



Oscar Dominguez
City Manager

REGULAR MEETING
City of Anthony Board of Trustees
820 HWY 478 – Council Chambers
Anthony, NM 88021
Wednesday, April 15th, 2020
2:00 P.M.

Mayor Diana M. Trujillo
MPT Fernie Herrera
Trustee Elva Flores
Trustee Javier Silva
Trustee Gloria Gameros

MINUTES

You can join meeting using your phone by dialing.

United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 509-191-773

All members of the public entity participating remotely must identify themselves whenever they're speak and must be clearly audible to the other members; public will be allowed 3 minutes presentation on agenda number 7.

1. CALL TO ORDER by Mayor Diana M. Trujillo

2. PLEDGE OF ALLEGIANCE led by Diana M. Trujillo 2:02PM

3. ROLL CALL	Present: MPT Fernie Herrera	YES	NO
	Trustee Gloria Gameros	YES	NO
	Trustee Elva Flores	YES	NO
	Trustee Javier Silva	YES	NO
	Mayor Diana M. Trujillo	YES	NO
	Quorum Established	YES	NO

Traduccion del ingles al español y del español al ingles esta disponible a petición.

4. CONFLICT OF INTEREST

5. APPROVAL OF AGENDA ORDER

1st Motion: Trustee Gameros 2nd Motion: Trustee Silva

AIF

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

6. APPROVAL OF MINUTES

a) Regular Meeting 03/24/2020

1st Motion: Trustee Gameros 2nd Motion: MPT Gameros

AIF

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

b) Regular Meeting 03/04/2020 Amendment. *Presented by Mayor Diana M. Trujillo.*

1st Motion: Trustee Gameros 2nd Motion: Trustee Silva

AIF

❖ **Mayor:** *Overlooked minutes last time, requested to correct wording on item 8F.*

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

7. ITEMS FROM THE FLOOR

- ❖ **Gabriel Cuellar**- *Introduced himself as a former employee with the City. He explained that he wanted the trustees to know that he loved his job, showed proof showing that son was in the hospital. Appeared for a hearing with his wife as his witness, City manager, Mayor, and A. Cervantes was there as a witness.*
- *Today being the decision-making day, he wanted to speak to the Board for them to know he was proud of and happy to work for City. He took pride in his work and got things done. Requested another opportunity to work for the City keeping it clean for the residents. He was raised in Anthony and thanked the Board for giving him a chance to speak.*

8. PRESENTATION

- a) Project Construction update:
 - Mario Infante**: *GO Bond Street Improvement Project update: Construction crews short staffed due to COVID-19.*
 - *Lynn Street, Angle Road with a concrete curb, McDonald Lane, and Ruth St from Livesay to Church is paved and complete.*
 - *Next two weeks Mill St will be paved and Ruth from Church St to Acosta.*
 - *Monroe St will be paved of the week.*
 - *Pena Street is completed with a manhole installed.*
 - *There was a water drainage issue on McDonald Lane. Rock was added to the east side at a depth of 12". This feature will slow the water flow without changing direction.*
 - **Trustee Gamos** – *Two residents on Mercure Road were wondering if the street will not be paved until September.*
 - **Mario Infante** – *It will be later part of summer this year. A couple of construction teams called in sick due to ongoing COVID-19 issues.*
 - *Residents have been cooperative. There will be no sidewalks on Donaldson and it will not be ADA compliant. Donaldson will be paved next year if the school district collaborates with City on coop funding ensuring sidewalks, speed controls.*
 - **MPT Herrera**- *Agreed that Staff should meet with the school district.*
 - **Trustee Silva** - *Agreed that staff should start working jointly with the school district. Staff to get a meeting set up.*
 - **Trustee Flores** - *Agreed to work with School will be pretty cooperative and happy to meet as they did with Anthony Elementary.*
 - **Mayor Diana M. Trujillo** – *Agreed to work with schools. Asked Mario on ADA accessibility and crosswalk: The principal mentioned issues on crosswalk and ADA ramp.*
 - **Mario Infante** – *Will reach out to the facilities director and superintendent cc City Manager.*

4th street Roadway & drainage Reconstruction Update.

