



Oscar Dominguez
City Manager

SPECIAL BUDGET MEETING
City of Anthony Board of Trustees
Conference Call
Thursday, July 30th, 2020
6:00 P.M
MINUTES

Mayor Diana M. Trujillo
MPT Fernie Herrera
Trustee Elva Flores
Trustee Javier Silva
Trustee Gloria Gameros

You can join meeting using your phone by dialing.

United States: [+1 \(571\) 317 - 3112](tel:+15713173112)

Access Code: [762-350-549](tel:762350549)

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members;

1. CALL TO ORDER by MPT Herrera

2. PLEDGE OF ALLEGIANCE led by Trustee Silva

3. ROLL CALL

Present: MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo	YES	NO
Quorum Established	YES	NO

Traduccion del ingles al español y del español al ingles esta disponible a petición.

4. CONFLICT OF INTEREST

MPT Herrera: If any member has conflict of interest, please refrain from voting.

5. APPROVAL OF AGENDA ORDER

- *Trustee Gameros: Request to discuss the closing of the previous fiscal year first and get that out of the way and get an understanding if there's anything we need to change within the budget for the fiscal year.*
- *Trustee Silva: So, we move item A to the be C?*
- *Trustee Gameros: Yes.*

1st Motion: Trustee Gameros 2nd Motion: Trustee Silva

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

6. **CONSIDERATION AND ACTION**

a) Consideration and action to approve **Resolution 2020-022** a resolution approving a budget adjustment for the fiscal year 2019-2020 for the City of Anthony, NM. **Presented by City Manager**

- *City Manager: The previous fiscal year was much, much stronger than we expected, particularly around the GRT. -The reason for the unusual amount of miscellaneous revenue was the reimbursement of \$61,348.04 that was misclassified. -There are several other much smaller adjustments. For example, under Small City Assistance 101-40-101, the City budgeted \$147,000 and the actual figure was \$474,000.*
- *Trustee Gameros: Explain to me what interest expenses are.*
- *City Manager: Interest expense is the interest that the City of Anthony pays on the municipal bonds that are sold on the open market.*
- *Trustee Gameros: There is that transfer in of \$105,584.88 what was that?*
- *City Manager: That was the earnest money that was paid upfront and I am trying to remember what the other \$5000 was for.*
- *City Clerk: Was that not for title company?*
- *Trustee Gameros: The city was supposed to be reimbursed the 100,000 from the bond.*

- **City Manager:** We would have seen a transfer out of \$100,000 or \$105,584.88 in a statement for either late January or early February and this cancels out that.
- **Trustee Gameros:** Right, that would have been in the third quarter.
- **Trustee Silva:** Regarding the extra \$5,000 was it approved?
- **City Manager:** The bond was approved by the voters for the purchase of Dos Lagos and along with all the costs related to that acquisition.
- **Trustee Silva:** I understand that part: Linda Melendres came to request approval for \$100,000. I just wanted to confirm we are okay with the extra \$5,000.
- **City Manager:** I am happy to go back and double-check on that particular expense.
- **Trustee Flores:** Last year's budget, we had set aside \$50,000 for the annexation. Did we spend that money?
- **Trustee Gameros:** That money was to be used for attorney's fee for annexation and was under the professional services under the Executive Department.

Motion to approve resolution.

1st Motion: Trustee Gameros 2nd Motion: Trustee Silva

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

b) Consideration and action to approve **Resolution 2020-023** a resolution approving final Quarter financial report for the fiscal year 2019-2020 for the City of Anthony, NM. **Presented by City Manager**

- **City Manager:** Just like the Budget Adjustment Resolution, this is staffs' attempt to tie up a lot of loose ends, as well as accounting for all of the unexpected expenditures of the previous fiscal year to the State.
- **Trustee Gameros:** Comparing the June 30 statement from first New Mexico Bank for the final quarter, the balance of the bank statement does not match.
- **City Manager:** Request time to account for discrepancies.
- **City Clerk:** Some projects were closed in 2018 and balances were not closed. They are affecting this quarter.
- **Trustee Silva:** This money is sitting there: \$81,636. Is that supposed to go back into the general fund? Will it be reflected in the General fund?
- **City Manager:** Exactly. It will reflect positively on our cash position for the new fiscal year.
- **Trustee Silva:** That's a substantial amount we are talking about, \$81,000. Why wouldn't that be addressed?
- **City Manager:** City lost track of these funds for the same reason that we never accounted for the bond proceeds: Because finance was not a strength of the City.

