

## REGULAR MEETING

City of Anthony Board of Trustees  
Municipal Complex 820 HWY 478  
Anthony, NM 88021

Thursday, November 13, 2014  
10:00 A.M.

## AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (\*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ONE BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

4. APPROVAL OF AGENDA ORDER
5. APPROVAL OF CONSENT AGENDA  
A. Regular Meeting – October 23, 2014 10:00am

6. ITEMS FROM THE FLOOR – PUBLIC COMMENT

7. Presentation

A. Youth Engagement Presentation presented by Trustee Diana Murillo.  
Documentation Attached.

B. Presentation from the Teen Advisory Council – Survey Results  
Presented by: Sabrina Morales and Evelyn Ontiveros  
Documentation attached.

8. Consideration and Action

A. Consideration and Action to approve Resolution No. 2014-27. A resolution adopting the Final Budget for fiscal year 2014-2015 for the City of Anthony, NM.  
Presented by Linda Goff and Joy Tellez  
Draft Resolution and Final Budget Attached

B. Consideration and Action to approve Resolution No. 2014-28. A resolution for 1<sup>st</sup> quarter Financial Report of fiscal year 2014-15 to report revenues and expenditures to date.  
Presented by Linda Goff and Joy Tellez  
Draft Resolution and 1st Quarter report attached

C. Consideration and Action to approve Resolution No. 2014-29. A resolution approving library policies shall be adopted in compliance with section 4.10 of the “New Mexico Companion Guide for Library Directors and Staff” for the City of Anthony New Mexico Library.  
Draft Resolution and policies attached  
Presentation by: Mary Hall

- D. Consideration and Action to approve a Memorandum of Understanding between the New Mexico Library Foundation and the City of Anthony Library for a grant in the amount of \$883,77.  
Presented by: Mary Hall  
MOU attached
- E. Consideration and Action to approve a Grant Agreement between the Development Bureau, State Aid, NM State Library and the City of Anthony Library in the amount of \$3000.00  
Presented by: Mary Hall  
Grant Agreement attached
- F. Consideration and Action to approve a grant agreement between the New Mexico Department of Transportation and the City of Anthony for "ENDWT" End DWI \$3,890.00; and "BLKUP"/"CIOT" Operation buckle up and Click it or Ticket \$2966.00.  
Presented by: (A) Chief Diana Mejia  
Agreement attached.
- G. Consideration and Action to approve an agreement between the South Central Council of Governments to provide fiscal agent services for Capital Outlay Appropriation 14-1904 for Flood Control Facilities in Anthony for \$50,000.00 through the New Mexico Department of Finance for the City of Anthony.  
Presented by: Mayor Arnulfo Castañeda  
Agreement attached

**9. ITEMS FROM THE CITY CLERK/TREASURER**

**10. ITEMS FROM THE MAYOR AND TRUSTEES**

**11. ADJOURNMENT**

**POSTED:** November 7, 2014  
City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

  
Christy Sifuentes  
City Clerk

**PLEASE NOTE:** If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.

**REGULAR MEETING**

**City of Anthony Board of Trustees  
Municipal Complex / 820 HWY 478  
Anthony, NM 88021**


**Thursday, November 13, 2014  
10:00am**

**AGENDA - ADDENDUM**

**7. Presentation**

**C. Presentation on Solid Waste options for the City of Anthony, New Mexico.  
Presentation by Mr. Patrick Peck from the (SCSWA) South Central Solid Waste Authority.**

**POSTED:**  
City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

Filed in the office of the City  
on the 10<sup>th</sup> day of November 2014  
  
Christy Sifuentes  
City Clerk

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## REGULAR MEETING

City of Anthony Board of Trustees  
Municipal Complex/820 HWY 478  
Anthony, NM 88021

Thursday, November 13, 2014  
10:00 A.M.

### MINUTES

1. CALL TO ORDER by Mayor Castaneda at 10:07 a.m.
2. PLEDGE OF ALLEGIANCE by Mayor Castaneda

3. ROLL CALL. Present: Trustee Murillo, Trustee Gonzalez, Trustee Madrid, and Trustee Scott

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (\*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ONE BY ONE MOTION UNLESS A TRUSTEE REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

4. APPROVAL OF AGENDA ORDER - Motion to approve agenda order was made by Trustee Gonzalez and second by Trustee Murillo, unanimous vote, motion carried.
5. APPROVAL OF CONSENT AGENDA- Motion to change the order of the consent agenda was made by Trustee Scott and second by Trustee Murillo, unanimous vote, motion carried.

