

**SPECIAL MEETING / WORK SESSION
City of Anthony Board of Trustees
Municipal Building / 824 Anthony Drive
Anthony, NM 88021**

**Wednesday December 5, 2012
5:00 P.M.**

AGENDA

1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK () ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A TRUSTEE REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

4. APPROVAL OF AGENDA ORDER

5. ITEMS FROM THE FLOOR

6. WORK SESSION

A. Work session to discuss and inform City officials regarding the 2013 Legislative Outlay Request scheduled for December 11, 2012 from 11:00am to 1:00pm at the Women's Intercultural Center.

7. ITEMS FROM THE ACTING CITY CLERK


8. ITEMS FROM THE MAYOR AND TRUSTEES

9. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 30th of November, 2012.


Velma Navarrete
(A) City Clerk

PLEASE NOTE: *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

SPECIAL MEETING/WORK SESSION

City of Anthony Board of Trustees
Municipal Building / 824 Anthony Drive
Anthony, NM 88021

Wednesday December 5, 2012
5:00 P.M.

MINUTES

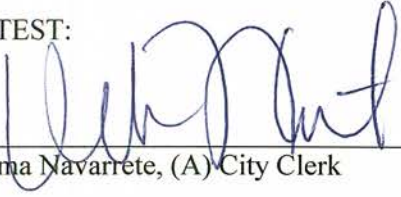
1. **CALL TO ORDER BY HONORABLE MAYOR CASTANEDA** at 5:08PM.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL** *Trustee Murillo: present Trustee Gonzalez: present Trustee Madrid: arrived after meeting had begun at 5:20pm Trustee Scott: present*
4. **APPROVAL OF AGENDA ORDER** *Motion made by Trustee Scott to approve agenda, second by Trustee Gonzalez, unanimous vote, motion carried and agenda order was approved.*
5. **ITEMS FROM THE FLOOR** *NONE*
6. **WORK SESSION**
 - A. Work session to discuss and inform City officials regarding the 2012 Legislative Outlay Request scheduled for December 11, 2012 from 11:00am to 1:00pm at the Women's Intercultural Center. *Presented by Mario Juarez-Infante, Wilson & Co.*
Discussion: *Mr. Mario J. Infante presented to the Board a power presentation with the information he will present at the Capital Outlay Request. During this presentation, the Board went over a list of invitees with Mario. They asked Mario to show/depict the phases of the 4th Street multi-purpose pond construction. Mario will be presenting to the legislators, from the ICIP, the City's top four projects. Also, the date of this event was discussed, and agreed upon to move it from December 11th to either December 18th or January 3rd, the reason being that NMSU will be hosting an event similar to this one on December 11th at about the same time as ours. In order to have attendees who will be representing us at the Capital during Legislative Session, the City and its board members decided to change the date in order to communicate the City's needs to most, if not all, of its state representatives.*
7. **ITEMS FROM THE ACTING CITY CLERK** – *NONE*
8. **ITEMS FROM THE MAYOR AND TRUSTEES** - *NONE*
9. **ADJOURNMENT** *Motion made by Trustee Scott to adjourn the meeting, seconded by Trustee Madrid, unanimous vote, motion carried, meeting adjourned at 5:42pm.*

APPROVED:



Arnulfo Castañeda, Mayor

ATTEST:

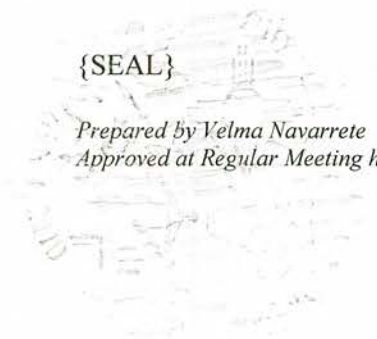


Velma Navarrete, (A) City Clerk

{SEAL}

Prepared by Velma Navarrete

Approved at Regular Meeting held on January 16, 2013



REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building / 824 Anthony Drive
Anthony, NM 88021

Wednesday, December 5, 2012
6:00 P.M.

