

**REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Monday February 7, 2011
6:00 P.M.**

AGENDA

1. **CALL TO ORDER BY HONORABLE MAYOR RAMON S. GONZALEZ**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

4. **APPROVAL OF AGENDA ORDER**
5. **APPROVAL OF CONSENT AGENDA**
6. **APPROVAL OF MINUTES**

*Regular Meeting Minutes of January 19, 2011
*Special Meeting Minutes of January 24, 2011

7. **ITEMS FROM THE FLOOR**
8. **PUBLIC MEETING**

Presentations:

- A. Presentation and discussion of the Solid Waste Committee
- B. Armando Holguin will present \$500.00 Recreation Donation

Resolutions:

- C. Consideration and action to approve a resolution accepting a donation of \$500.00 from Armando Holguin designated for Recreation. *Presented by Ramon S. Gonzalez, Mayor.*

- D. Consideration and action to approve a resolution establishing a bi-weekly pay period for city employees. *Presented by Ms. Gloria Y. Irigoyen, City Clerk/Treasurer*
- E. Consideration and action a resolution accepting a donation of two vehicles from the Dona Ana County Sheriff's Dept. *Presented by Ramon S. Gonzalez, Mayor.*
- F. Consideration and action establishing a part-time position for a Municipal Court Clerk. *Presented by Peggy Scott, Municipal Judge.*

9. PERSONNEL MATTERS

- G. Presentation of Aurora Martinez for the position of Municipal Court Clerk in the Judicial Department. *Presented by Peggy Scott, Municipal Judge.*
- H. Approve participation in the State of New Mexico Risk Management Division Insurance pool for medical insurance for city employees for a period no less than three years. *Presented by Ms. Gloria Y. Irigoyen, City Clerk/Treasurer.*

10. ITEMS FROM THE CITY CLERK/TREASURER

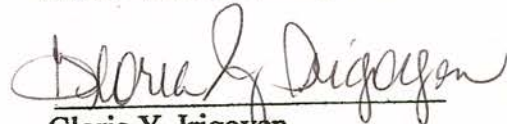
11. ITEMS FROM THE MAYOR AND TRUSTEES

12. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
 El Paso Electric Company
 NM Gas Company
 Anthony Post Office
 Senior Citizen Center
 Anthony Water & Sanitation District

Filed in the office of the City
 on the 4th of February 2011.


 Gloria Y. Irigoyen
 City Clerk/Treasurer

PLEASE NOTE: *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-298, if a summary or other type of accessible format is needed.*

**SPECIAL MEETING
CITY OF ANTHONY BOARD OF TRUSTEES
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Monday February 7, 2011
6:00pm**

MINUTES

Call to order: at 6:12pm by Mayor Ramon Gonzalez

Pledge of Allegiance: Jimmy Nevarez

Role Call: Present: Juan Acevedo
James Scott
Diana Murillo
Ramon Gonzalez

On conference call: Betty Gonzalez

Approval of agenda order:

Trustee Juan Acevedo asked Mayor Gonzalez why Jimmy Nevarez had not been place on the agenda as requested. Mayor Gonzalez stated that he had told Trustee Acevedo that he needed to speak with City Attorney Enrique Palomarez first and left a message for Trustee Acevedo to call him back. Mayor Gonzalez explained that he never heard back from Trustee Acevedo and that was the reason why item was not on the agenda. Mayor Pro-tem added that he too had asked that the proposed Employee Manual and the Fair Housing Ordinance be placed on the agenda and that it had not been placed. The Governing Body was advised by City Clerk Gloria Irigoyen that they should address "Approval of the agenda order" first then discuss these other items when "Items from Mayor and Trustees" came up in its approved order.

Mayor Gonzalez asked that item 8A pertaining to the Solid Waste Committee be postponed until the regular meeting of February 16, 2001. Trustee Diana Murrillo wanted item 8B and 8C pertaining to the proposed donation from Armando Holguin to be postponed for a later meeting since Mr. Armando Holguin was not present. Mayor Gonzalez asked that item 8F be moved to section 9 since this item was erroneously placed under Resolutions when it was a personnel matter. Motion was made by Trustee Diana Murrillo to accept the changes and seconded by Trustee Juan Acevedo.

Approval of Consent Agenda: No items in consent

Approval of Minutes:

Regular Meeting of January 19, 2011. Motion made by Trustee Juan Acevedo to accept, seconded by Mayor Pro-tem James Scott.

Special Meeting of January 24, 2011. Motion was made by Trustee Juan Acevedo to accept, seconded by Trustee Diana Murrillo.

