULFO CASTANEDA.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC MEETING

Possible action regarding the Closed Session Item dealing with the City Clerk as published in the Agenda for the Special Meeting held on October 12, 2012. That meeting was adjourned prematurely before action could be taken due to a violation of the maximum seating capacity of the meeting room as set forth by the State Fire Code.

5. ADJOURNMENT

NOTE: The public has a legal right to hear and see all Public Meetings. If the audience exceeds the maximum seating capacity of the meeting room, the Mayor will recess the meeting for 10 minutes and reconvene the meeting in the West parking lot.

POSTED:
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizens Center
Anthony Water and Sanitation District

Filed in the office of the City on the 16th of October, 2012

Diana Murillo, Mayor Pro Temp/Trustee
James Scott Trustee
Betty Gonzalez Trustee
Pilar Madrid Trustee
SPECIAL MEETING
City of Anthony Board of Trustees
Municipal Building
824 Anthony Drive
Anthony, NM 88021

Friday, October 19, 2012
1:00 PM

MINUTES

1. CALL TO ORDER at 1:02 PM by Mayor Arnulfo Casañeda

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL Present
   Trustee James Scott  Trustee Betty Gonzalez
   Trustee Pilar Madrid  Mayor Pro-Tem Diana Murillo

4. PUBLIC MEETING
   Possible action regarding the Closed Session Item dealing with the City Clerk as published in the Agenda for the Special Meeting held on October 12, 2012. That meeting was adjourned prematurely before action could be taken due to violation of the maximum seating capacity of the meeting room as set forth by the State Fire Code.
   Motion made by Trustee James Scott as follows; “I move to respectfully request that you Mr. Mayor, terminate for cause the employment of Ms. Lisa Rascon as City Clerk effective October 19, 2012 at 5:00 PM.”, second by Trustee Betty Gonzalez. Roll call vote: Trustee James Scott; YES, Trustee Pilar Madrid; YES, Trustee Betty Gonzalez; YES, Trustee Diana Murillo; NO (trustee stated it was unfair to terminate). Motion carried 3-1.
   Motion made by Trustee James Scott as follows "In accordance with the City of Anthony New Mexico’s employee handbook Section 13:4 (D) I respectfully request that you Mr. Mayor to command the City’s Finance Officer to withhold Ms. Rascon’s final compensation check until all equipment and property are returned.”, second by Trustee Betty Gonzalez. Roll call vote: Trustee James Scott; YES, Trustee Pilar Madrid; YES, Trustee Betty Gonzalez; YES, Trustee Diana Murillo; NO. Motion carried 3-1.

5. ADJOURNMENT Motion to adjourn made by Trustee James Scott and second by Trustee Pilar Madrid. All in favor. Motion carried. Meeting adjourned at 1:05 PM.
ATTEST:

[Signature]

Velma Navarrete, Finance Officer

(SEAL)

Prepared by Velma Navarrete, Finance Officer
Approved at Regular meeting held on December 5, 2012
SPECIAL MEETING / WORK SESSION
City of Anthony Board of Trustees
Municipal Building / 824 Anthony Drive
Anthony, NM 88021

Thursday, October 25, 2012
10:00 A.M.

AGENDA

1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A TRUSTEE REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

4. APPROVAL OF AGENDA ORDER

5. ITEMS FROM THE FLOOR

6. PUBLIC MEETING

Resolutions
A. Consideration and action to approve Resolution by the Board of Trustees, the governing body of the City of Anthony, New Mexico, whereby the Board of Trustees instructs City staff to submit an application for the funds through the Water Trust Board for the purpose of constructing a multi-use flood control and water conservation detention facility. Presented by Velma Navarrete, Finance Officer.

B. Consideration and action to approve Resolution by the Board of Trustees, the governing body of the City of Anthony, New Mexico, whereby the Board of Trustees hereby commits to the operation and maintenance of the proposed multi-use flood control and water conservation detention facility. Presented by Velma Navarrete, Finance Officer.

C. Consideration and action to approve a resolution for 1st quarter of Fiscal Year 2012-13 to report revenues received and expenditures to date. Presented by Velma Navarrete, Fin. Officer.

Discussion Items
D. Items for discussion:
   - City of Anthony Employee Handbook
   - Open Meetings Resolution (No. 2012-01)

7. ITEMS FROM THE ACTING CITY CLERK
8. ITEMS FROM THE MAYOR AND TRUSTEES

9. ADJOURNMENT

POSTED:
City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

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SPECIAL MEETING / WORK SESSION
City of Anthony Board of Trustees
Municipal Building / 824 Anthony Drive
Anthony, NM 88021

Thursday, October 30, 2012
10:00 A.M.

AGENDA

1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A TRUSTEE REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

4. APPROVAL OF AGENDA ORDER

5. ITEMS FROM THE FLOOR

6. PUBLIC MEETING

Items for Discussion
A. Discussion on property donation by Anthony Water and Sanitation for the Anthony Library.

7. CLOSED SESSION
B. Pursuant to 10-15-1H(8), NMSA 1978 for discussion of the purchase, acquisition or disposal of real property or water rights by the City of Anthony.

8. OPEN SESSION
C. Possible action regarding closed session.

Resolutions
A. Consideration and action to approve Resolution by the Board of Trustees, the governing body of the City of Anthony, New Mexico, whereby the Board of Trustees instructs City staff to submit an application for the funds through the Water Trust Board for the purpose of constructing a multi-use flood control and water conservation detention facility. Presented by Velma Navarrete, Finance Officer.