AGENDA

1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A TRUSTEE REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

4. APPROVAL OF AGENDA ORDER

5. APPROVAL OF CONSENT AGENDA

- *November 15, 2012 Special Meeting Minutes
- *November 14, 2012 Regular Meeting Minutes
- *October 30, 2012 Special Meeting Minutes
- *October 19, 2012 Special Meeting Minutes
- *September 5, 2012 Regular Meeting Minutes
- *August 29, 2012 Regular Meeting Minutes

6. ITEMS FROM THE FLOOR

7. PUBLIC MEETING

Presentation(s)

- A. Presentation by Daniel Rayas, of Boy Scott Troop 88 regarding his Eagle Scout Project to be completed in the City of Anthony.

Consideration and Action

- A. Consideration and action to approve Open Meetings Act Resolution establishing the City of Anthony Governing Body's meetings and notice procedures for calendar year 2012 in accordance with the State of New Mexico Open Meetings Act, NMSA 1978, Chapter 10, Article 15. *Presented by Mayor Arnulfo Castañeda.*
- B. Consideration and action to approve the 2013 Holiday Calendar for the City of Anthony. *Presented by (A) City Clerk, Velma Navarrete.*
- C. Consideration and action to approve and adopt a Resolution Authorizing the execution and delivery of a Colonias Infrastructure Project Fund Grant Agreement by and among the New Mexico Finance Authority (The "Finance Authority"), the Colonias Infrastructure Board, (The "CIB") and the City of Anthony.

- D. Consideration and action to award for the 4th Street Existing Right-of-Way Determination & Survey from O'Hara to Texas State Line to Coronado land Surveying. *Presented by Mario Juarez-Infante, Wilson & Co.*

8. CLOSED SESSION

- E. Pursuant to 10-15-1H(2), NMSA 1978, limited personnel matters in regards to the positions of City Clerk, Purchasing Agent, FT Temporary Codes Enforcer, and Temporary Receptionist.

9. OPEN SESSION

Consideration and Action

- F. Consideration and action to appoint Velma Navarrete to the position of Acting City Clerk. (Letter attached) *Presented by Honorable Mayor Castañeda.*
- G. Consideration and action to appoint Christy Sifuentes to the position of Acting Purchasing Agent. (Letter attached) *Presented by Honorable Mayor Castañeda.*
- H. Consideration and action to approve the hire of Mr. Ray Hernandez to the position of Temporary Codes Enforcement Officer. (Letter attached) *Presented by Honorable Mayor Castañeda.*
- I. Consideration and action to appoint Guadalupe Olivas to the position of (Temp) Receptionist. (Letter Attached) *Presented by Honorable Mayor Castañeda.*

10. ITEMS FROM THE ACTING CITY CLERK

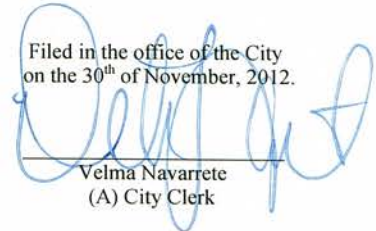
11. ITEMS FROM THE MAYOR AND TRUSTEES

12. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 30th of November, 2012.



Velma Navarrete
(A) City Clerk

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REGULAR MEETING

City of Anthony Board of Trustees
Municipal Building / 824 Anthony Drive
Anthony, NM 88021

Wednesday December 5, 2012
6:00 P.M.