Items from the Floor:

Mr. Jimmy Nevarez presented the Governing Body the following documents: Petition for Annexation (two copies, one with signatures from Elizabeth Barry and Gayle Wilkes and other copy signed by Jonathan Boldt), annexation plat, and samples of resolution for the Trustees of the City of Anthony, Notice of Hearing and ordinance annexing territory. Mr. Nevarez indicated that this information was also sent to City Attorney Enrique Palomarez.

Juan Garcia expressed support for the annexation proposed by Jimmy Nevarez and his other business partners.

Public Meeting:

Item 8A had been postponed until February 16th meeting.

Item 8B had been postponed until February 16th meeting.

Resolutions:

Consideration and action to approve a resolution accepting a donation of \$500 from Armando Holguin tabled for future meeting. Motion made by Trustee Diana Murrillo to postpone for future meeting and seconded by Trustee Juan Acevedo.

Consideration and action to approve a resolution establishing a bi-weekly pay period for city employees was presented by City Clerk Gloria Irigoyen in order to have a payroll schedule. Motion made by Mayor Pro-tem James Scott to approved and second by Trustee Juan Acevedo.

Votes: Juan Acevedo-Yes
 James Scott- Yes
 Diana Murillo- Yes
 Betty Gonzalez- Obtained

Consideration and action to approve a resolution accepting a donation of two vehicles from the Dona Ana County Sheriff's Department was presented by Mayor Gonzalez. Motion to approve was made by Trustee Juan Acevedo and second by Mayor Pro-tem James Scott.

Votes: Juan Acevedo-Yes
 James Scott- Yes
 Diana Murillo- Yes
 Betty Gonzalez- Obtained

Personnel Matters:

A presentation to establish part-time position for the Municipal Court Clerk was made by Judge Peggy Scott. Judge Scott advised that governing body that there were eight applicants to the position and after being ranted, the top three be sent to a professional Human Resource specialist to assist in making the final determination for the position.

Presentation of Aurora Martinez for the position of Municipal Court Clerk was made by Judge Peggy Scott. Judge Scott read out loud the many qualifications and honors, and educational accomplishments by Aurora Martinez and applauded her for her many achievements that determined her to be the best choice for this position. Aurora Martinez was not present.

A presentation to request approval for participation in State of New Mexico Risk Management Division Insurance Pool for medical insurance for city employees was made by City Clerk Gloria Irigoyen. Mayor Pro-tem James Scott suggested that the item be tabled until the first meeting in March to allow for the governing body to look at the status of the budget. Trustee Betty Gonzalez commented that consideration needed to be taken for all the unanticipated expenses. Trustee Juan Acevedo suggested that this item be placed on the agenda for February 16, 2011. Motion was made by Mayor Pro-tem James Scott that item be scheduled for February 16 and second by Trustee Diana Murrillo.

Items from City Clerk:

City Clerk Gloria Irigoyen suggested to the Governing Body that they consider the frequency of the meeting to just two a month. She stated that there were many other issues that she needed to address and would not be able to address them if all she was doing was agendas, resolution/ordinances and minutes. She also suggested that they consider having a workshop to address issues to bring everyone to par in procedures to getting items on the agenda, including preparation of Board of Trustee Action Forms, and including support documentation on a timely basis. In addition, she mentioned the need to also follow appropriate purchasing procedures.

Items from Mayor and Trustees:

Mayor Pro-tem James Scott asked when the Chief of Police was coming on board. Mayor Gonzalez stated that the City Clerk was working on getting the criminal background investigation. City Clerk Gloria Irigoyen commented that there would be cost associated with obtaining the service and the Governing Body would need to understand that it would be a recurring cost since all future employees would need to go through the criminal background investigation. Mayor Gonzalez also mentioned that the person being considered for the position had inquired about certain benefits, workmen's comp, vacation and sick leave. Trustee Betty Gonzalez stated that the city needed to establish a packet for potential employees to receive at the time of the interview to be able to know what to expect upon being hired.

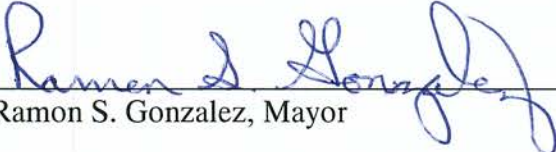
Trustee Diana Murrillo expressed she had four issues to bring up. The first item, she mentioned that she had spoken to Becky Lopez regarding the transfer from the rental line item to make the adjustment. Mayor Pro-tem James Scott mentioned that the 2nd quarterly report that had gone out had gone out as a draft in error so that it that to be re-sent. Second, Trustee Diana Murrillo asked that all public posting of agendas, resolutions and ordinances be translated to Spanish in order for everyone to be able to know what was happening with the city. The City Clerk expressed concern that this would be added demands and would be something that she would not be able to accomplish because of the many other issues pending. Trustee Diana Murrillo stated that she would volunteer to translate these documents for free. Furthermore, she wanted to mentioned that there were \$1,000.00 in the budget to cover the cost of interpreting services for