6. ITEMS FROM THE FLOOR-PUBLIC COMMENT-

Heliodoro Hinojosa wanted to know if Regan Road and Longoria Road were private roads because he is concerned about the dirt bikes and MTT's that use those private roads for recreational use of their bikes, spinning their tires and spending their time racing in those roads. There is very little flow of traffic in that area and people often use those roads as dumping places for trash. There is also a deep hole in the road wherein it keeps us from coming in and out of that area. Mr. Hinojosa wanted to know if the City would dump a couple of truckloads of dirt to help out in that area.

Acting Chief Diana Mejia introduced the new officers, Carrie Montano and Jose Provencio. Officer Carrie Montano told the board that she had graduated from DASO academy in 2012 and worked with the District Attorney's office and that she is looking forward to working in our office. Officer Provencio came from Sierra County and was been in the military for about 10 years and is excited to be a member of the Anthony Police Department.

Heliodoro Hinojosa wanted to know if Regan Road and Longoria Road were private roads because he is concerned about the dirt bikes and MTT's that use those private roads for recreational use of their bikes, spinning their tires and spending their time racing in those roads. There is very little flow of traffic in that area and people often use those roads as dumping places for trash. There is also a deep hole in the road wherein it keeps us from coming in and out of that area. Mr. Hinojosa wanted to know if the City would dump a couple of truckloads of dirt to help out in that area.

### 7.A Presentation

Diana Murillo presented a video on Youth Engagement where it shows youth groups involved in the community on an economic level. Ms. Murillo went on to say that there are four youth groups involved in the community in Anthony. Ms. Murillo went on to say that 33 % of the population in

*Anthony are youths and we need to get these kids involved to get them off the streets and keep them here in their own community. Ms. Murillo went on to say that the City needs to obtain a place where young kids can meet to socialize, learn and have recreational activities.*

## **7.B**

*Sabrina and Evelyn from the ATAC spoke to the Board about their teen advisory council and how it did a survey to see how many organizations for teens there were and Ms. Morales said that 1 of 10 district organizations from Albuquerque and Las Cruces had no youth organizations. Ms. Morales mentioned that it is hard to keep teens interested in things when there is not very much to do in Anthony or a place to meet. Sabrina went on to say that she would like to find a place where teens can meet, be safe and work on projects which keep them involved in the community. Ms. Murillo also mentioned that the kids go to the community park in Anthony, Texas because it is clean and they provide recreational activities. Ms. Murillo advised that the youth are the backbone in our community and in order to become leaders we need to create an environment to help develop life skills to our youth.*

*Mayor showed support and informed the group that the City has a lot of needs and told the group that \$10,000 to \$12,000 was put into Adams Park. Mayor went on to say that they would be working on a soccer field and had signed a Memorandum of Understanding to maintain the pond and have multi uses for it for the community.*

*Trustee Gonzalez informed the teen group that they should attend the budget meetings and CDBG meetings and include these projects for the master plan for next year.*

*Trustee Scott: Have you asked the schools (Loma Linda or Anthony Elementary School) to use the soccer fields for non-school purposes? Chief Mejia informed that the public is not allowed to use public schools since there have been break ins, etc.*

## **7.C**

*Patrick Peck from the South Central Solid Waste Authority presented options to the City of Anthony regarding solid waste. Mr. Peck told the board that the City of Anthony was ready to move forward on solid waste. Mr. Peck said that the City of Anthony could provide the containers. He informed that this is a one-person collection vehicle and could empty trash bins once a week on a designated pick-up day. The pros on this collective trash pickup service is that it would take care of residential needs, City can focus on that one level of service and limits capital investment. The cons of this service is that we would have to have lock in contracts with vendors and/or the business could isolate the City from business community. City could purchase collection truck, rent another truck for back up, purchase 2500 containers( this would be to replace and keep an inventory on the containers) have two drivers to cover routes and also have the proper training or cross training for employees. Billing systems can be done and any steps you need to make this happen, South Central would assist you in any way possible.*

*Trustee Scott: You say we need two drivers per truck and what if they don't work all day on solid waste work?*

*Mr. Peck advised that then you could cross-train an employee to do 50/50 work. Maybe the morning can be for trash pick-up and the afternoon would be for working on road maintenance or any other work that needs attention.*

*Trustee Madrid: How do we enforce the city to use the service?*

*Mr. Peck: With communication and help from codes enforcement. You can also have an ordinance regarding solid waste. You can maintain truck to keep it reliable, you maintain trucks to preventive*

access cost, provide driver's with special classes and maintain CDL classes to keep employees certified for this kind of work.

