

**REGULAR MEETING**  
**City of Anthony Board of Trustees**  
**Municipal Building**  
**320 Lincoln St.**  
**Anthony, NM 88021**

**Wednesday August 3, 2011**  
**6:00 P.M.**

**AGENDA**

- 1. CALL TO ORDER BY HONORABLE MAYOR RAMON S. GONZALEZ**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

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*THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (\*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

- 4. APPROVAL OF AGENDA ORDER**
- 5. APPROVAL OF CONSENT AGENDA**
- 6. APPROVAL OF MINUTES**

\*Special Meeting Minutes of July 26, 2011

- 7. ITEMS FROM THE FLOOR**
- 8. PUBLIC MEETING**

**Resolutions:**

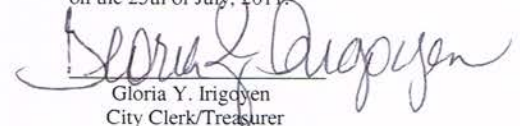
- A. Consideration and action to approve a resolution adopting the Dona Ana County/City of Anthony All Hazard Emergency Operations Plan. *Presented by Mayor Ramon Gonzalez.*

- 9. ITEMS FROM THE CITY CLERK/TREASURER**
- 10. ITEMS FROM THE MAYOR AND TRUSTEES**
- 11. ADJOURNMENT**

**POSTED:**

City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

Filed in the office of the City  
on the 25th of July, 2011

  
Gloria Y. Irigoyen  
City Clerk/Treasurer

**PLEASE NOTE:** *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

**REGULAR MEETING**  
**City of Anthony Board of Trustees**  
**Municipal Building**  
**320 Lincoln St.**  
**Anthony, NM 88021**

**Wednesday August 3, 2011**  
**6:00 P.M.**

**MINUTES**

1. **CALL TO ORDER** at 6:00p.m. by Mayor Ramon Gonzalez
2. **PLEDGE OF ALLEGIANCE**- Police Chief Steven A. Foldy
3. **ROLL CALL**- Present: Trustee Diana Murillo Trustee Betty Gonzalez  
Trustee Juan Acevedo Trustee James Scott
4. **APPROVAL OF AGENDA ORDER**- Motion to approve the agenda order was made by Trustee Betty Gonzalez and second by Trustee Diana Murillo. All in favor, Motion carried.
5. **APPROVAL OF CONSENT AGENDA**- Motion to approve the consent agenda was made by Trustee Betty Gonzalez and second by Trustee Diana Murillo. All in favor, Motion carried.
6. **APPROVAL OF MINUTES**- Approved on consent.

\*Special Meeting Minutes of July 26, 2011

7. **ITEMS FROM THE FLOOR**- Mr. John Keithly addressed the Board of Trustees regarding an offer to lease of the property located at 824 Anthony Dr. for use by the City of Anthony for the Municipal Hall. Trustee Diana Murillo commented that she had seen the building and had concerns with the lack of accessibility for people in her condition. Trustee James Scott asked Mr. Keithly if he would consider installing a lighted flag pole, city hall sign, and remote controlled gate to the existing gate as part of his proposal. Trustee Juan Acevedo asked Mr. Keithly if there was a possibility that the could prepay if the option for the first free year was something the Board would consider. Mr. Keithly stated that if the city opted for the free-year option, technically the City did not owed any rent. He could hold this fund in trust by the City had better options and should maybe consider depositing that amount in a back account and earn interest on it. Mr. Keithly advised the Board that he could offer the City with two options to consider and would draw up such proposals for the Board of Trustees to consider at a later time.  
Mr. Brennan Yoder expressed his concern with the increased mosquito problem in the City. He wanted to know what the City was going to do to address the issue. Mayor Gonzalez stated he had just obtain figure from the County and it would cost the City \$17,500 to obtain this service. The city would need to find the finds because this cost was not in the budget.  
Mr. Jose Terrones wanted information on the sidewalk project the City was considering. He was working in in getting funds to do sidewalks on Fourth Street from the Dos Lagos Golf Course entrance to Landers Street and did not want his project to interfere with anything the City was planning to do. Mayor Gonzalez informed him that the City had applied for a "Hardship Waiver"

and was waiting to hear from DOT to see if it had been granted for the drainage and sidewalk project on Fourth Street from Landers Street south to Acosta Road. Mayor Gonzalez stated he could provide him with the phone number for a contact at DOT.

