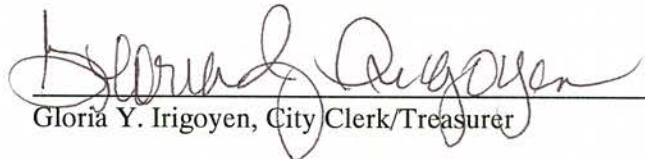


NOTICE OF POTENTIAL QUORUM

In accordance with Section 10-15-1 NMSA 1978 (2001 Cumulative Supplement), notice is hereby given that a quorum of the Board of Trustees of the City of Anthony, New Mexico may be in attendance at the
Open House on Community Partnership Program
State Trust Land Benefit to Dona Ana County
to be held on Tuesday, April 3, 2012 at 6:00 p.m. to 8:00 p.m.
at the City of Las Cruces Council Chambers
700 N. Main Street, Las Cruces, New Mexico.

This notice is posted because there may be a potential quorum present. The members of the Board will take no official vote or other action at this meeting.

I hereby certify that this notice was posted at all approved posting locations including the Municipal Building, 320 Lincoln Street, Anthony, NM on this 2th day of April, 2012.


Gloria Y. Irigoyen, City Clerk/Treasurer

REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021

Wednesday April 4, 2012
6:00 P.M.

AGENDA

- 1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK () ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A TRUSTEE REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

- 4. APPROVAL OF AGENDA ORDER**
- 5. APPROVAL OF CONSENT AGENDA**
- 6. APPROVAL OF MINUTES**

*Minutes of the March 21, 2012 Regular Meeting

- 7. ITEMS FROM THE FLOOR**
- 8. PUBLIC MEETING**

Resolutions:

- A. Consideration and action to approve a resolution of the City of Anthony, New Mexico approving the Mayor's appointment of the vacant positions of the members of the Planning and Zoning Commission. *Presented by Arnulfo Castañeda, Mayor.*
- B. Consideration and action approve a resolution to allow the Mayor to enter into negotiations with Dona Ana County for the transfer ownership of Adams Park and the Anthony Community Library. *Presenting by Arnulfo Castaneda, Mayor.*
- C. Consideration and action to adopt a resolution approving the budget adjustment for the 3rd quarter of Fiscal Year 2011-12 budget Report to account for additional franchise fees received. *Presented by Gloria Y. Irigoyen, City Clerk.*

Ordinances:

- D. Consideration and action for final adoption of an ordinance establishing the criminal offenses that the City of Anthony, Dona Ana County, New Mexico has jurisdiction to prosecute in the municipal court of Anthony, New Mexico thereby providing safety, preserving the health, promoting prosperity and improving the morals, order, comfort and convenience of the City of Anthony, New Mexico and its inhabitants. *Presented by Steven A. Foldy, Police Chief.*

9. DEPARTMENT REPORTS

- A. City Clerk
- B. Police Department
- C. Codes Enforcement/Building Permit
- D. Fire Department

10. ITEMS FROM THE CITY CLERK/TREASURER

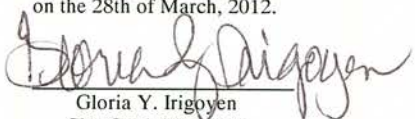
11. ITEMS FROM THE MAYOR AND TRUSTEES

12. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 28th of March, 2012.


Gloria Y. Irigoyen
City Clerk/Treasurer

PLEASE NOTE: *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

**REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Wednesday April 4, 2012
6:00 P.M.**

ADDENDUM (2)

**8. Personnel Matters:
CLOSED SESSION**

- F. Personnel matters pursuant to 10-15-1H (2), NMSA 1978 for the purpose of discussing personnel issues regarding Police Department.

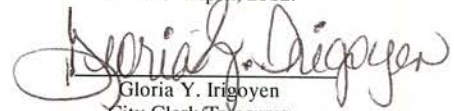
OPEN SESSION

- G. Possible Action Regarding Closed Session Item.

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 3rd April, 2012.


Gloria Y. Irigoyen
City Clerk/Treasurer

PLEASE NOTE: *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021

Wednesday April 4, 2012
6:00 P.M.

MINUTES

1. CALL TO ORDER by Mayor Arnulfo Castañeda at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL- Present: Trustee Betty Gonzalez Trustee Diana Murillo
Trustee James Scott Trustee Pilar Madrid

4. APPROVAL OF AGENDA ORDER- Motion to approve agenda order was made by Trustee Scott and second by Trustee Murillo. All in favor, motion carried.

5. APPROVAL OF CONSENT AGENDA- Motion to approve consent agenda was made by Trustee Scott and second by Trustee Diana Murillo. All in favor, motion carried.

6. APPROVAL OF MINUTES- Approved on consent.
*Minutes of the March 21, 2012 Regular Meeting

7. ITEMS FROM THE FLOOR- None

8. PUBLIC MEETING

Resolutions:

A. Consideration and action to approve a resolution of the City of Anthony, New Mexico approving the Mayor's appointment of the vacant positions of the members of the Planning and Zoning Commission. Motion to reconsider at the next Board of Trustee meeting for April 18 was made by Trustee Scott due to the fact he was concerned that there would be a possible conflict of interest in approving ex-Mayor Ramon Gonzalez to serve on the P&Z while Trustee Gonzalez was in the Board of Trustees. In addition he asked for a legal opinion from Randy VanVleck at the New Mexico Municipal League. Motion was second by Trustee Murillo. All in favor, motion carried.

