

Court Chambers
820 Highway 478
Anthony, NM 88021

City of Anthony, NM
Regular Board of Trustees Meeting
MINUTES
Monday, April 24th, 2023
6:00PM

Diana Murillo, Mayor
Elva Flores, MPT
Javier Silva, Trustee
Daniel Barreras, Trustee
Gabriel I. Holguin, Trustee

You can join meeting using your phone
by dialing.
United States: +1 (571) 317-3122
Access Code: 280-246-197

Please join meeting from your
computer, tablet or smartphone.
<https://meet.goto.com/280246197>

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members.

1. **CALL TO ORDER** by Mayor Diana Murillo at 6:04pm
2. **PLEDGE OF ALLEGIANCE** by City Manager
3. **ROLL CALL**

Present:

MPT Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Trustee Daniel Barreras	YES	NO
Trustee Gabriel I. Holguin	YES	NO
Mayor Diana Murillo	YES	NO
Quorum Established	YES	NO

Traducción del inglés al español y del español al inglés esta disponible a petición.

Si necesita un traductor, informe la Secretaria de la Ciudad a más tardar una semana antes de la fecha programada de la reunión

4. APPROVAL OF AGENDA ORDER

1st Motion: _____ Trustee Barreras _____ 2nd Motion: _____ MPT Flores _____

Roll Call Vote:

MPT Elva Flores	YES	NO	3-1 Vote, Motion Passes
Trustee Daniel Barreras	YES	NO	
Trustee Javier Silva	YES	NO	
Trustee Gabriel I. Holguin	YES	NO	
Mayor Diana Murillo	YES	NO	

5. APPROVAL OF MINUTES

a. Regular Meeting 04/05/2023

1st Motion: _____ Trustee Barreras _____ 2nd Motion: _____ MPT Flores _____

Roll Call Vote:

MPT Elva Flores	YES	NO	4-0 Vote Motion
Trustee Daniel Barreras	YES	NO	
Trustee Javier Silva	YES	NO	
Trustee Gabriel I. Holguin	YES	NO	
Mayor Diana Murillo	YES	NO	

b. Special Meeting 04/17/2023

Trustee Holguin made a motion to amend the minutes to reflect the question that was asked by Trustee Silva regarding the public being notified about returning to open session during the meeting that took place on 04/17/2023.

With amendment 1st Motion: _____ Trustee Holguin _____

2nd Motion: _____ Trustee Silva _____

Roll Call Vote:

MPT Elva Flores	YES	NO	
Trustee Daniel Barreras	YES	NO	4-0 Vote Motion
Trustee Javier Silva	YES	NO	
Trustee Gabriel I. Holguin	YES	NO	
Mayor Diana Murillo	YES	NO	

6. DISCUSSION

- a. Discussion on Community Development Block Grant (CDBG) planning, **Presented by Tiffany Goolsby.**

Ms. Goolsby explained another possible grant that can help the City, known as a planning grant. Unlike the infrastructure grant, you can apply for this grant throughout the year with the maximum amount awarded at \$50,000 with a 10% match from a nonrural community (Anthony being a nonrural community). There are a number of different planning grants that the City could qualify including updating a comprehensive plan if it has not been done in the last five years, asset management plan, development codes and ordinances plan, feasibility schedules and aerial photography. Program requirements include having a public meeting, the City of Anthony has met that requirement as it has held two on March 1st. If the City is interested in proceeding with this grant application the City would then have to approve that submission via resolution, Ms. Goolsby could provide a template if needed. Trustee Holguin asked where the match amount would come from, the City Manager responded that it would come from General Funds or Professional Services from the City Manager budget as there is still some funds left in the line item.

7. PRESENTATION

- a. **Yvonne Sanchez- Behavioral Health Resources**

Yvonne Sanchez introduced Fabiola Rodriguez, whom both represent Border Behavioral Resource Center, an organization that serves the neighboring communities with resources for low income to help lower the risk of getting contracting COVID or lower the risk of not having enough to eat or pay for rent. The organization host multiples vaccine events, making the COVID vaccine more easily available to these communities. The most recent goal for this organization is to identify in these communities' clinics that will be willing to help residents are struggling with when seeking behavioral health services. They would like to promote these services and help residents find the help they need when it come to their mental health.

