

REGULAR MEETING

**CITY OF ANTHONY, NM
PLANNING & ZONING COMMISSION
Municipal Building/ 824 Anthony Drive
Anthony, NM 88021**

**Thursday, December 13, 2012
6:00 P.M.**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK () ARE ON THE CONSENT AGENDA AND WILL BE VOTED ONE BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

4. APPROVAL OF AGENDA ORDER

5. PUBLIC MEETING

Case

- A. Case No. 12.12.001-Ray Mancera** requesting zone change for property located on 4th Street between Hettinga Rd, and Curry Ct. (**Zone CR-3 Commercial, Residential: Aparments & High Intensity**)
- B. Case No. 12.12.002-Jaquelyne G. Peña-** @ 702 Linda Ledesma_ to establish on-line home Business. (**Zone CR-1Community Residential**)
- C. Case No. 12.12.003-Silvia Gomboa-**@ 860 Golf Course Rd. wishing to establish a Home Day Care Business. (**Zone CR-1 Community Residential**)
- D. Case No. 12.12.004-Anabel Ortiz & Janeth Ortiz** wishing to sub-divide lot at 655 Kalar for individual tax purposes. (**Zone CR-1M Community Residential**)
- E. Case No. 12.12.005-Anabel Ortiz-**wishing to sub-divide lot at 705 Kalar for peace of mind. (**Zone CR-1 Community Residential**)
- F. Case No. 12.12.006-Raquel Carrillo-**wishing to sub-divide lot at 476 San Andres for individual tax purpose. (**Zone CR-1M Community Residential**)
- G. Case No. 12.12.007Raquel Carrillo** –wishing to sub-divide lot at 472 San Andress for individual tax purpose. (**Zone CR-1M Community Residential**)

6. PUBLIC COMMENTS

7. COMMISSION MEMBER COMMENTS

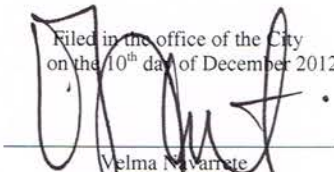
8. CHAIRMAN COMMENTS

9. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 10th day of December 2012



Velma Navarrete
(Acting) City Clerk/Treasurer

PLEASE NOTE: *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

REGULAR MEETING

City of Anthony, NM Planning and Zoning Commission
Municipal Building
824 Anthony Drive
Anthony, NM 88021

Thursday, December 13, 2012
6:00 P.M.

MINUTES

1. **CALL TO ORDER** @ 602 pm by *Chairman Fernando Herrera*
2. **PLEDGE OF ALLEGIANCE** by *Mr. Eleazar Roman*
3. **ROLL CALL:** *Present – Chair Herrera, Comm. Gonzalez, Comm. Brumlow, Comm. Gomez, Absent – Comm. Madrid*
4. **APPROVAL OF AGENDA ORDER** *Motion was made by Comm. Brumlow to move Cases D,E,F & G to B,C D & E, due to the fact that cases originally named B and C were canceled. 2nd by Comm. Gomez, unanimous vote, motion passed and agenda was approved.*

5. PUBLIC MEETING

Cases:

A. **Case No. 12.12.001-** Ray Mancera requesting zone change for property located on 4th street between Hettinga Road, and Curry Ct. (Zone CR--3 Commercial, Residential: Apartments and High Intensity) – *The individual(s) in this case did not show up, case was not heard by the commission.*

B. **Case No. 12.12.004** – Anabel Ortiz & Janeth Ortiz wishing to sub-divide lot at 655 Kalar for individual tax purposes. (Zone CR-1M Community Residential)
Discussion: Ms. Anabel Ortiz stated that she bought this property solely in her name due to the fact that at the time of purchase Ms. Janeth Ortiz (her sister) did not have credit to co-purchase the lot. They have since put two dwellings on the property, one belonging to Ms. Janeth Ortiz, and the other belonging to Ms. Anabel Ortiz. They would now like to legally divide the property to make each individual responsible for their portions of the lot, for tax purposes. Chairman Herrera asked if there was any other reason for splitting the lot and if they had plans to open a business on the lot(s). Ms. Anabel Ortiz answered no, there was no other reason and there are no plans to open a business on the property. Comm. Brumlow asked if there were any mobile homes nearby, Mr. Eleazer Roman (Codes Enforcer, City of Anthony) answered by informing the commission that there were no mobile home near the lot. Chairman Hererra asked if there were any mobile homes on the lot itself, Ms. Janeth Ortiz stated that there was currently one mobile home and one built home on the lot. Chairman Herrera asked if they were aware that this lot was not zoned for mobile homes, and informed

them if they ever removed the existing mobile home that they would not be able to place another one on that lot in the future. Both women acknowledged that they understood. A motion to approve case No. 12.12.004 with an addendum was made by Comm. Brumlow with the understanding that a sight build home must be placed on this land if the mobile home is ever removed.

2nd by Comm. Gonzalez unanimous vote, motion carried and case was approved.