## 8. PUBLIC MEETING

### Resolutions:

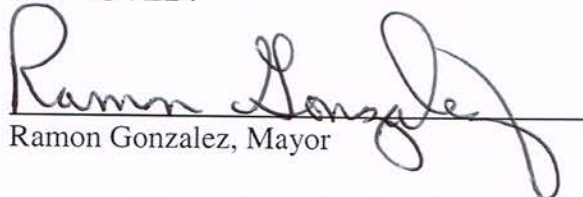
- A. Consideration and action to approve a resolution adopting the Dona Ana County/City of Las Cruces All Hazard Emergency Operations Plan. Motion to approve a resolution adopting the Dona Ana/City of Las Cruces All Hazard Emergency Operations Plan was made by Trustee James Scott and second by Trustee Diana Murillo. Roll call vote: Trustee Juan Acevedo, Yes; Trustee James Scott, Yes; Trustee Diana Murillo, Yes; Trustee Betty Gonzalez, Yes. Unanimous, Motion carried..

9. **ITEMS FROM THE CITY CLERK/TREASURER** –City Clerk Gloria Irigoyen reminded the Board of Trustees about the invitation to have them be Judges at the Matachin Dance Contest on Saturday Aug. 6, 2011 from 5:00 p.m. to 10:00 p.m. at Adams Park. Trustees Scott, Murillo and Gonzalez and Judge Scott confirm their interest in participating. City Clerk advised that a Notice for Potential Quorum had been posted for the event. City Clerk continued by providing the Board of Trustees with a Balance Sheet Report for the ending date of June 30, 2011.

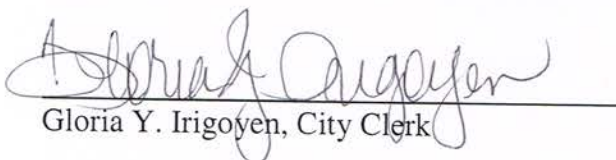
10. **ITEMS FROM THE MAYOR AND TRUSTEES**- Mayor Gonzalez informed the Board that he, Chief Foldy and Mr. Palomares had met with Sheriff Garrison regarding the MOA's for assistance from the Sheriff's Department. The city needed to prepare for the transition period coming up at the end of December 2011. Mayor Gonzalez also stated that the Golf Tournament was a success and had raised about \$5,000.00 for the Recreation Dept. Next, Mayor Gonzalez announced that Chief Steven Foldy would be sworn into office by Judge Peggy Scott. After the swearing in ceremony, Trustee James Scott mentioned that he was working on the issue of the solid waste disposal billing. He would have a presentation prepared for the next available meeting as an item for discussion.

11. **ADJOURNMENT**- Motion to adjourn was made by Trustee Diana Murillo and second by Juan Acevedo. All in favor, Motion Carried. Meeting adjourned at 6:40p.m.

**APPROVED:**

  
Ramon Gonzalez, Mayor

**ATTEST:**

  
Gloria Y. Irigoyen, City Clerk

{SEAL}



*Minutes taken by Gloria Y. Irigoyen, City Clerk  
Approved at a Regular Meeting on August 10, 2011.*

**REGULAR MEETING  
City of Anthony Board of Trustees  
Municipal Building  
320 Lincoln St.  
Anthony, NM 88021**

**Wednesday August 10, 2011  
6:00 P.M.**

**AGENDA**

- 1. CALL TO ORDER BY HONORABLE MAYOR RAMON S. GONZALEZ**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

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*THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (\*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

- 4. APPROVAL OF AGENDA ORDER**
- 5. APPROVAL OF CONSENT AGENDA**
- 6. APPROVAL OF MINUTES**

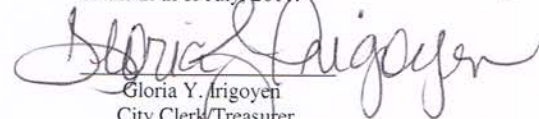
\*Regular Meeting Minutes of August 3, 2011

- 7. ITEMS FROM THE FLOOR**
- 8. ITEMS FROM THE CITY CLERK/TREASURER**
- 9. ITEMS FROM THE MAYOR AND TRUSTEES**
- 10. ADJOURNMENT**

**POSTED:**

City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

Filed in the office of the City  
on the 29th of July, 2011.