8. CONSIDERATION AND ACTION

- a. Consideration and Action to approve Task Order for planning and design of Pond 9A in the amount of \$94,496.59, **Presented by the Parks & Recreation Facilities Director.**

Parks and Receptions Facilities Director explained this would include the scope of work to design for pond 9A that will help address the historical flooding in the area the east end of Golf Course, Landers and Birdie. Trustee Holguin asked who will this be awarded to, the Parks and Receptions Facilities Director advised it would be to our on-call engineers, Wilson and Co. Trustee Silva asked for clarification on the amount, the City Manager informed the Board that this amount would be solely for the planning and design. Once the actual footprint is identified of the ponding facility then the City can move on to the next step, which would be the appraisal, acquire the right away and if are enough funds we can move forward with the acquisition. Trustee Silva wanted to clarify for the public that the funds that were awarded for this project, that totals roughly \$450,000 is not coming from the general fund, although there is a 10% match. Trustee Holguin wanted to know if the petition that was presented a few months ago for McDonald Lane, would benefit from this project. City Manager clarified that they are still awaiting an award for that project but

we should know by June if that project will be funded.

1st Motion: MPT Flores

2nd Motion: Trustee Barreras

Roll Call Vote:

MPT Elva Flores	YES	NO	
Trustee Daniel Barreras	YES	NO	3-1 Vote, Motion Passes.
Trustee Javier Silva	YES	NO	
Trustee Gabriel I. Holguin	YES	NO	
Mayor Diana Murillo	YES	NO	

- b. Consideration and Action to approve Task Order for the final design for Church Street Roadway, Drainage and Pedestrian Access Reconstruction Project in the amount of \$49,307.54, **Presented by the Parks & Recreational Facilities Director.**

Parks and Recreational Facilities Director presented this task order for the completion of the project that extends from Fourth Street to Clark, it encompasses the end of the design phase all the way to the bidding documents. Trustee Holguin wanted confirmation that it would be awarded to Wilson & Company, the parks and Recreational Facilities Director confirmed and introduced Project Manager Eric Hamilton and Assistant Project Manager Aaron Ramsey from Wilson & Company, whom gave a short presentation on the project. This request for a final design task order, at the beginning of this project the City had not acquired the necessary funds needed to complete this project but the City has been awarded \$1.3million for the final design, construction and construction management services of Church St from Fourth St to Clark St, through the NMDOT Transportation Project Fund. Some of the new project improvements include, modification and finalization of current design plans, design of "Lil Adams Park" parking lot, design of additional sidewalk and drive pads along Morales Rd, roadway typical section revisions, exclusion of the design of Fourth St and Church St Intersection as they were completed in March 2021, and also establish a construction contract with the City's On-Call contractor. Trustee Silva would have liked to see the layout for the benefit of the public, Mr. Hamilton mentioned that during the final design he can bring in some renderings for the Board and the public.

1st Motion: Trustee Silva

2nd Motion: Trustee Holguin

Roll Call Vote:

MPT Elva Flores	YES	NO	
Trustee Daniel Barreras	YES	NO	3-1 Vote, Motion Passes.
Trustee Javier Silva	YES	NO	
Trustee Gabriel I. Holguin	YES	NO	
Mayor Diana Murillo	YES	NO	

- c. Consideration and Action to approve the lease agreement between the City of Anthony and Borderland Family Ties, LLC., **Presented by the Parks and Recreational Facilities Director.**

Parks and Recreational Facilities Director introduced Vanessa Knox, the CEO and founder of Borderland Family Ties, which is an organization that is based in Anthony with a goal to bring in quality free programs to this area. Programs such as CPR programs, family cooking night, over night camps, family leadership institute and started to incorporate STEM learning into their programs to aid parents in teaching their kids. Their goal is to empower the parents and give the tools to strengthen their families, support their children and build stronger communities. They have partnered with several state, federal and local agencies to help bring in these resources to the community. Trustee Holguin agreed that it this would be great for the community. MPT Flores asked how they would get this information to the public, Mrs. Knox explained that the market through flyers which are hand delivered to the surrounding school and through social media.

