



Oscar Dominguez  
City Manager

**REGULAR MEETING**  
**City of Anthony Board of Trustees**  
**820 HWY 478 – Council Chambers**  
**Anthony, NM 88021**  
**Wednesday, February 05<sup>th</sup>, 2020**  
**6:00 P.M.**  
**MINUTES**

*Mayor Diana M. Trujillo*  
*MPT Gloria Gameros*  
*Trustee Elva Flores*  
*Trustee Javier Silva*  
*Trustee Fernie Herrera*

1. **CALL TO ORDER** by Mayor Diana M. Trujillo

2. **PLEDGE OF ALLEGIANCE** led by Diana M. Trujillo

3. <b>ROLL CALL</b>	Present: Trustee Fernie Herrera	YES	NO
	MPT Gloria Gameros	YES	NO
	Trustee Elva Flores	YES	NO
	Trustee Javier Silva	YES	NO
	Mayor Diana M. Trujillo	YES	NO
	Quorum Established	YES	NO

*Traducción del inglés al español y del español a las ingles esta disponible a petición.*

4. **CONFLICT OF INTEREST NONE** is refuse form voting

5. **APPROVAL OF AGENDA ORDER**

1<sup>st</sup> Motion: MPT Gameros 2<sup>nd</sup> Motion: Trustee Herrera **AIF**

6. **ITEMS FROM THE FLOOR**

7. **CONSIDERATION AND ACTION**

A. Consideration and action to approve **Resolution 2020-008** authorizing the substitution of the City as Successor Registrar-Paying Agent for the City's Gross Receipts Tax Revenue Bonds Series 2020. **Presented by Linda Melendres - Melendres & Melendres, P.C.**

- ❖ **Linda Melendres:** Bank of Albuquerque originally agreed to charge the City \$250 per year to administer GRT bond for the purchase of Dos Lagos, which closed January 24<sup>th</sup>, 2020. City is giving statutory authority to NM Tax and Revenue to NMFA directly. The City will not pay 3<sup>rd</sup> party for debt service.
- ❖ **Trustee Herrera-** Now is GO Bond funded? Can City reimburse itself the Earnest money paid?
- ❖ **City Manager – Yes:** Dos Lagos purchase price was wired to title company. The City will not pay for the water rights until they are transferred with the State as some could be lost based on several factors.
- ❖ **Linda Melendres-** When City is presented an invoice, it can send completed requisition forms to Bank of Albuquerque. The bank then pays the vendor directly.
- ❖ **Trustee Herrera -Are we not paying Mr. Gillet for the water rights?**
- ❖ **City Manager – Funds will be held in escrow until environmental impact of moving/converting rights is known.**
- ❖ **Trustee Silva - Can we now use the left-over money at Adams Park?**
- ❖ **Linda Melendres– City will go through accounting process (including fees) and the remainder can be used at Adams park.**
- ❖ **City Manager- In Santa-Fe, legislators asked if the remaining bond proceeds could be committed to the Multi-generational center. I was under the impression that was ear-marked for Adams Park and request direction from Board.**

1<sup>st</sup> Motion: MPT Gameros 2<sup>nd</sup> Motion: Trustee Flores

**ROLL CALL VOTE:**

Trustee Fernie Herrera	YES	NO
MPT Gloria Gameros	YES	NO 4 to 0 vote, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie-Breaker	YES	NO

- B. Consideration and Action to approve **Resolution 2020-005** a resolution approving budget adjustment for the fiscal 1<sup>st</sup> year 2019-2020 for the city of Anthony, NM. **Presented by Finance Director.**
- ❖ **City Manager:** Finance director is not able to present this item due to a personnel matter.
  - ❖ **MPT Gameraos:** Transfer in of \$678 is for social host grant?
  - ❖ **City Manager:** Yes: To cover the costs of benefits associated with those wage-related expenses.
  - ❖ **MPT Gameraos:** 1<sup>st</sup> line \$1001 (in), does not match \$999 on line 4 (out)
  - ❖ **City Manager:** This is due to rounding
  - ❖ **MPT Gameraos –** What is in municipal hold harmless?
  - ❖ **City Manager:** It's an addition to General Fund of GRT.
  - ❖ **Mayor Trujillo:** It's a new item, finance has to add new line item. Same with property tax of \$46,055. New revenue.
  - ❖ **City Manager:** Animal Control line item was added back. Animal control officer working with non- profits and local networks to rehouse strays to reduce this cost. City MOU with Las Cruces shelter is at \$50 per animal, up from \$35.
  - ❖ **MPT Gameraos –** GRT & Property Tax will make payment for Dos Lagos?
  - ❖ **City Manager:** No, we will not do debt servicing; Money will move from Tax and Revenue directly to Bank of Albuquerque. We don't administer the bond proceeds or debt servicing. This is GRT that will go to the general fund.
- Motion: MPT Gameraos 2<sup>nd</sup> Motion: Trustee Flores

