

REGULAR MEETING
City of Anthony Board of Trustees
Venue: 820 Highway 478, Anthony NM 88021
& Conference Call
Thursday, April 7, 2022
6:00 P.M.
MINUTES

Mayor Diana M. Trujillo
MPT Elva Flores
Trustee Javier Silva
Trustee Daniel Barreras
Trustee Gabriel I. Holguin

You can join meeting using your phone by dialing.

United States: [+1 \(571\)317-3122](tel:+15713173122)

Access Code: [914-367-005](tel:914367005)

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All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members;

1. **CALL TO ORDER** by Mayor Diana M. Trujillo

2. **PLEDGE OF ALLEGIANCE** led by Diana M. Trujillo

3. ROLL CALL	Present:	MPT Elva Flores	YES	NO
		Trustee Javier Silva	YES	NO
		Trustee Daniel Barreras	YES	NO
		Trustee Gabriel Holguin	YES	NO
		Mayor Diana M. Trujillo	YES	NO
		Quorum Established	YES	NO

Traduccion del ingles al español y del español al ingles esta disponible a petición.

4. **CONFLICT OF INTEREST**

5. **APPROVAL OF AGENDA ORDER**

MPT Flores- I would like to amend item 9c, to read Consideration and action to approve court space availability.

Motion to Amend: 1ST Motion: MPT Flores, 2nd Motion: Trustee Holguin

Roll Call:

MPT Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	4-0 vote, Motion passes
Trustee Daniel Barreras	YES	NO	
Trustee Gabriel Holguin	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

Original Motion: 1ST Motion: MPT Flores, 2nd Motion: Trustee Holguin

Roll Call:

MPT Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	4-0 vote, Motion passes
Trustee Daniel Barreras	YES	NO	
Trustee Gabriel Holguin	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

6. **ITEMS FROM THE FLOOR – PUBLIC COMMENTS-**(public will be allowed 3 minutes presentation)-

- **Señor Barrios-** *I am very for the Holguin Family, I was fortunate to have met Judge Holguin's parents in 1978 when they arrived in Anthony NM. They were really good friends with my parents. I have always cleaned the streets of Anthony NM. Not too long ago we had a discussion on the lion's club about which streets to clean up next. I have been cleaning up Stern Drive, I have cleaned Acosta Road, San Andres and now I have 2 days cleaning up State line. I was wondering that in the future we can get assistance with dumpster to dispose of the trash. We would like to see if we can adopt those four streets, State line, Acosta Rd, Stern Drive and San Andres. I don't know if we can place a sign that states that this road is adopted by the Lions Club. I am here on behalf of Mr. Giron. I will try to give a report on the streets every time we clean them up.*
- **Trustee Silva-** *I saw you cleaning up the cemetery next to Adams Park. I would like to thank you for cleaning it up even though it does not belong to the City.*
- **Trustee Holguin-** *I would like to thank you and we will gladly work with you.*

7. **APPROVAL OF MINUTES**

- a. Regular Meeting – 02/02/2022- With Amendments
- b. Regular Meeting – 02/16/2022- With Amendments
- c. Budget Workshop-02/16/2022
- d. Special Meeting- 02/28/2022

Motion with Amendments: 1ST Motion: MPT Flores, 2nd Motion: Trustee Holguin

Roll Call:

MPT Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	4-0 vote, motion passes
Trustee Daniel Barreras	YES	NO	
Trustee Gabriel Holguin	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

8. **DISCUSSION**

a. Discussion of the possibility to waive library fees to residents seeking government assistance,
Presented by Trustee Holguin