those not fluent in English. She had a contact that would be available to provide the interpretations and she had the equipment necessary. Third item from Trustee Diana Murrillo was to express concern over a comment that indicated that the community center was not needed for the city. She would be contacting Sylvia Sierra from Dona Ana County to see about getting the community center re-opened. She also mentioned that she had a contact from NMSU that was willing to be the grant writer for the city for free since City funds were low and was in need of grants. Last item from Trustee Diana Murillo was to be placed on the agenda for February 16 to present information on stating a petition opposing newly elected Governor Susana Martinez' public comment to stop issuing driver licenses to undocumented individuals.

Juan Garcia was given permission by Mayor Gonzalez to make a comment. He invited everyone present to participate in the 1000 Women March taking place on Saturday February 12 in Albuquerque. He would have more information during the next Board of Trustee Meeting.

Motion to adjourn meeting was made by Trustee Juan Acevedo and second by Mayor Pro-tem James Scott. Meeting adjourned at 7:39pm

Minutes prepared by City Clerk Gloria Y. Irigoyen.


Ramon S. Gonzalez, Mayor

(SEAL)

ATTEST:


Gloria Y. Irigoyen, City Clerk/Treasurer

*Prepared by Gloria Y. Irigoyen, City Clerk/Treasurer
Approved at Regular Meeting held on February 9, 2011*

**REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Wednesday February 9, 2011
6:00 P.M.**

AGENDA

- 1. CALL TO ORDER BY HONORABLE MAYOR PRO-TEM JIM SCOTT**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

- 4. APPROVAL OF AGENDA ORDER**
- 5. APPROVAL OF CONSENT AGENDA**
- 6. APPROVAL OF MINUTES**

*Special Meeting Minutes of February 7, 2011

- 7. ITEMS FROM THE FLOOR**
- 8. PUBLIC MEETING**

Presentations:

- A. Presentation by Tyler Technologies, Inc. on InCode program. *Presented by Mark Wilson, Sales Representative.*

Ordinances:

- B. Consideration and action to amend only the ordinance number Ordinance 2010-19 to 2011-001: An ordinance regulating itinerate street vending and obtaining an itinerate street vending license. *Presented by Jim Scott, Mayor Pro-tem.*

- F. Consideration and action to amend Ordinance 2010-015 to change the residency requirement that all member of the Planning and Zoning Commission member be residents of the City of Anthony and staggered term of office make certain revisions to be more consistent with state law. *Presented by Jim Scott, Mayor Pro-tem.*

10. ITEMS FROM THE CITY CLERK/TREASURER


11. ITEMS FROM THE MAYOR AND TRUSTEES

12. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 4th of February 2011.


Gloria Y. Irigoyen
City Clerk/Treasurer

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**REGULAR MEETING
CITY OF ANTHONY BOARD OF TRUSTEES
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Wednesday February 9, 2011
6:00pm**

MINUTES

- 1. CALL TO ORDER:** at 6:10pm by Mayor Pro-tem James G. Scott
- 2. PLEDGE OF ALLEGIANCE:** Honorable Judge Peggy Scott
- 3. ROLE CALL:**
Present: Juan Acevedo, Diana Murillo
Absent: Betty Gonzalez, Ramon Gonzalez
- 4. APPROVAL OF AGENDA ORDER:**
Mayor Pro-tem James Scott asked that item 8C be tabled and brought back on the March 2, 2011 regular meeting. Motion made by Trustee J. Acevedo to approve agenda order with changes, seconded by Trustee Diana Murrillo.
- 5. APPROVAL OF CONSENT AGENDA:** No items in consent
- 6. APPROVAL OF MINUTES:**
Regular Meeting of February 7, 2011. Motion made by Mayor Pro-tem James Scott to accept minutes, seconded by Trustee Diana Murillo.
- 7. ITEMS FROM THE FLOOR: NONE**
- 8. PUBLIC MEETING:**
 - A. Presentations: Mark Wright from Tyler Technologies, Inc. offered a proposal to the governing body on the INCODE Network for the city financials and court management package. Discussion involved informing the trustees of the features of each of the software applications in the financial, personnel management, customer relationship applications, and content/document management. Mayor Pro-tem James Scott asked about training and Mr. Wright indicated it would be on site and that more training was also available online through the Student Center which contained various modules which were available 24-hrs. Mark Wright indicated that the difference between the costs in option A to option B was that option A provided for backups to be done through the INCODE host base while option B would require that the city have its own server and do its own backups. Trustees asked Mr. Wright to re-write a proposal with only those items they had chosen tonight. City Clerk Gloria Irigoyen requested that the court cost from the program be presented separately from that of the city to facilitate reimbursement from Court Automation Fund. The new proposal would be considered by the governing body at a later meeting.

