



SPECIAL MEETING
City of Anthony Board of Trustees
Conference Call
Monday March 29, 2021
6:00 P.M
MINUTES

You can join meeting using your phone by dialing.
United States: +1 (312) 757-3121
Access Code: 170-972-517

1. **CALL TO ORDER** by Mayor Diana M. Trujillo
2. **PLEDGE OF ALLEGIANCE** led by Eric Hamilton
3. **ROLL CALL Present:**

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO
<i>Quorum Established</i>	YES	NO

4. APPROVAL OF AGENDA ORDER

1ST motion: **Trustee Gameros** 2ND motion: **Trustee Flores**

Roll Call:

- | | | |
|-------------------------|-----|-------------------------|
| MPT Fernie Herrera | YES | NO |
| Trustee Gloria Gameros | YES | NO 4 to 0, Motion pass. |
| Trustee Elva Flores | YES | NO |
| Trustee Javier Silva | YES | NO |
| Mayor Diana M. Trujillo | YES | NO |

5. PRESENTATION

- a) Presentation of bid evaluation - Adams Park baseball field and road way improvement. **Presented by Eric Hamilton PE, CFM – Engineer -Wilson & Company.**
- **Eric Hamilton:** Presented bid flexibility, additive alternates, graphic designer renderings & bid results.
 - **Project has five separate funding sources as presented below:**

ADAMS PARK PROJECT FUNDING ANALYSIS (UPDATED 3/19/2021)			
Secured Project Funding			
Funding Source	Total Amount	Grant Share	City Match
PPRF 4890 Parks & Recreation	\$ 500,000.00	N/A	N/A
PPRF 4890 Street Improvements - Fund Balance	\$ 790,089.53	N/A	N/A
PPRF 4815A Bond Balance Remaining from Dos Logos Purchase	\$ 381,842.47	N/A	N/A
NMDOT L100395 Balance from 4th Street Phase 4	\$ 111,816.85	\$ 95,681.68	\$ 16,135.17
NMDOT CN L100440- Municipal Arterial Program	\$ 400,000.00	\$ 300,000.00	\$ 100,000.00
NMDOT L100449 Cooperative Program	\$ 40,000.00	\$ 40,000.00	N/A
NMDOT CN L100405- Cooperative Program	\$ 69,215.00	\$ 51,911.25	\$ 17,303.75
Total Project Budget:	\$ 2,292,963.85	\$ 487,592.93	\$ 133,438.92
Project Costs and Third Party Agreements			
Construction Contract Amount - Del Mar Contracting including NMGRT	\$ 2,074,997.22		
Construction Management and Material Testing Amount- Wilson & Company including NMGRT:	\$ 215,560.71		
Total Project Costs	\$ 2,290,557.93		
Project Balance	\$ 2,405.92		

- NMDOT Commission identifies what the particular grant will and will not pay for.
- Maximum Allowable Construction Costs (MACC) is defined by the total budget, minus the construction or the costs for construction management and all of the admin and the material testing. In this project, we had additive alternates for paving.

Additive Alternates

- *Livesay Street- Subgrade Preparation, Base Course, and Hot Mix Asphalt; bid item numbers: 59, 60, & 61.*
- *Livesay Street - Permanent Striping; bid item no.'s: 68 & 69.*
- *Park Perimeter Slope Protection - Rip rap rock 8" thick (gray in color); bid item no. 72.*
- *Engineers estimate and architects input shows that there was little to zero chance that this project would be able to have restrooms and a concession stand.*
- *Bid conference was held on **March 9, 2021 at 10:00 am**. The City received 4 bids. Engineers provided bid tabulation and the award recommendation letter.*

BIDDER	Base Bid Amount Including NMGRT	Additive Alternate Amount Including NMGRT	Base Bid and Additive Alternate Amount Including NMGRT
Del Mar Contracting, Inc.	\$1,861,706.66	\$517,640.18	\$2,379,346.84
Warren Construction, Inc.	\$2,260,274.71	\$400,434.22	\$2,660,708.94
Lone Mountain Contracting, Inc.	\$3,951,738.51	\$660,272.51	\$4,612,011.02
Spartan Construction of New Mexico, LLC.	Non-Responsive	Non-Responsive	Non-Responsive
Engineer's Estimate	\$2,001,325.06	\$274,259.56	\$2,275,584.62

