

**REGULAR MEETING**  
**City of Anthony Board of Trustees**  
**Venue: 820 Highway 478, Anthony NM 88021**  
**& Conference Call**  
**Wednesday, June 1, 2022**  
**6:00 P.M.**  
**MINUTES**

*Mayor Diana Murillo*  
*MPT Elva Flores*  
*Trustee Javier Silva*  
*Trustee Daniel Barreras*  
*Trustee Gabriel I. Holguin*

You can join meeting using your phone by dialing.

**United States: +1 (408) 650-3123**

**Access Code: 616-251-173**

Please join meeting from your computer, tablet or smartphone.

<https://meet.goto.com/616251173>

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members;

1. **CALL TO ORDER** by Mayor Diana Murillo

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

MPT Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Trustee Daniel Barreras	YES	NO
Trustee Gabriel I. Holguin	YES	NO
Mayor Diana Murillo	YES	NO
Quorum Established	YES	NO

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*Traduccion del ingles al español y del español al ingles esta disponible a petición.*

4. **CONFLICT OF INTEREST**

5. **APPROVAL OF AGENDA ORDER**

**1st Motion: MPT Flores**      **2nd Motion: Trustee Holguin**

**Roll Call:**

MPT Elva Flores	YES	NO
Trustee Javier Silva	YES	NO 4-0 vote, motion passes
Trustee Daniel Barreras	YES	NO
Trustee Gabriel I. Holguin	YES	NO

6. **ITEMS FROM THE FLOOR – PUBLIC COMMENTS-** ( public will be allowed 3 minutes presentation)

7. **DISCUSSION**

a. Discussion of "Public School Safety and Raising Awareness", **Presented by Trustee Holguin**

**Trustee Holguin:** Due to recent events with the shooting in Uvalde, Tx and in talking with interim City Manager about police force at schools, he believes that it would be a good idea to have a similar program for our schools. Sunland Park partnered with school District doing school resource officers. Town of Anthony, Tx, is doing active shooter training on Friday with chief of police, it would be great to bring a program like that to the City.

b. Discussion of "City Proclamation Process", **Presented by Trustee Holguin**

**Trustee Holguin:** I would like to have proclamations be more ceremonial. In other municipalities they do a framed proclamation or certificate. Other municipalities have the proclamations signed by the mayor and city clerk only, it would be nice to present the proclamation to the organizations that are present.

c. Discussion to amend Contract #20-350-4905-0022 "Legal Services Professional Agreement", **Presented by City Manager**

**City Manager:** A contractor shall not undertake public services from the city without obtaining authorization from the City Manager, Mayor and governing body. This would ensure that we have budget control and accountability. In regards to communication between the board and the attorneys, we're not asking to eliminate any contact between any other members of the board and the attorneys were simply just asking for consideration to streamline communication process again to assign accountability which goes to city manager.

d. Discussion "Codification of the City's Ordinances", **Presented by City Manager**

**City Manager:** Spending some time with the various department heads, found that we really need to focus more on local laws, I have taken the liberty of studying the ordinance that we currently have. Reached out to a couple of communities, and have also reached out to American Publishing Company, a firm that focuses on codification. American Publishing Company, would take all of the ordinances and would conduct a planning review and legal review and publish them online. They would work through all the ordinances, compare all 12 years of date to make sure that there's no conflict between them. This process takes from 10- 12 months and have gotten a budgetary number, that will be brought to the board at the start of the next fiscal year. This would be update annual basis and would rely on law enforcement to enforce those laws. Make sure to stay current and making local laws accessible to the public.

e. Discussion follow up on Cannabis in Ordinance 2010-018, **Presented by Neighborhood Services Supervisor**

**Neighborhood Services Supervisor:** We can enforce distances between retailers, I like to recommend that we increase our distance from 200 feet up to 600 feet. I recommend we do the same as Sunland Park, require to apply for special use permit and the planning and zoning board will determine if they are approved. Cannabis falls under a special use permit under their City Code, it costs \$600 for applying for a special use permit. A special use permit will allow us to control that type of business. Our next step would be to get with Alan (City Attorney), make the amendments and present it to the board for approval

**8. CONSIDERATION AND ACTION**

a. Consideration and Action to approve Benefit Broker for FY 22/23, **Presented by Procurement Officer**

**Procurement Officer (Bonnie Hidalgo)-** The Request for Proposal for the Benefit Broker for FY 22/23 was posted about a month ago and we have received two offers, the same two from last year. Rodeski was a bit cheaper than the other and is the current broker, it is her recommendation to continue business with them.