MINUTES

1. **CALL TO ORDER BY HONORABLE MAYOR CASTANEDA** at 6:01PM
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL** *Trustee Murillo: present Trustee Gonzalez: present Trustee Madrid: present Trustee Scott: present*
4. **APPROVAL OF AGENDA ORDER** *Motion made by Trustee Scott to approve agenda, second by Trustee Gonzalez, unanimous vote, motion carried and agenda order was approved.*
5. **APPROVAL OF CONSENT AGENDA**
 - *November 15, 2012 Special Meeting Minutes
 - *November 14, 2012 Regular Meeting Minutes
 - *October 30, 2012 Special Meeting Minutes
 - *October 19, 2012 Special Meeting Minutes
 - *September 5, 2012 Regular Meeting Minutes
 - *August 29, 2012 Regular Meeting Minutes*Motion made by Trustee Scott to approve the consent agenda, second by Trustee Gonzalez, unanimous vote, motion carried, consent agenda approved.*
6. **ITEMS FROM THE FLOOR** *Margarita Medrano was present at this meeting, and she approached the Board in regards to the need of an officer at the daily bus stop behind Adams Ballpark at approximately 3:50pm. She has seen fights, young adolescents driving fast, drug usage, etc. She stated it's an urgent matter as youth can and do get hurt due to the carelessness of youth gangs and the violent activity. Mayor Castañeda stated Anthony P.D. will do everything possible to have police presence at this daily bus stop. Trustee Gonzalez stated there should not be a problem; the City has police officers on duty at that time during the week.*
7. **PUBLIC MEETING**
 - Presentation(s)**
 - A. Presentation by Daniel Rayas of Boy Scout Troop 88 regarding his Eagle Scout Project to be completed in the City of Anthony.
Discussion: Daniel Rayas presented to the Board of Trustees with a power point presentation what his project consists of, which is spray painting house numbers on the sidewalk at Tierra de Sueños and Tierra Dorada in Anthony. He will begin the project on December 8th and December 9th. Trustee Gonzalez thanked Daniel for his wonderful serviced. Mayor Castañeda also thanked Daniel and commended him for his interest in serving our community.

Consideration and Action

- A. Consideration and action to approve Open Meetings Act Resolution establishing the City of Anthony Governing Body's meetings and notice procedures for calendar year 2012 in accordance with the State of New Mexico Open Meetings Act, NMSA 1978, Chapter 10, Article 15. *Presented by Mayor Arnulfo Castañeda.*

Discussion: Trustee Murillo asked if the audio/video capabilities would be available and ready to use in the near future. Mayor Castañeda stated it was utilized in the Town of Mesilla and we would consult with them in order to have it readily available for all meetings or when deemed necessary. Motion was made by Trustee Scott to approve the Open Meetings Act Resolution, second was made by Trustee Madrid, unanimous vote, motion carried, resolution was approved.

- B. Consideration and action to approve the 2013 Holiday Calendar for the City of Anthony. *Presented by (A) City Clerk, Velma Navarrete.*

Discussion: Basic presentation of Holiday Calendar, with the exact same dates as those found in the 2012 Holiday Calendar, presented to the Board for approval. Motion was made by Trustee Scott to approve 2013 Holiday Calendar, second by Trustee Gonzalez, unanimous vote, motion carried and calendar was approved.

- C. Consideration and action to approve and adopt a Resolution Authorizing the execution and delivery of a Colonias Infrastructure Project Fund Grant Agreement by and among the New Mexico Finance Authority (The "Finance Authority"), the Colonias Infrastructure Board, (The "CIB") and the City of Anthony. *Presented by Mario Juarez-Infante of Wilson & Co., and Velma Navarrete, (A) City Clerk.*

Discussion: This is basically one of our funding sources for the ponding facility on 4th Street (Adams Ballpark). Motion made by Trustee Murillo to approve above-stated resolution, second by Trustee Gonzalez, unanimous vote, motion carried and resolution was approved.

- D. Consideration and action to award for the 4th Street Existing Right-of-Way Determination and Survey from O'Hara to Texas State Line to Coronado Land Surveying. *Presented by Mario Juarez-Infante of Wilson & Co.*

Discussion: Mr. Juarez-Infante explained to the Board that this was a requirement of the 4th Street Project. Trustee Scott asked if the homeowners were to be notified of the surveying to be done? Mario stated they did not have to be informed. Motion was made by Trustee Murillo to approve the above-stated award for the 4th Street Project, second by Trustee Scott, unanimous vote, motion carried and the award was approved.

8. CLOSED SESSION

- E. Pursuant to 10-15-1H(2), NMSA 1978, limited personnel matters in regards to the positions of City Clerk, Purchasing Agent, FT Temporary Codes Enforcer, and Temporary Receptionist.

Motion was made by Trustee Scott to move to closed session, second by Trustee Madrid. Roll call vote: Trustee Murillo – YES, Trustee Gonzalez – YES, Trustee Madrid – YES, Trustee Scott – YES. Motion carried and the Board moved to closed session at 6:47pm.