- **Trustee Holguin-** *I was contacted by a staff member from the Doña Ana Rental Assistance Program asking for assistance. Citizens have to go through an application process which requires printing, scanning and notary services. The City of Las Cruces and Doña Ana County have been waiving these service fees, specifically for the Rental Assistance Program. I would like to have the boards input to see if the City of Anthony could waive these fees too. There have been some issues where the family applying cannot afford to pay the service fees.*
- **Mayor Trujillo-** *I would like to mention to the governing body that at this time, we do not have anyone that notarizes at the library or MVD. They have not gotten commissioned yet.*
- **Trustee Holguin-** *Later on when they do get commissioned, is there any way that we can waive these fees? Or set Money aside for these fees?*
- **MPT Flores-** *The only concern that I have, is that we are not waiving it for everyone, and we will have some people that will begin to say that it is not fair.*
- **Alan Dahl-** *Recommends to have a resolution where it specifies the name of the*

program, the fees that can be waived and a date of when the program ends.

b. Discussion of South-Central Solid Waste Authority update, *Presented by Mayor Trujillo & Rafael A. Leos SCSWA-Deputy Director*

- **Rafael A. Leos-** *In July of 2019, the Governing Board developed a Solid Waste Master Plan (Res: 2019-013), and subsequently approved the Solid Waste Ordinance (2019-003), with the consultation by SCSWA & Parkhill in November 2019. The purpose is to elevate and enhance the solid waste services here at Anthony, and protect public health. Since the City has over 3000 residents, it has a responsibility under the NM environmental department solid waste rules, to provide this service. The next step is to pass an ordinance, setting the levels of service. After that is accomplished, the following step would be a request for qualifications to see who is qualified and who the interested parties are that can provide the services that the city is working towards to. Once the RFQ is done, the following step is a Request for Proposals. Lastly the City would award contractor franchise. We would like to continue helping the City grow and continue with this matter.*
- **MPT Flores-** *I would like to thank the Mayor for bringing this up again. I would like to thank Rafael A. Leos and Director Peck for coming and assisting the city. I am concerned on the service prices.*
- **Director Peck-** *Prices can be established by the City.*
- **Trustee Silva-** *Thanked SCSWA for coming and coming up with a great presentation. Stated he would like to have the City move forward with this matter.*
- **Trustee Holguin-** *I would like to at the prices closely, the city of Anthony has a lot of low-income residents that will not be able to afford high prices.*
- **Rafael A. Leos-** *In the packet provided there is examples and templates of both sample contract and tariff sheets.*

c. Discussion of initiatives in the Anthony Municipal Court (AMC), *Presented by Judge Holguin*

- **Judge Holguin-** *I wanted to express that I am very grateful that I am in this capacity and able to perform my duties. I would like to take the time to recognize Mr. Antonio Cervantes, our court administrator because he is amazing. I have spoken with Mr. Raphael Ramos and I am happy to share that he accepted to be our alternate judge. Another initiative the court has taken upon is opening up social media to try to reach out to people with information. Currently we are holding a warrant amnesty program throughout the month of April. This information was distributed as a press release, it has been shared with El Paso, Las Cruces, Mesilla, and Anthony, Texas. Aside from social media this has been shared on the water bill, and the Camino Real media. I would also like to discuss the possibility to offer community service hours through an event or project. I would like to also recognize Chief Ruiz for assisting with sharing the amnesty program information with his colleagues.*
- **Trustee Barreras-** *with this Amnesty program will you be dismissing the cases?*
- **Judge Holguin-** *no, the cases can not be dismissed, but the court assists the individual arrange an affordable payment plan or community service arrangement for the individual can get out of their troubles with the court.*
- **Trustee Holguin-** *I would really support the community service program and if there is anything that I can do for the creation of the program please let me know.*
- **Mayor Trujillo-** *Usually, so staff is not involved with the community service individuals, they get assigned to me, I take them in my personal vehicle and I am able to supervise. We can email you when something like that becomes available again.*

9. CONSIDERATION AND ACTION

a. Consideration and Action to approve Proclamation for Autism Awareness Month, *Presented by IT Manager*

