



Oscar Dominguez  
City Manager

**REGULAR MEETING**  
City of Anthony Board of Trustees  
Conference Call  
Wednesday, July 1<sup>st</sup>, 2020  
5:30 P.M.  
**MINUTES**

Mayor Diana M. Trujillo  
MPT Fernie Herrera  
Trustee Elva Flores  
Trustee Javier Silva  
Trustee Gloria Gameros

You can join meeting using your phone by dialing.

United States: [+1 \(872\) 240-3412](tel:+18722403412)

Access Code: [986-039-805](tel:986039805)

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members; public will be allowed 3 minutes presentation on agenda number 7.

1. CALL TO ORDER by Mayor Diana M. Trujillo at 6:58 pm

2. PLEDGE OF ALLEGIANCE led by Diana M. Trujillo

3. ROLL CALL	Present: MPT Fernie Herrera	YES	NO
	Trustee Gloria Gameros	YES	NO
	Trustee Elva Flores	YES	NO
	Trustee Javier Silva	YES	NO
	Mayor Diana M. Trujillo	YES	NO
	Quorum Established	YES	NO

*Traduccion del ingles al español y del español al ingles esta disponible a petición.*

4. CONFLICT OF INTEREST

*Mayor- if you have any conflict of interest on any of the items on agenda, please recuse yourself from voting.*

5. APPROVAL OF AGENDA ORDER

Trustee Gameros- Motion to move item 9.h to 9.g, and 9.g to 9.h, because the job description should be before the pay scale.

1<sup>st</sup> Motion: Trustee Gameros 2<sup>nd</sup> Motion: MPT Herrera

Roll Call vote:

MPT Fernie Herrera	YES	NO	
Trustee Gloria Gameros	YES	NO	4-0 votes, Motion Passes
Trustee Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	
Mayor Diana M. Trujillo Tie Breaker	YES	NO	

6. APPROVAL OF MINUTES

- a) Regular Meeting – 05/20/2020
- b) Special meeting – 05/28/2020
- c) Budget Meeting – 06/12/2020

1<sup>st</sup> Motion: Trustee Gameros 2<sup>nd</sup> Motion: Trustee Silva

Roll Call vote:

MPT Fernie Herrera	YES	NO	
Trustee Gloria Gameros	YES	NO	4-0 votes, Motion Passes
Trustee Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	
Mayor Diana M. Trujillo Tie Breaker	YES	NO	

7. ITEMS FROM THE FLOOR - NONE

8. PRESENTATION

- a) Discussion of the state's capital outlay funds approved for City of Anthony. *Presented by Representative Doreen Gallegos*
  - *Rep. Gallegos - Wanted to check in and give a synopsis on the capital outlay. Would like to highly recommend the City of Anthony to encumber and spend the money as soon as possible, especially the Police Department car grant.*
  - *MPT Herrera- Seconded the recommendation that representative Gallegos just gave.*
  - *Rep. Gallegos- DFA sent out questionnaires asking to hold off on certain projects, when I hear things like that, am extremely cautious and try to spend the money if it is awarded.*

- **Trustee Flores-** Would like to congratulate Rep Gallegos on her win.
- **Rep Gallegos-** Appreciates the support.
- **Mayor Trujillo-** Is the Multigenerational facility grant still awarded to the City of Anthony?
- **Rep. Gallegos-** Everything is a go for now, but I recommend encumbering the funds as soon as possible. Also congratulated the City of Anthony for holding up their GRT and having small impact on COVID-19 cases.
- **Mayor Trujillo-** Thank you
- **MPT Herrera-** Besides the vehicle funds and multigenerational what else did the City get awarded?
- **Rep. Gallegos-** I was able to get \$135,000 for Police car and equipment and about \$1.5 million for parks and recreational.
- **MPT Herrera-** Suggests that City Manager talk to Wilson & Co. so we can encumber money as soon as possible.
- **Rep Gallegos-** Other municipalities lost a lot of money and City of Anthony did great we got to keep it up.
- **Trustee Silva-** Is it possible to shift some of that \$1.5 million money to the ballpark if, worst case scenario, the City can't spend it all in the multigenerational facility? Is it possible since you mentioned it can go to recreational? If we get to that point, I rather move it around rather than to lose the money.
- **Rep. Gallegos-** If it comes to that, the request has to go through us since we allocate that money. But if the City sees themselves in that situation, it would be best to have a conversation to figure out what are the options and include Senator Cervantes since a big portion came from him as well. Please let me know if DFA pushes back the projects.

b) Presentation of the Fiscal Year 2020-2021 Municipal Arterial Program (MAP) funding report. **Presented by Projects Coordinator**