- 9. OPEN SESSION** – *Motion was made by Trustee Scott to move to open session, second by Trustee Murillo, roll call vote: Trustee Murillo – YES, Trustee Gonzalez – YES, Trustee Madrid – YES, Trustee Scott – YES. Motion carried and the Board moved to open session at 7:29pm.*

- F. Consideration and action to appoint Velma Navarrete to the position of Acting City Clerk. (Letter attached) *Presented by Honorable Mayor Castañeda. Motion made to approve this appointment by Trustee Scott, second by Trustee Murillo, roll call vote: Trustee Murillo – YES, Trustee Gonzalez – YES, Trustee Madrid – YES, Trustee Scott – YES, unanimous vote, motion carried.*

- G. Consideration and action to appoint Christy Sifuentes to the position of Acting Purchasing Agent. (Letter attached) *Presented by Honorable Mayor Castañeda. Motion made to approve this appointment by Trustee Scott, second by Trustee Murillo, roll call vote: Trustee Murillo – YES, Trustee Gonzalez – YES, Trustee Madrid – YES, Trustee Scott – YES, unanimous vote, motion carried.*
- H. Consideration and action to approve the hire of Mr. Ray Hernandez to the position of Temporary Codes Enforcement Officer. (Letter attached) *Presented by Honorable Mayor Castañeda. Motion made to approve the hire of Mr. Ray Hernandez by Trustee Scott, second by Trustee Murillo, roll call vote: Trustee Murillo – YES, Trustee Gonzalez – YES, Trustee Madrid – YES, Trustee Scott – YES, unanimous vote, motion carried.*
- I. Consideration and action to appoint Guadalupe Olivas to the position of (Temp) Receptionist. (Letter attached) *Presented by Honorable Mayor Castañeda. Motion made to approve this appointment by Trustee Scott, second by Trustee Murillo, roll call vote: Trustee Murillo – YES, Trustee Gonzalez – YES, Trustee Madrid – YES, Trustee Scott – YES, unanimous vote, motion carried.*

10. ITEMS FROM THE ACTING CITY CLERK – NONE

11. ITEMS FROM THE MAYOR AND TRUSTEES

Trustee Gonzalez – Asked what the status was on Villa Serreno as far as liability insurance was concerned. Mayor stated we are not currently paying any type of liability insurance, but it is definitely something that can be placed on the insurance. She also stated she would like to have a work session with the Police Department.

Trustee Murillo – Informed the Mayor and trustees of the vandalism which occurred at Villa Serreno. Trustee Madrid – No items.

Trustee Scott – In regards to the subdivision ordinance, what is the status? Also, the “creating a fire department for the City of Anthony” resolution, what is the status on that?

Mayor Castañeda – He will get in touch with Mr. Palomares, City Attorney, in regards to the resolutions Trustee Scott inquired about amongst other pending items from him. Informed the board about the invitation from the Town of Anthony, TX to their Christmas lights parade to be held on December 22nd.

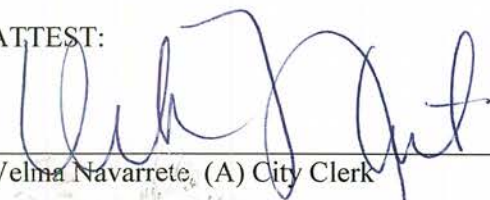
- 12. ADJOURNMENT** *Motion made by Trustee Scott to adjourn the meeting, second by Trustee Gonzalez, unanimous vote, motion carried, meeting adjourned at 7:59pm.*

APPROVED:



 Arnulfo Castañeda, Mayor

ATTEST:



 Velma Navarrete, (A) City Clerk

{SEAL}

Prepared by Velma Navarrete

Approved at Regular Meeting held on January 16, 2013

REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building / 824 Anthony Drive
Anthony, NM 88021

Wednesday, December 19, 2012
6:00 P.M.