- **Eric Hamilton** - *Phase I is complete. Phase II was complete on 4/14/2020.*
- *Phase III will be from North Hettinga Rd to North of Acosta Road. The completion date is on or before July 21, 2020.*
- *Some landscapes on 4th Street will not go to the fence.*
- *AWSD force main runs the full length of 4th street. It will be abandoned when they finish Highway 478 projects.*
- **MPT Herrera** – *Will we allow traffic like the previous phase?*
- **Eric Hamilton** - *We had to allow ingress/egress to the houses for residents. The bi-weekly meeting is ongoing, will notify the board.*
- **Trustee Flores** - *Thank you Eric, streets are looking nice.*

Adams Park Funding

Eric Hamilton – Wilson & Company presented the following:-

- *Board directed Wilson to program an estimated \$ 309,000 of GO Bond proceeds for Phase I as well as Park & Recreation funding in June 20, 2019. Engineers started design with an estimated total of \$1,047,623.*
- *Design was put on hold in 2020 due to GRT Bond delay.*
- *NMDOT CN L100440 was meant for Church St. but was changed to Livesay for \$400,000.*
- *NMDOT CN L100405 for \$ 69,215 was added to Adams Park design.*
- *NMDOT CN L100356 for \$169,408 was lost.*
- *City Manager put spreadsheets together for reconciliation of GRT series 2020. Original amount 3,970,000. If someone disputes water rights transfer, adjudication is budgeted at approximately \$60,000.*
- **Mario Infante** – *Legal counsel is not an eligible cost for bond proceeds, however action taken by City to condemn created a need to hire attorney making those fees, along with any other negotiation by legal, eligible.*
- **Trustee Flores** – *If there are no complains, do we keep \$60,000?*
- **Eric Hamilton** - *Yes it will be part of GRT Series 2020 bond balance.*

- **Trustee Silva** – The 5% contingency is in relation to what?
- **Eric Hamilton** – It's a safeguard in the event of unknown items so as not to put City in predicament.
- **Trustee Silva** – Paperwork stated that we had to have money saved to make the final payment of about \$300,000.
- **Eric Hamilton** – I have no clarity on that. We will find out from city attorneys.
- **Trustee Silva** – If \$300,000 hold back is required, it means the balance of \$500,000 will now be \$200,000.
- **Mario Infante** – Will consult with Spencer and get written response to be forwarded to City Manager and the Board.
- **Eric Hamilton** – Design has a supplemental of \$32,442.90. Due to budget restrictions lighting will just be conduits. Most of attractive features will have to be in a different phase to enhance recreation.
- **Trustee Silva** – Can left over of Adams Park project of \$100,000 be moved to Adams Ball Park or left at soccer field?
- **MPT Herrera** – Ball Park should be a priority. To return it to its previous state.
- **Trustee Flores** – Agreed we need to finish ballpark and send any funds we have to Adams to finish project.
- **Mayor:** We have some individuals who asked about benches at the soccer field.
- **Eric Hamilton** – We can add benches to complete the investment in sod already made on soccer field.
- **Trustee Gameros** – Has seen other soccer fields in Las Cruces and El Paso that do not have benches. Instead family members take chairs. Getting the baseball field done is more of a priority.
- **Trustee Flores:** Agreed maybe people should bring their chairs and concentrate on Adams Park.
- **MPT Herrera** – Agreed
- **Trustee Silva** – Agreed
- **Eric Hamilton** – Will work with staff to find true balance of funding for Adams Park.
- **MPT Herrera** – Did we get money from State?
- **Mario Infante** – Yes.
- **City Clerk:** According to CPMS Anthony Community Parks & Recreation awarded \$ 1,533,500; PD award (for vehicles) is \$135,000.
- **Mario Infante** – Anthony Streets & sidewalks improvement request for \$250,000 was vetoed. This was for Dos Lagos streets.
- **Projects Coordinator** – Balance of Parks and Rec grant of \$100,000 was for 2019 is only \$3,000. Board approved to use that balance to buy trashcans, grills, and benches.