ORDINANCES:

- B. Consideration and action to amend only the ordinance number Ordinance 2010-19 to 2011-001: An ordinance regulating itinerate street vending and obtaining an itinerate street vending license. Motion to approve the change in numbering was made by Mayor Pro-tem James Scott and seconded by Trustee Diana Murillo.

Roll call vote: James Scott- Yes
Juan M. Acevedo- Yes
Diana Murillo- Yes
Betty Gonzalez- Absent
Mayor Ramon Gonzalez-Absent

- C. Consideration and action to amend Ordinance 2010-015 to change the residency requirement that all member of the Planning and Zoning Commission member be residents of the City of Anthony and staggered term of office make certain revisions to be more consistent with state law. Motion to table the item until March 2 was made by Trustee Juan Acevedo and seconded by Trustee Diana Murillo.

Roll call vote: James Scott- Yes
Juan M. Acevedo- Yes
Diana Murillo- Yes
Betty Gonzalez- Absent
Mayor Ramon Gonzalez-Absent

9. ITEMS FROM CITY CLERK:

City Clerk Gloria Irigoyen advised the governing body that permanent checks had been ordered from the bank at a cost of \$134.40 and would arrive within 7-10 business days. She also mentioned that there would be a resolution on the February 16 regarding approval to authorize certain personnel to sign on the checking account. Clerk also suggested a workshop for maybe February 26 to discuss procedures and other concerns. Mayor Pro-tem James Scott expressed that “workshops” were illegal and he would have no part in them unless it was publicized as a “Special Meeting”.

10. ITEMS FROM MAYOR AND TRUSTEES: NONE


11. Motion to adjourn meeting was made by Trustee Juan Acevedo and seconded by Trustee Diana Murillo. Meeting adjourned at 7:45pm

Minutes prepared by City Clerk Gloria Y. Irigoyen.


Ramon S. Gonzalez, Mayor

(SEAL)

ATTEST:


Gloria Y. Irigoyen, City Clerk/Treasurer

*Prepared by Gloria Y. Irigoyen, City Clerk/Treasurer
Approved at Regular Meeting held on February 16, 2011*

REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021

Monday February 16, 2011
6:00 P.M.

AGENDA

- 1. CALL TO ORDER BY HONORABLE MAYOR RAMON S. GONZALEZ**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

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- 4. APPROVAL OF AGENDA ORDER**
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- 6. APPROVAL OF MINUTES**

*Special Meeting Minutes of February 9, 2011

- 7. ITEMS FROM THE FLOOR**
- 8. PUBLIC MEETING**

Presentations:

- A. Presentation of the Public Employee Retirement Association (PERA) for city employees. *Presented by Vince Jaramillo, PERA Representative.*
- B. Presentation on infrastructure and economic development. *Presented by Tracy Davis, Department of Finance Authority.*
- C. Presentation of La Piñon Sexual Assault Recovery Services. *Presented by Imelda Sanchez*
- D. Presentation of Solid Waste Committee. *Presented by Trustee Betty Gonzalez.*

- E. Presentation to start petition against issue prohibiting the issuance of driver licenses to undocumented persons. *Presented by Trustee Diana Murillo.*
- F. Presentation of Petition for Annexation. *Presented by Jimmy Nevarez.*
- G. Presentation to 1000 Women March. *Presented by Juan Garcia.*
- H. Presentation of \$500.00 Donation. *Presented by Armando Holguin.*

Resolutions:

- I. Consideration and action to approve a resolution accepting a donation of \$500.00 from Armando Holguin designated for Recreation. *Presented by Ramon S. Gonzalez, Mayor.*
- J. Consideration and action to approve a resolution authorizing for the signatory authorization of financial accounts of the City of Anthony. *Presented by Gloria Y. Irigoyen, City Clerk/Treasurer.*
- K. Consideration and action to resolution to consent publication of a NOTICE OF PUBLIC HEARING for consideration of a petition for annexation of territory as submitted by Jimmy Nevarez. *Presented by Juan M. Acevedo, Trustee.*

Ordinances:

- L. First Reading of: An Ordinance establishing the salary, benefits, and amount of time to be worked by the Municipal Judge. *Presented by Ramon S. Gonzalez, Mayor.*
- M. Consideration and action for final adoption: AN ORDINANCE GRANTING TO TIME WARNER ENTERTAINMENT ADVANCE/NEWHOUSE PATNERSHIP D/B/A TIME WARNER CABLE A FRANCHISE. *Presented by Ramon S. Gonzalez, Mayor*

9. PERSONNEL MATTERS

- N. Discussion on insurance coverage for city employees from New Mexico Municipal League Self-Insurer fund. *Presented by Ms. Gloria Y. Irigoyen, City Clerk/Treasure.*

10. ITEMS FROM THE CITY CLERK/TREASURER

11. ITEMS FROM THE MAYOR AND TRUSTEES

12. ADJOURNMENT

POSTED:
 City of Anthony City Clerk Office
 El Paso Electric Company
 NM Gas Company

Filed in the office of the City
 on the 11th of February 2011.

Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District


Gloria Y. Irigoyen
City Clerk/Treasurer

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**REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Monday February 16, 2011
6:00 P.M.**

MINUTES

1. **CALL TO ORDER:** At 6:05p.m. BY Mayor Ramon S. Gonzalez
2. **PLEDGE OF ALLEGIANCE-** Mr. Arellano
3. **ROLL CALL:**
Present: Mayor Ramon Gonzalez, James Scott, Diana Murillo, Juan Acevedo,
Betty Gonzalez
4. **APPROVAL OF AGENDA ORDER-** Diana Murillo requested that item 8E, 8H and 8I be removed from the agenda Motion to approve the agenda by Betty Gonzalez and seconded: Juab Acevedo, Vote: All in favor, unanimous.
5. **APPROVAL OF CONSENT AGENDA-** Motion approve consent agenda by Juan Acevedo and seconded by Betty Gonzalez, Vote: All in favor, unanimous.
6. **APPROVAL OF MINUTES-** Approved on consent agenda

*Regular Meeting Minutes of February 9, 2011
7. **ITEMS FROM THE FLOOR**
Jose Garcia invited the governing body and public to participate in the 2ns Annual Gadsden Middle School Library 5k Run/1 Mile Walk and Elev8 Health Fair to be held on Saturday March 12, 2011 at 9:00a.m at the Gadsden Middle School. Proceeds would go to benefit the library to purchase books and Kindle Books. Corporate Sponsorships were available to all those interested. Entry fees were as little as \$10 and each participant would be a t-shirt.
8. **PUBLIC MEETING**

Presentations:

- A. Presentation of the Public Employee Retirement Association (PERA) for city employees. *Presented by Vince Jaramillo, PERA Representative.*
Vince Jaramillo issued out copies of his presentation and discussed the different plans

available to the city. He mentioned that most cities starting out usually started out with the Municipal General Plan I for which indicated that the employee and the employer would each contribute 7% (seven percent). A Municipal General Plan II was also available but the contributions were higher at 9.5% (nine and one-half percent). There was also a Municipal Police Plan I at 7% (seven percent) for the employee and 10% (ten Percent) for the employer. Governing body would need to pass three resolutions in order for full enrollment in PERA. He would email sample copies of the resolutions to Enrique Palomares for review. A special meeting would be called for Tuesday February 22, 2011 to consider adopting the needed resolutions to get the retirement enrolment effective by March 1, 2011.

B. Presentation on infrastructure and economic development. *Presented by Tracy Davis, Department of Finance Authority.*

Tracy Davis distributes printed material regarding the type of financial services provide to entities by the New Mexico Finance Authority. She discussed several of the possible infrastructure projects the city could apply for. Mayor Gonzalez stated the City needed to fund a community center and Trustee Betty Gonzalez commented that at this time the city of Anthony did not have the financial means to accomplish that. Future consideration would be taken to utilize the New Mexico Finance Authority to consider said projects to provide more service to the residents.

C. Presentation of La Piñon Sexual Assault Recovery Services. *Presented by Imelda Sanchez.*

Imelda Sanchez was present to introduce the La Piñon Sexual Assault Recovery Services of Southern New Mexico to the Board of Trustees. She explained the array of services available to sexual assault and abused individuals as well as to family members and the community. These services included crisis intervention, outpatient counseling, community education and professional training. A toll free line was also available to kids as an outreach to report concerns including bullying, arguments with siblings, social changes, school pressure and parental conflict.

D. Presentation of Solid Waste Committee. *Presented by Trustee Betty Gonzalez.*

Members: Janny Brumlow, Frances Saenz, Louie Arellano, Vicente Moreno, and Elena Escajeda. The committee would be meeting soon and would in charge of deciding what would be the best way to manage the solid waste needs of the city.