- **Projects Coordinator-** Informed the Board of Trustees that unfortunately the City of Anthony did not get funded for the MAP NMDOT funds this year. This was application for "Planning, Design, Construction, Reconstruction, Pavement Rehabilitation, Construction Management, Drainage and Misc. improvements of Church Street Reconstruction and Drainage Improvement phase 1. Requesting removal of these funds if they were allocated in the budget.
- **Trustee Gameros-** Agrees with having it removed from the budget.

c) Presentation of the Water Trust Board Funding FY 2020 – Adams Park Pond & Pump Station Phase III funding report. **Presented by Projects Coordinator**

- **Projects Coordinator-** Informed the Board of Trustees that the City of Anthony did not get awarded for funding from the Water Trust Board this year. The City of Anthony's application was deemed a worthwhile project. Due to insufficient available funds, the project was not recommended for funding. The City of Anthony is encouraged to apply for next fund cycle.

9. **CONSIDERATION AND ACTION**

- a) Consideration and action to accept State of New Mexico Tourism Department grant for clean-up activities for the amount of \$2,000. **Presented by Projects Coordinator**
- **Projects Coordinator-** This is the project that we usually call KNMB. The City was awarded \$2,000.00. I am suggesting holding Clean-up event that had to be postponed due to COVID-19.
  - **Trustee Silva-** Is the clean-up city wide or just in certain areas? Adams Ball Park needs attention and would like to see if we can have some volunteers help with this matter.
  - **Projects Coordinator-** The Clean-up in mind was going to be city-wide using the big trash bins, with the intention of having residents dispose their trash in a proper manner.
  - **Trustee Silva -** Do you know how many trash bins can we get with those \$2,000?
  - **Projects Coordinator-** Not yet
  - **MPT Herrera-** Suggests coordinating with Rafael Leos and City Manager regarding a similar project that was mentioned in previous meeting.
  - **Trustee Gameros-** This grant requires a 25% match, which will be \$500, am I correct?
  - **Projects Coordinator-** The match is not monetary. This match can be fulfilled by working hours from volunteers or City Staff.
  - **Trustee Gameros-** What was your goal for this grant?
  - **Projects Coordinator-** To have a clean-up where the residents from the City of Anthony could dispose of their trash in a proper manner and not accumulate it on their property. Project has been highly requested.
  - **Trustee Gameros-** If there is a way to coordinate all the ideas we can have something great. Also, the Tire Event was a great effort.

1<sup>st</sup> Motion: Trustee Silva 2<sup>nd</sup> Motion: Trustee Gameros

**Roll Call vote:**

MPT Fernie Herrera

**YES NO**

Trustee Gloria Gameros	YES	NO	4-0 votes, Motion Passes
Trustee Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	
Mayor Diana M. Trujillo Tie Breaker	YES	NO	

- b) Consideration and action to approve **Resolution 2020-019** a resolution participation in local government road fund program and request for match waiver administered by New Mexico department of transportation. **Presented by Projects Coordinator**

- o **Projects Coordinator-** This resolution is to accept the LGRF funds that were awarded to the City. The City was awarded \$40,000; With this resolution the City will also be asking for a match waiver.
- o **Trustee Gameros-** Requests to add this project to the budget.
- o **City Manager-** Noted

1<sup>st</sup> Motion: Trustee Silva 2<sup>nd</sup> Motion: Trustee Gameros

**Roll Call vote:**

MPT Fernie Herrera	YES	NO	
Trustee Gloria Gameros	YES	NO	3-0 votes, Motion Passes
Trustee Elva Flores	YES	NO	- dropped out from meeting
Trustee Javier Silva	YES	NO	
Mayor Diana M. Trujillo Tie Breaker	YES	NO	

- c) Consideration and Action to approve the location of trash cans, benches and grills in Lil' Adams Park. **Presented by Projects Coordinator.**

- o **Projects Coordinator-** The map in front of you shows the potential locations that the grills and benches can be placed. I spoke with Public Works supervisor and he also agreed on those places. I would like to get the Board of Trustees' approval before anything is placed in the park.
- o **MPT Herrera-** How are the benches and trash cans going to be secured?
- o **Projects Coordinator-** With the grant the City was able to purchase cement to place them securely. Trash cans will have their cages, and lids.

