

REGULAR MEETING

City of Anthony Board of Trustees
Municipal Complex / 820 HWY 478
Anthony, NM 88021

Thursday, June 26th, 2014
10:00 A.M.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A TRUSTEE REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION/PURPOSES

4. APPROVAL OF AGENDA ORDER

5. APPROVAL OF CONSENT AGENDA*

*Minutes June 12, 2014 10:00am Regular Meeting
*Minutes June 17, 2014 2:00pm Special Meeting

6. ITEMS FROM THE FLOOR (Public comment)

7. PUBLIC MEETING

Presentation

A. An amendment to ORDINANCE NO. 2013-03 AN ORDINANCE ESTABLISHING REGULATIONS AND GENERAL GUIDELINES FOR THE OWNERSHIP, CONTROL, REGISTRATION, LICENSING, HOUSING, VACCINATION, HEALTH, SAFETY AND CARE OF ANIMALS, THE IMPOUNDMENT AND DISPOSITION OF ANIMALS RUNNING AT LARGE, THE PREVENTION OF CRUELTY TO ANIMALS WITHIN THE CITY OF ANTHONY, DOÑA COUNTY, NEW MEXICO. First reading, presented by: Mayor Arnulfo Castañeda.

B. Presentation regarding the landscaping of the Anthony Pedestrian Pathway – by: Wilson and Co.

Consideration & Action

C. Consideration and action to approve the job description for Administrative Assistant III/Project Administrator.

D. Consideration and action to approve the job description for Code Enforcement/Animal Control Officer.


E. Consideration and action to approve Resolution 2014-20 A RESOLUTION CONFIRMING THE CITY OF ANTHONY TO PARTICIPATE IN THE DEPARTMENT OF TRANSPORTATION LOCAL GOVERNMENT ROAD FUND PROGRAM.

F. Consideration and action to approve the Hacienda de Anthony Professional Engineering Development Agreement Assistance and Construction Observation.

G. Consideration and action to approve the Engineering Services – 4th Street Phase IB from the end of Phase I to just south of Tierra Dorada Circle (Loop)

H. Consideration and action to approve the correction of incorrectly numbered resolution No. 2014-18- A RESOLUTION ADOPTING THE PRELEMINARY BUDGET FOR FY 2014-2015 FOR THE CITY OF ANTHONY, NEW MEXICO by previous City Clerk, to No. 2014-19. Resolution number 2014-18 was previously issued.

8. ITEMS FROM THE CITY CLERK/TREASURER
9. ITEMS FROM THE MAYOR AND TRUSTEES
10. ADJOURNMENT

Filed in the office of the City
on the 20th of May 2014

Christy Sifuentes, (A) City Clerk/Treasurer

POSTED:
City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

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REGULAR MEETING

City of Anthony Board of Trustees
Municipal Complex / 820 HWY 478
Anthony, NM 88021

Thursday, June 26th, 2014
10:00 A.M.

MINUTES

1. **CALL TO ORDER** at 10:05am by Mayor Arnulfo Castañeda
2. **PLEDGE OF ALLEGIANCE** by Mayor Arnulfo Castañeda
3. **ROLL CALL** Present: Trustee Diana Murillo
Trustee Betty Gonzalez
Mayor Arnulfo Castañeda
Absent: Trustee James Scott
Late Arrival: Trustee Pilar Madrid 10:29am

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A TRUSTEE REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

4. **APPROVAL OF AGENDA ORDER** Motion was made to approve agenda order by Trustee Betty Gonzalez. The motion was second by Trustee Diana Murillo. All in favor, motions carries.

5. **APPROVAL OF CONSENT AGENDA***

*Minutes June 12, 2014 10:00am Regular Meeting
*Minutes June 17, 2014 2:00pm Special Meeting

Motion was made by Trustee Diana Murillo to approve the Consent Agenda. The motion was second by Trustee Betty Gonzalez. All in favor; motion carries.