- *Engineers recommended Del Mar Contracting Inc. Subcontractor – Accent Landscape Contractors award amount \$2,074,997.22. Itemized prices for every single item on the base bid amount was presented.*
- *Trustee Silva: We were estimating \$1.5Million along the way in conversations and now we're at \$2 million? Wilson went up to Santa Fe for more funding, what happened? Are we getting restrooms and lights in this whole package?*
- *Eric Hamilton: The City did submit Capital Outlay request this January. Wilson & Co assisted staff in developing the brochures and submitting the form. Unfortunately, that didn't make the cut with the governor; she vetoed that line item. Even before January, we had identified that the \$2 million and the maximum allowable construction cost was not nearly enough to fund the restroom facility. The separate \$275,000 request for the concession and the lighting did not get approved.*
- *MPT Herrera: The parking lot facing 4th Street appears to have only a few spaces. Is that all we will be able to put in there? Is the Arroyo being diverted in this project?*
- *Eric Hamilton: Yes, that is correct. These are 60-degree parking spaces and that is all that this area could afford unfortunately. I counted up 13 spots and then we have two handicap spaces. The Arroyo will be diverted upon securing construction funding for the flood control infrastructure.*
- *Mayor Trujillo: On Morales, it shows that there will be parking spaces facing south?*
- *Eric Hamilton: That is correct Madam Mayor. It's an additional 8 to 9 feet outside of the travel lane.*
- *Mayor Trujillo: will the pavement be accessible with walkers, strollers and wheelchairs?*
- *Trustee Silva: On the south side, around that curve will there be a curb?*
- *Eric Hamilton: yes, strollers and other forms of transportation could traverse across here. This is going to be a stop control, to prevent any high speeds from coming into this curve.*
- *Trustee Silva: concrete seats will be too hot in summer.*
- *Trustee Flores: Are we going to find money somewhere so we can just put shade on the top and not have to break up the cement placing poles?*
- *Eric Hamilton: Surface mounting and retro fitting for these dugouts would be more appropriate. We have electrical conduit in the plan.*
- *Trustee Flores: next funding cycle we should allocate it to fencing to secure public.*

b) Discussion of the Economic Development Administration (EDA) grant. *Presented by Mario Infante PE, Engineer Wilson & Company.*

- **Projects Coordinator:** *Mr. Mario Infante presented a letter explaining EDA grant as the board had requested information on this grant.*

6. CONSIDERATION AND ACTION

a. Consideration and action to approve **Resolution 2021-012** concerning Temporary Covid Relief Benefit (TCRB) for City employees. *Presented by City Manager*

- **City Manager:** *The resolution was drafted by our city attorney who worked with HR Liaison and city manager. Not all of guidance on the new Act has come down from the federal government. The resolution is a hybrid, to allow staff to carry forward hours to end of fiscal year.*
- **Alan Dahl:** *Madam Mayor and Board of Trustees, as the city manager explained, this resolution is a bit of a hybrid between federal law and the current needs and requirements of the City. Originally, employees could get 100% paid sick leave for two weeks then could get two thirds paid sick leave for two weeks, and they could get paid FMLA leave for an additional 10 weeks at two thirds pay. Continuation of this is entirely voluntarily at this stage. After a thorough discussion with staff we decided to come up with a hybrid system whereby employees would be given the opportunity to receive paid time off for related reasons. Employees will be expected to use up their sick leave prior to receiving this benefit.*
- **Trustee Gameros:** *Is there any employee who has been able to use any of the extra 10 weeks at two thirds prior to this?*
- **City Manager:** *We have employees that have exhausted all of their FFCRA but no one that's dipped into the 10 weeks.*
- **Trustee Gameros:** *Motion to amend section 3b to read, "The paid period of the extended family and medical leave shall be limited to 80 hours".*

1ST motion: Trustee Gameros 2ND motion: MPT Herrera

Roll Call:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0, motion pass.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

Motion: Consideration and action to approve Resolution 2021-012 concerning Temporary COVID Relief Benefit (TCRB) for City employees as amended.

1ST Motion: Trustee Silva 2ND motion: Trustee Flores

Roll Call:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0, motion pass.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

b. Consideration and action to approve **Resolution 2021-011** a resolution authorizing El Paso electric streetlight relocation on **4th Street between Lincoln Street and Livesay Street**. *Presented by Eric Hamilton*

- **Eric Hamilton:** *This is revised language, amended and authorizing the required relocations on Fourth Street & Livesay Street. The resolution will be accompanied by a letter of opinion from city attorney.*

1ST motion: Trustee Silva 2ND motion: Trustee Flores

Roll Call:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0, motion pass.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

- c. Consideration and action to award Del Mar Contracting Inc. (Del Mar) for construction at Adams Park baseball field and road way improvement.

1ST Motion: Trustee Gameros 2ND Motion: Trustee Silva

Roll Call:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0, motion pass.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

- d. Consideration and action to approve construction management and material testing task order for Wilson & Company towards Adams Park baseball field and road way improvement.

1ST Motion: Trustee Gameros 2ND motion: Trustee Flores

Roll Call:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0, motion pass.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO

7. ADJOURNMENT

Motion to adjourn

1ST Motion: Trustee Silva 2ND Motion: MPT Herrera

Roll Call:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0, motion pass at 8:00 PM
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO



Diana Murillo-Trujillo
Diana Murillo-Trujillo, Mayor

ATTEST:

Esther Motongo

Esther Motongo, City Clerk