- **IT Manager-** *This is a topic that hit very close to home. I have 2 nephews who are in the autism spectrum. I wanted to bring up this proclamation and bring awareness to the City. I thank the Mayor for her support on this matter. I would like to raise awareness for this disease and hopefully make people more aware and be more accepting.*
- **Trustee Silva-** *I would like to see the City can take this a little further next year. Maybe create an event or something similar to bring awareness.*
- **IT Manger-** *We can also do the "Light it up Blue", where the buildings place blue lights outside to show their support and spread awareness.*
- **MPT Flores-** *I would like to help you if next year you want to create an event to bring awareness.*
- **IT Manager-** *Part of bringing awareness is to spread the word out there that there is help available to parents and families.*

1ST Motion: Trustee Holguin, 2nd Motion: MPT Flores

Roll Call:

MPT Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	4-0 Vote, Motion Passes
Trustee Daniel Barreras	YES	NO	
Trustee Gabriel Holguin	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

b. Consideration and Action to approve Proclamation for National Public Safety Telecommunications Week from April 10-16, *Presented by Mayor Trujillo & Hugo Costa-ENP, CPO-MVRDA*

- **Hugo Costa-** *It is an honor to serve the residents of the City of Anthony. Our Dispatchers are the first responders, the first interaction of the public. Our dedicated men and women take the call, understand the situation to properly dispatch services to render aid. The past two years have been a challenge. Every year the nation honors the unseen voice behind the telephone. It is a great honor that we ask that the City of Anthony proclaim the week of the 10th through the 16th.*
- **MPT Flores-** *I would like to thank you and all the responders. It is a great honor to have and know that they are behind saving lives.*

1ST Motion: Trustee Silva, 2nd Motion: MPT Flores

Roll Call:

MPT Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	4-0 Vote, Motion Passes
Trustee Daniel Barreras	YES	NO	
Trustee Gabriel Holguin	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

c. Consideration and Action to approve court space availability, **Presented by Judge Holguin**

- **Judge Holguin-** We are working on our re-opening plan. Since the magistrate court moved out, I was hoping to use that office space for Mr. Cervantes and our staff. This area has the windows set up, and this area is safer for staff. If this is approved, this helps me complete my proposal to the Emergency response team, who are the ones in charge of looking at the re-opening plan.
- **Mayor Trujillo-** Is Public Works working with you, to see what section of the chambers can be given to Mr. Cervantes?
- **Judge Holguin-** We have not talked about what I want to do, I just wanted to get the staff moved to a bigger area for security reasons. I would like to have the sink area be transferred to our area as well.
- **MPT Flores-** Are you still going to speak with Mr. Roman to see if there is going to be enough room? I recommend to table the item.
- **Judge Holguin-** Mr. Roman mentioned that the area where the sink is, would be better for the city to use for all the electrical and equipment. Also the state supervisor came in here and gave him recommendations that we are out of compliance with us in there.
- **Trustee Silva-** I agree with MPT Flores and we should table this item until we get a more thorough answer. How much is it going to cost to make those changes?
- **Judge Holguin-** I don't have an idea as to how much it is going to be. All I am requesting is the space.
- **Trustee Silva-** I make a motion to table this item.

1ST Motion to table: Trustee Silva, 2nd Motion: MPT Flores

Roll Call:

MPT Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	3-1 Vote, Motion Passes
Trustee Daniel Barreras	YES	NO	
Trustee Gabriel Holguin	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

d. Consideration and Action to approve the engineer's on-call contract for RFP No. 072021-02, **Presented by the Mayor**

- **Eric Hamilton-** I am here for support in case there is any questions.
- **Alan Dahl- Recommends** to make a motion to amend the contract to add in the effective date of April 7th, 2022.
- **Trustee Silva-** I make a motion to amend the existing agreement to add the effective date of today April 7th, 2022, do we also change the termination date?
- **Eric Hamilton-** Wilson & Co. would like to exercise the New Mexico Procurement code and establish a four year on call contract.

- **Alan Dahl-** let's make two separate motions, one to amend the effective date and another to amend the termination date to read April 7th, 2026.