*Trustee Madrid: How do we handle recycling?*

*Mr. Peck: The City of Anthony would operate a residential program which we would keep under a watchful eye to continue to work together to make it a success.*

## 8. Consideration and Action (A)(B)

*Presentation by Joy Tellez on the approval of Resolutions 8(a) and (b). Ms. Tellez began to recap the information on the budget, franchise fees and gross receipts.*

*Trustee Gonzalez: I don't have any of those sheets. Maybe a work session meeting to go over the general fund would be better and that way we can make a final approval in our next meeting.*

*Trustee Gonzalez made motion to table resolutions and have a work session to approve the budget and second by Trustee Madrid, unanimous vote, motion carried.*

## 8.C

*Mary Hall spoke to the Board about the policies approved in compliance with the "New Mexico Companion Guide for Library Directors and Staff" and letting them know about the information that the citizens of Anthony need to know about the use of computers and internet services which can be used at the library. There was also information on patron behavior policies and information about children in the library. Motion to approve 2014-29 Resolution was made by Trustee Scott and second by Trustee Gonzalez, unanimous vote, motion carried*

## 8.D

*Mary Hall also presented a Memorandum of Understanding between the NM Library Foundation and City of Anthony for a grant which she received on behalf of the library in the amount of \$883,77. She informed the members of the board that this grant was for computer software. The software actually cost \$682,00 and the labor was \$360,00. She also mentioned that the elaborate software (Control Software) can be plugged in and actually can monitor as to time management and limit the users as to what they can use the computers for. Because of the personal information left on those computers can delete unwanted information to keep special information away from other computer users.*

*Trustee Gonzalez applauded Mary and thanked her for the material and obtaining the grant. Motion to approve Memorandum of Understanding was made by Trustee Gonzalez and second by Trustee Murillo, unanimous vote, motion carried.*

## 8.E

*Mary Hall presented the information which the development bureau sent to buy books, pay salaries, have library staff trainings and other expenditures.*

*Mayor said that the City needs to be supportive of the library and that we need to give back to the community.*

*Trustee Gonzalez made motion to approve the grant and second by Trustee Madrid, unanimous vote, motion carried.*

## 8.F

*Chief Diana Mejia presented a grant agreement between the New Mexico Department of Transportation for the End DWI and Click it or Ticket agreement for funding. This funding would be done during the year and will cover reimbursements, equipment, reporting, etc. These grants are important and can be used during critical times when people are drinking, etc. Click It or Ticket It will help with helping residents with safety classes to show how to place children's safety car seats, give important information to residents about buckling up and keeping DWI's off the streets. Trustee Scott made motion to approve the grant and second by Trustee Gonzalez, unanimous vote, motion carried.*

8.G

Mayor informed the Trustees that the City had received \$50,000.00 from Legislative for flood control. The City has already obtained the property at the corner of Acosta and Fourth Street, and Puter Circle. South Central Council of Governments would charge the City \$1,500.00 to act as fiscal agent for the Capital Outlay grant. We can put that money to good use. Motion to approve an agreement between the South Central Council of Governments to provide fiscal agent services for Capital Outlay Appropriation 14-1904 for Flood Control Facilities in Anthony was made by Trustee Gonzalez and second by Trustee Madrid, unanimous vote, motion carried.

**9. ITEMS FROM THE CITY CLERK/TREASURER-No action**

**10. ITEMS FROM THE MAYOR AND TRUSTEES-**

*Trustee Murillo- no comment*

*Trustee Gonzalez was concerned about the payday loans which have opened in Anthony, New Mexico. She told the members that there are 8 local places here and we need to initiate an ordinance which stops these title loan offices from opening in Anthony.*

*She also mentioned that animal control is not attending the needs of our residents on the weekend and that the animals kept in our facility is not equipped with everything that we need to keep strays in our facility. She went on to say that we need someone to be on call on the weekends to take care of the vicious animals.*

*Trustee Madrid- no comment*

*Trustee Scott- Was concerned about the house on Stern and Acosta where the vicious dogs are and attacked a man a while back. Also, wants to have the Chief of Police do a presentation about the substance called "spice. "*

**11. ADJOURNMENT** Trustee Scott motioned to adjourn, second by Trustee Gonzalez, unanimous vote, meeting adjourned at 10:49a.m.

**APPROVED:**

  
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Arnulfo Castaneda, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Rosie Aldaz  
for Christy Sifuentes, City Clerk

*Minutes drafted by Rosie Aldaz*