E. Presentation to start petition against issue prohibiting the issuance of driver licenses to undocumented persons. *Presented by Trustee Diana Murillo.* Removed from the agenda during the approval of the agenda order as requested by Diana Murillo.

F. Presentation of Petition for Annexation. *Presented by Jimmy Nevarez.*

Mr. Nevarez provided updated data to the Board of Trustees on the benefits his proposed annexation would benefit the city and indicated the property of Gail Wikes would no longer be included in the petition.

- G. Presentation to 1000 Women March. *Presented by Juan Garcia.* Removed from since event had already taken place as requested by Mr. Garcia.
- H. Presentation of \$500.00 Donation. *Presented by Armando Holguin.* Removed from the agenda during the approval of the agenda order as requested by Diana Murillo. Ms. Murrillo indicated that Mr. Armando Holguin had donated the funds to another agency.

Resolutions:

- I. Consideration and action to approve a resolution accepting a donation of \$500.00 from Armando Holguin designated for Recreation. *Presented by Ramon S. Gonzalez, Mayor.* Removed from the agenda during the approval of the agenda order as requested by Diana Murillo.
- J. Consideration and action to approve a resolution authorizing for the signatory authorization of financial accounts of the City of Anthony. *Presented by Gloria Y. Irigoyen, City Clerk/Treasurer.*
Ms. Irigoyen informed the Board of Trustees that the bank was requesting a copy of a resolution authorizing their approval to have others besides the Mayor sign on the bank account. For this reason, this resolution needed to be approved to include any future personnel such as the Mayor Pro-tem, Finance Director, City Manager or Assistance City Manager. The check order that had been placed would be arriving soon and two signatures were needed. Motion by: Trustee Betty Gonzalez, seconded by Trustee Juan Acevedo.
Roll Call: Juan Acevedo- Yes, James Scott- Yes, Betty Gonzalez- Yes, Diana Murillo-Yes.
- K. Consideration and action to resolution to consent publication of a NOTICE OF PUBLIC HEARING for consideration of a petition for annexation of territory as submitted by Jimmy Nevarez. *Presented by Juan M. Acevedo, Trustee.*
Motion by Trustee Juan Acevedo, seconded James Scott.
Roll Call: Juan Acevedo- Yes, James Scott-Yes, Betty Gonzalez- Yes, Diana Murillo- Yes.

Ordinances:

- L. First Reading of: An Ordinance establishing the salary, benefits, and amount of time to be worked by the Municipal Judge. *Presented by Ramon S. Gonzalez, Mayor.*
Mayor Ramon Gonzalez stated that under Section 2- Compensation and Expenses, the salary needed to read \$9,600.00 per calendar year, not calendar month. In addition, discussion took place pertaining to benefits as stated on Section 3 and Hours Worked on Section 4. City Clerk Gloria Irigoyen stated that elected officials did not have benefits. Trustee James Scott commented that the judge should not be

directed how many hours to work. He suggested using the similar language used in the Alamogordo ordinance. It read, "The municipal judge shall actively and continuously devote all time necessary to perform the regular business and duties of the city. The municipal judge shall be on call twenty-four (24) hours per day and shall hold as many sessions of court per week as necessary to dispose of all citations and complaints pending before the court".

Motion by Trustee Juan Acevedo to approve the first reading of said ordinance with the corrections to the compensation of \$9,600.00 per calendar year and suggested change in wording to the "Section 4. Hours Worked", seconded Diana Murillo, Vote was unanimous, all were in favor.

- M. Consideration and action for final adoption: AN ORDINANCE GRANTING TO TIME WARNER ENTERTAINMENT ADVANCE/NEWHOUSE PATNERSHIP D/B/A TIME WARNER CABLE A FRANCHISE. *Presented by Ramon S. Gonzalez, Mayor.*

Mayor Gonzalez stated to the Board of Trustee that is was the first of many other ordinances to come for vote to pass the franchise fees for all utilities in the city. Negotiations were pending for those. Motion by Trustee Betty Gonzalez to adopt the 10 year franchise agreement with Time Warner, seconded by Trustee Diana Murillo, Vote was unanimous, all were in favor.

9. PERSONNEL MATTERS

- N. Discussion on insurance coverage for city employees from New Mexico Municipal League Self-Insurer fund. *Presented by Ms. Gloria Y. Irigoyen, City Clerk/Treasure.* Ms. Gloria Irigoyen presented the Board of Trustees with the information from the NM Self –Insurer Fund on the insurance available to that city at this time. She indicated that she had spoken to Ed Zendel, Risk Services who indicated that the Board of Trustees had been informed that the city would not be charges for insurance for city employee from until after June 30, 2011. Board of Trustees directed Ms. Irigoyen to place this item on the special meeting scheduled for February for action and approval to enroll the city to have employees under this insurance as soon as possible.