  
Gloria Y. Irigoyen  
City Clerk/Treasurer

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**REGULAR MEETING**  
**City of Anthony Board of Trustees**  
**Municipal Building**  
**320 Lincoln St.**  
**Anthony, NM 88021**

**Wednesday August 10, 2011**  
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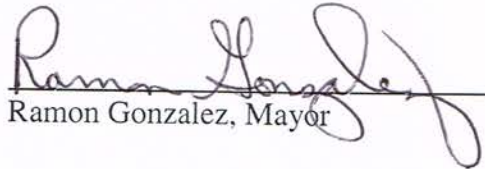
**MINUTES**

1. **CALL TO ORDER** at 6:00 p.m. by the Honorable Mayor Pro-tem James Scott
2. **PLEDGE OF ALLEGIANCE**- Bremen Yoder
3. **ROLL CALL**- Present: Trustee Diana Murillo Absent: Mayor Ramon Gonzalez  
Trustee Betty Gonzalez  
Trustee Juan Acevedo
4. **APPROVAL OF AGENDA ORDER**- Motion to approve the agenda Trustee Juan Acevedo and second by Mayor Pro-tem James Scott. All in favor, motion carried.
5. **APPROVAL OF CONSENT AGENDA**- Motion to approve the consent by Trustee Diana Murillo and second by Trustee Betty Gonzalez. All in favor, motion carried.
6. **APPROVAL OF MINUTES**- Approved on consent.  
  
\*Regular Meeting Minutes of August 3, 2011
7. **ITEMS FROM THE FLOOR**- Bremen Yoder was concerned with the mosquito problem created by the recent rains. He asked what the city was going to be doing about spraying and cleaning up the arroyos.
8. **ITEMS FROM THE CITY CLERK/TREASURER**- City Clerk Gloria Irigoyen asked the Board of Trustees if they had received their invitation to participate in the Kick-off of the Children's Foundation Reading Program scheduled for Tuesday, August 23, 2011 at Gadsden Elementary School. Mayor Pro-tem James Scott, Trustees Juan Acevedo and Diana Murillo indicated they would be attending. City Clerk informed the she would post a "Notice of Potential Quorum".
9. **ITEMS FROM THE MAYOR AND TRUSTEES**- Mayor Pro-tem James Scott passed out an RFP packet for the Solid Waste services. Trustee Betty stated that the Solid Waste Committee was already scheduled to give a presentation at a Special Meeting on Wednesday August 17 at 10:00 a.m. Trustee Juan Acevedo emphasized that the Solid Waste Committee was serving more as a research committee.  
Mayor Pro-tem James Scott requested that the Board of Trustees think about having some discussion on the what the City was going to do about getting additional office space. Board of

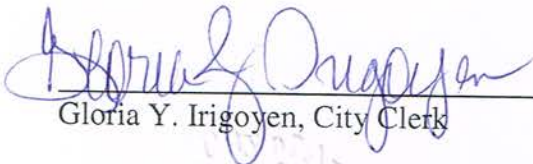
Trustees decided to schedule another Special Meeting on August 24, 2011 at 6:00 p.m. to discuss the options the city had for the lease of additional office space since the hiring of more employees was pending. City Clerk informed the Board that the job openings for the Code Enforcement/Building Inspector and Deputy City Clerk/Treasurer were closing on August 19 and interviews would soon after need to be conducted. She indicated that the interview committee consisted of the Mayor, City Clerk, a Trustee and a member of the public. She asked for volunteers. Trustee Betty Gonzalez and Mrs. Pilar Madrid volunteered to interview the Code Enforcer/Building Inspector and Trustee Diana Murillo and Mr. Brennen Yoder volunteered to interview the Deputy City Clerk/Treasurer. Mayor Pro-tem James Scott expressed urgency for the City to make a decision so City Clerk Gloria Irigoyen suggested that an item be placed on the agenda for discussion first. In addition the Board of Trustees could then have an action item to consider the possibility of pursuing a lease contract for the option determine to be in the best interest of the City.