1<sup>st</sup> Motion: Trustee Silva 2<sup>nd</sup> Motion: Trustee Gameros

**Roll Call vote:**

MPT Fernie Herrera	YES	NO	
Trustee Gloria Gameros	YES	NO	3-0 votes, Motion Passes
Trustee Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	
Mayor Diana M. Trujillo Tie Breaker	YES	NO	

- d) Consideration and Action to approve **Resolution 2020-020** a resolution approving participation in the program of the South-Central Council of Governments, for fiscal year 2020-2021. **Presented by City Manager**

- o **City Manager-** This is a required resolution for membership within this organization, South -Central Council of Governments, for this new fiscal year.

1<sup>st</sup> Motion: Trustee Silva 2<sup>nd</sup> Motion: Trustee Gameros

**Roll Call vote:**

MPT Fernie Herrera	YES	NO	
Trustee Gloria Gameros	YES	NO	3-0 votes, Motion Passes
Trustee Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	
Mayor Diana M. Trujillo Tie Breaker	YES	NO	

- e) Consideration and action to accept Stone Garden Operations grant of \$16,200 for Anthony Police Department with Dona Ana County Sheriff's Office FY 2020-2021. **Presented by Chief of Police.**

1<sup>st</sup> Motion: Trustee Silva 2<sup>nd</sup> Motion: Trustee Gameros

**Roll Call vote:**

MPT Fernie Herrera	YES	NO	
Trustee Gloria Gameros	YES	NO	3-0 votes, Motion Passes
Trustee Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	
Mayor Diana M. Trujillo Tie Breaker	YES	NO	

- o **Chief of Police-** Would like approval to accept Stone Garden grant for the amount of \$17,139.60. for Anthony Police Department with the Dona Ana County Sheriff office. Operations to begin July 1, 2020 to June 30, 2021. Emphasizes that the police department is not here to enforce any immigration laws. This is not the scope that they are working

under. This funding will help with overtime and gas mileage reimbursement; Car maintenance was also requested for reimbursement.

- **Trustee Silva-** Would like to point out that the amount of \$17,139.60 is the amount that is being approved.
- **MPT Herrera-** The City has a resolution passed saying that the Police Department will not be enforcing any immigration laws unless there is a warrant involved.
- **Chief of Police-** I do not believe Stone Garden operations will interfere with that resolution.
- **Trustee Gameros-** Could City Manager also apply this to the finalized budget as well.

**Motion to amend amount from \$16,200 to \$17,139.60**

1<sup>st</sup> motion: Trustee Silva 2<sup>nd</sup> motion: MPT Herrera

**Roll Call vote:**

MPT Fernie Herrera	YES	NO	
Trustee Gloria Gameros	YES	NO	3-0 votes, Motion Passes
<del>Trustee Elva Flores</del>	<del>YES</del>	<del>NO</del>	
Trustee Javier Silva	YES	NO	
<del>Mayor Diana M. Trujillo Tie Breaker</del>	<del>YES</del>	<del>NO</del>	

f) Consideration and Action to approve renewal of finance contract. **Presented by City Manager.**

- **City Manager-** This is the renewal of a contract for our finance service provider. Mr. Ramirez will help with onboarding of the new finance officer.
- **MPT Herrera-** How are we doing for the application process for Finance Director.
- **City Manager-** There has been some technical issues that we chose to extend deadline for both finance officer and police office position. They both close this Friday. Around 10 candidates applied. Not sure how many meet the minimum qualifications yet.
- **Allan Dahl-** Will the contract and payment remain the same for this renewal?
- **City Manager-** Yes, everything will remain the same. The only thing changing is the end date of the contract to August 30<sup>th</sup>, 2020.
- **Allan Dahl-** Are we amending the agreement or entering into a new agreement with the same cap?
- **City Manager-** It is a renewal. Regarding the cap it will remain the same in the amount of \$5,000.
- **Allan Dahl -** Okay, perfect.

1<sup>st</sup> Motion: Trustee Silva 2<sup>nd</sup> Motion: Trustee Gameros

**Roll Call vote:**

MPT Fernie Herrera	YES	NO	
Trustee Gloria Gameros	YES	NO	3-0 votes, Motion Passes
<del>Trustee Elva Flores</del>	<del>YES</del>	<del>NO</del>	
Trustee Javier Silva	YES	NO	
<del>Mayor Diana M. Trujillo Tie Breaker</del>	<del>YES</del>	<del>NO</del>	

g) Consideration and Action to approve Neighborhood Services Supervisor job description. **Presented by City Manager.**

1<sup>st</sup> Motion: Trustee Gameros 2<sup>nd</sup> Motion: Trustee Silva

- **City Manager-** This is the slightly updated job description. Thank you to our IT Manager, Jorge who suggested Neighborhood Services as a more resident-friendly job title. This will be more of a community development role for the residents, that will take about a year to transition.
- **Trustee Gameros-** Are we still looking into this position as an internal opportunity?
- **City Manager-** Yes, this will be a promotional position within our current staff.
- **MPT Herrera-** Will this require a new background check?
- **City Manager-** Not sure, about this case, but the City still practices background checks on all new applicants.
- **MPT Herrera-** Since this will be an enforcement job, suggest having a regional/ local background check and a police background check.
- **City Manager-** Will look into this matter offline.
- **Trustee Gameros-** Since this will be an internal transfer position, there is already language in place in our handbook. The background check will not be needed unless the employee never had one in the beginning.
- **City Manager-** Agreed.
- **Trustee Gameros-** Suggests having this on the finalized budget.