6. **ITEMS FROM THE FLOOR (Public comment)** No Comment from the floor.

7. **PUBLIC MEETING**

Presentation

A. An amendment to ORDINANCE NO. 2013-03 AN ORDINANCE ESTABLISHING REGULATIONS AND GENERAL GUIDELINES FOR THE OWNERSHIP, CONTROL, REGISTRATION, LICENSING, HOUSING, VACCINATION, HEALTH, SAFETY AND CARE OF ANIMALS, THE IMPOUNDMENT AND DISPOSITION OF ANIMALS RUNNING AT LARGE, THE PREVENTION OF CRUELTY TO ANIMALS WITHIN THE CITY OF ANTHONY, DOÑA COUNTY, NEW MEXICO. First reading, presented by: Mayor Arnulfo Castañeda.

First reading was presented by Mayor Arnulfo Castañeda. Call for amendment to:

Section XI. Impounding strays – Procedure. Item A. 3.

*Section XIV. Rabid Animals – Item A
10:10am*

- B. Presentation regarding the landscaping of the Anthony Pedestrian Pathway – by: Wilson and Co. Presentation by Mario Juarez- Infante.

Mr. Juarez-Infante went over the scope and fees (task order) in detail and explained that upon approval of the task order, funds would be paid for with CIA collected fees.

Motion to approve the Hacienda de Anthony Professional Engineering Development Agreement Assistance and Construction observation, by Trustee Betty Gonzalez. The motion was second by Trustee Diana Murillo. Roll call vote: Trustee Pilar Madrid – YES, Trustee Diana Murillo – YES, Trustee Betty Gonzalez – YES. Unanimous vote; motion carries.

G. Consideration and action to approve the Engineering Services – 4th Street Phase IB from the end of Phase IA to just south of Tierra Dorada Circle (Loop)

Mr. Mario Infante-Juarez presented explanation and detail about the engineering services for 4th Street Phase IB. A small discussion took place regarding specifics of the project.

Motion to approve Engineering Services – 4th Street Phase IB from the end of Phase IA to just south of Tierra Dorada Circle (Loop) was made by Trustee Pilar Madrid. A second was made by Trustee Betty Gonzalez. Roll call vote: Trustee Diana Murillo –YES, Trustee Betty Gonzalez – YES, Trustee Pilar Madrid – YES. Unanimous vote; motion carries.

H. Consideration and action to approve the correction of incorrectly numbered resolution No. 2014-18-A RESOLUTION ADOPTING THE PRELIMINARY BUDGET FOR FY 2014-2015 FOR THE CITY OF ANTHONY, NEW MEXICO by previous City Clerk, to No. 2014-19. Resolution number 2014-18 was previously issued.

I.

(A)City Clerk Christy Sifuentes explained to Mayor Castañeda and the BOT that the resolution listed above was incorrectly number by the previous City Clerk, as that number had already been issued to another resolution. She asked for approval from the board to re-number the resolution to correct to the next sequential number.

A motion to correct the preciously incorrectly numbered Resolution No. 2014-18 to Resolution No. 2014-19 was made by Trustee Pilar Madrid. A second was made by Trustee Diana Murillo. Roll call vote: Trustee Betty Gonzalez – YES, Trustee Pilar Madrid – YES, Trustee Diana Murillo – YES.

8.

ITEMS FROM THE CITY CLERK/TREASURER

(A) City Clerk reminded the BOT and the people in attendance at the meeting that the grand opening ceremony for the new Municipal Complex will be held on Sunday, June 29th 2014. She invited everyone to attend.

(A) City Clerk, Christy Sifuentes as briefed the Mayor and BOT on the hard work being performed by the staff of the City. She reminded the BOT that the City is currently understaffed at the busiest time of year. Fiscal year end, budget preparation and residual work left over from the move to the new building. She complimented staff on going above and beyond to help each other out through these times.

9.

