

REGULAR MEETING
City of Anthony Board of Trustees
Conference Call
Thursday, September 9, 2021
6:00 P.M.
MINUTES

You can join meeting using your phone by dialing.

United States: [+1 \(646\) 749-3335](tel:+16467493335)

Access Code: 708-843-389

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members; public will be allowed 3 minutes presentation on agenda number 7.

1. **CALL TO ORDER** by Mayor Diana M. Trujillo
2. **PLEDGE OF ALLEGIANCE** led by City Manager - Oscar Dominguez
3. **ROLL CALL** Present:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO
Quorum Established	YES	NO

Traduccion del ingles al español y del español al ingles esta disponible a petición.

4. **CONFLICT OF INTEREST**
 - *Mayor Trujillo: if there is any board member with a conflict of interest please recuse yourself from voting.*
5. **APPROVAL OF AGENDA ORDER**

1st Motion: MPT Herrera 2nd Motion: Trustee Gameros

Roll Call:

- | | | |
|------------------------------------|----------------|------------------------------|
| MPT Fernie Herrera | YES | NO |
| Trustee Gloria Gameros | YES | NO 3 to 0 vote. motion pass. |
| Trustee Elva Flores | YES | NO absent |
| Trustee Javier Silva | YES | NO |
| Mayor Diana M. Trujillo | YES | NO |

6. **APPROVAL OF MINUTES**
 - a) Workshop Meeting – 08/19/2021

1st Motion: Trustee Gameros 2nd Motion: MPT Herrera

Roll Call:

- | | | |
|------------------------------------|----------------|------------------------------|
| MPT Fernie Herrera | YES | NO |
| Trustee Gloria Gameros | YES | NO 3 to 0 vote, motion pass. |
| Trustee Elva Flores | YES | NO absent |
| Trustee Javier Silva | YES | NO |
| Mayor Diana M. Trujillo | YES | NO |

7. **ITEMS FROM THE FLOOR – PUBLIC COMMENTS**
 - *Mayor Trujillo: Remember that we only have three minutes.*
 - *Mr. Adrian Perez: I have two concerns. The first one is weed issues here in the city. The city manager verified that there is no maintenance department, no adequate equipment, and a small workforce.*

- Request the City to ask the maintenance department to take care of the city. If we can't maintain the city's right of way, we won't be able to enforce the weed ordinance.
- Two, speeding motorist on Fourth Street. Any cost-effective option, such as bumps or possibly more stop signs was requested.
- **Mr. Santos Correa:** request short-term remedies that can help with flood control while we wait for long-term solutions. On the 27th of September, I requested a meeting with the city manager. Only the mayor, personnel from the neighborhood services department, and an engineer were present. He seemed to be unconcerned. In our city, we need people who care, especially those in the highest-paid positions.
- **Mr. Alan Castellano:** Speedhump can be used to control water from Acosta, grant-funded projects can take many years.
- **Mr. Jose Garcia Jr:** Concerned with the increased amount of graffiti. Request information on how many maintenance personnel we have and what their responsibilities are.
- **MPT Herrera** – Request to speak as a resident. Concerned about the ongoing Mosquito problem. Requested fumigation.
- **Mayor Trujillo:** We have a consent agenda; therefore, the meeting will be shorter. I'd like to be able to respond to questions from the mayor and trustees. Request that the resident be patient.

8. PRESENTATION

- a. Presentation of employee training options. **Presented by City Clerk- HR Liaison**
- **City Clerk:** Staff is wondering if the board is willing to hire a company to conduct employee training sessions. NMML used to offer training, but it hasn't done so since 2020. POMS has sought paid contract.
 - **MPT Herrera:** Director of Risk Management was at our conference. She said they will be more than pleased to provide free training to any city or municipality.
 - **Trustee Gameros:** They will do a case study and then notify us of any risk and safety mitigation requirements—emailed contact information.

9. CONSIDERATION AND ACTION

- a) Consideration and action approve interlibrary loan policy. **Presented by Head Librarian**
- **Head Librarian:** Interlibrary Loan is the process by which one library requests or receives materials from another. Staff is seeking that this policy is approved in order to continue providing service.

1st Motion: **Trustee Silva** 2nd Motion: **Trustee Gameros**

Roll Call:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 3 to 0 vote, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

- b) Consideration and action to approve staff application for Land and Water conservation Fund for Lil' Adams Park splash park. **Presented by Projects Coordinator**
- **Projects Coordinator:** city can choose to apply for either of the two options. One is for \$15,000, up to \$24,900. The second grant is a large grant application for a minimum of \$25,000 to \$250,000.
 - Staff suggests applying for funds to build a splash pad on Lil' Adams park. There can also be an irrigation system, rock wall, and parks signage. The application amount would be \$150,000. The matching amount would be \$75,000, which is a non-federal matching component.