AGENDA

- 1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

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4. APPROVAL OF AGENDA ORDER

5. APPROVAL OF CONSENT AGENDA

- *October 25, 2012 Special Meeting Minutes
- *December 5, 2012 Regular Meeting Minutes

6. ITEMS FROM THE FLOOR

7. PUBLIC MEETING

Presentation(s)

- A. Presentation of Fiscal Year 2011-12 Audit Report of the Basic Financial Statements and Required Supplementary Information performed by White, Samaniego, & Campbell, LLP. *Presented by Roxie Samaniego.*

Consideration and Action

- A. Consideration and action to approve Open Meetings Act Resolution establishing the City of Anthony Governing Body's meetings and notice procedures for calendar year 2013 in accordance with the State of New Mexico Open Meetings Act, NMSA 1978, Chapter 10, Article 15. *Presented by Mayor Arnulfo Castañeda.*
- B. Consideration and action to approve the Meetings Calendar for 2013 for the Board of Trustees.

Items for Discussion

- A. Anthony Drive Pedestrian Pathway Lighting status and budget update. *Presented by Mario Juarez-Infante, Wilson & Co.*

8. ITEMS FROM THE ACTING CITY CLERK

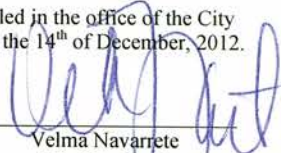
9. ITEMS FROM THE MAYOR AND TRUSTEES

10. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 14th of December, 2012.



Velma Navarrete
(A) City Clerk

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**REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building / 824 Lincoln St.
Anthony, NM 88021**

**Wednesday December 19, 2012
6:00 P.M.**

AGENDA - ADDENDUM

5. APPROVAL OF CONSENT AGENDA

*December 5, 2012 Special Meeting Minutes

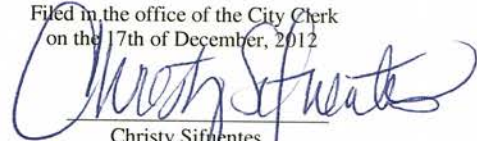
Items for Discussion

B. Discussion of City of Anthony franchise fees from Mesilla Valley Disposal.

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City Clerk
on the 17th of December, 2012



Christy Sifuentes
(A) Purchasing Agent

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REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building / 824 Anthony Drive
Anthony, NM 88021

Wednesday, December 19, 2012

6:00 P.M.

MINUTES

1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA @ 6:06PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL *Trustee Murillo: present Trustee Gonzalez: present Trustee Madrid: present Trustee Scott: present*

4. APPROVAL OF AGENDA ORDER *Motion made by Trustee Gonzalez to approve agenda order, a second was made by Trustee Scott, unanimous vote, motion carried.*

5. APPROVAL OF CONSENT AGENDA – *A motion was made by Trustee Madrid to table the minutes from December 5th (regular meeting) to the next meeting to be held in January, but to approve the minutes from October 25th and December 5th (special meeting) second made by Trustee Gonzalez, unanimous vote, motion carried.*

**October 25, 2012 Special Meeting Minutes – approved.*

**December 5, 2012 Special Meeting Minutes - approved*

**December 5, 2012 Regular Meeting Minutes – tabled for the next regular meeting.*

6. ITEMS FROM THE FLOOR –

Jesus Robles: He had a question regarding the subdivision ordinance. He wanted to know that status of this ordinance; he owns property in Anthony and wants to subdivide it in order to sell it, the property is on Igou Road. He was told by the Board of Trustees that this ordinance was currently at the attorney's office and shortly after the corrections/adjustments were made by him, the ordinance would be approved.

Julio Alcantar: Commended city officials for their hard work.

Mario Juarez-Infante: Gave the Board of Trustees an overview of the Capital Outlay Questionnaire.

7. PUBLIC MEETING

Presentation(s)

A. Presentation of Fiscal Year 2011-12 Audit Report of the Basic Financial Statements and Required Supplementary Information performed by White, Samaniego, & Campbell, LLP. *Presented by Roxie Samaniego.*

(A) City Clerk Velma Navarrete explained to the Board that while the audit is complete and the City received an unqualified opinion, until is approved by the Department of Finance and Administration can it be presented at a public meeting. Should this be done prior to its approval, it will result in a finding, therefore, the presentation by White, Samaniego, & Campbell, LLP until they

receive notice from the State (DFA); which will be towards the end of January.