9. CONSIDERATION AND ACTION

A. Consideration and Action to approve Wilson & Company's contract amendment for additional design services related to the increased project budget for Adams Park. **Presented by Eric Hamilton, PE & Mario Infante, PE - Wilson & Company.**

- **Eric Hamilton** – There was an increase in funding from \$900,000 to \$1,364,364.00 for Phase I.
- Requesting Board to approve total project budget increase of \$511,217, which includes \$464,364.50 in construction and supplemental design fee of \$30,183.96 (6.5% of the increased construction amount).
- Phase II will have drainage and recreational (pond and baseball field) would like to meet with Board at the 95% (workshop) and 100% design stages (decision).

1st Motion: Trustee Gameros 2nd Motion: Trustee Flores

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

B. Consideration and Action to approve the purchase of Library computers and Electric sign using junior funds grant number ZD9027 for City of Anthony Library. **Presented by Mary Hall – Head Librarian.**

- **Head Librarian** – Requested approval for 17 new computers and an outdoor sign for the library.
- Computers will cost \$26,184.51 and be paid by Junior funds.
- **MPT Herrera** – What is the total for both?
- **Mary Hall** – Electric Sign from Lynco company is \$27,903.67; Junior fund will pay \$23,302.12. Balance will come from a GO bond of \$4,601.47 FY 2020-2021
- Computers will use \$7,117.72 from line item 228-10-44010 & \$19,066.79 from line item 255-10-61701
- **Trustee Gameros** - Thanks Mary for specifying the fund number line items.

Motion: Consideration and Action to approve the purchase of Library computers and Electric sign using junior funds grant number ZD9027 for City of Anthony Library

1st Motion: Trustee Silva 2nd Motion: Trustee Gameros

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

C. Consideration and action to approve the amended drug use policy. Presented by Alan Dahl- Myatt Martinez Springer P.C

- o **Alan Dahl** – We researched employee rights noticed the policy had a statement that was missing on proposed amendment. I asked City Clerk to add “Employees also have the responsibility to report any drug, alcohol, or controlled substance situation that affects the workplace.”
- o Additionally on **Pre-employment Screening**, the City cannot screen without reasonable cause except in the case of “safety sensitive” positions.
- o Random testing can lead to bias claims.
- o Suggest to include footnote with date the Board amended policy.
- o **Trustee Gameros** - Thanks Alan, including a front note with the date adopted is good idea. Move to amend motion to include date of adoption footnote.

Motion: move to amend proposed policy to reflect “Employees also have the responsibility to report any drug, alcohol, or controlled substance situation that affects the workplace.” and to place footnote with adopted date;

1st Motion: Trustee Gameros 2nd Motion: Trustee Flores

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

- o **Motion: move to adopt drug policy as amended.**

1st Motion: Trustee Gameros 2nd Motion: Trustee Flores

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

D. Consideration and action to approve Resolution 2020-011 a resolution accepting Local Government Road Fund Program funding for year 2020/2021 for the amount of \$40,000. Gloria Ramirez - Presented by Projects Coordinator.

- o **Project Coordinator:** LGRF 2020/2021 is an opportunity to accept the grant award for McKinley St.
- o Staff applied for \$254,830.87. City was awarded \$40,000 with a City Match of \$10,000.
- o **MPT Herrera** - Since we did get what we asked for, what will we do with 40K?
- o **Eric Hamilton** – Discussed this with City Manager: It will not be enough to reconstruct Mc Kinley St. We shift funding to any local roadway or McKinley lift station using WTB funds. We can find an appropriate home for the grant. Advised Board to accept as is.
- o **Trustee Silva** – is the \$10,000 match already budgeted?
- o **Project Coordinator** - We have not, this is for next fiscal year.
- o **City Clerk & City Manager** – That is correct.