1st Motion: Trustee Gameros 2nd Motion: Trustee Silva

Roll Call:

MPT Fernie Herrera	YES	NO	
Trustee Gloria Gameros	YES	NO	3 No's to 0 yes vote, motion did not pass.
Trustee Elva Flores	YES	NO	absent
Trustee Javier Silva	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

10. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Governing Body and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- *Trustee Gameros: motion to vote for items 10d, 10h, 10i, 10j, 10k, 10l as a consent agenda. All the other items will be discussed separately.*

10d. *Consideration and action to approve My Civic software by Tyler Technologies in the amount of \$20,136 from GL:101-15-63000. Presented by City Manager*

10h. *Consideration and Action to approve 2 police patrol laptops in the amount of \$5,158.00 from Rugged Depot, GL: 288. Presented by Projects Coordinator / Chief of Police*

10i. *Consideration and Action to approve 3 police body armor vests, 10 outer carriers, 10 radio pouches, 10 spray pouches, and 10 utility pouches in the amount of \$5,460.00 from Warrior Kit Company GL 288. Presented by Projects Coordinator / Chief of Police*

10j. *Consideration and Action to approve the purchase of 4 Pole Mounted Graphic Displays Speed Monitor Controls in the amount of \$15,504.00 from Applied Concepts Inc. GL: 288. Presented by Projects Coordinator / Chief of Police*

10k. *Consideration and Action to approve the purchase of one Stalker SAM Trailer in the amount of \$8,642.00 from Applied Concepts GL:288. Presented by projects Coordinator / Chief of Police*

10l. *Consideration and Action to approve the purchase of 4 Eagle 3 Dual Ka-Band Antenna with same direction radars for speed monitoring in the amount of \$10,288.00 from Kustom Signals Inc Gl:288. Presented by projects Coordinator / Chief of Police*

1st Motion: Trustee Gameros 2nd Motion: Trustee Silva

Roll Call:

MPT Fernie Herrera	YES	NO	
Trustee Gloria Gameros	YES	NO	3 to 0 vote, motion pass.
Trustee Elva Flores	YES	NO	Absent
Trustee Javier Silva	YES	NO	
Mayor Diana M. Trujillo	YES	NO	

ITEMS REMOVED FROM CONSENT AGENDA ORDER:

- a. Consideration and action to amend **Resolution 2012-04** a resolution updating Anthony's fee schedule. **Presented by Neighborhood Services Supervisor**

- **Trustee Gameros: motion to approve the resolution with an amendment on approval date 09/09/2021.**

1st Motion: **Trustee Gameros** 2nd Motion: **Trustee Silva**

Roll Call:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 3 to 0 vote, motion pass.
Trustee Elva Flores	YES	NO Absent
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

- b. Consideration and Action to approve **Resolution 2021-029** a resolution adopting an infrastructure capital improvement plan (ICIP). **Presented by Projects Coordinator**

- **Trustee Gameros: motion to approve the resolution with an amendment on approval date 09/09/2021. ICIP to include the library.**

1st Motion: **Trustee Gameros** 2nd Motion: **MPT Herrera**

Roll Call:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 3 to 0 vote, motion pass.
Trustee Elva Flores	YES	NO Absent
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

- c. Consideration and Action to approve **Resolution 2021-030** a resolution authorizing the disposition of obsolete job application files. **Presented by City Clerk- HR Liaison**

- **Trustee Gameros: motion to approve the resolution with an amendment on approval date 09/09/2021.**

1st Motion: **Trustee Gameros** 2nd Motion: **MPT Herrera**

Roll Call:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 3 to 0 vote,
Trustee Elva Flores	YES	NO absent
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

- e. Consideration and action to accept \$40,000.00 grant No. 21-F2725 to purchase and install public safety equipment, including speed-awareness monitors and trailers, in Anthony. **Presented by Projects Coordinator**

- **Trustee Gameros: Motion to add finance officer as fiscal agent page 3 of the grant agreement.**

1st Motion: **Trustee Gameros** 2nd Motion: **Trustee Silva**

Roll Call:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 3 to 0 vote, motion passed.
Trustee Elva Flores	YES	NO absent
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

- f. Consideration and action to accept \$70,000.00 grant No. 21-F2726 to plan, design, construct, purchase, renovate and equip parks and recreational facilities, including a concession stand and restroom in Adams Park, in Anthony. **Presented by Projects Coordinator**
- **Trustee Gameros:** Motion to add finance officer as fiscal agent page 3 of the grant agreement.

1st Motion: Trustee Gameros 2nd Motion: MPT Herrera

Roll Call:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 3 to 0 vote, motion pass.
Trustee Elva Flores	YES	NO Absent
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

- g. Consideration and action to accept \$650,000.00 grant No. 21-F2727 to acquire land, easements, and right of way and to plan, design, demolish and construct phase 2 of a multigenerational building in Anthony. **Presented by Projects Coordinator**
- **Trustee Gameros:** Motion to add finance officer as fiscal agent page 3 of the grant agreement.