C. Case No. 12.12.005 – Anabel Ortiz – wishing to sub-divide her lot located at 705 Kalar for peace of mind. (Zone CR-1 Community Residential) Ms. Anabel Ortiz stated she would like sub-divide her property located at 705 Kalar. She purchased this property with the thought that she would divide the property for her children in the future. Her in-laws live on the property now, and Ms. Ortiz would like to divide the property so that her daughter can have her half of the property to build a home. Mr. Roman (Codes Enforcer) spoke to the fact that this lot was of legal size to split. Commissioner Gonzalez asked if there as a mobile home on the lot. Ms. Ortiz stated that there was not. Charman Herreera asked Ms. Ortiz if she understood that she would not be able to put a mobile home on that property. Ms. Ortiz acknowledged that she understood.

No further discussion. A motion was made by Comm. Gonzalez to approve Case No. 12.12.005, 2nd by Comm. Gomez, unanimous vote, motion was carried and case was approved.

D. Case No. 12.12.006 – Raquel Carrillo – wishing to sub-divide a lot at 476 San Andres for individual tax purposes. (Zone CR-1M Community Residential) Ms. Carrillo spoke to the fact this property is one of two lots that she owns and would like to divide each lot in half to give ½ of each lot to each of her four children to make them responsible for their lots and the tax responsibility that comes with them.

Comm. Gonzalez asked if all access to this property was made through Stern Street. Ms. Carrillo answered yes, entry to property(s) will be made through Stern.

Chairman Herrera asked for a motion to approve. Comm. Gonzalez made a motion to approve Case No. 12.12.06 request to divide a lot located at 476 San Andres, 2nd by Comm. Brumlow, unanimous vote, motion carried and case was approved.

E. Case No. 12.12.007 Raquel Carrillo – wishing to sub-divide a lot at 472 San Andreas for individual tax purposes. (Zone CR-IM Community Residential) Identical to Case No. 12.12.006 above. (Discussion amongst the Chairman and the Commissioners) Access to property will be gained through Sandia.

Chairman Hererra: Asked if there were any questions? (None)

Chairman Hererra asked for a motion to approve.

Comm. Gomez made a motion to approve Case No. 12.12.007 request to divide property located at 472 San Andreas. Comm. Brumlow 2nd the motion, unanimous vote. Motion carried and case was approved.

6. **PUBLIC COMMENTS**

None

7. **COMMISSION MEMBER COMMENTS**

Comm. Brumlow: Asked for previous meeting minutes.

Christy Sifuentes: Sorry for the delay, I will have minutes on the next agenda.

Comm. Gonzalez: Suggested that Chairman Herrera talk to the BOT about all the changes/turnover.

Paul Howard: Suggested scheduling some time to go over our zoning.

Chairman Herrera: We have not heard back from our attorney, I will ask Mayor Castañeda.

Comm. Gomez: Requested a copy of a Master Plan.

Mr. Howard: Trustee Scott informed me that he asked the Mayor to get it from the City Attorney.

Comm. Gomez: Once we retain this we can start working on rezoning.

Chairman Herrera: We can do that now.

Chairman Herrera: Howard will need a work session to discuss. BOT will have to have a hearing once we get our ideas.

Chairman Herrera: We will need help with wording and Grandfather Clause.

Comm. Gonzalez: I have one I can bring to the next meeting.

Comm. Gonzalez asked Codes Enforcer – Eleazar Roman if he had hired help yet?

Mr. Roman: Yes, Mr. Ray Hernandez has been hired.

Mr. Gonzalez: OK

Comm. Brumlow: What is the deal with the man at the RV park burning fires?

Mr. Roman: The man did in-fact have a permit to back in June and July issued from the county.

Comm. Gonzalez: It's not the county anymore.

Comm. Brumlow: Well he did it again.

Comm Gonzalez: Is CAPD working weekends, can someone find out?

Paul Howard asked when P&Z items would be listed on the website.

Christy Sifuentes, we are working on that and we plan to have it updated as soon as possible.

8. **CHAIRMAN COMMENTS** – *no comments*

10. **ADJOURNMENT** @ 6:51pm, motion made to adjourn by Comm. Herrera, 2nd by Comm. Brumlow, unanimous vote, meeting adjourned.

APPROVED:


Fernando Herrera, Chair

ATTEST:

Christy Sifuentes, Purchasing Agent

{SEAL}

*Prepared by Christy Sifuentes
Approved at Special Meeting held on February 7, 2013*

REGULAR MEETING

**City of Anthony, NM Planning and Zoning Commission
Municipal Building
824 Anthony Dr.
Anthony, NM 88021**

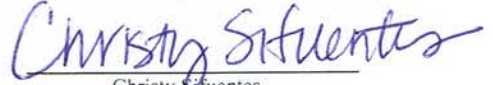
**Thursday December 27, 2012
6:00 P.M.**

MEETING CANCELLED

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 24th day of December 2012



Christy Sifuentes
(A) Purchasing Agent

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