Consideration and Action

- A. Consideration and action to approve Open Meetings Act Resolution establishing the City of Anthony Governing Body's meetings and notice procedures for calendar year 2013 in accordance with the State of New Mexico Open Meetings Act, NMSA 1978, Chapter 10, Article 15. *Presented by Mayor Arnulfo Castañeda.*
A motion was made to table this item for the first meeting in January of 2013 by Trustee Scott, second made by Trustee Murillo, unanimous vote, motion carried.
- B. Consideration and action to approve the Meetings Calendar for 2013 for the Board of Trustees.
A motion was made to approve the meetings calendar for 2013 for the Board of Trustees by Trustee Scott, a second made by Trustee Gonzalez, unanimous vote, motion carried.

Items for Discussion

- A. Anthony Drive Pedestrian Pathway Lighting status and budget update. *Presented by Mario Juarez-Infante, Wilson & Co.*
Discussion:
Trustee Gonzalez stated the Board was under the impression that the project was from O'Hara to Acosta Road. Mr. Juarez-Infante stated the funding agreement from the Dept. of Transportation stated the pathway lighting was from O'Hara to Acosta, however, this is a general statement to be able to acquire the funding. It will take ten (10) more poles to complete the project all the way to Acosta, and that is roughly about \$33,800 plus applicable taxes. The contract was issued to Facility Solutions Group at the end of August 2012. Trustee Gonzalez asked why was FSG drilling at Landers and that she wants final figures for additional lights all the way to Acosta. Mr. Juarez-Infante stated they have a stub-out at Landers, and that is the reason for the drilling. Mr. Juarez-Infante suggested he call Mr. Allen Sprinkle and obtain an estimate for the additional light poles and labor to take the project all the way to Acosta, however this must be approved by a resolution by the Board in order to allot additional funding to this project. Mayor Castañeda stated the Board has a special meeting on December 21st and an addendum can be posted to add this item to the agenda. Trustee Scott stated he wants all of these changes in writing in order to know exactly what he is approving as a Trustee for the City.
- B. Discussion of City of Anthony franchise fees from Mesilla Valley Disposal.
Trustee Gonzalez stated Chaparral and El Paso Disposal utilize the streets in Anthony so they should pay a franchise fee. Trustee Madrid stated that the City could possibly use a different attorney for this issue. Trustee Gonzalez since Mr. Palomares is so busy; it might be a good idea to use a different attorney. Mayor Castañeda stated with Incode the City will have the ability to generate our own billing system. Mayor also stated we will look into the legality of obtaining franchise fees from other disposal companies that come and do trash pick-up in Anthony.

8. ITEMS FROM THE ACTING CITY CLERK – *Informed Trustees of being out sick with the flu since Friday afternoon and on Monday and also reminded them of turning in their direct deposit forms with their voided checks.*

9. ITEMS FROM THE MAYOR AND TRUSTEES

Trustee Murillo – Stated her concerns with city council and feels she is left out and is uninformed of the city projects. She was working proactively with Mr. Cordero from the County for the transfer of properties, and she also attended a Board of Finance meeting. However for the past two to three months she has not been made aware of the process that the City is taking to acquire these properties, and she would like to be involved because she is willing to help in any way she can.

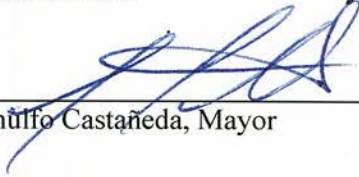
Trustee Madrid – She could have the same complaint. She would also to be informed of what is going with City business/activities/etc.

