



**BUDGET HEARING**  
**City of Anthony Board of Trustees**  
**Conference Call**  
**Tuesday June 29, 2021**  
**5:00 P.M**  
**MINUTES**

You can join meeting using your phone by dialing.

United States: +1 (646) 749-3335

Access Code: 243-815-645

1. **CALL TO ORDER** by Mayor Diana M. Trujillo
2. **PLEDGE OF ALLEGIANCE** led by Oscar Dominguez
3. **ROLL CALL** Present:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO
Quorum Established	YES	NO

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*Traduccion del ingles al español y del español al ingles esta disponible a petición.*

4. **CONFLICT OF INTEREST**

- *Mayor Trujillo: If any trustee has conflict of interest with items on agenda, please recuse yourself from voting.*

5. **APPROVAL OF AGENDA ORDER**

*Motion to approve agenda order.*

1<sup>st</sup> Motion: Trustee Gameros 2<sup>nd</sup> Motion: Trustee Flores

**Roll Call:**

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 vote, motion pass.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

6. **ITEMS FROM THE FLOOR – PUBLIC COMMENTS - none**

7. **CONSIDERATION AND ACTION**

- a. Consideration and action to approve **Resolution 2021-023** a resolution adopting the final budget for fiscal year 2021-2022 for the city of Anthony, New Mexico. *Presented by City Manager*
  - *City Manager: Last iteration of the budget included recommendations around wage increases that the board requested. It represents a significant investment in the existing staff. A rough number of about \$21,000.00 - \$22,000.00 increase.*
  - *Finance officer: The increase ranges from 10% for City Clerk, Chief of Police, and Neighborhood Services Supervisor & Finance Officer. Employees with 6% are the Police Officers & Full Time Court Clerk, PD Records Clerk at 12.5%. Public Works Oscar Gallegos at 12.5%, IT Manager at 8%, all other employees at 5%.*

- *Staff recommends adding Neighborhood Services overtime. We still have not been able to hire for a second employee in that department.*
- *Finance wants to utilize an accounts receivable module. This will help a little bit more with transparency in our transactions.*
- *Before this meeting, City was awarded new grants for KNMB & Colonias. Staff request approval to add the 2 items on budget.*
- ***MPT Herrera:** Did you add \$40,000 & \$50,000 from capital outlay? Plus, the funds for Dos Lagos?*
- ***City Clerk:** Yes, \$40,000 project F2725 is fund 289: \$50,000 Junior Fund project 21-ZF9125 is GL: 288;  
. Duffer Lane & pedestrian access has \$100,000 Project 21-F2999 GL: 523;  
. Multi-Generational public building has \$650,000.00 Fund 298.*
- ***MPT Herrera:** So, we got \$650,000 and we only budgeted \$300,000?*
- ***City Clerk:** Correct. Staff was budgeting half of the fund for FY 21/22 since we have not received a grant agreement for capital outlay. By the time we receive agreement, it will be fall of 2021, leaving us with January – June 2022 to spend all funds, which might not be practical. We did not want to inflate budget if some funds will likely cross to the next fiscal year budget.*
- ***MPT Herrera:** I'm concerned about this, because, our representative and senator from this district really work hard to get that money to come to the city for the multi-generational phase one and phase two. We have to use it. It's a little confusing when you say that we may not use the entire thing or that we might not be able to use it all in this fiscal year, because the money is there, we're supposed to use it for improvements.*
- ***City Clerk:** We will use the entire grant; we just have not received the grant agreement yet. We cannot use any funds until we have a fully executed agreement, which will be maybe until fall 2021. After that, give it at least a month to bid for Construction Company.*
- ***MPT Herrera:** Last master plan meeting projected to have construction in November 2021 from the old grant of \$1.5 Million.*
- ***City Clerk:** Phase 1 has a design balance of \$3,000. This was the first award of \$250,000. Second Grant of \$1.5 Million has some funds encumbered with a Purchase order of approximately \$143,000. All remaining balance can continue being utilized as we wait for new grant paperwork. These projects are running concurrently. The same engineers are administering all projects.*
- ***Trustee Flores:** I believe that is GL: 290 for the \$1.5 Million.*
- ***Trustee Silva:** Which one: Did we give money back?*
- ***City Clerk:** We lost Colonias grant for South Anthony Arroyo for \$132,500.00*
- ***MPT Herrera:** If we are budgeting \$30,000 that is a big discrepancy from the grant funded*
- ***City Clerk:** \$30,000 is what we are asking to budget, estimated to be used this fiscal year. Funds are not lost its just not going to be spend all in one fiscal year.*
- ***Trustee Silva:** I would like to hear projects coordinator give her explanation to Mayor Pro TEM to the rest of us.*
- ***Projects Coordinator:** I had asked for \$300,000 to be budgeted this fiscal year, not \$30,000.*
- ***City Clerk:** Correct. On Incode I budgeted \$300,000. That's an error. We initially asked for \$300,000 for this fiscal year. I asked for this amount because only one purchase order has been encumbered for Wilson and Company for approximately \$145,000. This was to encumber the portion of the funds so nothing can be lost*
- ***MPT Herrera:** Wilson & Co had told us that Phase one construction would start in November 2021.*
- ***City Manager:** This is a projection of what the city expects to spend in the next fiscal year. Staff doesn't expect to spend down the entire award, so they haven't budgeted for the whole amount. In the past, this was a mistake that was done regularly: Budgeting the whole amount of an award, even if it was a multi-year award. As city clerk & projects coordinator explained, it would artificially inflate the budget. City clerk also said they can put the whole award amount in, but it will be an inaccurate representation.*
- ***Finance Officer:** I do apologize for those \$300,000. We use Incode for reporting to DFA not spreadsheets.*

- **MPT Herrera:** Maybe we talk to the engineers again to clarify when they plan to start, if not in November.
- **Trustee Flores:** Just because we do have the backup of Gloria's information and I feel that we should not inflate that budget.
- **City Clerk:** We received KNMB grant. The item is on the July 7 agenda for approval. Colonias is also on agenda for discussion. The engineers will be presenting.

**Motion to amend resolution to read preliminary budget.**

1<sup>st</sup> Motion: **Trustee Gameros**      2<sup>nd</sup> Motion: **Trustee Flores**

**Roll Call:**

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 vote, amendment passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

**Motion to approve Resolution 2021-023 as amended**

1<sup>st</sup> Motion: **Trustee Gameros**      2<sup>nd</sup> Motion: **Trustee Flores**

**Roll Call:**

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 vote, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

**8. ADJOURNMENT – 6:16PM**

**Motion to adjourn meeting.**

1<sup>st</sup> Motion: **Trustee Gameros**      2<sup>nd</sup> Motion: **Trustee Flores**

**Roll Call:**

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 vote, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

  
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 Diana Murillo-Trujillo, Mayor



{SEAL}  
 ATTEST:

  
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 Esther Motongo, City Clerk