

REGULAR MEETING

City of Anthony, NM Planning and Zoning Commission
Municipal Building / 320 Lincoln St.
Anthony, NM 88021

Thursday May 10, 2012
6:00 P.M.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ONE BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

4. APPROVAL OF AGENDA ORDER

5. APPROVAL OF MINUTES

* Regular Meeting April 26, 2012

* Special Meeting/Public Hearing April 26, 2012

6. PUBLIC MEETING

Cases:

A. Case No. 11.09.005 – Guadalupe Saenz, resident and owner of 1400 Church Street, wishing to obtain permit to subdivide lot. Zone CR1-M

B. Case No. 12.05.001 - Connie B. Ramirez, resident at 1122 Longoria wishing to obtain permit to move mobile home 50 ft. south of current address. Zone CR1-M

Business Registrations for Pre-Approval:

A. Araceli Rodriquez, potential owner of Candys and More wishing to obtain permit to open up business at 800-2 Van Buren.

Consideration & Action:

A. Consideration and action to nominate two members of the P&Z Board to the positions of chairman and co-chairman. *Presented by Commissioner Fernando Herrera.*

For Discussion:

A. Draft of Subdivision Ordinance for the City of Anthony, New Mexico. (Third Reading)

7. PUBLIC COMMENTS

8. COMMISSION MEMBER COMMENTS

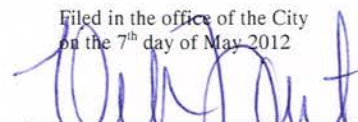
9. CHAIRMAN COMMENTS

10. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 7th day of May 2012



Velma Navarrete
Deputy City Clerk/Treasurer

PLEASE NOTE: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.

REGULAR MEETING

City of Anthony, NM Planning and Zoning Commission
Municipal Building / 320 Lincoln St.
Anthony, NM 88021

Thursday May 10, 2012
6:00 P.M.

MINUTES

1. **CALL TO ORDER @ 6:09pm** by *Chairman Herrera*

2. **PLEDGE OF ALLEGIANCE** by *Erik Gomez*

3. **ROLL CALL** *Present: Comm. Herrera, Comm. Madrid, Comm. Brumlow, and Comm. Gonzalez*
Absent: Comm. Mimbela

4. APPROVAL OF AGENDA ORDER

Motion was made by Comm. Gonzalez to approve the agenda order, 2nd by Comm. Brumlow, unanimous vote, motion carried, agenda order approved.

5. APPROVAL OF MINUTES

* Regular Meeting April 26, 2012

* Special Meeting/Public Hearing April 26, 2012

Deputy City Clerk had a computer malfunction and these minutes will be approved at the next meeting as they could not be drafted.

6. PUBLIC MEETING

Cases:

A. Case No. 11.09.005 – Guadalupe Saenz, resident and owner of 1400 Church Street, wishing to obtain permit to subdivide lot. Zone CR1-M

Resident not present at the meeting. Motion made by Comm. Brumlow to postpone case for next regularly scheduled meeting, 2nd by Comm. Gonzalez, unanimous vote, motion carried, case postponed.

B. Case No. 12.05.001 - Connie B. Ramirez, resident at 1122 Longoria wishing to obtain permit to move mobile home 50 ft. south of current address. Zone CR1-M

Resident moving mobile home 50ft south of current location, and per Land Use Ordinance, had to present case to P&Z Board in order to move since it is more than 15ft. A motion was made by Comm. Gonzalez to approve Case No. 12.05.001 to move mobile home, 2nd by Comm. Madrid, unanimous vote, motion approved, and case was approved.

Business Registrations for Pre-Approval:

A. Araceli Rodriguez, potential owner of Candys and More wishing to obtain permit to open up business at 800-2 Van Buren.

Resident Rodriguez presented her business to the board, the business itself is an 8x12ft structure, and it will be completely separate from the home itself. A motion was made by Comm. Gonzalez to grant business permit to Ms. Araceli Rodriguez, with the condition that in one year it must be re-evaluated by our Building Inspector/Codes Enforcer to ensure all activity is safe, etc., 2nd by Comm. Madrid, unanimous vote, motion carried, business registration was approved.