1st Motion: Trustee Gameros 2nd Motion: Trustee Flores

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO

Trustee Javier Silva YES NO
 Mayor Diana M. Trujillo Tie Breaker YES NO

E. Consideration and action to amend Resolution 2020-012 a resolution authorizing grant extension LGRF MAP-7613 (912) HW2 L100395 to June 2021. Presented by Gloria Ramirez -Projects Coordinator.

1st Motion: Trustee Gameros 2nd Motion: Trustee Flores

Roll Call vote:

MPT Fernie Herrera YES NO
 Trustee Gloria Gameros YES NO **4 to 0 votes, motion passed.**
 Trustee Elva Flores YES NO
 Trustee Javier Silva YES NO
 Mayor Diana M. Trujillo Tie Breaker YES NO

- **Projects Coordinator:** Due to COVID -19, we took initiative to ask for extensions. This will allow vendors to have more time as items are taking longer to be delivered. This grant is being used on 4th St from Acosta to Livesay.

F. Consideration and action Resolution 2020-013 a Declaration of Health Emergency for the city of Anthony, New Mexico.

- **MPT Herrera** – On Item 12: Where will we get 900,000 for emergency?
- **City Manager:** The number was a plug from template from the City of Taos. The actual City reserve is a figure approaching that. We left the number for Board to discuss. \$50,000 seem like a reasonable limit and \$900,000 is high. Some sort of emergency account should be established. This item will be revisited every month.
- **Trustee Silva** - Doesn't agree with 900K. City should have 12% of our net in savings for the purpose of emergency, that's the number we should use \$50,000 is substantial as well, \$900,000 is way out of our league.
- **Mayor:** Yes 12%, approximately \$225,000.
- **City Manager:** DFA mandates reserves should be 1/12th of annual budget, however City of Anthony has a policy that says 1/4 to 1/3 should be held in reserve. Again, \$900,000 was in original document. In no way are we requesting this amount.
- **Trustee Flores:** It says City staff on item 12 is authorized? Who is City Staff?
- **City Manager:** Original template had Mayor, City Manager and a committee created for the emergency. Looking at our City we did not who might actually do this. City Manager would probably work with City Clerk or Procurement Clerk who are most familiar with the finance system. This is to authorize City Manager to work with staff to create a fund as approved by the Board.
- **Trustee Flores:** Would like to see the wording changed from City Staff.
- **Trustee Gameros:** Agrees, suggested City Manager working with City Staff is authorized to establish account. With the budget we approved this year minus the reserves, we would have about \$400,000, recommends to place \$400,000 instead of \$900,000.
- **Trustee Flores:** On number 12, suggested to add Mayor.
- **Trustee Silva:** For the purpose of security incase this fund is required; we should have City Manager and Mayor collectively authorize not each one separately.
- **Alan Dahl** - Recommended to read out changes as made digitally by city- clerk.

Motion: move to amend the resolution to reflect number 11- the Mayor and City Manager are required collectively authorize to expend resources in response to the state of emergency and to apply for state and federal assistance related to it.

Number 12 City Manager working with city staff and the Mayor is authorized to establish an emergency account and to fund said account up to \$400,000.

1st Motion: Trustee Gameros 2nd Motion: Trustee Flores

Roll Call vote:

MPT Fernie Herrera YES NO
 Trustee Gloria Gameros YES NO **4 to 0, amendment approved.**
 Trustee Elva Flores YES NO
 Trustee Javier Silva YES NO
 Mayor Diana M. Trujillo Tie Breaker YES NO

Motion: move to approve the amended resolution 2020-013 a Declaration of Health Emergency for the city of Anthony, New Mexico.

1st Motion: Trustee Gameros 2nd Motion: Trustee Flores

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0, Motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

G. Consideration and action to approve a forensic audit for the last two years of the city's finance and procurement transactions. Presented by MPT Fernie Herrera.