1ST Motion to amend effective date: Trustee Silva, 2nd Motion: Trustee Holguin

Roll Call:

MPT Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	4-0 Vote, Motion Passes
Trustee Daniel Barreras	YES	NO	
Trustee Gabriel Holguin	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

1ST Motion to amend termination date: MPT Flores, 2nd Motion: Trustee Barreras

Roll Call:

MPT Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	4-0 Vote, Motion Passes
Trustee Daniel Barreras	YES	NO	
Trustee Gabriel Holguin	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

Original 1ST Motion: Trustee Silva, 2nd Motion: Trustee Barreras

Roll Call:

MPT Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	4-0 Vote, Motion Passes
Trustee Daniel Barreras	YES	NO	
Trustee Gabriel Holguin	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

- e. Consideration and Action to move \$10,000 from GL: 101-05-50201(Full time classified salaries) to GL:101-05-50230(Overtime FT Class police), **Presented by, Chief of Police**

- **Chief of Police-** The overtime budget has depleted quickly. Vacancies, sick days, and officers taking vacation has caused others officers to cover those shifts. We now have a Detective position that utilize our overtime budget as well. The detective sometimes gets called out for felony cases, or his on-call status. The good thing is that due to the vacancies that we have had throughout the year, we are able to have enough funds to move to the overtime budget.

1ST Motion: MPT Flores, 2nd Motion: Trustee Barreras

Roll Call:

MPT Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	4-0 Vote, Motion Passes
Trustee Daniel Barreras	YES	NO	
Trustee Gabriel Holguin	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

f. Consideration and Action to move \$2,000 from GL:101-05-50201 (Full time classified Salaries) to GL:101-05-61110 (Vehicle maintenance), **Presented by Chief of Police**

- **Chief of Police-** *Our vehicle maintenance budget has depleted quickly due to the older vehicles the Police department has. These vehicles require more maintenance than the newer ones. Also the chargers are lower to the ground and have required more suspension repairs, which is why we are opting to acquiring SUV to avoid those issues.*
- **Trustee Holguin-** *Do you think \$2,000 is going to be enough?*
- **Chief of Police-** *Sergeant Guerrero and I have been looking at the vehicle maintenance and so far we foresee coming is oil changes and brake changes. The \$2,000 should be enough.*
- **MPT Flores-** *I thank you for printing the budget for us. This helps us a lot.*

1ST Motion: Trustee Silva, 2nd Motion: MPT Flores

Roll Call:

MPT Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	4-0 Vote, Motion Passes
Trustee Daniel Barreras	YES	NO	
Trustee Gabriel Holguin	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

g. Consideration and Action to approve Resolution 2022-007 Exhibit 1-Y, a resolution to adopt the CDBG Certifications and commitments, **Presented by, Projects Coordinator and Tiffany Goolsby- SCCOG**

- **Projects Coordinator-** *I would like to discuss this item along with 9h, since they both have to do with the same project. The two items are combine as one document, but I had separated them for clarity and comprehension from the board. The Exhibit 1-Y is a resolution for the adoption of the federal requirements for the CDBG Grant program. Exhibit 1-Z is the actual federal requirements.*
- **Tiffany Goolsby-** *This is the same resolution that was adopted last year. Exhibit 1-Y is required to be adopted in a yearly basis to be in compliance with the CDBG grant. Both documents will be combined together and submitted to the department of finance and administration.*

1ST Motion: Trustee Holguin, 2nd Motion: Trustee Silva

Roll Call:

MPT Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	4-0 Vote, Motion Passes
Trustee Daniel Barreras	YES	NO	
Trustee Gabriel Holguin	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

h. Consideration and Action to approve Exhibit 1-Z, CDBG Federal Requirements, **Presented by,**

Projects Coordinator and Tiffany Goolsby- SCCOG

1ST Motion: Trustee Holguin, 2nd Motion: Trustee Silva

Roll Call:

MPT Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	4-0 Vote, Motion Passes
Trustee Daniel Barreras	YES	NO	
Trustee Gabriel Holguin	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