Trustee Gonzalez – No Items

Trustee Scott – No Items


10. ADJOURNMENT –*Motion was made by Trustee Scott to adjourn, second made by Trustee Madrid, unanimous vote, meeting adjourned at 7:43PM.*

APPROVED:



Arnulfo Castañeda, Mayor

ATTEST:



Velma Navarrete, (A) City Clerk

{SEAL}

Prepared by Velma Navarrete

Approved at Regular Meeting held on January 16, 2013

**SPECIAL MEETING
City of Anthony Board of Trustees
Municipal Building / 824 Anthony Drive
Anthony, NM 88021**

**Friday December 21, 2012
2:00 P.M.**

AGENDA

- 1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

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4. APPROVAL OF AGENDA ORDER

5. ITEMS FROM THE FLOOR

6. PUBLIC MEETING

Items for Discussion

- A. Discussion regarding future plans for the City of Anthony Police Department and the Community Development (Codes Enforcement) Department.

7. ITEMS FROM THE ACTING CITY CLERK

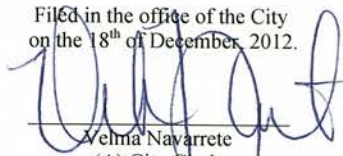
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El Paso Electric Company
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Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 18th of December, 2012.



Welma Navarrete
(A) City Clerk

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City of Anthony Board of Trustees
Municipal Building / 824 Anthony Drive
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**Friday December 21, 2012
2:00 P.M.**

MINUTES

1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA @ 2:09PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL *Trustee Murillo: present Trustee Gonzalez: present Trustee Madrid: present Trustee Scott: present*

4. APPROVAL OF AGENDA ORDER *Motion made by Trustee Scott to approve agenda order, second made by Trustee Madrid, unanimous vote, motion carried.*

5. ITEMS FROM THE FLOOR – *Victor Montoya, in regards to street lights, is concerned about a street light which was moved from an alley between Marquez Street and Archer (on northside). This is a dangerous place to not having any light and it is imperative that a replacement light be installed as soon as possible. Mr. Montoya has seen the new street lights gone up and is very content with that.*

6. PUBLIC MEETING

Items for Discussion

A. Discussion regarding future plans for the City of Anthony Police Department and the Community Development (Codes Enforcement) Department.

Discussion: POLICE DEPARTMENT

Trustee Gonzalez stated we are starting a new year and any issues need to be remedied. She wants to know if Chief Roybal has goals set for the police department. She would like for Chief to make these goals available to the Board. Mayor stated Chief makes the schedule on a monthly basis. Officers take turns working graveyard, etcetera only because the City only has four officers. Trustee Gonzalez asked if the police department was working five or seven days a week because people want to know what kind of coverage they have. Mayor stated each officer works a ten hour shift. Trustee Gonzalez stated she wants coverage from about 7:20AM to 8:00AM in the school zones due to speeders, pedestrians, and basically having community presence. Also, at the bus stop at Adams Ballpark and at the activity bus stops. Trustee Scott stated he attended a meeting with the chamber, and found out the Sheriff's office will be leaving soon and we will obviously be needing a larger police department. Chief Roybal stated it was impossible to have coverage 24-7 with only four officers. If we have coverage at all school zones, then all officers will be on 'day shift' and the 'night shift' will suffer. He added that if the department had an additional two officers it would help tremendously. Trustee Scott stated the Board is aware the police department will need more officers and also the Board likes to see

more policing in the City. Trustee Gonzalez asked that the police department make an intense effort to be at the school zones. Chief Roybal informed the Trustees of the radars they will be acquiring for the vehicles, which is eight (8). Trustee Gonzalez stated the Board definitely needs updates; either update the Board or have the Mayor update the Board with this information. Trustee Murillo stated residents ask questions and the Board needs to be able to answer their inquiries. She inquired on their holiday schedule. Chief stated they would not work Christmas but would work New Year's Eve. Trustee Gonzalez asked how people could call without having to dial '911,' the non-emergency number 526-0795 was given to her by Trustee Murillo. Trustee Gonzalez would like this non-emergency number made available to the public. Trustee Scott asked Chief Roybal what his thoughts were on Mr. Roman, Codes Enforcer, carrying a gun during working hours. Chief stated he would like Mr. Roman to go through some training with the officers, Trustee Scott stated he would feel better if Mr. Roman went through some training. Chief Roybal has an idea for the City being their own fuel provider, it is much cheaper. Trustee Gonzalez asked Chief to attend at least one PTO meeting per year, to make himself visible to the public. Trustee Gonzalez asked if the Chief has been evaluated, Mayor stated he has, she stated a board member should have been present. The ordinance for evaluating department heads will be researched to be clear on this question.