- **MPT Herrera:** Request the Board for consider to approve forensic audit as requested by a resident, does not have an idea how much it would cost.
- **Trustee Flores:** Requested MPT to explain why they want this to be done.
- **MPT Herrera:** There have been a lot of questions as to the spending and what was bought. The public requested forensic audit and I am bringing residents request to the Board.
- **Trustee Flores -** What part of the spending? Would like to know who is asking and which expenses. We spend on audit what is it they are questing? All budget or sections?
- **MPT Herrera –** Questions they had were generic and to satisfy their request I brought it to the Board. They are questing spending for the last two years.
- **Trustee Flores:** Could they talk to City Manager? Maybe city manager could look into what they are asking. We don't have finance direction but can look into records and give residents an answer. Does not feel like we need to get forensic audit. Maybe this could have be done at the very beginning of this administration. It wasn't.
- **City Manager:** Requested forensic audit quote from our current auditors. Regular audit is still outstanding which costs about \$20,000 on random transactions and items brought to their attention. We need specific information requested as IPRA requires it and is something the City deals with very often. We encourage residents to make formal IPRA requests.
- **MPT Herrera –** Relay to resident that information request must be specific, still insisted we put it on agenda.
- **Trustee Flores:** This year we have a lot of concentration on finance. We talked to auditors / state. Does not feel like anyone is hiding or money was misplaced. Residents can come ask in writing, this things take a long time and feels it is unnecessary, we have spent so much time on finance and thank God things were find and we are moving on. Residents can request to see regular audit when it's done, we paid \$20,000 which is a lot.
- **Trustee Gameros -** Request City Manager and staff as they go through budget and they find any present or past finding of misappropriated funds or documentation that they report to the Board.
- **City Manager:** Absolutely Board can count on that.

1st Motion: Trustee Gameros 2nd Motion: MPT Herrera

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 votes, motion not passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

H. Consideration and action to amend vehicle policy to include amending take home vehicle of the city. Presented by MPT Fernie Herrera.

- **Trustee Gameros –** Page 3- item C1 all city owned cars changed to vehicles; E: replace City Clerk to City Manager. Acknowledgement page: suggested to add City employee, elected official and approved members of City committees or commissions.
- **Trustee Flores –** Suggested to add vehicle request form to the policy. Requested to look into Resolution 2018-004 if it requires amendment.
- **Trustee Gameros –** Suggested to approve resolution next Board meeting.

1st Motion: Trustee Gameros 2nd Motion: MPT Herrera

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

- I. Consideration and action to approve 911 Tele communicator First Responder Proclamation. **Presented by Mayor Diana M. Trujillo.**
- o **Mayor Diana M. Trujillo** – this proclamation was passed last Wednesday at MRVDA. They requested municipalities that are under MRVDA to adopt proclamation.
 - o There was a change on the last two (Whereas) to add Mayor and Board of Trustees support & Mayor and Board of Trustees believes.

1st Motion: Trustee Gameros 2nd Motion: Trustee Flores

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

10. CLOSED SESSION at 5:35PM

- A. NOTICE IS HEREBY GIVEN that the City of Anthony Board of Trustees will meet in Executive Session Pursuant to NMSA 1978, Section 10-15-(H)(2) Discussion on Limited Personnel Matters; Personnel update from City Manager.

Motion to go to closed session.

1st Motion: MPT Herrera 2nd Motion: Trustee Flores

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

B. OPEN SESSION at 5:58 PM

Motion to return to open session.

1st Motion: Trustee Gameros 2nd Motion: Trustee Flores

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 vote, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

- C. Consideration and Action to approve the recommended termination of Gabriel Cuellar.

- o **Alan Dahl:** Anything Mr. Cuellar would like to say this would be a good opportunity.
- o **Gabriel Cuellar:** has gone through a lot, with a sick child. He is a hard worker proud of his work, did everything requested at work 100%. He was raised in Anthony, helped in mowing, cutting weeds with co-workers, learned a lot, and was happy for that, he is a team player. When the son was admitted, what he went through with his supervisor Mr. Roman led him to write a grievance. Supervisor retaliated for that; he did not want to shake his hand he would put his hands behind him as retaliation. All he wanted is a meeting with the new city manager and Board. Never got to meet the city manager as to when he was there working everyone else was introduced to city manager but not to Cuellar. The supervisor should have been more professional and talk about grievance instead of retaliation.