**10. ADJOURNMENT-** Motion to adjourn was made by Trustee Juan Acevedo and second by Trustee Diana Murillo. All in favor, motion carried. Meeting adjourned at 6:42 p.m.

**APPROVED:**

  
Ramon Gonzalez, Mayor

**ATTEST:**

  
Gloria Y. Irigoyen, City Clerk

{SEAL}

*Minutes taken by Gloria Y. Irigoyen, City Clerk  
Approved at the Regular Meeting of September 7, 2011*

**SPECIAL MEETING**  
**City of Anthony Board of Trustees**  
**Municipal Building**  
**320 Lincoln St.**  
**Anthony, NM 88021**

**Wednesday August 17, 2011**  
**10:00 A.M.**

**AGENDA**

- 1. CALL TO ORDER BY HONORABLE MAYOR PRO-TEM JAMES SCOTT**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

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- 4. APPROVAL OF AGENDA ORDER**
- 5. ITEMS FROM THE FLOOR**

**6. PUBLIC MEETING**

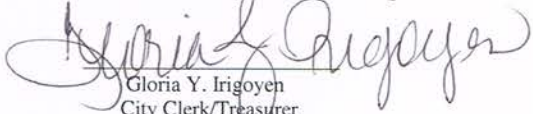
- A. Presentation by the Solid Waste Management Committee.
- B. Consideration and action to approve the signing of a contract with Tyler Technologies for the Incode Court Case Management Program. *Presented by Mayor Pro-tem James Scott.*

- 7. ITEMS FROM THE CITY CLERK/TREASURER**
- 8. ITEMS FROM THE MAYOR AND TRUSTEES**
- 9. ADJOURNMENT**

**POSTED:**

City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

Filed in the office of the City  
on the 12th of July, 2011.

  
Gloria Y. Irigoyen  
City Clerk/Treasurer

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**SPECIAL MEETING  
City of Anthony Board of Trustees  
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Anthony, NM 88021**

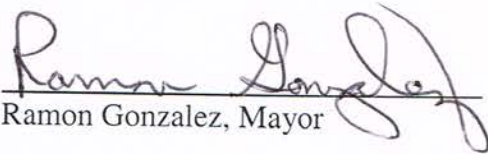
**Wednesday August 17, 2011  
10:00 A.M.**

**MINUTES**

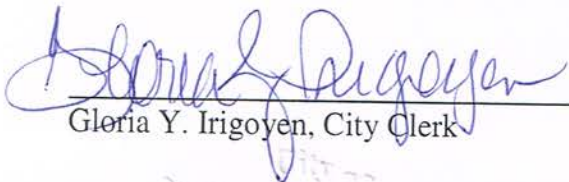
- 1. CALL TO ORDER** at 10:04 a.m. by Honorable Mayor Pro-tem James Scott.
- 2. PLEDGE OF ALLEGIANCE-** Pilar Madrid
- 3. ROLL CALL-** Present: Trustee Diana Murillo Absent: Mayor Ramon Gonzalez  
Trustee Juan Acevedo  
Trustee Betty Gonzalez
- 4. APPROVAL OF AGENDA ORDER-** Motion to approve the agenda order was made by Trustee Juan Acevedo and second by Trustee Betty Gonzalez. All in favor, motion carried.
- 5. ITEMS FROM THE FLOOR-** None
- 6. PUBLIC MEETING**
  - A. Presentation by the Solid Waste Management Committee. Other SWC members present were Mrs. Pilar Madrid, Janny Brumlow, and Frances Saenz. Mr. Patrick Peck, Director of South Central Solid Waste Authority was also present and informed the Board of Trustees what they could do if the city opted to enter in to a Memorandum of Understanding to act as the City of Anthony Solid Waste Department. The Board of Trustees conceded to have South Central submit a sample resolution and MOU to be considered at a future meeting.
  - B. Consideration and action to approve the signing of a contract with Tyler Technologies for the Incode Court Case Management Program. Presented by Mayor Pro-tem James Scott. Contract was still not back from City Attorney. City Clerk Gloria Irigoyen informed the Board of Trustees that she had spoke to Enrique Palomares and he was still negotiating the “exit fee”. Motion to delay action on this item until Regular Meeting of September 7, 2011 made by Mayor Pro-tem James Scott and second by Trustee Diana Murillo. All in favor, motion carried
- 7. ITEMS FROM THE CITY CLERK/TREASURER-** City Clerk Gloria Irigoyen reminded Trustees about the Kick-off of the Children’s Reading Program and Trustee Diana Murillo, Betty Gonzalez, Juan Acevedo and Mayor Pro-tem James Scott confirmed their attendance.
- 8. ITEMS FROM THE MAYOR AND TRUSTEES-** Trustee Betty Gonzalez informed the Board that the Corp of Engineers would assist in the drainage study to get contract out for RFP and Paul Duggy will also assist the Corp with the contract joint effort. Debbie Hudson at DOT would track the \$90,000 that had been allocated for Anthony by Senator Cynthia Nava.