**ROLL CALL VOTE:**

Trustee Fernie Herrera	YES	NO
MPT Gloria Gameraos	YES	NO 4 to 0 vote, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

- C. Consideration and Action to approve creation of a line item for the total amount of \$53,995.68 including NMGRT to pay for non-participating items for 4<sup>th</sup> Street Project from line item 302-01-91900. **Presented by Wilson & Co Engineer / Projects Coordinator.**
- ❖ **Eric Hamilton:** Non- participating items are not eligible to be paid by federal, state or even City match funds. Our original estimate for these was \$100,000.
  - ❖ **Bid number 2** was done in 2019, we added second grant to bring project amount to par, this brought down \$100,000 to half. The added grant allowed for purchase of some materials lowering the amount of non-participating items.
  - ❖ **Previously budgeted** matching amount for the new grant was \$53,995.68
  - ❖ **Project Coordinator:** – Fund #284 will pay the balance of \$3,362.27. The rest can go back to General Fund.
  - ❖ **Trustee Silva –** What was the project funding for?
  - ❖ **Eric Hamilton -** Originally this grant was for Church street L100356. We moved funds with a resolution to 4<sup>th</sup> Street and lost the money after missing an extension deadline. My apologies again.
  - ❖ **Trustee Flores-** We really did not los funding, though since we have the new grant which will cover the project?
  - ❖ **Project Coordinator:** Correct, Mayor Pro-Tem.
  - ❖ **MPT Gameraos:** Recap: Fund #302-01-91900 will pay \$50,633.41. Fund #284 will pay remaining \$3,362.27.
- Motion: MPT Gameraos 2<sup>nd</sup> Motion: Trustee Silva

**ROLL CALL VOTE:**

Trustee Fernie Herrera	YES	NO
MPT Gloria Gameraos	YES	NO 4 to 0 vote, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

- D. Consideration and Action to approve CDBG 2020. **Presented by Projects Coordinator/Tiffany Goolsby- Senior Planner – South Central Council of Governments**
- ❖ **Projects Coordinator Gloria:** This is a new funding cycle. Staff held 2 public hearings today to solicit input from residents. Only one resident came to the meeting and said she is okay with what the Board chooses.
  - ❖ **MPT Gameraos:** What was the match from previous CDBG of \$500,000.
  - ❖ **Project Coordinator Gloria:** It was 10% match of \$50,000.
  - ❖ **Trustee Silva –** This new grant can go up to \$750,000 with match of \$75,000.
  - ❖ **MPT Gameraos –** What project do we apply for? If everything stays the same, we will have about 400K left- suggest we apply.

