



BUDGET WORKSHOP

**City of Anthony Board of Trustees
820 Highway 478, Anthony NM 88021
& Conference Call
Wednesday November 4, 2021
4:30 PM– 6:00 P.M
MINUTES**

You can join meeting using your phone by dialing.

United States: +1 (646) 749-3335

Access Code: 740-796-885

1. **CALL TO ORDER** by Mayor Diana M. Trujillo at 5:10 pm

2. **PLEDGE OF ALLEGIANCE** led by City Manager- Oscar Dominguez

3. **ROLL CALL Present:**

<i>MPT Fernie Herrera</i>	YES	NO
<i>Trustee Gloria Gameros</i>	YES	NO
<i>Trustee Elva Flores</i>	YES	NO
<i>Trustee Javier Silva</i>	YES	NO
<i>Mayor Diana M. Trujillo</i>	YES	NO

Quorum Established **YES** *NO – Discussion only*

4. **APPROVAL OF AGENDA ORDER - no voting quorum**

5. **DISCUSSION:**

a) Fiscal Year 2021-2022 Detail vs Budget review. *Presented by Finance Officer*

- *Trustee Silva: Why is Fund 253 – Duffer Lane grant showing zero balance? We just received the grant.*
- *Finance Officer: The report we have today is for the first quarter, which runs from July to September. Within this time frame, the grant was not received.*
- *Trustee Silva: Are you behind schedule?*
- *Finance Officer: Yes, a month behind. The procurement clerk resigned and I had to pick up procurement and payroll duties for now.*
- *Trustee Flores: Requested finance officer to send bank statements like before.*
- *Finance Officer: I will send details versus budget reports and bank statements.*
- *Trustee Flores: Requested report on the late fees paid before procurement clerk resigned. Late fee should not be in thousands.*
- *Finance officer: There are no late fees paid this fiscal year. Fund 101-14-72000 has a budget for fees and penalties. Currently, it does not show any fee paid out. The new software will reduce manual processes. This will help monthly payments to be done on time.*

6. ADJOURNMENT

- *Mayor Trujillo: No voting quorum, the meeting was adjourned at 5:23 pm*





Diana Murillo-Trujillo, Mayor

ATTEST:



Esther Motongo, CMC - City Clerk