

SPECIAL MEETING

**CITY OF ANTHONY, NM
PLANNING & ZONING COMMISSION
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Thursday August 9, 2011
6:00 P.M.**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK () ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

4. PUBLIC MEETING

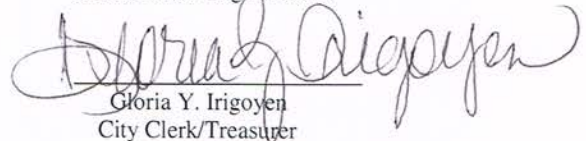
- A. Consideration and action to approve Resolution No. PZ2011-003. Resolution of the Planning and Zoning Commission recommending the adoption of the 2009 International Building Code to the Board of Trustees of the City of Anthony, New Mexico.

- 6. PUBLIC COMMENTS**
- 7. COMMISSION MEMBER COMMENTS**
- 8. CHAIRMAN COMMENTS**
- 9. ADJOURNMENT**

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 5th of August 2011.


Gloria Y. Irigoyen
City Clerk/Treasurer

PLEASE NOTE: *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

SPECIAL MEETING

**CITY OF ANTHONY, NM
PLANNING & ZONING COMMISSION
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Thursday, August 9, 2011
6:00 P.M.**

MINUTES

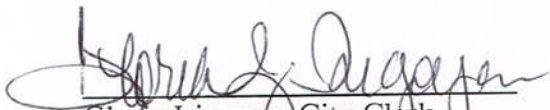
1. **CALLED TO ORDER** - at 6:03pm by Arnie Castañeda
2. **PLEDGE OF ALLEGIANCE** – by Commissioner Madrid
3. **ROLL CALL** – by Arnie Castañeda
PRESENT: Comm. Herrera, Comm. Madrid
ABSENT: Comm. Garcia, Comm. Mimbela
4. **PUBLIC MEETING**
 - A. Consideration and action to approve Resolution No. PZ2011-003, Resolution of the Planning and Zoning Commission recommending the adoption of the 2009 International Building Code to the Board of Trustees of the City of Anthony, New Mexico.
 - a. Discussion: Commissioner Herrera had a question, *once this resolution is passed, will we have our own building code, etc to make decisions?* Arnie responded that we would be able to make our own decisions, especially with the new Building Inspector Position being filled in the near future.
 - b. Motion to approve Resolution No. PZ2011-003 by Commissioner Madrid, second by Commissioner Herrera, unanimous vote, motion carries, resolution approved.
5. **PUBLIC COMMENTS - NONE**
6. **COMMISSION MEMBER COMMENTS** –
 - A. They would each like to receive a color copy of the zoning map of Anthony, NM.
7. **CHAIRMAN COMMENTS - NONE**
8. **ADJOURNMENT** – Motion made to adjourn meeting by Commissioner Herrera, second by Commissioner Madrid at 6:07pm.

APPROVED:



Arnulfo Castañeda, Chair

ATTEST:



Gloria Irigoyen, City Clerk

{SEAL}



*Prepared by Velma Navarrete, Deputy City Clerk/Treasurer
Approved at regular meeting held on September 15, 2011*

REGULAR MEETING

**CITY OF ANTHONY, NM
PLANNING & ZONING COMMISSION
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Thursday, August 25, 2011
6:00 P.M.**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK () ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

- 4. APPROVAL OF AGENDA ORDER**
- 5. APPROVAL OF MINUTES**

*Minutes July 21, 2011

- 5. PUBLIC MEETING**

- A. Presentation by Paul Howard on documents and applications needed by planning and zoning commission to do business.
- B. Case No. 11.08.001 – Resident Linda Camara would like to obtain permission to place mobile home in property located at 716 O’Hara Road, Anthony, NM.
- C. Case No. 11.08.002 – Resident Maria Portillo would like to obtain permission to place mobile home on lot to be rented.
- D. Case No. 11.08.003 – Residents Angel y Maria Arteaga would like to obtain permit to rent space and install mobile home on lot.

- 6. PUBLIC COMMENTS**

7. COMMISSION MEMBER COMMENTS

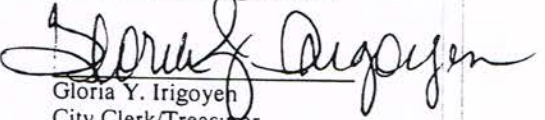
8. CHAIRMAN COMMENTS

9. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 12th of August 2011.


Gloria Y. Irigoyen
City Clerk/Treasurer

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REGULAR MEETING
CITY OF ANTHONY, NM
PLANNING & ZONING COMMISSION

Municipal Building 320 Lincoln St.