- i. Consideration and Action to approve Resolution 2022-008, a resolution to participate in the NMDOT, Transportation Project Fund, TPF Call for projects, **Presented by Projects Coordinator**
- **Projects Coordinator-** This resolution is to allow us to submit an application for a project in the amount of \$1,020,869.61. The scope of work is for pre-construction, construction and construction management. If awarded the city match will be \$51,043. This project option was brought to the board as a small presentation on February 21st by Wilson & Co.
 - **Trustee Silva-** what project is this for?
 - **Projects Coordinator-** For Duffer Lane.
 - **Trustee Silva-** will the city match get the 5% from the general fund?
 - **Projects Coordinator-** Yes
 - **Trustee Holguin-** For the application, when is the deadline to submit?
 - **Eric Hamilton-** May 30th

1ST Motion: Trustee Silva, 2nd Motion: Trustee Barreras

Roll Call:

MPT Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	4-0 Vote, Motion Passes
Trustee Daniel Barreras	YES	NO	
Trustee Gabriel Holguin	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

10. CLOSED SESSION

- a. NOTICE IS HEREBY GIVEN that the City of Anthony Board of Trustees will meet in Executive Session Pursuant to NMSA 1978, Section 10-15-(H)(8) Discussion of Limited Personnel Matters, to discuss Police Department

1ST Motion: Trustee Silva, 2nd Motion: MPT Flores

Roll Call:

MPT Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	4-0 Vote, Motion Passes
Trustee Daniel Barreras	YES	NO	
Trustee Gabriel Holguin	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

b. Motion to return to open session

1ST Motion: Trustee Silva, 2nd Motion: MPT Flores

Roll Call:

MPT Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	4-0 Vote, Motion Passes
Trustee Daniel Barreras	YES	NO	
Trustee Gabriel Holguin	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

11. CONSIDERATION AND ACTION

a. Consideration and Action to approve Officer Christina Terrazas as Temporary Sergeant for the Anthony Police Department

- **Sergeant Terrazas-** *I would like to formally introduce me and if there is anything I can do for you all, just let me know. I appreciate this consideration.*
- **MPT Flores-** *Congratulations, on your new position, your Chief has great faith in you.*
- **Trustee Silva-** *Congratulations, the Chief read your resume and I would like to point out that your resume speaks volume to be a field officer in the short period of time that you have been in the force.*
- **Trustee Holguin-** *You have a lot of people rooting for you and I am excited to see you grow in the City of Anthony.*

1ST Motion: Trustee Silva, 2nd Motion: MPT Flores

Roll Call:

MPT Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	4-0 Vote, Motion Passes
Trustee Daniel Barreras	YES	NO	
Trustee Gabriel Holguin	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

12. ITEMS FROM THE CITY CLERK

- NONE

13. ITEMS FROM THE MAYOR AND TRUSTEES

- **Trustee Barreras-** *I was pretty concerned of the pursuit that happened today on Acosta. I would hate for an accident to happen. I want the police department to be safe and take precautions.*
- **MPT Flores-** NONE
- **Trustee Holguin-** *I would like to get an update on the citizen request of placing a stop sign on the intersection of Church St, and McDonald lane.*
- **Mayor Trujillo-** *I will get back to you, because I still need to get with Public Works.*
- **Trustee Holguin-** *I would like an update on Hettinga Rd. as well. I wanted to check on the status of the City Manager and the City Clerk. There will be a gathering on Ernesto's to have a meet and greet the district court judge candidate.*
- **Trustee Silva-** *I am wondering if it is possible to give a recognition to Mr. Barrios, for the work that he has done in the community. Maybe we can also start a program and have different clubs*

assist with cleaning the City. I have seen the Public Works team continue their duties out in the City, I would like to send my appreciation.

14. **ADJOURNMENT - 9:25 pm**

1ST Motion: Trustee Silva, 2ND Motion: Trustee Barreras

Roll Call:

MPT Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	4-0 Vote, Motion Passes
Trustee Daniel Barreras	YES	NO	
Trustee Gabriel Holguin	YES	NO	
Mayor Diana M. Trujillo	YES	NO	



Diana M. Trujillo, Mayor

{SEAL}

ATTEST:



Gloria K. Ramirez, Acting City Clerk