B. Consideration and action approve a resolution to allow the Mayor to enter into negotiations with Dona Ana County for the transfer ownership of Adams Park, Anthony Community Library, South Valley Complex and the O'Hara Park, (*As amended*). Motion to approve resolution allowing Mayor to enter into negotiations was made by Trustee Scott and second by Trustee Madrid. Roll call vote: Trustee Gonzalez, Yes; Trustee Murillo, Yes; Trustee Madrid, Yes; Trustee Scott, Yes. Unanimous, motion carried.

- C. Consideration and action to adopt a resolution approving the budget adjustment for the 3rd quarter of Fiscal Year 2011-12 budget Report to account for additional franchise fees received. Motion to approve resolution approving the budget adjustment for third quarter was made by Trustee Gonzalez and second by Trustee Diana Murillo. Roll call vote: Trustee Scott, Yes; Trustee Gonzalez, Yes; Trustee Madrid, Yes; Trustee Murillo, Yes. Unanimous, motion carried.

Ordinances:

- D. Consideration and action for final adoption of an ordinance establishing the criminal offenses that the City of Anthony, Dona Ana County, New Mexico has jurisdiction to prosecute in the municipal court of Anthony, New Mexico thereby providing safety, preserving the health, promoting prosperity and improving the morals, order, comfort and convenience of the City of Anthony, New Mexico and its inhabitants. Motion to approve the final adoption of the ordinance establishing the criminal offenses of the City of Anthony was made by Trustee Scott and second by Trustee Murillo. Roll call vote: Trustee Scott, Yes; Trustee Gonzalez, Yes; Trustee Madrid, Yes; Trustee Murillo, Yes. Unanimous, motion carried.

Other:

- E. Consideration and action to authorize Mayor to request from Dona Ana County approval for the City of Anthony to manage any and all events at the Adams Ball Park. Motion to authorize Mayor to request approval to manage events at the Adam Ball Park was made by Trustee Murillo and second by Trustee Madrid. All in favor, motion carried.

Personnel Matters:

F. CLOSED SESSION

Personnel matters pursuant to 10-15-1H (2), NMSA 1978 for the purpose of discussing personnel issues regarding Police Department. Motion to go into closed session was made by Trustee Scott and second by Trustee Murillo. All in favor, motion carried.

G. OPEN SESSION

Possible Action Regarding Closed Session Item. Motion to go back to open session was made by Trustee Scott and second by Trustee Murillo. All in favor, motion carried.

Motion to terminate employment between the City of Anthony and Police Chief Steven Foldy as per Article 8 of the Employment Agreement dated March 26, 2011 in the best interest of the City of Anthony was made by Trustee Scott and second by Trustee Murillo. Roll call vote: Trustee Murillo, Yes; Trustee Madrid, Yes; Trustee Gonzalez, Yes; Trustee Scott, Yes. Unanimous, motion carried.

9. DEPARTMENT REPORTS

A. City Clerk Office

City Clerk Gloria Irigoyen reported on the following items:

Board of Trustees Meeting Schedule for Calendar Year 2012- She provided the governing body with the schedule that indicated when agenda items would be due to City Clerk for each meeting, when the agenda would be posted and when the agenda packets would be ready for Trustees.

Employee Handbook- A copy of the Handbook had finally been printed for each employee. A staff meeting was scheduled for Friday, April 13 at 2:00 p.m.

Online Banking- Due to the fact that the Taxation and Revenue Department was now offering electronic transaction (ACH Transfers) for Motor Vehicle Registration Distributions, the city had signed up for online banking. In addition, computer checks had been ordered and would be used after the current supply was used. This would provide more security than that of the hand written checks currently in use.

Safety Committee- A safety committee for the city was in the process of being organized. Mayor Castañeda requested that one person from each department be represented in the committee. The City Clerk would be requesting assistance from NMSIF to obtain training and safety classes for the city and guidance for the committee.

Business Registrations- The old procedure for issuing business registrations was to just accept a complete business registration and Hazardous Material Inventory form along with the \$35 fee. This process would now require that all new businesses go through an inspection not only by the Code Enforcer/Building Inspector but also a fire inspection by the Fire Chief who would ensure that the premises was safe for the public. The Governing body also indicated that they wanted all businesses to go before the Planning and Zoning Commission Board for approval to ensure the business is operating in the proper zone. Those businesses not approved by P&Z could appeal their case to the Board of Trustees.

B. Police Department- No report given

C. Codes Enforcement/Building Permit- Eleazar Roman, Code Enforcement/Building Inspector informed the governing body what tasks he had addressed his first month of employment from February 6-29, 2012 which included the following:

- Party/Dance Permits
- Garage/Yard Sales
- Code Violations
- Mobile Home Permit procedures
- Zone and set back site plans
- Letter to residents on procedures for code violations
- Street Vendor Permits and inspections
- Conducted research by contacting other agencies/municipalities on code Procedures

For the second month to present time, Mr. Roman stated that he conducting research on the following:

- Recommendations for changes to the Land and Zone Ordinance, section 8.2
 - Letter of Intent for land owners who live out of state and have empty or abandon homes in the city limits
 - Numbering Ordinance to ensure proper addressing
 - Grandfather clause laws in Dona Ana County
 - Verification of lunch trucks operating within the city
 - Junk dealers
 - Coordinate distribution of flyers to inform public of code violations
 - Working with land owners about procedures for subdividing properties
 - Implementation of Special Use Permits for lunch trucks
 - Address anonymous complaint calls
 - Inspections of Crossett Mobile Home Park with Fire Chief Herrera
 - Meeting with NM State Mobile Home Inspector
 - Attend MPO (sub-committee) meetings with Mayor Castaneda
- D. Fire Department- Acting Fire Chief Fernando Herrera address the governing body to inform the public that he had been conducting compliance inspections on city businesses and mobile home parks. He had given several verbal warnings for illegal trash and weed burnings. He was currently working without a burn ordinance but had submitted a draft to the city attorney. Chief Herrera continued to inform the governing body that he was waiting for approval from Freeport McMoran Copper and Gold on a donation of a 1995 Ford pickup to be used for the fire department. He had also been busy recruiting volunteer firefighters, two of which we trained as instructors in the New Mexico Fire Academy in Socorro. He was also working on putting together two proposals. One would be on how much it would take for the city to start a new fire department and the other for a complete takeover of the Anthony Fire Department. Lastly, Chief Herrera mentioned the he would propose for the city to consider implementing a quarter percent tax to the residents of Anthony to subsidize the fire department.
- 10. ITEMS FROM THE CITY CLERK/TREASURER-** City Clerk informed the governing body that she would be attending the Clerk Certification Workshop and Spring Meeting from April 17-20, 2012 in Albuquerque and would have Velma attend the April 18 Board of Trustees meeting in her place. She also requested a date to hold the next budget workshop meeting. The board agreed to meet on Monday, April 23, 2012 at 12:00pm at the Villa Sereno Community Center. The other department budgets pending review were the Fire, Public Works, Recreation and Municipal Court.
- 11. ITEMS FROM THE MAYOR AND TRUSTEES-** Trustee Scott suggested that the Mayor and Fire Chief should be provided with a laptop computer and printer. Trustee Madrid stated that she had a color printer that she could donate to the city. Trustee Gonzalez expressed concern about not having an engineer on board to handle the current projects. She stated that she had attended the Land Trust meeting and Mr. Quintana was going to be calling so that he could get on the next Board of Trustees

meeting. She also stated that Mayor Castaneda should be attending the MPO meeting instead of Mr. Roman. Mayor Castañeda explained that he was the one attending but had assigned Mr. Roman to some subcommittees.

Trustee Murillo advised the Board that she was going to be attending the advanced MOLI Program scheduled for May 10-11, 2012. City Clerk asked for the travel information to be able to work on the travel per diem form.

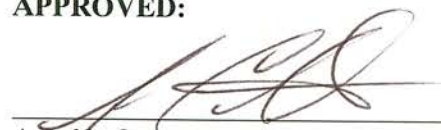
Trustee Scott stated that a Notice for Potential Quorum would need to be posted for the June MOLI Program since Trustee Madrid and Mayor Castañeda and he would be attending.

Mayor Castañeda reminded the Board that the Colonias Application would be due by April 16 so a Special Meeting would need to be called to consider a resolution approving participation. Mayor also requested that a joint meeting or workshop be held between the Board of Trustees and the Planning and Zoning Commission so the governing body could give some direction to P&Z and get everyone was on the same page. Together both Boards could work on the Subdivision and Design Standard to have an ordinance passed by June 30, 2012.

In closing, Mayor Castaneda told the Board of Trustees that he would for all the staff to have a polo shirt to use for city sponsored functions. Some Trustees expressed that they would also like to have a shirt. Each department would need to look at their budgets to see if they could accommodate such expense.

- 12. ADJOURNMENT-** Motion to adjourn was made by Trustee Scott and second by Trustee Murillo. All in favor, motion carried. Meeting adjourned at 8:30 p.m.

APPROVED:



Arnulfo Castañeda, Mayor

ATTEST:



Gloria Y. Irigoyen, City Clerk/Treasurer

{SEAL}

*Minutes taken and prepared by Gloria Y. Irigoyen, City Clerk/Treasurer
Approved at Regular Meeting held on April 18, 2012.*

NOTICE OF POTENTIAL QUORUM

In accordance with Section 10-15-1 NMSA 1978 (2001 Cumulative Supplement), notice is hereby given that a quorum of the Board of Trustees of the City of Anthony, New Mexico may be in attendance at the
Anthony Chamber of Commerce Meeting
to be held on Wednesday, April 4, 2012
at 12:00 p.m. at the Great American Land & Cattle Company
600 Valley Chili Rd., Vinton, TX.

This notice is posted because there may be a potential quorum present. The members of the Board will take no official vote or other action at this meeting.

I hereby certify that this notice was posted at all approved posting locations including the Municipal Building, 320 Lincoln Street, Anthony, NM on this 3th day of April, 2012.

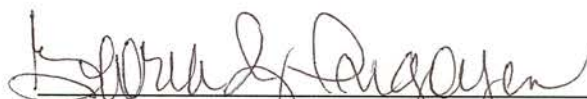

Gloria Y. Irigoyen, City Clerk/Treasurer

NOTICE OF POTENTIAL QUORUM

In accordance with Section 10-15-1 NMSA 1978 (2001 Cumulative Supplement), notice is hereby given that a quorum of the Board of Trustees of the City of Anthony, New Mexico may be in attendance at the
NMDOT Drainage/Transportation Coordination Meeting
to be held on Thursday, April 5, 2012
at 10:00 a.m. at the Women's Intercultural Center
303 Lincoln St., Anthony, New Mexico.