1st Motion: Trustee Holguin

2nd Motion: Trustee Silva

Roll Call Vote:

MPT Elva Flores	YES	NO	
Trustee Daniel Barreras	YES	NO	4-0 Vote, Motion Passes.
Trustee Javier Silva	YES	NO	
Trustee Gabriel I. Holguin	YES	NO	
Mayor Diana Murillo	YES	NO	

- d. Consideration and Action to ratify the BOT's approval of the City Manager Contract (with legal's revisions) taken at the meeting on 4/17/23, **Presented by the Mayor Murillo.**

The City Clerk reminded the Board that this is not a discussion but simply to ratify the vote that was taken during the Special Meeting that took place on 04/17/2023. The minutes for the special meeting were read from the point the BOT came out of closed session up to adjournment. Trustee Holguin wanted to ask the City Attorney why there was no discussion after coming out of closed session, the City Attorney reiterated that there is no discussion for this item as it has already taken place during the 04/17/2023 meeting. Trustee Holguin continued to express his disagreement with this contract and the hiring of the City Manager.

1st Motion: MPT Flores **2nd Motion:** Trustee Barreras

Roll Call Vote:

MPT Elva Flores	YES	NO	
Trustee Daniel Barreras	YES	NO	3-2 vote, motion passes.
Trustee Javier Silva	YES	NO	
Trustee Gabriel I. Holguin	YES	NO	
Mayor Diana Murillo	YES	NO	

9. ORDINANCE

- a. **Notice of Intent to Amend Ordinance 2018-001**

The Parks and Recreational Facilities Director informed the Board the need for this amendment as the City is ready to open up some of the parks for the season. One of the tasks for the Parks Recreational Facilities Department would be to create a Parks Commission since previous attempts have failed. This amendment would make it easier for the Board to appoint a commission which would consists of 3 community members to satisfy the state statue, anyone wishing to participate would submit a letter of interest to the office of the City Clerk. Trustee Silva questioned why there is no member from the governing board was included if former trustees were adamant about including one, the Parks and Recreational Facilities Director explained that under State Statute is it not required, this will make it easier to establish the Commission and, in the future, allow for more members and even Board members as well. Trustee Silva has some hesitation but the Parks and Recreational Facilities Director explained that this commission would be solely as an advisory committee that would make recommendation to the BOT. Trustee Silva wanted somethings clarified like how they would bring items to the BOT and who will come up with a schedule for the parks, the Parks and Recreational Facilities Director explained bring items to the BOT would be brought to him and it would be presented as a Consideration and Action item or a discussion item with the ultimate vote for a purchase or schedule being left to the BOT. Trustee Holguin wanted to know how the Commission would pick out the terms for the members when there is a 1, 2 and 3 year term. Under state statute and this amendment it would allow the members to decide that themselves, if for some reason they cannot decide it would come to the BOT for final decision.

An ordinance establishing a park commission committee for recreation and beautification of parks for the City of Anthony, New Mexico.

First Reading: April 24, 2023

Notice of Publication: April 12, 2023

Public Comments/Discussion: April 24, 2023 and May 3, 2023

Consideration and Action to pass: May 3, 2023

10. ITEMS FROM THE MAYOR AND TRUSTEES

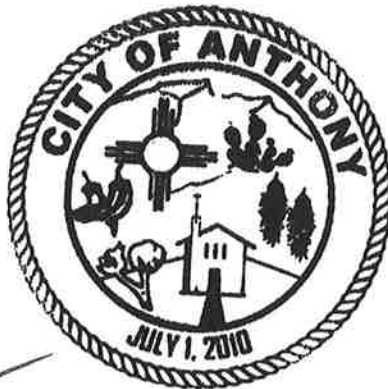
MPT Flores- NONE

Trustee Barreras-NONE

Trustee Silva wanted an update on the basketball court, the Parks and Recreational Facilities Director explained that the graffiti was removed, rim was replaced and new nets were installed, there is currently no lighting since El Paso Electric removed service to the park, there will a task order that will request the lights to be installed.

Trustee Holguin would like to provide restroom for the flag football team that is currently using the soccer field on Saturday, unfortunately the contract that was worked out with the previous Neighborhood Services Supervisor was that there would be no charge for the use of the field but the City would not provide restroom or give access, there is also no budget for it. Wanted an update on the light polls and the speed humps on 4th St and Big Bend Loop, the City Manager informed that the speed humps should be installed in May. In regards to the lights, the City Manager would suggest to create a policy for residents to request light posts and will outline the selection of that installation. Wanted an update on stop sign replacement, the City Manager informed that a quote had been received and would check with the Public Works Director to see the progress on that issue.

11. ADJOURNMENT at 7:22pm





Diana Murillo, Mayor

{SEAL}

Attest:



Karla Oropeza, City Clerk