**Roll Call vote:**

MPT Fernie Herrera	YES	NO	
Trustee Gloria Gameros	YES	NO	3-0 votes, Motion Passes
<del>Trustee Elva Flores</del>	<del>YES</del>	<del>NO</del>	

Trustee Javier Silva **YES** NO  
 Mayor Diana M. Trujillo Tie Breaker ~~YES~~ ~~NO~~

h) Consideration and Action to approve **Resolution 2019-14 (Amendment No.5)** a resolution of the City of Anthony Governing Body approving city staff pay scales, creating a new position for Neighborhood Services Supervisor. **Presented by City Manager.**

- o **City Manager-** *This is the related updated pay scales with the newly approved position added.*  
 1<sup>st</sup> Motion: Trustee Gameros 2<sup>nd</sup> Motion: MPT Herrera

**Roll Call vote:**

MPT Fernie Herrera **YES** NO  
 Trustee Gloria Gameros **YES** NO **3-0 votes, Motion Passes**  
~~Trustee Elva Flores YES NO~~  
 Trustee Javier Silva **YES** NO  
 Mayor Diana M. Trujillo Tie Breaker ~~YES~~ ~~NO~~

10. **CLOSED SESSION at 6:58 PM**

A. NOTICE IS HEREBY GIVEN that the City of Anthony Board of Trustees will meet in Executive Session Pursuant to NMSA 1978, Section 10-15-(H)(2) Discussion on Limited Personnel Matters updates on Public Works department staff changes, Library employee hearing and Police department vehicle accident.

- 1<sup>st</sup> Motion: Trustee Gameros 2<sup>nd</sup> Motion: Trustee Silva

**Roll Call vote:**

MPT Fernie Herrera **YES** NO  
 Trustee Gloria Gameros **YES** NO **3-0 votes, Motion Passes**  
~~Trustee Elva Flores YES NO~~  
 Trustee Javier Silva **YES** NO  
 Mayor Diana M. Trujillo Tie Breaker ~~YES~~ ~~NO~~

B. **OPEN SESSION at 7:38 PM**

Motion to return to open session.

**Mayor Trujillo-No decisions were made in closed session**

- 1<sup>st</sup> Motion: Trustee Gameros 2<sup>nd</sup> Motion: Trustee Silva

**Roll Call vote:**

MPT Fernie Herrera **YES** NO  
 Trustee Gloria Gameros **YES** NO **3-0 votes, Motion Passes**  
~~Trustee Elva Flores YES NO~~  
 Trustee Javier Silva **YES** NO  
 Mayor Diana M. Trujillo Tie Breaker ~~YES~~ ~~NO~~

11. **ITEMS FROM THE CITY CLERK - None**

12. **ITEMS FROM THE CITY MANAGER -**

- o **City Manager-** *Eric Hamilton brought up the idea to meet in person for a proposed special meeting to discuss Adams Park.*
- o **Trustee Gameros-** *Could we set up the meeting now that the most of us are present?*
- o **City Manager-** *Would the Board like to throw out potential times?*
- o *I will send a message to the governing board via blind copy and City Clerk. If anybody replies that the time doesn't work, then the time will be next Wednesday at 6pm*
- o **Mayor Trujillo-** *Please include Trustee Flores*
- o **City Manager-** *The county of El Paso banned Fireworks. The City of Anthony will be expecting more people to our side. I did check with Chief of Police and Public Works supervisor to help assist the officers have the fireworks in check for Friday and Saturday.*

13. **ITEMS FROM THE MAYOR AND TRUSTEES**

**Trustee Silva**

- o *Requested the contractors to clean up leftovers of tar that is still there on Ruth St.*
- o *Trustee spoke with Mr. Terrones to discuss the increase in water rates. Mr. Terrones will set up a meeting with some residents, so they understand what this increase is all about.*

- Trustee requested that the Ball park be cleaned. Trustee will wait for Projects Coordinator to see if something is done with the new Clean-up project. If nothing is done, Trustee will post on his social media to request volunteers to help him clean the park. Trustee will request water company for assistance in watering the soccer field. The field lacks watering. Will also talk to Mr. Coleman and see what the process is for gray water. Will go on social media to look for a grant writer to help trustee and the City with a grant for watering the soccer field grass.