This notice is posted because there may be a potential quorum present. The members of the Board will take no official vote or other action at this meeting.

I hereby certify that this notice was posted at all approved posting locations including the Municipal Building, 320 Lincoln Street, Anthony, NM on this 2th day of April, 2012.



Gloria Y. Irigoyen, City Clerk/Treasurer

NOTICE OF POTENTIAL QUORUM

In accordance with Section 10-15-1 NMSA 1978 (2001 Cumulative Supplement), notice is hereby given that a quorum of the Board of Trustees of the City of Anthony, New Mexico may be in attendance at the
4th Street Water Project Ground Breaking Ceremony
to be held on Friday, April 20, 2012 at 11:00 a.m. to 12:30 p.m.
at the Anthony Water and Sanitation District,
1155 N. Fourth St., Anthony, New Mexico.

This notice is posted because there may be a potential quorum present. The members of the Board will take no official vote or other action at this meeting.

I hereby certify that this notice was posted at all approved posting locations including the Municipal Building, 320 Lincoln Street, Anthony, NM on this 2th day of April, 2012.



Gloria Y. Irigoyen, City Clerk/Treasurer

REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021

Wednesday April 18, 2012
6:00 P.M.

AGENDA

1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK () ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A TRUSTEE REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

4. APPROVAL OF AGENDA ORDER

5. APPROVAL OF CONSENT AGENDA

6. APPROVAL OF MINUTES

- *Minutes of the March 21, 2012 Special Meeting/Workshop
- *Minutes of the March 28, 2012 Special Meeting/Budget Workshop
- *Minutes of the April 4, 2012 Regular Meeting

7. ITEMS FROM THE FLOOR

8. PUBLIC MEETING

Resolutions:

- A. Consideration and action to approve a resolution establishing the City of Anthony Governing Body's Meetings and Notice of procedures for calendar year 2012 in accordance with the State of New Mexico Open Meetings Act, NMSA 1978, Chapter 10, Article 15. *Presented by Gloria Y. Irigoyen, City Clerk.*
- B. Consideration and action to approve a resolution of the City of Anthony, New Mexico approving the Mayor's appointment of Ricky Dominguez to the position of acting Chief of Police until such time a new Police is hired. *Presented by Arnulfo Castañeda, Mayor.*
- C. Consideration and action to approve a resolution of the City of Anthony, New Mexico approving the Mayor's appointment of the vacant positions of the members of the Planning and Zoning Commission. *Presented by Arnulfo Castañeda, Mayor.*
- D. Consideration and action to approve a resolution of the City of Anthony, New Mexico

approving a budget adjustment to transfer \$3,000 from the Parks and Recreation Department to the Public Works- Streets Department to allow for the hire of a temporary position for a Street Maintenance Worker. *Presented by Arnulfo Castañeda, Mayor.*

9. ITEMS FROM THE CITY CLERK/TREASURER

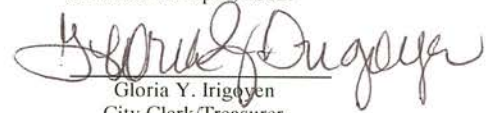
10. ITEMS FROM THE MAYOR AND TRUSTEES

11. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 9th of April, 2012.


Gloria Y. Irigoyen
City Clerk/Treasurer

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REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021

Wednesday April 18, 2012
6:00 P.M.

ADDENDUM

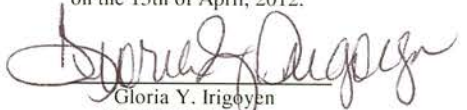
Contracts:

- E. Consideration and action to approve a franchise fee agreement for solid waste services for the incorporated City of Anthony, New Mexico by and between the City of Anthony and Mesilla Valley Disposal of Mesilla Park, New Mexico. *Presented by Arnulfo Castañeda, Mayor.*

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 13th of April, 2012.


Gloria Y. Irigoyen
City Clerk/Treasurer

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**REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Wednesday April 18, 2012
6:00 P.M.**

MINUTES

- 1. CALLED TO ORDER** by Honorable Mayor Arnulfo Castañeda @ 6:00pm
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL** Present: Trustee Gonzalez, Trustee Scott, Trustee Madrid, Trustee Murillo, and Mayor Castañeda. Absent: None
- 4. APPROVAL OF AGENDA ORDER** A motion was made by Trustee Gonzalez to move Item E. from the Addendum, to the top of the agenda and place it before Item A, a 2nd was made by Trustee Murillo, unanimous vote, agenda order was approved as amended.
- 5. APPROVAL OF CONSENT AGENDA** A motion was made by Trustee Scott to remove the minutes of April 4, 2012 out of the consent agenda, to be modified; add a line stating "Trustee Scott asked for a legal opinion from Randy VanVleck from the N.M. Municipal League" for Item A, and approve the consent agenda as modified, a 2nd was made by Trustee Murillo, unanimous vote, consent agenda approved as amended.
- 6. APPROVAL OF MINUTES**
 - *Minutes of the March 21, 2012 Special Meeting/Workshop
 - *Minutes of the March 28, 2012 Special Meeting/Budget Workshop

