

REGULAR MEETING
City of Anthony Board of Trustees
Venue: 820 Highway 478, Anthony NM 88021
& Conference Call
Wednesday, September 7, 2022
6:00 P.M.

Mayor Diana Murillo
MPT Elva Flores
Trustee Javier Silva
Trustee Daniel Barreras
Trustee Gabriel I. Holguin

MINUTES

You can join meeting using your phone by dialing.

United States: [+1\(408\)650-3123](tel:+14086503123)

Access Code: [820-351-589](tel:820351589)

Please join meeting from your computer, tablet or smartphone.

<https://meet.goto.com/820351589>

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members;

1. CALL TO ORDER by Mayor Diana Murillo

2. PLEDGE OF ALLEGIANCE led by Diana Murillo

3. ROLL CALL	Present:	MPT Elva Flores	YES	NO
		Trustee Javier Silva	YES	NO
		Trustee Daniel Barreras	YES	NO
		Trustee Gabriel I. Holguin	YES	NO
		Mayor Diana Murillo	YES	NO
		Quorum Established	YES	NO

Traducción del inglés al español y del español al inglés está disponible a petición.

4. CONFLICT OF INTEREST

5. APPROVAL OF AGENDA ORDER

ROLL CALL:

1st Motion: <u>MPT Flores</u>	2nd Motion: <u>Trustee Barreras</u>	
MPT Flores	YES	NO
Trustee Silva	YES	NO 4 to 0 vote, motion passes.
Trustee Barreras	YES	NO
Trustee Holguin	YES	NO
Mayor Diana Murillo	YES	NO

6. ITEMS FROM THE FLOOR- PUBLIC COMMENTS

7. DISCUSSION

a. Discussion of Tax Increment Development District (TIDD) Policy, for which a resolution for adopting the policy will be presented at the September 21, 2022 Board of Trustees meeting.

Presented by Mark Valenzuela from Bosque, LLC.

Mark Valenzuela: This would be the legal document that talks about how a certain project will work, who has the responsibilities, how much it costs, how much will be generate, when bonds will be issued. A TIDD is designed to make the people who are in that district responsible for the operation and maintenance of it, they tax themselves to pay for the City of Anthony services such as maintaining roads.

Mayor Murillo: Anthony does not have any districts how would this apply?

Mark Valenzuela: This policy allows you to create those districts in whatever size location you all deem necessary. A TIDD exists for 25 years, after that the property reverts to the City and then it just becomes normal City of Anthony responsibility.

8. CONSIDERATION AND ACTION

- a. Consideration and Action to approve the Collection Development Policy and Community Vision Assessment Documents for 2022-2027. **Presented by Head Librarian Casey McCool**

Casey McCool: These two documents are update every five years, this Community Vision Assessment collects date pertaining to their City an Community demographics in order to assess the needs of our community. The Collection Development Policies determines the plan for collection growth and maintenance in the library. The New Mexico State Library provides us with an amount of money that we have to spend every year within our legal service areas, that's based on the \$1.50/person, that amount changes year to year depending on population numbers. They give us that number and it's an amount the city government is required to allot to spend on our collection materials in order for us to maintain our eligibility status for the ARPA grant.

ROLL CALL:

1st Motion: <u>Trustee Barreras</u>		2nd Motion: <u>MPT Flores</u>	
MPT Flores	YES	NO	
Trustee Silva	YES	NO	4 to 0 vote, motion passes.
Trustee Barreras	YES	NO	
Trustee Holguin	YES	NO	
Mayor Diana Murillo	YES	NO	

- b. Consideration and Action to approve the On-Call Engineer's Task Order for West South Anthony Arroyo Multi-Purpose Linear Recreational Flood Control Park Project and Donaldson Avenue Storm Drain System Project, Wilson & Company, in the amount of \$45,479.86 including NMGRT. Task Order will be paid for by ARPA funds. **Presented by Interim City Manager**

Interim City Manager: With the recent approval of the two resolutions for submission to the New Mexico Finance Authorities, Water Trust Board funding program. This program does fund flood mitigation projects just like this, what we're doing is preparing a design analysis report, to the scoring for the funding we're going after. Also, within this consideration, we included Donaldson Avenue, simply because of the significant flooding that impacted the residents.

Trustee Holguin: What timeline are we looking at?

Interim City Manager: In a traditional time frame in the case of Donaldson because of planning and design we're looking at three years.