9. **ADJOURNMENT**- Motion to adjourn was made by Trustee Juan Acevedo and second by Trustee Diana Murillo. All in favor, motion carried. Meeting adjourned at 12:40 p.m.

**APPROVED:**

  
Ramon Gonzalez, Mayor

**ATTEST:**

  
Gloria Y. Irigoyen, City Clerk

{SEAL}

*Minutes taken by Gloria Y. Irigoyen, City Clerk  
Approved at the Regular Meeting of September 7, 2011*

**SPECIAL MEETING  
City of Anthony Board of Trustees  
Municipal Building  
320 Lincoln St.  
Anthony, NM 88021**

**Wednesday August 24, 2011  
6:00 P.M.**

**AGENDA**

- 1. CALL TO ORDER BY HONORABLE MAYOR RAMON GONZALEZ**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

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**4. APPROVAL OF AGENDA ORDER**

**5. ITEMS FROM THE FLOOR**

**6. PUBLIC MEETING**

**Discussion item:**

- A. Discussion of options for lease of additional office space for the City of Anthony, New Mexico.

**Action item:**

- B. Consideration and action to pursue possibilities of entering into a lease agreement contract for additional office space for the City of Anthony, New Mexico.

**Ordinance:**

- C. Consideration and action to approve the first reading of an Ordinance Adopting by Reference the 2009 International Building Code as the Standardized Building Code for the City of Anthony, New Mexico.  
*Presented by Mayor Ramon Gonzalez.*

**7. ITEMS FROM THE CITY CLERK/TREASURER**


**8. ITEMS FROM THE MAYOR AND TRUSTEES**

**9. ADJOURNMENT**

**POSTED:**

City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

Filed in the office of the City  
on the 16th of August, 2011.

  
Gloria Y. Irigoyen  
City Clerk/Treasurer

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**Wednesday August 24, 2011  
6:00 P.M.**

**MINUTES**

1. **CALL TO ORDER** at 6:07 p.m. by the Honorable Mayor Ramon Gonzalez
2. **PLEDGE OF ALLEGIANCE**- Fr. Andres Alava
3. **ROLL CALL**- Present: Trustee James Scott Trustee Betty Gonzalez  
Trustee Juan Acevedo Trustee Diana Murillo
4. **APPROVAL OF AGENDA ORDER**- Motion to approve the agenda order was made by Trustee James Scott and second by Trustee Juan Acevedo. All in favor, motion carried.
5. **ITEMS FROM THE FLOOR**- Ms. Yolanda Alvarez addressed the Board regarding her property 324 Lincoln St. She presented a copy of the floor plan for the facility and emphasized that there were seven parking spaces and two handicapped; all doors and windows had wrought iron; building was internet ready; had phone line and was equipped with refrigerates a/c & heater.

**6. PUBLIC MEETING**

**Discussion item:**

- A. Discussion of options for lease of additional office space for the City of Anthony, New Mexico. Trustee James Scott presented the Board with a spreadsheet of the building rental possibilities. It contained information as to the address of each facility, the monthly rental, the square footage and cost per square foot. In addition, he added other items to indicate if taxes and insurance were included in the monthly rent. Another column specified if the facility had swamp coolers or refrigerated system. It was determined that the Police Department needed at least 5 offices, City Clerk needed 3 and the Court needed 2 to start off.