 - *Minutes of the April 4, 2012 Regular Meeting – not approved, will be approved at the next Board of Trustees meeting.
- 7. ITEMS FROM THE FLOOR - NONE**
- 8. PUBLIC MEETING**
 - Contracts:**
 - E. Consideration and action to approve a franchise fee agreement for solid waste services for the incorporated City of Anthony, New Mexico by and between the City of Anthony and Mesilla Valley Disposal of Mesilla Park, New Mexico. Presented by Arnulfo Castañeda, Mayor.
 - Discussion: Mayor Castañeda stated this agreement was reviewed by our attorney. Mr. Patrick Peck prepared the Franchise Agreement, but overlooked the franchise fee. Mayor Castañeda presented a memorandum to the Trustees to introduce a franchise fee. Trustee

Scott stated this is a poor community, and residents do not have money to pay "extra" costs, he believes there is a significant number of people who will not be part of this system; they will not obtain solid waste services due to this fee. He does not want to impose a franchise fee on residents. Trustee Madrid stated people will scrunch for money if they need it, she does agree with the franchise fee. Trustee Gonzalez stated there are certain uncomfortable issues we must deal with as a city, and we are currently working the franchise fees of the gas company and the water district. Mr. Peck stated the concerns are valid. City Attorney Enrique Palomares commented on the franchise fee and having to amend the contract to include the franchise fee. A motion was made by Trustee Madrid to amend the existing contract to establish a franchise fee for \$1.75 per household to be returned to the City, and a franchise fee of 14.28% to be applied to commercial customers, a 2nd was made by Trustee Gonzalez. Roll call vote: Trustee Gonzalez – yes Trustee Scott – yes Trustee Madrid – yes Trustee Scott – yes Trustee Murillo – no, 3 to 1 vote in favor, motion carried, and the franchise fee agreement carried as amended.

Resolutions:

- A. Consideration and action to approve a resolution establishing the City of Anthony Governing Body's Meetings and Notice of procedures for calendar year 2012 in accordance with the State of New Mexico Open Meetings Act, NMSA 1978, Chapter 10, Article 15. *Presented by Gloria Y. Irigoyen, City Clerk.*

Trustees and Mayor reviewed the resolution, a motion was made by Trustee Gonzalez to approve said resolution, 2nd by Trustee Madrid. Roll call vote: Trustee Gonzalez – yes Trustee Scott – yes Trustee Madrid – yes Trustee Murillo – yes, unanimous vote, motion carried, resolution approved.

- B. Consideration and action to approve a resolution of the City of Anthony, New Mexico approving the Mayor's appointment of Ricky Dominguez to the position of acting Chief of Police until such time a new Police Chief is hired. *Presented by Arnulfo Castañeda, Mayor.*

A motion was made to approve said resolution by Trustee Scott, 2nd by Trustee Gonzalez. Roll call vote: Trustee Gonzalez – yes Trustee Scott – yes Trustee Madrid – yes Trustee Murillo – yes, unanimous vote, motion carried and resolution was approved.

- C. Consideration and action to approve a resolution of the City of Anthony, New Mexico approving the Mayor's appointment of the vacant positions of the members of the Planning and Zoning Commission. *Presented by Arnulfo Castañeda, Mayor.*

Discussion: Mayor Castañeda read the message by Mr. Randy VanVleck, stating "there is no conflict in appointing former Mayor Gonzalez to the Planning & Zoning Commission because this is not a contract. The one year rule in Statute 10-16-8 (C) refers only to contracts." Trustee Madrid stated she called Mr. VanVleck and he said it was ok as long as husband and wife do not interchange information. Trustee Scott stated commissioners and trustees should abstain from voting when there is a conflict of interest. A motion was made by Trustee Gonzalez to approve said resolution, 2nd by Trustee Madrid. Roll call vote: Trustee Gonzalez – yes Trustee Madrid – yes Trustee Scott – no Trustee Murillo – yes, there was a 3 to 1 vote in favor, motion passed,

resolution approved.

- D. Consideration and action to approve a resolution of the City of Anthony, New Mexico approving a budget adjustment to transfer \$3,000 from the Parks and Recreation Department to the Public Works- Streets Department to allow for the hire of a temporary position for a Street Maintenance Worker. *Presented by Arnulfo Castañeda, Mayor. Discussion: Trustee Gonzalez stated the duties of this employee are bigger than little duties, but these are things that must get done. Mr. Joe Garcia from the floor asked about the Golf Tournament Fundraiser and what those funds were being utilized for, Mayor Castañeda stated those funds are separated on the financial statements, and they have not been utilized up to this date. Mary Ann Brown, also from the floor stated the Chamber Building is available for use, and she feels we should use it. Mayor Castañeda stated he will appoint someone for this position. A motion was made by Trustee Madrid to approve said resolution, 2nd by Trustee Gonzalez. Roll call vote: Trustee Gonzalez – yes Trustee Scott – yes Trustee Madrid – yes Trustee Murillo – yes, unanimous vote, motion carried and resolution was approved.*

9. ITEMS FROM THE CITY CLERK/TREASURER - NONE

10. ITEMS FROM THE MAYOR AND TRUSTEES

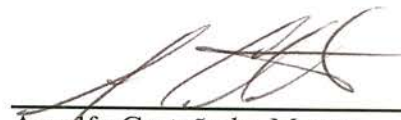
Mayor Castañeda – Update on Chief of Police position and interviewees, so far two interviews, we have three more next week. Once we decide on a candidate, we will have a closed session, then make a final decision.

Trustee Madrid – Nathaniel Small called her and he would like her signature for a bill to preserve the wilderness, because this has issues with flooding regulations, she will abstain from giving him her signature.