1st Motion: Trustee Gameros 2nd Motion: Trustee Flores

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 3 No to 1 yes, motion did not passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

ITEMS FROM THE CITY CLERK

- **City Clerk:** request to schedule Audit exit date with auditors. They requested we don't have a quorum; the same presentation will be sent to the Board. Request a special meeting to discuss employee benefits. We have two companies that would like to present to the Board.
- **MPT Herrera:** did the present company raise their rate?
- **City Clerk:** yes, it went up by 21%. We requested two brokers to try find better coverage.
- **City Clerk:** forgot Chief had requested Board to look at 20 miles distance on vehicle policy to clarify if it is to include El Paso Texas, chief mentioned she would not be comfortable to have patrol cars in a different State.
- **Trustee Gamaros:** on Section 2C it says all employees assigned take-home vehicle will live within 20 miles (based on actual driving distance) of City of Anthony, NM or within Dona Ana County unless granted a specific exemption in writing by the City Manager and submitted for approval by the Board at the next regular meeting. It is in there but they have to reside in Anthony or 20 miles in Dona Ana County.
- **City Clerk:** so if it is within 20 miles and not in the County then it's not allowed?
- **Trustee Gamaros:** yes, they will have to get approval from City Manager and approval by the Board.

12.

ITEMS FROM THE CITY MANAGER – No items

13.

ITEMS FROM THE MAYOR AND TRUSTEES

- **Trustee Gamaros:** thanking city staff for establishing and providing technology making it possible for the board to have a meeting, great job.
- **MPT Herrera:** do we pay for the installation of City lights?
- **Mayor:** just the usage.
- **MPT Herrera** – residents had requested to have lights on Elm and Church Street. Had requested City Manager & city clerk, she said it was just to pay the bill and not installation.
- **Mayor:** we present a list to El Paso electric of where we want lights installed.
- **MPT Herrera:** City clerk mentioned we might have to allocate more money for electric bills as we continue to add more streetlights. We took over the light bill for the walking path on 404.
- **MPT Herrera:** potholes on Grants Street, request city manager to send staff to look into it.
- **Trustee Flores:** requested table of content on the handbook, front page, and employee smoking area as an exhibit; code of ethics is on a resolution that is this okay.
- **Trustee Silva** - relay appreciation to staff, they trimmed trees at the soccer field, it looks really good. We can see a lot of had gotten done. Request City manager to direct staff to water Dos Lagos.
- **MPT Herrera** – had requested City Manager to work on Dos Lagos he was to talk to Mr. Gillett to request equipment.
- **Trustee Flores** - a reminder to trim trees on Lil' Adams Park, they can be a dangerous situation, branches can fall on someone.
- **Trustee Gamaros** – any update on Dos Lagos and watering?
- **City Manager:** the issue right now is having the right equipment for staff to start irrigating. Public works just came back to work. We are prioritizing anything that can be hazardous as we wait to purchase equipment.
- **Trustee Silva** - will the next board meetings be once a month?
- **Mayor:** Yes, Mayors will meet with Governor on Thursday to know if she will extend to May.
- **Trustee Gamaros** – DFA Budget adjustment- Q3 when will that come up? Are they giving us time to submit late?
- **City Manager:** the portal for Q-3 opened a week ago. One issue that we had with the budget adjustment is that the Board approved for Q1 and Q2 were not entered to in-code. DFA is giving municipality a bit more time to submit report with current health restrictions. Governing bodies are meeting once a month and staff working remotely. The city is not going to run out of money, the negative accounts will need accounting. The city clerk is working on those to bring Q-3.
- **Trustee Gamaros** – Requested staff to reach out to the Board through email when ready to review adjustments.
- **Trustee Silva:** are we posting for the finance position? what is the plan?
- **City Manager:** not sure yet, the city manager had taken on recording to LGBMS, doesn't know if hiring this position at this point will make sense. We are working with department heads to bring the budget to the Board. We might be able to move forward without this position. Department heads will be given much more access to their budget to be able to take more ownership of their budget. Staff would reach out to ask how much balance they have, it was taking 3 months to get the answer which stops operation. We relied on one person to explain how the budget works and it never happened.
- **Trustee Silva:** as long as you feel comfortable, we are coming up new Fiscal year someone has to set up to report to State.