ITEMS FROM THE MAYOR AND TRUSTEES

Trustee Diana Murillo – Invited fellow BOT members and Mayor Castañeda to attend a conference being hosted by ATAC (Anthony Teen Advisory Committee) in Las Cruces, NM at 12:00 noon on Saturday, June 28th.

Trustee Betty Gonzalez – No comments

Mr. Juarez –Infante addressed the BOT about the landscape design for the Pedestrian Pathway. He mentioned that the previously planned bus shelter had been removed from the plans due to cost; however, a provision in the plans had been made for future installment of shelter if decided. The BOT was also informed that the landscaping would include a 'Welcome to Anthony' monument sign. Engineering Fees are approximately \$7000 and construction costs are approximately \$42,000.

Members of the BOT engaged in a short question and answer period with Mr. Juarez –Infante in regards to small details about the project, in which he responded to all of their questions.
10:21am

Consideration & Action

- C. Consideration and action to approve the job description for Administrative Assistant III/Project Administrator.

A motion to approve the job description for Administrative Assistant III/Project Administrator was made by Trustee Pilar Madrid, motion was second by Trustee Gonzalez. Roll call vote: Trustee Diana Murillo – YES, Trustee Betty Gonzalez – YES, Trustee Pilar Madrid, YES. Unanimous vote; motion carries.

- D. Consideration and action to approve the job description for Code Enforcement/Animal Control Officer.

A motion to approve the job description for Codes Enforcement/Animal Control Office was made by Trustee Pilar Madrid. There was no second. Motion died.

Discussion continued amongst the BOT and Mayor Castañeda in regards to details of the job description.

A motion to amend the job description to remove the portion of the title named 'Code Enforcement' and to strike items B-1 and B-2 from the description was made by Trustee Pilar Madrid. The motion was second by Trustee Diana Murillo. Roll call vote: Trustee Pilar Madrid- YES, Trustee Betty Gonzalez- YES, Trustee Diana Murillo – YES. Unanimous vote; motion carries.

A motion was made by Trustee Betty Gonzalez to approve the job description for Animal Control Officer as amended. The motion was second by Trustee Diana Murillo. Roll call vote: Trustee Pilar Madrid –YES, Trustee Diana Murillo – YES, Trustee Betty Gonzalez- YES. Unanimous vote; motion carries.

- E. Consideration and action to approve Resolution 2014-20 A RESOLUTION CONFIRMING THE CITY OF ANTHONY TO PARTICIPATE IN THE DEPARTMENT OF TRANSPORTATION LOCAL GOVERNMENT ROAD FUND PROGRAM.

The item was presented by Mr. Mario Infante-Juarez, the BOT was advised that the passing of this resolution was a requirement in order to receive the funding.

Motion was made by Trustee Betty Gonzalez to approve Resolution 2014-20 A RESOLUTION CONFIRMING THE CITY OF ANTHONY TO PARTICIPATE IN THE DEPARTMENT OF TRANSPORTATION LOCAL GOVERNMENT ROAD FUND PROGRAM. The motion was second by Trustee Diana Murillo. Roll call vote: Trustee Diana Murillo – YES, Trustee Betty Gonzalez – YES, Trustee Pilar Madrid – YES. Unanimous vote; motion carries.

- F. Consideration and action to approve the Hacienda de Anthony Professional Engineering Development Agreement Assistance and Construction Observation. Presented by Mario Infante-Juarez.

Trustee Pilar Madrid – Asked if the alarm monitoring issue at the addition to the library had been addressed and corrected. Mario Suarez-Infante briefed Mayor Castañeda and the BOT on the status and promised answers in detail at a later date as to why this occurred.

Mayor Castañeda also reminded and extended an invite the BOT for the Open House ceremonies.

10. ADJOURNMENT

A motion to adjourn was made by Trustee Pilar Madrid. A second was made by Trustee Betty Gonzalez. All in favor; motion carries. 11:45am

APPROVED:



Aracelio Castañeda, Mayor

ATTEST:



Christy Sifuentes, (A) City Clerk

{City Seal}