Trustee Gonzalez – Asked to please check out Police Chief Candidates thoroughly before the City hires them, she does not want to go through the same thing as with former Police Chief Foldy.

11. ADJOURNMENT – A motion was made by Trustee Gonzalez to adjourn the meeting, 2nd by Trustee Madrid, unanimous vote, motion carried and meeting was adjourned @ 7:09pm.

APPROVED:



Arnulfo Castañeda, Mayor

ATTEST:



Gloria Y. Irigoyen City Clerk / Treasurer



Presented by Gloria Y. Irigoyen, City Clerk/Treasurer
Prepared by Velma Navarrete, Deputy City Clerk/Treasurer
Approved at Regular Meeting held on May 2nd, 2012

NOTICE OF POTENTIAL QUORUM

In accordance with Section 10-15-1 NMSA 1978 (2001 Cumulative Supplement), notice is hereby given that a quorum of the Board of Trustees of the City of Anthony, New Mexico may be in attendance at the
Hazard Mitigation Planning Meeting
to be held on Thursday, April 19, 2012
from 9:00 a.m. 4:00 p.m. at the
Dona Ana County Commission Chambers
845 N. Motel Blvd., Las Cruces, NM

This notice is posted because there may be a potential quorum present. The members of the Board will take no official vote or other action at this meeting.

I hereby certify that this notice was posted at all approved posting locations including the Municipal Building, 320 Lincoln Street, Anthony, NM on this 13th day of April, 2012.



Gloria Y. Irigoyen, City Clerk/Treasurer

SPECIAL MEETING / BUDGET WORKSHOP

City of Anthony Board of Trustees

Villa Sereno Community Center

324 Acosta Road

Anthony, NM 88021

Monday April 23, 2012

12:00 P.M.

AGENDA

1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK () ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

4. ITEMS FROM THE FLOOR

5. BUDGET WORKSHOP

Review and discussion of the City's budget for fiscal year 2012-2013 as authorized by State Statute §3-14-14 NMSA 1978

6. ITEMS FROM THE CITY CLERK/TREASURER

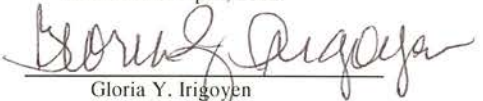
7. ITEMS FROM THE MAYOR AND TRUSTEES

8. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 9th of April, 2012.


Gloria Y. Irigoyen
City Clerk/Treasurer

PLEASE NOTE: *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

SPECIAL MEETING / BUDGET WORKSHOP

City of Anthony Board of Trustees

Villa Sereno Community Center

324 Acosta Road

Anthony, NM 88021

Monday April 23, 2012

12:00 P.M.

MINUTES

1. CALL TO ORDER by Mayor Arnulfo Castañeda at 12:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL- Present: Trustee Betty Gonzalez Trustee Diana Murillo
Trustee James G. Scott Trustee Pilar Madrid

Other City Staff Present: Gloria Y. Irigoyen, City Clerk/Treasurer
Velma Navarrete, Deputy City Clerk

4. ITEMS FROM THE FLOOR- None

5. BUDGET WORKSHOP

Review and discussion of the City's budget for fiscal year 2012-2013 as authorized by State Statue §3-14-14 NMSA 1978.

Discussion of budget commenced as followed:

Municipal Court: Judge Peggy Scott presented the Board with the judicial operating budget as followed with discussion of these line items:

#50100 Elected Official	\$ 9,600
#50201 Part-Time- Classified Positions (2 Clerks)	\$24,159
(Court Administrator @ \$14/hr & Clerk @ \$9.23/hr.)	
(Employee Benefits- Calculations pending)	
#60102 Travel	\$ 2,000
#61400 Maintenance Equipment	\$ 250
#62900 Professional Services (Court Interpreter)	\$ 2,000
#62901 Other Contractual Services (Interpreter)	\$ 2,000
#63100 Supplies	\$ 1,500
#70800 Postage and Mail Services	\$ 792
#70900 Printing/Publishing	\$ 250
#71300 Subscriptions/Dues	\$ 250
#71500 Telephone	\$ 720

The Court Automation budget was discussed and the following figures would be considered.

#62900 Professional Services (Tyler Tech-\$2,050 + \$2,750)	\$4,800
#63100 Supplies (MVD Software \$900, Cash Collection \$250)	\$1,150
#63200 Vehicle/Furniture/Fixtures/Equip	<u>\$2,500</u>
Total: Court Automation Fund	\$8,450

The next budget to be discussed was the Fire Department but Chief Herrera was not present.

Public Works: Mayor Castañeda informed the Board was looking into appointing a temporary person to take care of street maintenance from not until the end of this fiscal year. This preliminary budget would request for this position to be a full time. The following items were considered:

#50201 Full Time- Classified (@ \$9.75/hr.)	\$ 20,280
(Employee Benefit- Calculations pending)	
#61300 Maintenance Grounds/Roadways	\$ 5,000
#61400 Maintenance Vehicle	\$ 1,500
#63100 Supplies	\$ 2,000
#63200 Non-Capital Equipment <500>	\$ 500
#63300 Safety Equipment	\$ 500
#63400 Uniforms	\$ 200
#71200 Rent of Equipment/Machinery	\$ 1,500
#71500 Fuel	\$ 2,000
#71600 Telephone (Cell phone)	\$ 400
#71800 Workers Comp (NMSIF)	\$? (to be determined later)
#91100 Equipment/ Machinery (Used truck)	\$ 5,000
#91950 Other Capital Purchases (COOP %)	\$12, 531

Parks and Recreation Department- The following line items were discussed:

#50202 Part-Time- Classified (Under 20hrs.@ 10/hr.)	\$10,200
(No Employee Benefits)	
#61100 Maintenance Building/Structures(Villa Sereno)	\$ 2,400
#63100 Supplies	\$ 4,250
#63400 Uniforms	\$ 100
#70900 Printing/Publishing/Advertising	\$ 200
#71600 Telephone	\$ 800
#71700 Utilities	\$ 5,000
#71800 Workers Comp (NMSIF)	\$? (to be determined later)

Revenues would be discussed at the next budget workshop.