Discussion: CODES ENFORCEMENT

Trustee Gonzalez stated the codes enforcement officers need to do 90% codes enforcement, she is concerned we are not doing as much as we can for the City. There are dilapidated buildings, graffiti, weeds, and more. Mayor stated he respectfully disagrees with the complaint that codes aren't doing "anything." In the last two weeks, much work has been done; for trash pick-up, 116 residents have been cited/warned. Trustee Gonzalez is concerned about the car sales on the weekends, and wants an officer to stop at these car sales and enforce the itinerate vendor license. She also stated Mr. Roman needs to get certified and he needs to do an inventory of homes in the City.

Consideration and Action

- B. Resolution to increase the budget for the Pedestrian Pathway Lighting Project with an additional \$36,250.50 for the installation of ten (10) additional poles plus labor to extend the lighting from Landers to Acosta.

Discussion: Trustee Scott is upset with the fact that now the City must make the adjustment after the Board has approved the \$109K under the impression that the project was from O'Hara to Acosta.

A motion was made by Trustee Scott to approve the resolution to increase the budget for the Pedestrian Pathway Lighting Project with an additional \$36,250.50 for the installation of ten (10) additional poles plus labor to extend the lighting from Landers to Acosta, second made by Trustee Gonzalez. Roll call vote: Trustee Murillo: yes, Trustee Gonzalez: yes, Trustee Madrid: yes, Trustee Scott: no. Three to one for in favor, motion passes, resolution approved.

7. ITEMS FROM THE ACTING CITY CLERK – No items

8. ITEMS FROM THE MAYOR AND TRUSTEES

Trustee Gonzalez – Hopes that the new year goes better and suggests we put out an RFP for an on-call engineer to help the City.

Trustee Scott – Wants to ensure the Fourth Street Project has no additional hidden fees.

Trustee Madrid – for the transfer of property, a city board member should take care of this.

Trustee Murillo – Since Mr. Roman already has a significant amount of work and so he is not overwhelmed, the transfer of properties should more so be the responsibility of the Trustees. Also, the Board should take care of its employees.

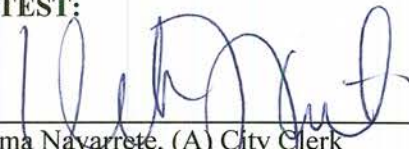
9. ADJOURNMENT – *Motion made by Trustee Scott to adjourn, second made by Trustee Madrid, unanimous vote, meeting adjourned at 4:03PM.*

APPROVED:

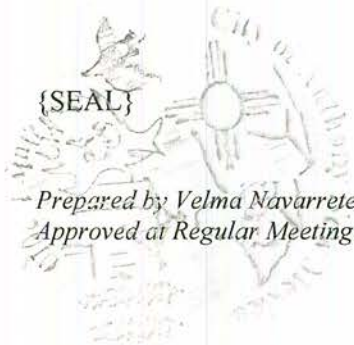


Arnulfo Castañeda, Mayor

ATTEST:



Velma Navarrete, (A) City Clerk



Prepared by Velma Navarrete

Approved at Regular Meeting held on January 16, 2013

**SPECIAL MEETING
City of Anthony Board of Trustees
Municipal Building / 824 Anthony Drive
Anthony, NM 88021**

**Friday December 21, 2012
2:00 P.M.**

AGENDA ADDENDUM

6. PUBLIC MEETING

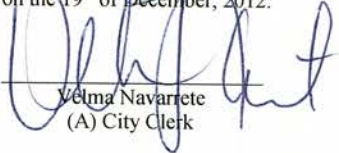
Consideration and Action

- B. Resolution to increase the budget for the Pedestrian Pathway Lighting Project with an additional \$36,250.50 for the installation of ten (10) additional poles plus labor to extend the lighting from Landers to Acosta.

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 19th of December, 2012.


Velma Navarrete
(A) City Clerk

PLEASE NOTE: *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*