- **City Manager:** is already doing that reporting to State, he reported Q-2 to state and will do Q-3 to state.
- **Trustee Flores** – if City Manager creates a committee, trustee volunteers to be on it.
- **MPT Herrera:** disagree on not hiring finance director, he mentioned he was not expertise in finance. We have a budget on it, we should hire a professional in finance. Believes we should advertise for that position.
- **Mayor:** agrees with MPT, believes we should hire as that was one of the findings the city had a couple of years ago. There need to be segregation of duties, we do have to have a finance director.
- **City Manager:** There are city clerks & city Managers who hold those positions of finance directors' duties and responsibilities. Internal controls will drive those decisions, the vast majority of audit this year is with internal controls where we had two previous finance directors and we still have that issue. Does not think we can hire our way out of this situation as it has not worked to fix the finding in the past.
- **Trustee Flores:** thank you as this is a big load, city clerk and City Manager has quite a bit on their plate we need a finance director, someone specialized in budget and no other business.
- **Trustee Gameros:** is okay with City Manager deciding on this. This is a good time for him to educate himself on the reporting system, the city manager needs to understand this. In the next 2-3 months of this fiscal year, if he doesn't need that person and can handle the situation, trustee would like to give city manager that opportunity. Other communities do have clerks as treasures and city managers as well.
- **Trustee Flores** - all that is good, thanks to City Manager for his efforts, feel we need someone that is only going to do finance. The city manager has a lot, not sure if that was part of his job description to take over the finance department. Trustee is not agreeing with that.
- **City Clerk:** requested trustee to wait for the next budget adjustment, with that trustees will get most of their questions answered.
- **Trustee Flores:** going back to finance issue, its bothering trustee as the board did not approve for the city manager and staff to work on the budget. Would like to see this position open as soon as possible.
- **Trustee Gameros:** just to remind trustee's personnel is the responsibility of city manager so if board start to see budget not so good, he will be accountable for that. We need to allow the manager not to micromanage him without allowing him to try to do this with the budget adjustment. understand the concern with the Board but has not allowed the city manager to work on it.
- **Trustee Silva:** brought the topic up since he did not know where we stand, he is okay with where we stand. If staff had not taken upon themselves to work on this, if they had not stepped up to do the job where would we be at this point? Agrees with allowing staff to proceed, just needed to be sure we had a plan. If we see the budget adjustment and nothing is broken then there is no need to fix it. With the current pandemic even if we posted the position we cannot make people come to interview. At some point in time board will re-evaluate, right now to get the city at par, the trustee is okay with it.

14. **ADJOURNMENT**

1st Motion: MPT Herrera 2nd Motion: Trustee Gameros **AIF.**

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to vote, motion passed at 6:51 PM.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

ATTEST:



Diana Murillo-Trujillo

 Diana Murillo-Trujillo, Mayor

Esther Motongo

 Esther Motongo, City Clerk

April 15, 2020 BOT Meeting Attendees

GoToMeeting

Summary

Meeting Date: April 15, 2020 5:54 PM MDT
Meeting Duration: 57 minutes

Number of Attendees: 9

Meeting ID: 509-191-773

Details

Name	Email Address	Join Time	Leave Time	Time in Session (minutes)
+15756187297		5:55 PM	6:03 PM	7
+15756187297		6:03 PM	6:09 PM	5
+15756187297		6:09 PM	6:51 PM	41
+15756507950		5:56 PM	6:51 PM	55
+19152597074		5:55 PM	6:51 PM	55
+19155262916		5:54 PM	6:51 PM	57
+19155883923		5:57 PM	6:51 PM	54
Alan Dahl		5:54 PM	6:51 PM	56
Esther Motongo	emotongo@cityofanthonynm.org	5:54 PM	6:51 PM	57
TRUSTEE FLORES	eflores@bot.cityofanthonynm.org	5:54 PM	6:51 PM	56
TRUSTEE GAMEROS	gggame1988@yahoo.com	5:54 PM	6:51 PM	57