- ❖ **Tiffany Goolsby:** *The City of Anthony will need to pass a resolution next week.*
- ❖ **Project Coordinator Gloria:** *Today's agenda is to approve a project for CDBG and how much we wish to apply for.*
- ❖ **MPT Gameros -** *We will not be binding the City by approving today?*
- ❖ **Projects Coordinator Gloria:** *No.*
- ❖ **Trustee Silva-** *Can we apply for lights on Adams Park and soccer field?*
- ❖ **Mayor Diana Trujillo -** *CDBG funds flooding projects*
- ❖ **Tiffany Goolsby-** *Will get clarification from DFA. They don't buy equipment. This year in training DFA said recreation is eligible. Staff does not know how yet.*
- ❖ **Trustee Herrera -** *Suggest item 3 on ICIP to fix streets & sidewalks \$2.5 Million GO Bond money will not be enough as same funding will pay design and construction management. Not all the \$2.5 goes to the streets directly.*
- ❖ **Trustee Flores –** *On 01/29/2020 Mayor, Trustee Flores, City Manager, Espy Holguin and Mario Infante requested funds for multigenerational center, streets and police department.*
- ❖ **Mayor Trujillo -** *Agree with Trustee Herrera: Suggest applying for \$750,000 through CDBG.*
- ❖ **Trustee Silva -** *Suggest continuing with streets we had on list.*
- ❖ **MPT Gameros –** *Suggest to apply for asphalt paving machine, staff can be trained to use the machines.*
- ❖ **Trustee Herrera -** *The machine would work on streets that still have life left in them.*
- ❖ **Project Coordinator Gloria:** *If the Board choses to apply for street paving, the streets have to be of moderate to low income residents.*
- ❖ **Tiffany Goolsby:** *A survey necessary to show low income earners living on that street, Staff must go door to door.*
- ❖ **Trustee Herrera -** *Streets are the main thing residents are complaining about.*
- ❖ **Tiffany Goolsby:** *If we have a main street, it can be funded.*
- ❖ **Eric Hamilton -** *Bid for street paving opened today; Staff will present award recommendation next week for approval.*
- ❖ **Mayor Trujillo -** *It would be better to start up north, allow 4<sup>th</sup> Street to be completed.*
- ❖ **Eric Hamilton -** *They will come up with a realistic phasing plan for Street rehabilitation project.*
- ❖ **Projects Coordinator Gloria:** *Street chosen for CDBG cannot be tied to \$2.5 project, the streets must be standalone.*
- ❖ **Mayor Trujillo –** *Clark St. would be the best.*
- ❖ **Trustee Flores –** *It is one of the longest streets we have.*
- ❖ **Trustee Silva –** *Suggest fixing intersections like Clark and Church streets where we have big potholes, focus on 6 or 7 intersections.*
- ❖ **Trustee Flores –** *Worst ones are Kalar & Lee Avenues.*
- ❖ **Mayor Trujillo –** *We can fix Clark Street from State line to Acosta if money allows, no sidewalk or curb and gutter.*

Motion: MPT Gameros

2<sup>nd</sup> Motion: Trustee Silva

**ROLL CALL vote:**

Trustee Fernie Herrera	YES	NO
MPT Gloria Gameros	YES	NO 4 to 0 vote, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

- E. Consideration and Action to approve City Staff to procure Sod and Sprinkler repairs. **Presented by City Manager.**
- ❖ **City Manager -** *We took away sod & installation as Board already approved. vendor for installation gave Staff a quote to replacing components of the sprinklers that are not functioning.*
  - ❖ **Trustee Flores -** *What is the total?*
  - ❖ **City Manager:** *\$3,700 for this estimate, which is just for sprinkler repair, to keep cost down so that the grant balance can go to Adams park.*
  - ❖ **Trustee Silva:** *Mr. Alfonso said that the parts will be waterproof, Trustee was suggested this approach.*
  - ❖ **City Manager:** *Sprinklers will be paid for with \$10,000 of the budgeted parks and recreation funds.*
  - ❖ **Trustee Silva:** *Yes, \$3,700 can be pulled by City Manager from parks & recreation funds.*
  - ❖ **MPT Gameros:** *It's fund number 101-07-70000 Recreation expense.*

Motion: MPT Gameros

2<sup>nd</sup> Motion: Trustee Silva

**ROLL CALL VOTE:**

Trustee Fernie Herrera	YES	NO
MPT Gloria Gameros	YES	NO 4 to 0 vote, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

**8. ITEMS FROM THE CITY CLERK**

- ❖ **City Clerk:** informed the Board that City has an MOU with CareerLink, to help residents get work experience as well as help us cover our front desk. We had two participants who need clerical work experience. They are paid by the program not City. Staff did not see any conflict. They are here for a short while (up to 6 months).
- ❖ **Trustee Flores:** I suggest the city clerk email Trustees on people working at the City. Wrong information can be given to the public. Who is watching over them? They need to understand they don't work for the city. If they are they filing private file, should they not have access to sensitive files?
- ❖ **City Clerk:** Part of the training is to teach them the right information. City clerk and city manager are in the office to always handle difficult questions. Interns are shadowing someone all the time, never left alone. Interns do not have access to sensitive files and background tests are done before they are allowed in the offices.
- ❖ **City Clerk:** Engineers are requesting a special meeting 2/11/2020 at 6:00 pm to award bid for Streets renovation.
- ❖ **City Manager:** They are requesting a total of three meetings
  - ❖ **Workshop at 5:00-6:00 pm 01/11/2020 - Discussion of capital outlay projects.**
  - ❖ **Special meeting 6:00- 6:30 pm 01/11/2020 – CDBG / Street paving project approval.**
  - ❖ **01/11/2020 at 6:30-8:00 pm- Multi-generational Campus steering committee kick-off meeting**