Anthony, NM 88021

Thursday, August 25, 2011

MINUTES

- 1. CALLED TO ORDER @ 6:11pm** by Chair Arnulfo Castañeda
- 2. PLEDGE OF ALLEGIANCE** by Commissioner Herrera
- 3. ROLL CALL**

Present: Comm. Fernando Herrera, Comm. Arnulfo Castañeda, Comm. Robert Mimbela, Comm. Arturo Madrid, Comm. Jose Garcia

4. APPROVAL OF AGENDA ORDER

a. Discussion: Chair Arnulfo Castañeda suggested to change agenda order and place Paul Howard to the end of the meeting, motion to approve such change by Comm. Herrera, second by Comm. Garcia. All in favor, motion carried, agenda order and change approved.

5. *APPROVAL OF MINUTES

a. Motion to approve Minutes from July 21, 2011 meeting, by Comm. Herrera, second by Comm. Madrid, all in favor, motion carried, minutes approved.

6. PUBLIC MEETING

B. Case No. 11.08.001 – Resident Linda Camara would like to obtain permission to place mobile home in property located at 716 O’Hara Road, Anthony, NM.
Discussion: She wants to obtain permission to install double-wide mobile home in property at that address *before* she purchases mobile home. Arnie commented board needs more information; MH size, dimensions, etc, in order for them to make a decision. He suggested the case be tabled until she has *all* information available.
Motion to table Case No. 11.08.001 by Comm. Garcia, second by Comm. Herrera, unanimous vote, motion carried Case tabled.

- C. Case No. 11.08.002 – Resident Maria Portillo would like to obtain permission to place mobile home on lot to be rented.
 Discussion: Paul Howard stated the mobile home only had to be 36x24 in dimension. Ms. Portillo’s MH is a 1964 model, and Arnie stated the regulations in place now are that it cannot be older than 1980. Ms. Portillo stated she had renovations done to mobile home, however, they need to be inspected by the City’s Building Inspector, Mr. Polanco, then ask for a variance and try and get it approved.
 Motion to deny Case No. 11.08.002 until Ms. Portillo goes through the above-mentioned process, by Comm. Garcia, second by Comm. Herrera, unanimous vote, motion carried, case denied.
- D. Case No. 11.08.003 – Residents Angel y Maria Arteaga would like to obtain permit to rent space and install mobile home on lot.
 Discussion: Comm. Mimbela explained to Guadalupe Saenz, owner of lot, that she cannot subdivide the lot because then the lot would be too small. She would have to do a lot split, and meet the minimum requirements.
 Motion to deny Case No. 11.08.003 until owner G. Saenz implements a lot split in order to rent the land for mobile home installation, by Comm. Garcia, second by Comm. Madrid. Unanimous vote, motion carried, case denied.
- A. Presentation by Paul Howard on documents and applications needed by Planning and Zoning Commission to do business.
 Discussion: Presentation on permit forms and applications for constituents of the City of Anthony. Also presented a draft of a Permit Application Process document for Commissioners to review. Arnie asked Commissioners to take documents home, review, make changes, and bring to next meeting for approval.

7. PUBLIC COMMENTS

Ms. Rosalinda Nevarez – owns 7/8 of an acre, but brother owns 1/8, and he will not hand over the 1/8 to her. She wants to fence property and her brother won’t allow her. Arnie and Paul commented to Ms. Nevarez her dilemma was more a legal issue with her brother and the commission could not necessarily advise her on neither what steps to take nor what to do.

8. COMMISSION MEMBER COMMENTS

Commissioner Mimbela stated he wants to be able to provide constituents with an answer when they appear at P&Z meetings for permits, etc, and he would like to have all those permit forms approved.

Commissioner Garcia stated he is stepping down and leaving P&Z due to his moving out of the city limits (of Anthony).

Commissioners would like another aerial map with a color coded map alongside, displayed on the wall.

9. CHAIRMAN COMMENTS - None

10. ADJOURNMENT

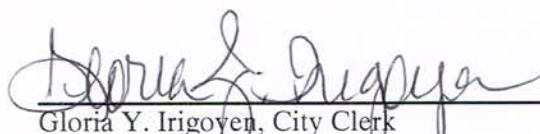
Motion to adjourn meeting by Comm. Mimbela, second by Comm. Madrid. Unanimous vote, motion passed, meeting adjourned at 7:50pm.

APPROVED:



Arnulfo Castañeda, Chair

ATTEST:



Gloria Y. Irigoyen, City Clerk

{SEAL}

*Prepared by Velma Navarrete, Deputy City Clerk
Approved at Regular Meeting held on September 15, 2011*