10. ITEMS FROM THE CITY CLERK/TREASURER

Update- Computer and printer have come in. Fax is still not set up.

Due to the urgent need for some kind of financial software, it has been decides that the city will purchase the QuickBooks program to start. Approximate cost will be from \$350-\$400.

Office supplies had been ordered through Business Products of Las Cruces on credit and a credit application would be submitted for future purchases.

Pay period had been established to be bi-weekly. Therefore, payroll was due and would be submitted for pay period January 31- February 11, 2011.

11. ITEMS FROM THE MAYOR AND TRUSTEES

Trustee James Scott informed the rest of the Board that he had mailed out approximately 80 letters to local businesses in January requiring them to use the City of Anthony location code of 07-057. He had since found out that that number was incorrect and the correct number was 07-507. He apologized for the error. Mr. Gloria Irigoyen mentioned that she had received several calls from business who were confused and that she had let them know which number was the correct one.

Mayor Ramon Gonzalez informed the Board that the City of El Paso had offered to sell the City of Anthony a 1997 Ford F-350, 1 ton Flat Bed Chassis with 105,822 miles and the following.

· 1997 Ford F-350	\$ 4000.00
· Ingersoll Rand Air Compressor	\$ 700.00
· 300 Gallon Water Tank	\$ 150.00
· Pressure Washer	\$ 100.00
· Media Pot w/blasting hose	\$ 400.00
Total	<u>\$ 5350.00</u>

Terms:

Capital Lease for 10 years on the \$5,350 at 2.3% for \$50 per month. At the end of the lease term, the truck will revert to the City of Anthony, NM.

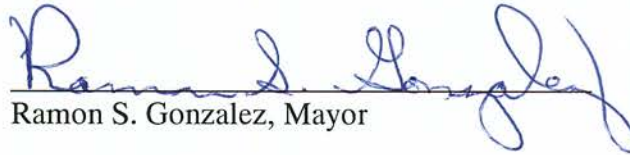
He mentioned that he asked if they would consider granting some kind of warranty and they mentions \$600.00 service charge plus part any time the City of Anthony would need to take it in for repair. Mayor Gonzalez invited the board members to go see the vehicle to see it to be able to consider the offer.

Other items mentioned by Mayor Gonzalez were that the Town of Anthony, Texas had offered the city three police units; an individual who wanted to bring in a Food Bank Donation business into the city and that the item would be included on a future agenda; During his trip to Santa Fe, he had spoken to Governor Susana Martinez regarding the Casino, a community center and after school and summer programs for the youth; He had spoken with Senator Cynthia Nava regarding a \$100,000 grant application for sewage project; that Mr. Garret informed him that a letter of support had been written by him regarding the Casino in Anthony; and that the sidewalk program was still in process.

12. ADJOURNMENT


Motion to adjourn was made at 8:15p.m. by Trustee James Scott, seconded by Trustee Diana Murillo. Vote was unanimous, all in favor.

Minutes taken by Gloria Y. Irigoyen, City Clerk.


Ramon S. Gonzalez, Mayor

(SEAL)

ATTEST:


Gloria Y. Irigoyen, City Clerk/Treasurer

*Prepared by Gloria Y. Irigoyen, City Clerk/Treasurer
Approved at Regular Meeting held on March 2, 2011*

**SPECIAL MEETING
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Tuesday February 22, 2011
6:00 P.M.**

AGENDA

- 1. CALL TO ORDER BY HONORABLE MAYOR RAMON S. GONZALEZ**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK () ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

- 4. APPROVAL OF AGENDA ORDER**
- 5. APPROVAL OF CONSENT AGENDA- NONE**
- 6. APPROVAL OF MINUTES- NONE**
- 7. ITEMS FROM THE FLOOR**
- 8. PUBLIC MEETING**

Resolutions:

- A. Consideration and action to approve A RESOLUTION APPROVING AFFILIATION WITH THE PUBLIC EMPLOYEES RETIREMENT ASSOCIATION AND PARTICIPATION IN MUNICIPAL GENERAL MEMBER COVERAGE PLAN 1. *Presented by Mayor Ramon S. Gonzalez.*
- B. Consideration and action to approve A RESOLUTION APPROVING AFFILIATION WITH THE PUBLIC EMPLOYEES RETIREMENT ASSOCIATION AND PARTICIPATION IN MUNICIPAL POLICE MEMBER COVERAGE PLAN 1. *Presented by Mayor Ramon S. Gonzalez.*
- C. Consideration and action to approve RESOLUTION AUTHORIZING EMPLOYER PICK UP OF MEMBER CONTRIBUTIONS FOR DETERMINING TAX TREATMENT UNDER THE INTERNAL REVENUE CODE. *Presented by Mayor Ramon S. Gonzalez.*