6. ITEMS FROM THE CITY CLERK/TREASURER- None

- 7. ITEMS FROM THE MAYOR AND TRUSTEES-** Mayor Castañeda informed the Board of the plans for a city fiesta to celebrate the City's second anniversary. A two day event would be scheduled on June 30 and July 1, 2012 and should be held at the City Hall parking lot or Adam's Ball Park. He asked to for the Board's consensus to continue with future plans. Board had no objections.

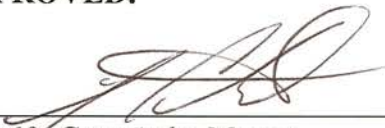
Trustee Gonzalez stated that she had attended the MPO meeting from 4:00pm to 6:0pm at the Women's Intercultural Center to discuss projects on the current list that would affect the road system. She requested that Anthony request that they get on the work list. Mayor Castañeda would be heading to Albuquerque after the workshop to attend the CDBG Hearing. Trustee Murillo had attended the All Hazard Mitigation Plan Meeting to get FEMA Funds and would be working on a resolution to bring before the Board for consideration. Trustee Scott stated that he could like to attend the MOLI training scheduled from June 6-8, 2012. Trustee Gonzalez stated that the All Hazard Mitigation meeting should be attended by city personnel so that they could maintain all reports. City Clerk suggested that the Board of Trustees consider adding staff due to the fact that there was too much that had to be handled by the small current staff currently on board, (Gloria, Velma, Cynthia and Mr. Roman). Trustee Gonzalez was concerned about not having an engineer on board to handle the current street drainage project. Mayor Castañeda stated that he had Velma attend a meeting at the Women's Intercultural Center because he was unable to attend. The State Department of Health stated that they could assist the city with half the salary of a person to handle grants and that the city could pay the other half. He suggested that the offer should be considered.

Trustee Scott asked if current personnel had been evaluated and if the city had a pay matrix. City Clerk stated that Mayor Gonzalez had conducted evaluations for herself and then Police Chief Foldy but that she has still not evaluated the Deputy City Clerk or receptionist. City Clerk also advised him that a pay matrix (pay scale/range) was not part of the adopted Employee Handbook.

The Board agreed to schedule the next budget workshop for April 30, 2012 at 12:00pm at the Villa Sereno Community Center.

- 8. ADJOURNMENT-** Motion to adjourn was made by Trustee Scott and second by Trustee Madrid. All in favor, motion carried. Meeting adjourned at 2:57pm.

APPROVED:



Arnulfo Castañeda, Mayor

ATTEST:



Gloria Y. Irigoyen, City Clerk/Treasurer



*Minutes taken and prepared by Gloria Y. Irigoyen, City Clerk/Treasurer
Approved at Regular Meeting held on May 16, 2012.*

NOTICE OF POTENTIAL QUORUM

In accordance with Section 10-15-1 NMSA 1978 (2001 Cumulative Supplement), notice is hereby given that a quorum of the Board of Trustees of the City of Anthony, New Mexico may be in attendance at the El Paso MPO Meeting to be held on Monday, April 23, 2012 from 4:00 p.m. to 6:00 p.m. at the Women's Intercultural Center, 303 Lincoln St., Anthony, New Mexico

This notice is posted because there may be a potential quorum present. The members of the Board will take no official vote or other action at this meeting.

I hereby certify that this notice was posted at all approved posting locations including the Municipal Building, 320 Lincoln Street, Anthony, NM on this 23th day of April, 2012.


Gloria Y. Irigoyen, City Clerk/Treasurer

NOTICE OF POTENTIAL QUORUM

In accordance with Section 10-15-1 NMSA 1978 (2001 Cumulative Supplement), notice is hereby given that a quorum of the Board of Trustees of the City of Anthony, New Mexico may be in attendance at the Earth Day Event to be held on Thursday, April 26, 2012 at 10:00 a.m. at the Adams Baseball Park, Anthony, New Mexico

This notice is posted because there may be a potential quorum present. The members of the Board will take no official vote or other action at this meeting.

I hereby certify that this notice was posted at all approved posting locations including the Municipal Building, 320 Lincoln Street, Anthony, NM on this 23th day of April, 2012.


Gloria Y. Irigoyen, City Clerk/Treasurer

SPECIAL MEETING / BUDGET WORKSHOP

City of Anthony Board of Trustees

Villa Sereno Community Center

324 Acosta Road

Anthony, NM 88021

Monday April 30, 2012

12:00 P.M.

