

REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021

Wednesday January 4, 2012
6:00 P.M.

AGENDA

- 1. CALL TO ORDER BY HONORABLE MAYOR RAMON S. GONZALEZ**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK () ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

- 4. APPROVAL OF AGENDA ORDER**
- 5. APPROVAL OF CONSENT AGENDA**
- 6. APPROVAL OF MINUTES**

*Minutes of the December 14, 2011 Regular Meeting

- 7. ITEMS FROM THE FLOOR**

- 8. PUBLIC MEETING**

Presentations:

- A. Presentation by the Mesilla Regional Valley Dispatch Authority (MRVDA) - Hugo Costa, MRVDA Director.

Resolutions:

- B. Consideration and action to approve a resolution establishing the City of Anthony Governing Body's Meeting and notice procedure for Calendar Year 2012 in accordance with the State of New Mexico Open Meetings Act, NMSA 1978, Chapter 10, Article 15. *Presented by Gloria Y. Irigoyen, City Clerk.*
- C. Consideration and action to approve a resolution of the City of Anthony, New Mexico for the job description for a Street Maintenance Worker. *Presented by Gloria Y. Irigoyen, City Clerk.*
- D. Consideration and action to approve a resolution of the City of Anthony, New Mexico for the job description for a Recreation Coordinator. *Presented by Gloria Y. Irigoyen, City Clerk.*
- E. Consideration and action to approve a resolution establishing a fee schedule for certain activities occurring within the City of Anthony, New Mexico. *Presented by Mayor Pro-tem James Scott.*

Contracts and Agreements and Joint Powers Agreements:

- F. Consideration and action to approve the revised South-Central Stormwater Management

Powers Agreement and authorize Mayor to sign said agreement. *Presented by Gloria Y. Irigoyen, City Clerk.*

- G. Consideration and action to enter into a Memorandum of Understand (MOU) between the City of Anthony, New Mexico, and the Mesilla Valley Regional Dispatch Authority (MRDVA) and authorize the Mayor to sign same. *Presented by Chief Steven Foldy.*

9. ITEMS FROM THE CITY CLERK/TREASURER

10. ITEMS FROM THE MAYOR AND TRUSTEES

11. CLOSED SESSION

- H. Limited personnel matters pursuant to 10-15-1H (2), NMSA 1978 for the purpose of discussing the possible hire of the Records Clerk for the Police Department.
- I. