

REGULAR MEETING
City of Anthony Board of Trustees
Conference Call
Wednesday, November 04th, 2020
6:00 P.M.
MINUTES

Mayor Diana M. Trujillo
MPT Fernie Herrera
Trustee Elva Flores
Trustee Javier Silva
Trustee Gloria Gameros

You can join meeting using your phone by dialing.

United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 658-376-445

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members; public will be allowed 3 minutes presentation on agenda number 7.

1. CALL TO ORDER by Mayor Diana M. Trujillo
2. PLEDGE OF ALLEGIANCE led by Diana M. Trujillo
3. ROLL CALL
Present: MPT Fernie Herrera YES NO
Trustee Gloria Gameros YES NO
Trustee Elva Flores YES NO
Trustee Javier Silva YES NO
Mayor Diana M. Trujillo YES NO
Quorum Established YES NO

Traduccion del ingles al español y del español al ingles esta disponible a petición.

4. CONFLICT OF INTEREST
5. APPROVAL OF AGENDA ORDER
1st Motion: Trustee Gameros 2nd Motion: Trustee Silva
MPT Fernie Herrera YES NO
Trustee Gloria Gameros YES NO 4 to 0 votes, motion passed.
Trustee Elva Flores YES NO- Joined 6:06 P.M.
Trustee Javier Silva YES NO
Mayor Diana M. Trujillo YES NO
6. APPROVAL OF MINUTES
 - a) Regular Meeting – 09/16/2020
 - b) Regular Meeting – 10/07/2020
 - c) Regular Meeting- 10/21/2020

Motion to approve amendments.

- 1st Motion Trustee Gameros 2nd Motion: Trustee Silva
MPT Fernie Herrera YES NO
Trustee Gloria Gameros YES NO 4 to 0 votes, motion passed.
Trustee Elva Flores YES NO
Trustee Javier Silva YES NO
Mayor Diana M. Trujillo YES NO

Motion to approve minutes as amended.

- 1st Motion Trustee Gameros 2nd Motion: Trustee Flores
MPT Fernie Herrera YES NO
Trustee Gloria Gameros YES NO 4 to 0 votes, motion passed.
Trustee Elva Flores YES NO
Trustee Javier Silva YES NO
Mayor Diana M. Trujillo YES NO

7. ITEMS FROM THE FLOOR

- *Chief Ordonez: Expresses gratitude to the board and to the community of Anthony for their support during the "Take Back" event, which took place on October 24th, 2020. Anthony PD was able to safely collect 78 pounds of medication, which doubled last year collection.*

8. **PRESENTATION**

- a) Recognition of Officer Armando Valenzuela a recipient for the 5th Annual Reward and Recognition in DWI prevention. **Presented by Chief of Police**
 - **Chief Ordonez:** Officially request recognition for officer Armando Valenzuela for the fifth annual reward, a recognition in DWI prevention on behalf of the City of Anthony.
 - The event has not taken place. this is to keep the board apprised of the efforts that our police department is making.

9. **CONSIDERATION AND ACTION**

- a) Consideration and Action to approve Employee Handbook amendments section 12:4, 12:5 &12:6. **Presented by Alan Dahl- City Attorney**
 - **Alan Dahl:** The change was to update the discipline sections of the employee handbook, with the intention of making them more consistent and easier to read in connection with the pre-disciplinary hearing requirements. There has already been some confusion. Previously, the provisions relating to suspension, demotion and termination did not specifically reference the facts that whoever was referring to those sections also needed to go through the pre-determination process or the pre-disciplinary hearing process.
 - **Trustee Flores:** The last paragraph says "no such hearing is part of paid suspensions", what does that mean?
 - **Alan Dahl:** Paid suspension is not considered deprivation of Property because the employee is not actually losing anything. Another term for this is Administrative Leave.

1st Motion **Trustee Silva** 2nd Motion: **Trustee Gamos**

MPT Fernie Herrera	YES	NO
Trustee Gloria Gamos	YES	NO 4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

- b) Consideration and Action to approve Resolution 2020-030 a resolution authorizing the disposition of obsolete equipment information technology department equipment. **Presented by IT Manager.**
 - **IT Manager:** (Presents equipment list). The list has equipment that we have out in the City Hall backyard that is due for disposal. These are various pieces of equipment that were part of the acquisition when we first purchased the municipal building. The items include custom-made PCs and old phones. Unfortunately, a lot of those machines were already out-of-date and obsolete by the time we acquired them. The items were never used by the City and had no information on them.
 - **Trustee Flores:** The school district has a disposal system in place. Maybe staff can check which company they use.

1st Motion: **Trustee Silva** 2nd Motion: **MPT Herrera**

MPT Fernie Herrera	YES	NO
Trustee Gloria Gamos	YES	NO 4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

- c) Consideration and Action to approve Resolution 2020-31 a resolution approving budget adjustment for the fiscal year 2020-2021 for the City of Anthony, NM. **Presented by City Manager**
 - **City Manager:** The major items here include rent for the former charter school property. Other adjustments include the laptop and related equipment for neighborhood services.

- **Trustee Gamos:** Suggests to remove projected rent since it has not been approved. The item can be placed in Q2 BAR.

Motion to approve resolution 2020-31 amendment deleting rent expense

1st Motion: Trustee Gamos 2nd Motion: MPT Herrera
 MPT Fernie Herrera YES NO
 Trustee Gloria Gamos YES NO 4 to 0 votes, motion passed.
 Trustee Elva Flores YES NO
 Trustee Javier Silva YES NO
 Mayor Diana M. Trujillo YES NO

Motion to amend the amended resolution amount from \$93,436.01 to \$72,636.01

1st Motion: Trustee Gamos 2nd Motion: Trustee Flores
 MPT Fernie Herrera YES NO
 Trustee Gloria Gamos YES NO 4 to 0 votes, motion passed.
 Trustee Elva Flores YES NO
 Trustee Javier Silva YES NO
 Mayor Diana M. Trujillo YES NO

Motion to approve Resolution 2020-31 a resolution approving budget adjustment for the fiscal year 2020-2021 for the City of Anthony, NM.

1st Motion: Trustee Gamos 2nd Motion: Trustee Silva
 MPT Fernie Herrera YES NO
 Trustee Gloria Gamos YES NO 4 to 0 votes, motion passed.
 Trustee Elva Flores YES NO
 Trustee Javier Silva YES NO
 Mayor Diana M. Trujillo YES NO

d) Consideration and Action to approve Wilson & Co. amendment for the General Obligation Bond: Fund 521-30-65200 for Streets Construction Management for the amount of \$26,893.61. **Presented by Projects Coordinator**

- **City Clerk:** Apologies: Projects coordinator has been unwell. She had requested this item after it was discussed at the workshop with Mario.
- **Trustee Silva:** Requests a breakdown of costs to explain how \$24,490.48 came to be, if the original amount over the budget was \$13,690.48
- **MPT Herrera:** The team has not working due to Covid-19. It is expected there is no work done to raise budget. Engineers mentioned we were below budget at the workshop. This task order is requesting more funds.
- **Trustee Gamos:** Requests staff to check why CES fee is calculated at 1.5% instead of 1%.
- **Trustee Silva:** Motion to postpone the agenda item to next meeting

1st Motion: Trustees Silva 2nd Motion: Trustee Gamos
 MPT Fernie Herrera YES NO
 Trustee Gloria Gamos YES NO 4 to 0 votes, motion passed.
 Trustee Elva Flores YES NO
 Trustee Javier Silva YES NO
 Mayor Diana M. Trujillo YES NO

10. ITEMS FROM THE CITY CLERK

- We usually receive property tax around this time of the year. Madam Mayor requested staff to try maintain that services. Staff was able to install a drop box for payments. County Staff will pick payments each week on Friday. Residents will not get a receipt; City Staff will not be opening mailed payments.

11. ITEMS FROM THE CITY MANAGER- None

12. ITEMS FROM THE MAYOR AND TRUSTEES

Trustee Silva:

- Requested more information on Tierra Del Sol grant, I speak as a business owner.
- **City Manager:** *The Business Assistance Program is being administered by the Las Cruces Chamber of Commerce. There are a number of different programs that are funded by the CARES Act. The City was awarded \$50,000 for the costs related to the pandemic and not the same as the Business Assistance awards.*
- **Mayor Trujillo:** *We only have one business who applied for CARES Act grant and is within City limits.*

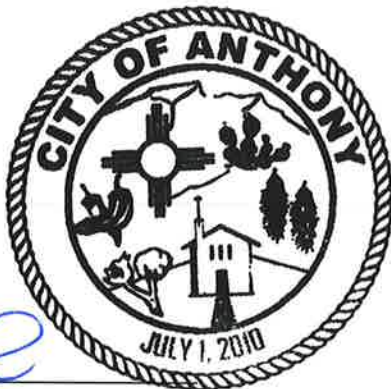
Trustee Flores:

- *Requests to have budget workshop on 11/18/2020 at 5:00pm.*
- **Trustee Gameros:** *Agrees with Trustee Flores. Requests Details Vs Budget of line items being utilized for the month.*
- **Trustee Silva:** *Personally, based on where we are right now with our current situation and the fact that people aren't working the full hours at the City Hall and just everything in general, I would ask that we postpone this to the beginning of the year. I have no problem with it if City Manager was to provide the requested documents. It's been two years and not once have I sat down in a budget meeting that lasted less than an hour.*
- **MPT Herrera:** *Agrees with Trustee Flores. We should be aware of the monthly budget.*
- **City Clerk:** *There are other upcoming meetings. Staff are trying to schedule hearing with Ms. Garcia, tentative date November 24. Every week is becoming more challenging as most staff are quarantined. It will be difficult to add one more meeting with less staff. Suggest providing detail vs budget reports to the board in place of meeting. Friday 11/13 we have finance officer interview. Once finance learns the system, he/she can start meeting with the board.*
- **Trustee Silva:** *I might not be attending the regular meeting on 11/18/2020, I will be out of town during that timeframe.*
- **MPT Herrera:** *Request a City Manager evaluation update.*
- **Mayor Trujillo:** *Waiting for MPT to submit his evaluation.*
- **MPT Herrera:** *City Manager contract is coming up. Are we extending contract?*
- **City Manager:** *The way the contract is written, contract automatically renews unless either side decides to not renew.*
- **Trustee Gameros:** *Suggest having closed session on November 18th concerning the city manager contract renewal.*
- **Trustee Herrera:** *Request update on street lighting.*
- **Mayor Trujillo:** *I will contact the team tomorrow.*

13. ADJOURNMENT

1st Motion: Trustee Gameros 2nd Motion: MPT Herrera
MPT Fernie Herrera YES NO
Trustee Gloria Gameros YES NO *4 to 0 votes, motion passed at 7:50PM*
Trustee Elva Flores YES NO
Trustee Javier Silva YES NO
Mayor Diana M. Trujillo YES NO

ATTEST:



Diana Murillo-Trujillo
Diana Murillo-Trujillo, Mayor

Esther Motongo
Esther Motongo, City Clerk