AGENDA

1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK () ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

4. ITEMS FROM THE FLOOR

5. BUDGET WORKSHOP

Review and discussion of the City's budget for fiscal year 2012-2013 as authorized by State Statue §3-14-14 NMSA 1978

6. ITEMS FROM THE CITY CLERK/TREASURER

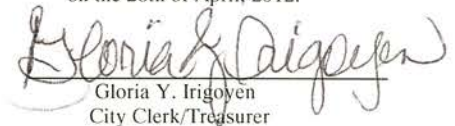
7. ITEMS FROM THE MAYOR AND TRUSTEES

8. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 26th of April, 2012.


Gloria Y. Irigoyen
City Clerk/Treasurer

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SPECIAL MEETING / BUDGET WORKSHOP

City of Anthony Board of Trustees

Villa Sereno Community Center

324 Acosta Road

Anthony, NM 88021

Monday April 30, 2012

12:00 P.M.

MINUTES

1. CALL TO ORDER by Mayor Arnulfo Castañeda at 12:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL- Present: Trustee Betty Gonzalez Trustee Pilar Madrid
Trustee James G. Scott

City Staff Present: Gloria Y. Irigoyen, City Clerk/Treasurer
Velma Navarrete, Deputy City Clerk

Absent: Trustee Diana Murillo

4. ITEMS FROM THE FLOOR- None

5. BUDGET WORKSHOP

Review and discussion of the City's budget for fiscal year 2012-2013 as authorized by State Statue §3-14-14 NMSA 1978.

Acting Fire Chief Herrera had submitted a budget to the city as followed:

#50200 Full Time- Exempt (Fire Chief)	\$ 40,000
(Employee Benefit- Calculations pending)	
#60110 per Diem	\$ 10,000
#63100 Supplies	\$ 4,000
#63400 Uniforms (for 12 volunteer firefigh	\$ 2,000
#63500 Minor Equipment (Bunker Gear for volunteers)	\$ 20,000
#70200 Communications (12 VHF Radios & pagers)	\$ 3,000
##70700 Insurance (non-employee)	\$? (Not included but needed to be considered)
#71500 Fuel	\$ 4,000
#71600 Telephone (Cell phone)	\$ 1,000
#71700 Utilities (Fire Station)	\$? (To be considered later when we get a building)
#71800 Workers Comp (NMSIF)	\$? (To be determined later)
#91100 Building and Structures (Metal Building)	\$ 60,000
#91200 Equipment & Machinery (Used Fire Truck)	<u>\$ 60,000</u>

Total budget request: \$201,000

Next item discussed were projected revenues for the upcoming fiscal year. Trustee Scott presented the Board with a spreadsheet of gross receipt tax history for the City of Anthony from July 1, 2010 to February 29, 2012. Based on the calculations, it was determined that there was a possibility that the city could count with at least \$1,000,000 in GRTs. In addition, discussion determined the possibility of the following revenues:

General Fund Revenues:

GRT's	\$1,000,000
Franchise Fees (El Paso Electric, Time Warner, and Solid Waste)	\$ 150,000
Small Cites Assistance	\$ 200,000
Motor Vehicle Registrations	\$ 9,000
Combined Fuel Tax Distribution	\$ 5,004
Building Permits	\$ 5,000
Business Registrations	\$ 7,000
Subdivision Permits	\$ 1,500
Printing and copying fees	\$ 250
Court Fines	\$ 5,000
Contributions and donations	\$ 1,000
Correction fees	\$ 3,000
Judicial Education fees	\$ 300

Other Revenue:

LEPF Grant	\$ 21,200
NM Beautification Grant	\$ 1,000
Court Automation Grant	\$ 8,450

Total projected revenue: \$1,417,704

City Clerk and Deputy City Clerk would compile these figures along with the requested operation budgets for each department to provide the Board of Trustees with a report to see the financial forecast for the city's FY2012-13 budget. This would also give the Fire Chief an opportunity to come to the Board to explain his proposed budget. Other expenditures that needed to be considered were the Community Library, Adams Ball Park, Villa Sereno and South Valley Complex.

6. **ITEMS FROM THE CITY CLERK/TREASURER-** City Clerk asked the Board of Trustees to consider rescheduling the June 6th Board meeting since the Mayor and two Trustees were going to be out at the MOLI training in Santa Fe.
7. **ITEMS FROM THE MAYOR AND TRUSTEES-** Trustee Pilar Madrid expressed concern that interviews were done by telephone. She stated that body gestures needed to be taken into consideration to properly evaluate any candidate. Mayor Castañeda advised her that although the first some of the first interviews were on the phone, those final candidates being considered were set up for a face-to-face interview that would take place on May 1, 2012.

The Board agreed to schedule the next budget workshop for Thursday May 10, 2012 at 10:00 a.m. at the Villa Sereno Community Center.


- 8. ADJOURNMENT-** Motion to adjourn was made by Trustee Scott and second by Trustee Madrid. All in favor, motion carried. Meeting adjourned at 3:25pm.

APPROVED:

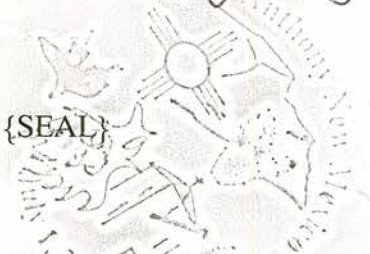


Arnulfo Castañeda, Mayor

ATTEST:



Gloria Y. Irigoyen, City Clerk/Treasurer



*Minutes taken and prepared by Gloria Y. Irigoyen, City Clerk/Treasurer
Approved at Regular Meeting held on May 16, 2012.*