1st Motion: Trustee Gameros 2nd Motion: Trustee Silva

Roll Call:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 3 to 0 vote, motion pass.
Trustee Elva Flores	YES	NO Absent
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

- m. Consideration and action to approve an amended custodian job description. **Presented by City Manager**
- **Trustee Gameros:** motion to approve the resolution with an amendment on approval date 09/09/2021.

1st Motion: Trustee Gameros 2nd Motion: Trustee Silva

Roll Call:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 3 to 0 vote, motion passed.
Trustee Elva Flores	YES	NO Absent
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

- n. Consideration and action to amend **Resolution 2019-14 (Amendment 9)** to update amendment number. **Presented by City Clerk- HR Liaison**

- **Trustee Gameros:** motion to approve the resolution with an amendment on approval date 09/09/2021. Insert "to 10" on the title.

1st Motion: Trustee Gameros 2nd Motion: MPT Herrera

Roll Call:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 3 to 0 vote, motion passed.
Trustee Elva Flores	YES	NO Absent
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

- o. Consideration and action to amend **Resolution 2019-14 (Amendment 11)** to update custodian job title.
Presented by City Clerk- HR Liaison
- **Trustee Gameros:** motion to approve the resolution with an amendment on approval date 09/09/2021.
1st Motion: Trustee Gameros 2nd Motion: Trustee Silva

Roll Call:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 3 to 0 vote, motion passed.
Trustee Elva Flores	YES	NO Absent
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

11. ORDINANCE 2010-013 FIRST AMENDMENT READING

An ordinance amending noise pollution ordinance. *Presented by Neighborhood Services Supervisor*

First reading: September 9th, 2021

Notice of publication date: August 27th, 2021

Public Comments/Discussion: September 2, 2021, and September 16th, 2021

Consideration and Action to pass: September 16th, 2021

- *Neighborhood Services Supervisor: The reason for the proposed amendment is to be consistent with other municipalities in the surrounding areas. I ask the Board to approve the use of a decibel reader to determine noise level. This tool will take away the guesswork. The device will allow us to accurately make decisions on the spot regarding what is tolerable and what does not.*

12. ITEMS FROM THE CITY CLERK

- *City clerk: request residents to attend the next meeting as we will be discussing FEMA flood insurance. Ms. Loretta from Homeland security will be here to explain how this insurance can help residents.*

13. ITEMS FROM THE CITY MANAGER

- *City Manager: I sent an e-mail with communications between Mr. Correa and me. I want to make sure that the Board has all the information around those communications.*
- *The other issue is around the mosquitoes. The staff has been trying to find solutions. Mayor is going through our neighboring cities and with the county and doing our best to adhere to our procurement policies and the state procurement code.*
- *I want to assure Mayor Pro Tem, the Board, and any residents that staff is doing everything within its limits to address the issue.*

14. ITEMS FROM THE MAYOR AND TRUSTEES

- *Mayor Trujillo: we have limited staff. Due to this, they have not been able to catch up with weed control. Since the pandemic, we have had a hard time hiring. That is why we post for the same position several times. Parole offenders who need community service hours will be allocated to clean weeds.*
- *Temporary and permanent flooding measures will be on the next agenda, Engineer Infante will be presenting.*
- *Graffiti has reduced since we got incorporated. This year it has come back. We are collaborating with the school district to see how we can help kids. Some of them have been frustrated due to stress, economic changes, and domestic violence at home.*
- *Since the country declared an emergency, the city had joined them to find grants for street sweepers and other machinery. Department of homeland security can help us with expenses. Congress has reached out to*

me. They want to see how they can help. We are also doing our best to request capital outlay or get federal funding.

- City manager is correct about vector control. The county has limited staff, they are not able to help. We are getting information from other providers to compare rates.
- **Trustee Silva:** in all fairness to the public works, I have seen them working on graffiti removal. There has been an increase in graffiti lately. In regards to city staff, the water company has almost double the number of employees we have. We have four employees working on ballparks, golf courses, and streets. They have been cutting grass around the parameters as a safety precaution.
- Requested police to continue showing presence around school areas to slow speeding cars.
- **Trustee Gameros:** requested staff to look into their equipment budget compared to the list of required items. The budget can be increased to purchase equipment for public works. Apology to Mr. Correa for not being able to find a manager, it seems like a miscommunication on emails but I do feel the manager needs to be there for residents. Requested board workshop to discuss city manager's guidelines. **(the meeting was set for 09/16/2021 at 4:30 pm).**
- **MPT Herrera:** request to place city manager annual evaluation on the next agenda.
- **Mayor Trujillo:** last year the board did an evaluation and is poke to the city manager. Like other cities, we all work on it and Mayor will go through an evaluation with the manager. So, no need to place it as agenda for next Thursday.

15. **ADJOURNMENT**

Motion to adjourn.

1st Motion: MPT Herrera 2nd Motion: Trustee Silva

Roll Call:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 3 to 0 vote, motion pass.
Trustee Elva Flores	YES	NO <i>Absent</i>
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO


Diana Murillo-Trujillo, Mayor

{SEAL}
ATTEST



Esther Motongo, City Clerk