Consideration & Action:

- A. Consideration and action to nominate two members of the P&Z Board to the positions of chairman and co-chairman. *Presented by Commissioner Fernando Herrera. Comm. Brumlow nominated Fernando Herrera to the position of Chairman. Fernando Herrera accepted the nomination. Roll call vote: Comm. Madrid; Yes. Comm. Gonzalez; Yes. Comm. Brumlow; Yes. Unanimous vote, motion carried, and Fernando Herrera is now the Chairman of the P&Z Board.*
Comm. Madrid nominated Janny Brumlow to the position of co-chairwoman. Janny Brumlow accepted, but stated she does not feel savvy with all issues regarding planning and zoning, but is more than willing to learn. Roll call vote: Comm. Madrid; Yes. Comm. Gonzalez; Yes. Comm. Herrera; Yes. Unanimous vote, motion carried, and Janny Brumlow is now the Co-Chairwoman of the P&Z Board.

For Discussion:

- A. Draft of Subdivision Ordinance for the City of Anthony, New Mexico. (Third Reading)
Mr. Isaias Amaya from Tierra del Sol presented their comments from their attorney, which will be kept on file in order so that our City Attorney may review them along with the subdivision itself. In regards to impact fees, is there a limit?
Ms. Rose Garcia, also from Tierra del Sol stated the ordinance should accommodate drainage, and should be conservative.
A large subdivision, according to Tierra del Sol, should stay approved 36 months due to many factors; underwriting, financial factors, etc.
City of Anthony should also develop a fee schedule, if we haven't already done so.

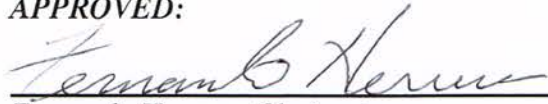
7. PUBLIC COMMENTS - NONE

8. COMMISSION MEMBER COMMENTS – *Comm. Brumlow; when can we have another workshop? Comm. Gonzalez; will Paul Howard be present at the next workshop?*
It was agreed unanimously by the Board the next workshop would be May 17, 2012 at 6pm.

9. CHAIRMAN COMMENTS - NONE


10. ADJOURNMENT – *@ 7:40pm A motion was made by Comm. Gonzalez to adjourn the meeting, a 2nd was made by Comm. Madrid, unanimous vote, motion carried, and meeting was adjourned.*

APPROVED:



Fernando Herrera, Chairman

ATTEST:



Velma Navarrete, Deputy City Clerk / Treasurer

{SEAL}

Prepared by Velma Navarrete
Approved at Regular Meeting held on July 12, 2012

REGULAR MEETING

**City of Anthony, NM Planning and Zoning Commission
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Thursday May 17, 2012
6:00 P.M.**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

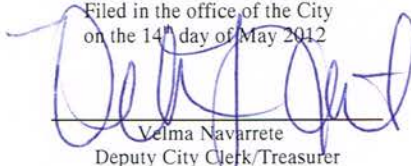
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- 4. APPROVAL OF AGENDA ORDER**
- 5. APPROVAL OF MINUTES**
 - * Regular Meeting April 26, 2012
 - * Special Mtg/Public Hearing April 26, 2012
- 6. PUBLIC MEETING**

For Discussion:

 - A. Draft of Subdivision Design Standards and Subdivision Design Ordinance for the City of Anthony, New Mexico.
- 7. PUBLIC COMMENTS**
- 8. COMMISSION MEMBER COMMENTS**
- 9. CHAIRMAN COMMENTS**
- 10. ADJOURNMENT**

POSTED:
City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 14th day of May 2012

Velma Navarrete
Deputy City Clerk/Treasurer

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SPECIAL MEETING

City of Anthony, NM Planning and Zoning Commission
Municipal Building
320 Lincoln St.
Anthony, NM 88021

Thursday May 17, 2012
6:00 P.M.