**9. ITEMS FROM THE CITY MANAGER**

- ❖ **City Manager:** During Santa Fe trip, Representative wanted to use Dos Lagos balance to go to multigenerational instead of Adams park, asking for Board direction.
  - Suggested that the Board revive park commission to help move Board decisions fast.
  - City Manager talked to Public Works supervisor about Little Adams park lighting, Public works supervisor suggested to pass an ordinance to limit time to use park after hours.
- ❖ **Mayor Trujillo:** The light facing little Adams park Marquee is the one not working, no light in the front, there used to be light.

**10. ITEMS FROM THE MAYOR AND TRUSTEES**

- ❖ **Trustee Silva:** Concerned with impounded dogs, there is no houses to keep them warm. It has been cold past few days.
- ❖ **City Manager:** The holding shed is temporary, City Manager trust ACO judgment on this, but will bring it to his attention.
- ❖ **Trustee Flores:** Residents are concerned that there are cars speeding on Landers by the turn around. Some kids were shooting towards residents, dumping in desert area, loitering. In summer there are a lot of kids playing out there making it unsafe.
- ❖ **Anthony Water & Sanitation** raised their water rates up to \$7.40, Trustee asked Mr. Coleman for Spanish translation on the rates so that residents can understand.
- ❖ **Trustee Flores:** I suggest to return \$6,000 left in city manager budget back to general funds.
- ❖ **City Clerk:** Staff has been working on insurance, we need budget adjustment on 3<sup>rd</sup> quarter. City manager balance will be used to replenish insurances.
- ❖ **City Manager:** Esther figured the insurance and did the work alone; she should take credit for that.
- ❖ **Trustee Flores:** City clerk should update trustees on issues with insurance.
- ❖ **City Clerk:** City medical insurance never balanced since we became a city. Previous finance directors and payroll clerks struggled with the same issue. Finally, January invoice balanced to a penny difference and it took time. There is no issue anymore. I created a spreadsheet projecting how much each department needed to complete this fiscal year. Spreadsheet is detailed.
- ❖ **Trustee Flores:** Please send that spreadsheet to trustees.
- ❖ **Trustee Herrera:** My wife and I would like to donate new stuffed animals to police officers for calls with kids.
- ❖ **MPT Gameros:** I remind the city manager that his contract states, City will provide a laptop and cellphone, when he has those ready, he can bring to Board for approval.
- ❖ **Mayor Trujillo:** Attended the annual NMDOT meeting held at City chambers. Mayor requested lighting for highway 478 & pothole by 478/O'Hara to be fixed.
  - Mayor requested for City sign board like the one in Los Lunas, NMDOT mentioned that the one in Los Lunas was not approved for construction.



-NMDOT will start contraction on 404 bridge January 2021, bidding will start October 2020, on a separate meeting Mayor requested NMDOT to include a cotton on one side of the bridge, a cactus on the other side. The two symbols are on City logo.

- Dos Lagos development will need permits to have an entrance through O'Hara, any changes need to be communicated to NMDOT.

- ❖ **Trustee Silva** – Requested City Manager update on leap year event.
- ❖ **City Manager:** Mayor of Anthony Texas and 2 of his staff will meet tomorrow with City Staff nothing extravagant as in the past, we need ideas to promote the city on leap year festival. Requested Board to send their ideas. We want to engage & support Anthony, TX.

11. **ADJOURNMENT**

1<sup>st</sup> Motion: MPT Gameros      2<sup>nd</sup> Motion: Trustee Silva      **AIF** at 8:21PM

ATTEST:



Esther Motongo, City Clerk



Diana Murillo-Trujillo, Mayor