B. Consideration and action to approve Resolution by the Board of Trustees, the governing body of the City of Anthony, New Mexico, whereby the Board of Trustees hereby commits to the operation and maintenance of the proposed multi-use flood control and water conservation detention facility. Presented by Velma Navarrete, Finance Officer.
9. ITEMS FROM THE ACTING CITY CLERK

10. ITEMS FROM THE MAYOR AND TRUSTEES

11. ADJOURNMENT

POSTED:
City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

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SPECIAL MEETING / WORK SESSION
City of Anthony Board of Trustees
Municipal Building / 824 Anthony Drive
Anthony, NM 88021

Tuesday, October 30, 2012
10:00 AM

MINUTES

1. CALL TO ORDER at 10:05 AM by Mayor Arnulfo Castañeda

2. PLEDGE OF ALLEGIANCE by Mayor Arnulfo Castañeda

3. ROLL CALL Present
   Trustee James Scott
   Trustee Betty Gonzalez
   Trustee Pilar Madrid
   Mayor Pro-Tem Diana Murillo

4. APPROVAL OF THE AGENDA ORDER
   Motion to move item #6 to item #9 made by
   Trustee Scott second by Trustee Pilar Madrid. All in favor. Motion carried.
   Motion to accept the agenda order as amended made by Trustee Gonzalez second by
   Trustee Scott. All in favor. Motion carried.

5. ITEMS FROM THE FLOOR - No items from the floor.

6. PUBLIC MEETING
   Items for Discussion – moved to item #9

7. CLOSED SESSION
   B. Pursuant to 10-15-1H (8), NMSA 1978 for discussion of purchase, acquisition or
   disposal of real property or water rights by the City of Anthony. Motion to go into closed
   session made by Trustee Scott second by Trustee Madrid. Roll call vote, Trustee Madrid
   YES, Trustee Gonzalez YES, Trustee Murillo YES and Trustee Scott YES. Motion
   carried.
   Acting City Clerk Navarrete announced no action was taken during closed session.

8. OPEN SESSION
   C. Possible action regarding closed session. Motion to go into open session made by
   Trustee Scott second by Trustee Gonzalez. All in favor. Motion carried.
   Motion to inform the Department of Finance of the Board of Trustees desire to acquire
   Adams Ball Park made by Trustee Scott second by Trustee Madrid. Roll call vote: Trustee
   Madrid YES, Trustee Gonzalez YES, Trustee Murillo YES, and Trustee Scott YES.
   Motion carried.
9. ITEMS FOR DISCUSSION – from item #6
   A. Discussion of property donation by Anthony Water and Sanitation for the Anthony
library. *(Mr. Jose Terrones present from Anthony Water and Sanitation District.)*
   Trustee Gonzalez stated that the library sits on a large parcel of land and asked what
percentage of the parcel would be turned over to the City?
   Mr. Terrones responded that the parcel of land is approximately ¾ of an acre and that
the parcel is currently not subdivided.
   Trustee Madrid asked what was the purpose of Anthony Water keeping the other
parcel of land?
   Mr. Terrones stated that the remainder of the property is committed to the Anthony
Charter school and that the District had applied to the State Board of Finance to be
able to lease the property for the next five years to them. He also stated that the Board
of finance approved the lease after rejecting it twice with the understanding that
AWSD commit to making capital improvements to the parcel such as a playground,
pavement etc.
   Trustee Scott asked if there are funds available for operating the library?
   Mr. Terrones answered “yes” and that utility costs are approximately $20,000 per year
according to Ms. Loren Schoonover.
   Trustee Gonzalez said that the City will be eligible for funding after one year of
operating the library. She further stated that the library was very small.
   Mr. Terrones replied that there is plenty of room to expand.
   Trustee Gonzalez asked if there was a possibility of a joint powers agreement for the
shared use of the library and playground area.
   Mr. Terrones replied that there is a possibility.
   Trustee Madrid stated that we might be getting the library but we are also being
surrounded by the charter school.
   Mayor Castañeda reminded the board that AWSD cannot operate a library as per state
statute; however the City can and can also seek funds from the state but only after
being self-sufficient for the first year of operation.

10. ITEMS FROM THE ACTING CITY CLERK - No items

11. ITEMS FROM THE MAYOR AND TRUSTEES – Trustee Murillo had no comments.
   Trustee Madrid said that the city is overcrowded with dogs and that is dangerous for kids.
   Trustee Scott added that the city needs an animal control ordinance. Trustee Gonzalez
asked how much gas was being spent by the police department vehicles and further stated
that she would like to see a report with a breakdown of gasoline usage.
   Trustee Scott mentioned that the community will eventually lose the Sheriff Department
substation and he wanted to know how many calls the city police department respond to
and how many calls did the Sheriff’s department respond to. (Chief Roybal would
research this question.)
12. **ADJOURNMENT** Motion to adjourn made by Trustee James Scott and second by Trustee Betty Gonzalez. All in favor. Motion carried. Meeting adjourned at 11:39 AM.

APPROVED:

[Signature]
Arnulfo Castañeda, Mayor

ATTEST:

[Signature]
Velma Navarrete, (A) City Clerk

{SEAL}

Prepared by Velma Navarrete, Acting City Clerk
Approved at Regular Meeting held on December 5, 2012