**1st Motion: Trustee Silva**

**2nd Motion: Trustee Barreras**

**Roll Call:**

MPT Elva Flores

**YES** NO

Trustee Javier Silva

**YES** NO 4-0 vote, Motion Passes

Trustee Daniel Barreras

**YES** NO

Trustee Gabriel I. Holguin

**YES** NO

b. Consideration and Action to add Mario Juarez Infante as the third City signatory, in the City's bank accounts, **Presented by Mayor Murillo**

**Mayor Murillo:** Brought before the Board as we needed a 3<sup>rd</sup> signatory as we are removing the previous City Manager.

**1st Motion: Trustee Silva**

**2nd Motion: Trustee Barreras**

**Roll Call:**

MPT Elva Flores

**YES** NO

Trustee Javier Silva

**YES** NO 4 to 0 vote, Motion Passes

Trustee Daniel Barreras

**YES** NO

Trustee Gabriel I. Holquin **YES** NO

- c. Consideration and Action to Transfer \$149 from 101-11-60110 Per Diem to 101-11-60102 Conf. Registration for online ACO training (part 1 of 2) certification, **Presented by Neighborhood Services Supervisor**

**Neighborhood Services Supervisor:** This is the remaining monies in my budget to have the new and existing officer some ACO training so they can get 1 of 2 classes to be nationally recognized.

**1st Motion: Trustee Silva 2<sup>nd</sup> Motion: Trustee Holquin**

**Roll Call:**

MPT Elva Flores **YES** NO  
Trustee Javier Silva **YES** NO 4-0 vote, motion passes  
Trustee Daniel Barreras **YES** NO  
Trustee Gabriel I. Holquin **YES** NO

- d. Consideration and Action to Transfer \$4250 from line item 101-11-61120 Animal Expense to 101-11-91200 for vehicle lap top and stand for new officer's unit, **Presented by Neighborhood Services Supervisor**

**Neighborhood Services Supervisor:** This is brought to the board because the new officer is ready to go on the field on her own, and will require a lap top. The lap top is required for follow up reasons, insuring they are going to the correct location and speaking with the correct people.

**1st Motion: Trustee Silva 2<sup>nd</sup> Motion: Trustee Holquin**

**Roll Call:**

MPT Elva Flores **YES** NO  
Trustee Javier Silva **YES** NO 4-0 vote, motion passes  
Trustee Daniel Barreras **YES** NO  
Trustee Gabriel I. Holquin **YES** NO

**9. ORDINANCES**

**Notice of Intent to Adopt Ordinance 2022-02 - First Reading**

An ordinance of the City of Anthony, New Mexico adopting the 2021 edition of the international property maintenance code, **Presented by Neighborhood Services Supervisor**

**First Reading:** June 1, 2022

**Notice of publication date:** May 16, 2022

**Public comments/ Discussion:** June 1, 2022 and June 15, 2022

**Consideration and Action to pass:** June 15, 2022

**Neighborhood Services Supervisor:** this would visually help enforce the code since there is no building inspector.

**10. ITEMS FROM THE CITY CLERK**

\*\*June 16<sup>th</sup> at 5pm for budget meeting

**11. ITEMS FROM THE CITY MANAGER**

\*\*The development agreement was drafted and sent to the City Attorney

\*\*Newsletter went out in English and Spanish. I want to thank Norma she is outstanding and efficient.

\*\*Resource officer, City staff was able to send an email to the superintendent at GISD for cost sharing on a resource officer, we are waiting on their response

\*\*Start thinking about Tax Increment Districts (TIDD) as we start to develop Dos Lagos. A TIDD is a financial mechanism by which we're able to capture up to 75% of GRT (local, county and state).

**12. ITEMS FROM THE MAYOR AND TRUSTEES**

**\*\*Trustee Holguin-** I want to see the go bonds be brought like the City of Las Cruces.

**13. ADJOURNMENT**

**1st Motion: Trustee Holguin 2<sup>nd</sup> Motion: MPT Flores**

**Roll Call:**

MPT Elva Flores	<b>YES</b>	NO
Trustee Javier Silva	<b>YES</b>	NO 4-0 vote, motion passes at 7:48pm
Trustee Daniel Barreras	<b>YES</b>	NO
Trustee Gabriel I. Holguin	<b>YES</b>	NO



  
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Diana Murillo, Mayor

{SEAL}  
Attest:



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Karla Oropeza, City Clerk