

BUDGET WORKSHOP

City of Anthony Board of Trustees

Conference Call

Wednesday May 19, 2021

4:30 PM– 6:00 P.M

MINUTES

You can join meeting using your phone by dialing.

United States: +1 (646) 749-3122

Access Code: 142-559-973

1. CALL TO ORDER by Mayor Diana M. Trujillo – at 4:41pm

2. PLEDGE OF ALLEGIANCE led by Mayor Diana M. Trujillo

3. ROLL CALL Present:	MPT Fernie Herrera	YES	NO
	Trustee Gloria Gameros	YES	NO
	Trustee Elva Flores	YES	NO
	Trustee Javier Silva	YES	NO – Arrived at 4:56pm
	Mayor Diana M. Trujillo	YES	NO
	Quorum Established	YES	NO

4. APPROVAL OF AGENDA ORDER - *There was no voting quorum at 4:41pm, discussion only.*

5. Discussion:

a) Fiscal Year 2020-2021 Detail vs Budget review. *Presented by Finance Officer*

- **Finance Officer:** *there was almost no corrections, staff send detail vs budget to the board for review.*
- **Trustee Gameros:** *there is no funds on 101-03-70800 for postage services, requested to move item to 101-03-70900. Balance of 101-03-70900 is now \$756.75.*
- *101-05-50230 Overtime police department is over budget by \$2,595*
- **Finance Officer:** *we were discussing the transfers, our policies right now, does not allow us to do an adjustment without approval from the board. Can we change the wording on that policy, to take all adjustments in the workshop meetings? We can adjust incode while in the meeting.*
- **Trustee Gameros:** *The Board approves certain amount on budget, departments need to stay within their budget. The board would have to be approving the extra amount. Negative line items shouldn't be happening in the first place. Department heads should be coming to the board before it happens to request an increase. There's a reason we have that language in the policy, this is an issue that we kept having before, it's still continuing. We have to add restriction on incode as discussed on audit finding meeting.*
- **Trustee Flores:** *I really think departments need to stay in their budget, even though we have money left over, we can't just be transferring money, they need to stay within the budget. It kind of bothers me a little bit because even though we might have money left over, I still think that we allow this negative line items to happen.*
- **Trustee Gameros:** *101-04-63100 court supplies is in negative. Departments should be on top of this.*
- **Trustee Silva:** *on GL: 101-11-63100, did we approve Panasonic Toughbook for \$3,096.00?*
- **City Manager:** *yes, that was for neighborhood services officer.*
- **Trustee Gameros:** *There's only \$1,889 left in professional services under the city manager.*
- **Trustee Gameros:** *Fund 255 is over budget by \$500, Fund 255 received grant of \$500.*
- **Trustee Flores:** *we are spending a lot on attorneys, staff to try limit the requests. Request city manager to send invoice to the board.*

- **Finance Officer:** All transactions will have images of what is being paid on incode. Its part of the changes.
- **Trustee Gamos:** line item 255-43685 has negative \$19,198.93. Staff are now doing a really good job on descriptions, this is real transparency. Encouraged trustees to use incode express for real time reports.
- **Finance officer:** Some reimbursements from last fiscal year were received this fiscal year, staff is working with auditors to find out where the funds should be placed.
- **Trustee Gamos:** so, same thing is happening line item 261-43690 and 266-05-50230?
- **Finance officer:** I need to journal those out, project was closed last year and 50230 is overtime line item, will journal items once approved.

6. ADJOURNMENT

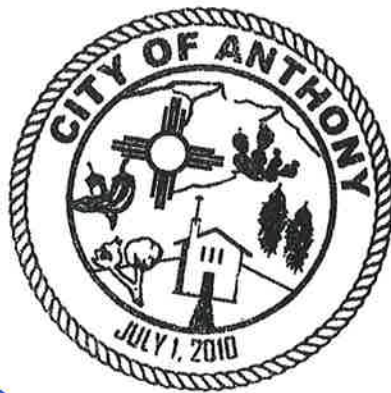
1st Motion: Trustee Gamos 2nd Motion: Trustee Flores

Roll Call:

MPT Fernie Herrera	YES	NO	Absent
Trustee Gloria Gamos	YES	NO	
Trustee Elva Flores	YES	NO	3 to 0 votes, motion passed.
Trustee Javier Silva	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

Mayor: meeting is adjourned at 5:31pm.


 Diana Murillo-Trujillo, Mayor



{SEAL}
 ATTEST:



Esther Motongo, CMC- City Clerk