**Action item:**

- B. Consideration and action to pursue possibilities of entering into a lease agreement contract for additional office space for the City of Anthony, New Mexico. Motion was made by Trustee Betty Gonzalez to bring item back on the Regular Meeting of September 7, 2011 to consider the Gas Company or St. Anthony's Church building. Motion was second by Trustee Diana Murillo. All in favor, motion carried.

**Ordinance:**

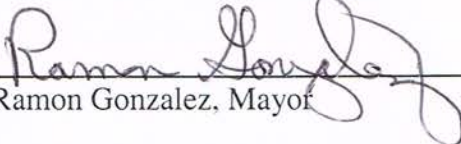
- C. Consideration and action to approve the first reading of an Ordinance Adopting by Reference the 2009 International Building Code as the Standardized Building Code for the City of Anthony, New Mexico. Motion to approve the first reading of the Ordinance adopting by reference the 2009 International Building Code as the standardized building code for the City of Anthony, New Mexico; second by Trustee Diana Murillo. Roll call vote: Trustee Diana Murillo, Yes; Trustee Juan Acevedo, Yes; Trustee James Scott, Yes; Trustee Betty Gonzalez, Yes. All in favor, motion carried.

**7. ITEMS FROM THE CITY CLERK/TREASURER-** City Clerk Gloria Irigoyen informed the Board of Trustees that the RFP for External Auditor Services had been received and the tabulation sheet was prepared. Three bid came in with Company A at a cost of \$10,500, Company B at a cost of \$11,995 and Company C at a cost of \$11,000. City Clerk advised the Board that the next step would be to get a committee or panel to evaluate the firms to determine who the City would select for awarding the contract to. Trustee Betty Gonzalez stated she would be willing to sit in for the evaluation process. City Clerk continued to inform the Board of an email received from April Sessions, Court Automation Information Systems Manager in Santa Fe regarding the allocated funds for each of the Municipal Court in the state. The Regular Allocation for Anthony would be \$8,020 with a potential additional allocation of \$1,800 for furniture.

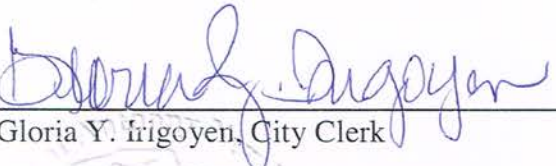
**8. ITEMS FROM THE MAYOR AND TRUSTEES-** Mayor Gonzalez advised the Board that the transition period was approaching in December 2011 and there were plans in the works to deal with the Vector Control, 911 System, library, and takeover of Adams Park. Negotiations and MOU and MOA were being considered with the County. Trustee Betty Gonzalez commended Mayor Gonzalez for moving on the process with the County to get this services in place. Mayor Gonzalez informed the Board that the Acosta/Landers project had been approved and the Hardship Waiver had been award to the City. They were still waiting on the approval of the sidewalk lighting project. Trustee James Scott mentioned that franchise fees had finally showed up on the Electric Company billing this month. Mayor Gonzalez stated that we were still working on the Gas and Phone company franchise fee agreements to be finalized. Trustee Betty Gonzalez stated that she had received a call from someone who lives on the north side of Lipps Road stating that they had been billed for the franchise fee. Trustee James Scott asked if the 455 Report had been received. Report had not been received. Trustee Betty Gonzalez asked Trustee James Scott if the meeting with Taxation and Revenue had been rescheduled. He stated that it had not.

**9. ADJOURNMENT-** Motion to adjourn was made by Trustee Betty Gonzalez and second by Trustee Juan Acevedo. All in favor, motion carried. Meeting adjourned at 7:41 p.m.

**APPROVED:**

  
Ramon Gonzalez, Mayor

**ATTEST:**

  
Gloria Y. Irigoyen, City Clerk

{SEAL}

*Minutes taken by Gloria Y. Irigoyen, City Clerk  
Approved at the Regular Meeting of September 7, 2011*