April 15, 2020 BOT Meeting Attendees



Summary

Meeting Date April 15, 2020 1:14 PM MDT
Meeting Duration 255 minutes

Number of Attendees 30
Meeting ID 509-191-773

Details

Name	Email Address	Join Time	Leave Time	Time in Session (minutes)
+15053826382		4:07 PM	5:29 PM	81
+15057152541		2:04 PM	4:05 PM	121
+15752144080		1:57 PM	4:08 PM	130
+15753009768		1:51 PM	5:10 PM	198
+15755288068		2:55 PM	3:52 PM	57
+15756476800		2:00 PM	5:13 PM	192
+15756507950		1:44 PM	5:19 PM	215
+15756800953		2:01 PM	4:57 PM	176
+15758822236		2:13 PM	3:13 PM	60
+15758823154		2:01 PM	2:56 PM	54
+19152595364		2:02 PM	5:18 PM	196
+19152597074		1:42 PM	1:42 PM	0
+19152597074		1:59 PM	5:30 PM	210
+19154942883		2:01 PM	3:56 PM	114
+19155254952		1:56 PM	5:12 PM	196
+19155262916		5:16 PM	5:19 PM	2
+19155262916		2:26 PM	5:16 PM	169
+19155262916		1:55 PM	2:26 PM	30
+19155392556		2:31 PM	2:32 PM	1
+19155392556		2:05 PM	2:22 PM	16
+19155883923		1:51 PM	5:19 PM	207
+19157996878		2:01 PM	5:16 PM	195
Alan Dahi		1:58 PM	5:19 PM	200

Albert Flores	aflores@MVRDA.org	2:00 PM	5:25 PM	205
Coyote Creations		2:28 PM	5:16 PM	168
Eric Hamilton	eric.hamilton@wilsonco.com	1:54 PM	4:21 PM	147
Estella Flores		3:01 PM	3:06 PM	5
Esther Motongo	emotongo@cityofanthonymm.org	1:14 PM	5:30 PM	255
Gloria Ramirez	gramirez@cityofanthonymm.org	1:56 PM	4:33 PM	156
Jorge Garcia	jgarcia@cityofanthonymm.org	1:44 PM	4:51 PM	186
Mario Juarez Infante	Mario.Juarez-Infante@wilsonco.com	2:03 PM	4:05 PM	121
Mary Hall	mnhall@cityofanthonymm.org	1:49 PM	3:56 PM	127
TRUSTEE FLORES	eflores@bot.cityofanthonymm.org	1:26 PM	5:19 PM	232
TRUSTEE GAMEROS	gggame1988@yahoo.com	1:59 PM	5:19 PM	199

BOT Closed Session Attendees

[GoToMeeting](#)

Summary

Meeting Date
April 15, 2020 5:30 PM MDT

Meeting Duration
23 minutes

Number of Attendees
Meeting ID
9 682-708-717

Details

Name	Email Address	Join Time	Leave Time	Time in Session (minutes)
+15057962649		5:30 PM	5:30 PM	0
+15756507950		5:30 PM	5:53 PM	22
+19152595364		5:32 PM	5:53 PM	20
+19155262916		5:32 PM	5:53 PM	20
+19155883923		5:30 PM	5:53 PM	22
Alan Dahl		5:30 PM	5:53 PM	22
Esther Motongo	emotongo@cityofanthonym.org	5:30 PM	5:31 PM	1
TRUSTEE FLORES	eflores@bot.cityofanthonym.org	5:30 PM	5:53 PM	22
TRUSTEE GAMEROS	ggame1988@yahoo.com	5:31 PM	5:53 PM	22