MINUTES

1. **CALLED TO ORDER @ 6:04pm** by *Chairman Herrera*
2. **PLEDGE OF ALLEGIANCE** by *Velma Navarrete*
3. **ROLL CALL** – *Present: Comm. Madrid, Comm. Gonzalez, Comm. Brumlow, Chairman Herrera.*
Absent: Comm. Mimbela.
4. **APPROVAL OF AGENDA ORDER** *Motion made by Comm. Brumlow to approve the agenda order, seconded by Comm. Madrid, unanimous vote, motion carried and agenda order was approved.*
5. **APPROVAL OF MINUTES**
 - * Regular Meeting April 26, 2012 – *Motion was made by Comm. Brumlow to approve the minutes of the Regular Meeting of 04/26/2012, seconded by Comm. Madrid, unanimous vote, motion carried and minutes were approved.*
 - * Special Mtg/Public Hearing April 26, 2012 – *Motion was made by Comm. Madrid to approve the minutes of the Special Meeting/Public Hearing of 04/26/2012, seconded by*
6. **PUBLIC MEETING**

For Discussion:

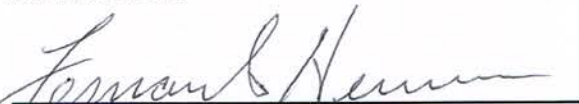
 - A. Draft of Subdivision Design Standards and Subdivision Design Ordinance for the City of Anthony, New Mexico.
Discussion: Mr. Paul Howard: Basically, printed the items for discussion and went through them briefly. A copy of those items will be kept on file.
In regards to water wells (pg. 34), Mr. Terrones, of Anthony Water & Sanitation District, stated that within the city limits, there is capability to connect to city water. Mr. Howard stated this should be eliminated altogether, because it'd create a lot of liabilities. Also suggests deleting surface water usage. On pg. 16, in bold, Item P, utility system needs have been met. Comm. Brumlow suggests we delete wells and surface water, Comm. Herrera, Comm. Gonzalez and Comm. Madrid agreed. Mr. Terrones was concerned with impact fees, stated if City makes the developer put in the sidewalks, lights, etc, there really is no need for an impact fee. It was also suggested the City consider a sliding scale for impact fees, all commissioners agreed to having a sliding scale.
7. **PUBLIC COMMENTS - NONE**

8. COMMISSION MEMBER COMMENTS – *Comm. Madrid: On Item F, do we have any flood zone areas? Comm. Gonzalez: NONE Comm. Mimbela: ABSENT Comm. Brumlow: P&Z needs to get together with the B.O.T. as an item on their agenda.*

9. CHAIRMAN COMMENTS – *Chairman Herrera – schedule a date for a joint meeting with the B.O.T. and P&Z to discuss subdivision ordinance.*

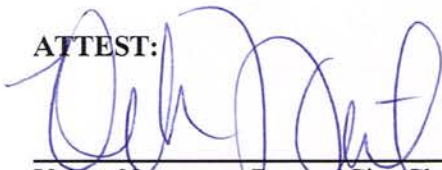
10. ADJOURNMENT @7:08pm a motion was made by Comm. Brumlow and 2nd by Comm. Gonzalez to adjourn the meeting, unanimous vote, motion carried, meeting was adjourned.

APPROVED:



Fernando Herrera, Chairman

ATTEST:



Velma Navarrete, Deputy City Clerk / Treasurer

{SEAL}

*Prepared by Velma Navarrete
Approved at Regular Meeting held on July 12, 2012*



REGULAR MEETING

City of Anthony, NM Planning and Zoning Commission
Municipal Building
320 Lincoln St.
Anthony, NM 88021

Thursday May 24, 2012
6:00 P.M.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

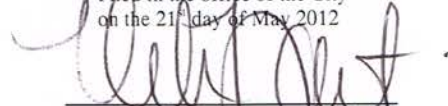
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4. APPROVAL OF AGENDA ORDER
5. APPROVAL OF MINUTES
 - * Regular Meeting May 10, 2012
 - * Special Meeting May 17, 2012
6. PUBLIC MEETING
7. PUBLIC COMMENTS
8. COMMISSION MEMBER COMMENTS
9. CHAIRMAN COMMENTS
10. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 21st day of May, 2012



Velma Navarrete
Deputy City Clerk/Treasurer

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REGULAR MEETING

**City of Anthony, NM Planning and Zoning Commission
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

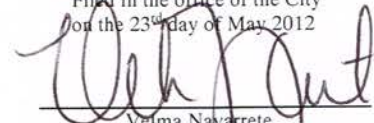
**Thursday May 24, 2012
6:00 P.M.**

MEETING CANCELLED

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 23rd day of May 2012



Velma Navarrete
Deputy City Clerk/Treasurer

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