9. PERSONNEL MATTERS

- D. Consideration and action to approve the enrollment of city employees in the New Mexico Self-Insurer's Fund under Plan H to include the dental and vision plan and the minimum Employee Life Insurance. *Presented by Gloria Y. Irigoyen, City Clerk.*

- E. Consideration and action to clarify that the City Clerk's approved compensation as per Resolution 2011-03 was the base salary and benefits were not factored in on stated amount. . *Presented by Gloria Y. Irigoyen, City Clerk.*

10. ITEMS FROM THE CITY CLERK/TREASURER

11. ITEMS FROM THE MAYOR AND TRUSTEES

12. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 17th of February 2011.


Gloria Y. Irigoyen
City Clerk/Treasurer

PLEASE NOTE: *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

- C. Consideration and action to approve a resolution authorizing employer pick up member contributions for determining tax treatment under the Internal Revenue Code. Motion was made by James Scott to approve resolution authorizing employer pick up of member contributions for determining tax treatment under Internal Revenue Code, seconded by Diana Murillo, Roll call vote: James Scott, Yes; Betty Gonzalez, Yes; Diana Murillo, Yes. All in favor. Motion carried.

9. PERSONNEL MATTERS

- D. Consideration and action to approve the enrollment of city employees in the New Mexico Self-Insurer's Fund under Plan H to include dental and vision plan and the minimum Employee Life Insurance. Motion was made by James Scott to approve the enrollment of city employees in the NM Self-Insurer's Fund under Plan H and include the dental and vision plan and the minimum Employee Life Insurance, seconded by Betty Gonzalez; All in favor, motion carried.
- E. Consideration and action to clarify that the City Clerk's approve compensation as per Resolution 2011-03 was the base salary and benefits were not factored in on stated amount. Motion was made by Betty Gonzalez to go into closed session due to personnel nature and as per *State Statute 10-15-1.1 NMSA 1978 Limited Personnel Matters*, seconded by James Scott, all in favor, motion carried.
Regular meeting reconvened at 7:03pm as motioned by Betty Gonzalez, seconded by Diana Murillo. All in favor, motion carried.
Motion was made by Diana Murillo to confirm that City Clerk's base salary was \$40,000 plus benefits to be calculated separately. Seconded by Betty Gonzalez; Roll call vote, James Scott, Yes; Betty Gonzalez, Yes; Diana Murillo, Yes.

10. ITEMS FROM CITY CLERK:

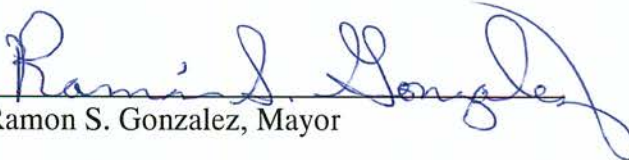
Two checks were received for \$417.00 and \$86,471.16 from DFA. They would be deposited the following day.

11. ITEMS FROM MAYOR AND TRUSTEES:

Betty Gonzalez stated that the Board would need to start working on the FY2011-12 budget. She had provided the Mayor and Trustees with a copy of a budget schedule. Discussion took place on the possibility of scheduling a workshop to work on the budget. Diane Murillo suggested the workshop take place on a Saturday due to the fact it would take several hour and she had a family to take care of in the evenings. James Scott stated that he was not available on Saturdays. Betty Gonzalez also stated that Saturday would be a better day for her, too. The City Clerks stated she would call on Trustee Juan Acevedo to see when he would be available to schedule the workshop soon, possibly Saturday March 12, 2011 from 8-12p.m.

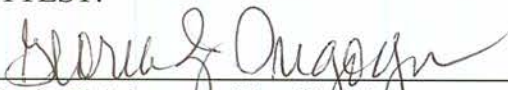
12. ADJOURNEMENT

Motion to adjourn meeting was made by Betty Gonzalez and second James Scott. Meeting adjourned at 7:22pm.


Ramon S. Gonzalez, Mayor

(SEAL)

ATTEST:


Gloria Y. Irigoyen, City Clerk/Treasurer

*Prepared by Gloria Y. Irigoyen, City Clerk/Treasurer
Approved at Regular Meeting held on March 9, 2011*