**Trustee Gameros**

- Suggest having a different meeting aside from regular BOT meeting to discuss the finalized budget and the new items that will be put in.
- **City Manager-** Agrees to having a meeting within the next weeks; Not sure when since there will be the Adams Park special meeting.
- **Trustee Gameros-** Suggest having the meeting between the 20<sup>th</sup> of July and the 29<sup>th</sup> of July so there is plenty of time to discuss it. Will remind city manager about this on the July 15<sup>th</sup> meeting.
- **MPT Herrera-** Will this budget meeting be open to the public?
- **City Manager-** All board meetings are open to public and so will the budget meeting.

**MPT Herrera**

- Suggests having Board of Trustees meetings in person.
- Suggests taking more precautions on the 200-foot buffer at Dos Lagos for the homes, since there are a lot of trees around that area. Suggests to cut the grass at Dos Lagos grass before the 4<sup>th</sup> of July. Spoke with Mario regarding the manhole covers on 4<sup>th</sup> Street: They are making a lot of noise. Requesting to have those manholes checked out.

**Trustee Gameros**

- What is the issue regarding why the grass is not being cut? Does the City not have the adequate equipment?
- **City Manager-** There is an issue with the City's equipment and the insurance certificate has been a challenge for rentals. The John Deer tractor that belongs to the City broke down. Public Works Supervisor has been getting quotes on what it would cost for a contractor to cut the grass.
- **MPT Herrera-** Have you thought to contact the DOT road department to assist the City with cutting the grass?
- **City Manager-** I did try to contact them and did not get a response.
- **Trustee Silva-** Suggests that if there is an issue with an insurance, then move on to the next one. Suggests having Public works cut some more of the grass to minimize the hazard.

**14. ADJOURNMENT at 8:07 PM**

1<sup>st</sup> Motion: Trustee Gameros \_\_\_\_\_ 2<sup>nd</sup> Motion: MPT Herrera \_\_\_\_\_

**Roll Call vote:**

MPT Fernie Herrera	<b>YES</b>	NO	
Trustee Gloria Gameros	<b>YES</b>	NO	3-0 votes, Motion Passes
Trustee Elva Flores	<b>YES</b>	NO	
Trustee Javier Silva	<b>YES</b>	NO	
Mayor Diana M. Trujillo Tie Breaker	<b>YES</b>	NO	

ATTEST:



Gloria Ramirez, Acting for City Clerk July 1, 2010




Diana M. Trujillo, Mayor

# BOT Regular Meeting Attendees

## Summary

Meeting Date  
July 1, 2020 5:21 PM MDT

Meeting Duration  
166 minutes

Number of Attendees  
13

Meeting ID  
986-039-805

## Details

Name	Email Address	Join Time	Leave Time	Time in Session (minutes)
+15053826382		5:28 PM	6:58 PM	90
+15752886033		5:24 PM	8:08 PM	163
+15756187297		5:32 PM	6:58 PM	86
+15756187297		7:36 PM	8:07 PM	31
+15756507950		5:28 PM	5:33 PM	4
+15756522998		5:37 PM	6:38 PM	61
+19155883923		5:29 PM	5:30 PM	0
+19155883923		7:37 PM	8:07 PM	30
+19155883923		5:31 PM	6:45 PM	74
+19155883923		6:46 PM	6:59 PM	12
Alan Dahl		5:30 PM	6:58 PM	88
Alan Dahl		7:36 PM	8:07 PM	31
Doreen Gallegos	doreena@doreengallegos.com	5:34 PM	6:05 PM	31
Gloria Ramirez	emotongo@cityofanthonym.org	5:21 PM	6:49 PM	87
Gloria Ramirez	emotongo@cityofanthonym.org	6:51 PM	8:08 PM	76
Oscar Dominguez	odominguez@cityofanthonym.org	5:32 PM	6:59 PM	86
Oscar Dominguez	odominguez@cityofanthonym.org	7:37 PM	8:08 PM	30
TRUSTEE FLORES	eflores@bot.cityofanthonym.org	5:35 PM	6:19 PM	44
TRUSTEE GAMEROS	ggame1988@yahoo.com	5:29 PM	8:07 PM	158
Trustee Silva		5:22 PM	8:08 PM	165
Trustee silva		5:22 PM	6:59 PM	96
Trustee silva		7:36 PM	8:07 PM	31