Motion to Post pone item

1st Motion: Trustee Gameros 2nd Motion: Trustee Flores

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

c) Consideration and action to approve **Resolution 2020-021** a resolution adopting the final budget for fiscal year 2020-2021 for the City of Anthony, New Mexico. **Presented by City Manager**

- **Trustee Gameros:** Fund 276 is missing from final budget. This is multigenerational campus fund. There is a balance of \$211,420.91. My question is: Why is it not placed on this new budget?
- **City Manager:** You are right. This fund is not closed. It should be in the budget.
- **City Clerk:** Right, it is not on the spreadsheet sent to contracted finance officer. That was put together by projects coordinator.
- **Projects Coordinator:** It was on the list to City Clerk and has not expired. There should be a balance.
- **City Clerk:** (Shares screen to show spreadsheet from projects) There is no Fund 276.
- **Trustee Gameros:** Looking at the projects report that we received from the project coordinator, it's not there as well.
- **Projects Coordinator:** I will send the initial spreadsheet; I know that I had mentioned to not use multi-generation name on fund 276 to not confuse it with the new capital funds.
- **City Clerk:** We changed the name on new grant. It must have fallen through the cracks. We need to add it. We have had 2 or 3 revisions and will work from the most recent version so we can add the fund.
- **Trustee Gameros:** Just make sure that we have the correct numbers as of July.
- **Projects Coordinator:** I see a balance of \$150, 849.04 not \$211,420.91 like the quarter report shows.
- **MPT Herrera:** Request that next fiscal year budgeting should start at least three months to deadline.
- **City Clerk:** I'm working with the contracted finance officer to fix the errors in the background.
- **Projects Coordinator:** Requests to reduce non-participating items from \$53,000 to \$26,902(including NMGRT). Engineers confirmed that the contractor agreed to reduce the amount.
- **Trustee Flores:** Fund 101-02-71300 please add \$2,525 to the total.
- **Trustee Gameros:** Requests to revise transfer in amount to total the number on page 10.
- **Trustee Flores:** Are we going to add funds to neighborhood services position?
- **City Manager:** We budgeted \$2 for the position since we anticipate the position to be transferred into by a current employee. The \$2 will be added to the current pay.
- **Trustee Gameros:** I see there is separation on Fund 520,
- **City Clerk:** City manager requested the bonds be separated; Request the board take a recess.

Trustee Gameros: motion requesting 20 minutes recess to allow staff to make changes to the final budget until staff are ready.

1st Motion: Trustee Gameros 2nd Motion: Trustee Flores

Roll Call vote:

MPT Fernie Herrera	YES	NO	
Trustee Gloria Gameros	YES	NO	4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	
Mayor Diana M. Trujillo Tie Breaker	YES	NO	

Motion to return to session

1st Motion: MPT Herrera 2nd Motion: Trustee Gameros

Roll Call vote:

MPT Fernie Herrera	YES	NO	
Trustee Gloria Gameros	YES	NO	4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO	
Trustee Javier Silva	YES	NO	
Mayor Diana M. Trujillo Tie Breaker	YES	NO	

Motion: Consideration and action to approve Resolution 2020-021 a resolution adopting the final budget for fiscal year 2020-2021 for the City of Anthony, New Mexico.

1st Motion: Trustee Silva 2nd Motion: Trustee Gameros

Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

7. **ADJOURNMENT at 12:08 AM**

1st Motion: Trustee Gameros 2nd Motion: Trustee Silva


Roll Call vote:

MPT Fernie Herrera	YES	NO
Trustee Gloria Gameros	YES	NO 4 to 0 votes, motion passed.
Trustee Elva Flores	YES	NO
Trustee Javier Silva	YES	NO
Mayor Diana M. Trujillo Tie Breaker	YES	NO

ATTEST:



Esther Motongo, City Clerk


Fernando Herrera, Mayor Pro-Tem