ROLL CALL:

1st Motion: <u>Trustee Silva</u>		2nd Motion: <u>Trustee Holguin</u>	
MPT Flores	YES	NO	
Trustee Silva	YES	NO	4 to 0 vote, motion passes.
Trustee Barreras	YES	NO	
Trustee Holguin	YES	NO	
Mayor Diana Murillo	YES	NO	

- c. Consideration and Action to approve the FEMA Flood Mitigation Assistance (FMA) Grant. **Presented by Interim City Manager**

Interim City Manager: Tonight, we're considering is a submission of an application that is due in January, for this project that will benefit so many residents. If the city is awarded this grant, we are looking at completion of this project in 2026. We will bring back the funding agreement and work on a cost share agreement with Mr. Baca.

ROLL CALL:

Original: 1st Motion: <u>Trustee Holguin</u>		2nd Motion: <u>Trustee Silva</u>	
Motion to Table: 1st Motion: <u>Trustee Holguin</u>		2nd Motion: <u>Trustee Silva</u>	
MPT Flores	YES	NO	
Trustee Silva	YES	NO	4 to 0 vote, motion passes.
Trustee Barreras	YES	NO	
Trustee Holguin	YES	NO	

Mayor Diana Murillo _____ YES NO

d. Consideration and Action to approve FY23 Clean and Beautiful Agreement in the amount of \$2,950.00. **Presented by Projects Coordinator**

Project Coordinator: Annual grant that the city usually applied for, the grant is usually broken into categories. \$1,000 for city clean-up, \$1,200 for park receptacles, \$500 for trees and \$250 for graffiti removal.

ROLL CALL:

1st Motion: <u>Trustee Silva</u>	2nd Motion: <u>Trustee Holguin</u>	
MPT Flores	YES NO	
Trustee Silva	YES NO	4 to 0 vote, motion passes.
Trustee Barreras	YES NO	
Trustee Holguin	YES NO	
Mayor Diana Murillo _____	YES NO	

e. Consideration and Action to approve a Budget Adjustment to increase Hospitality, Public Works Full Time Classified, IT and Subscription/Dues line items. **Presented by Financial Officer.**

Financial Officer: Hospitality, approved budget was \$5,000, we're requesting an additional \$5,000 for aid with the Adam's Park event. Public Works will need to be increased \$47,000 per employee for the consideration of the two new positions. As far as IT, with Spectrum's help we are getting rid of the experience requirement and opening the position as an entry level starting at \$29,600. Subscriptions/dues we would like to increase it by \$5,000.

ROLL CALL:

1st Motion: <u>Trustee Silva</u>	2nd Motion: <u>Trustee Holguin</u>	
MPT Flores	YES NO	
Trustee Silva	YES NO	4 to 0 vote, motion passes.
Trustee Barreras	YES NO	
Trustee Holguin	YES NO	
Mayor Diana Murillo _____	YES NO	

9. ORDINANCES

Notice of Intent to Amend Ordinance No. 2022-004, Second Reading

An Ordinance of the City of Anthony, New Mexico granting El Paso Electric Company, a Texas corporation, its legal representatives, successors, lessees and assigns certain powers, licenses, rights-of-ways, privileges and franchise to construct, operate and maintain in the City of Anthony, New Mexico. **Presented by Interim City Manager**

First Reading: August 17, 2022

Notice of publication date: August 5, 2022

Public Comments/ Discussion: August 17, 2022 and September 7, 2022

Consideration and Action to pass: September 7, 2022

Interim City Manager: The franchise agreement does provide or make provisions where any public improvement project that the City is undertaking, if there is a problem with the electric infrastructure, EP Electric will be responsible to relocate that infrastructure at their cost. This is a 25-year lease agreement, which is customary.

ROLL CALL:

1st Motion: <u>Trustee Silva</u>	2nd Motion: <u>Trustee Barreras</u>	
MPT Flores	YES NO	
Trustee Silva	YES NO	3 to 1 vote, motion passes.
Trustee Barreras	YES NO	
Trustee Holguin	YES NO	
Mayor Diana Murillo _____	YES NO	

10. ITEMS FROM THE CITY CLERK-NONE

11. ITEMS FROM THE CITY MANAGER

Dos Lagos progress and Adams Park ceremony update.

12. ITEMS FROM THE MAYOR AND TRUSTEES

MPT Flores-NONE

Trustee Barreras-NONE

Trustee Silva-Dip on Livesay and Clark

Trustee Holguin- Adams Street needs to be patched up.

13. ADJOURNMENT

ROLL CALL:

1st Motion: <u>Trustee Silva</u>	2nd Motion: <u>Trustee Holguin</u>	
MPT Flores	YES NO	
Trustee Silva	YES NO	4 to 0 vote, motion passes at 7:43pm
Trustee Barreras	YES NO	
Trustee Holguin	YES NO	
Mayor Diana Murillo	YES NO	



Diana Murillo

 Diana Murillo

{SEAL}

Attest:

KO

 Karla Oropeza, City Clerk

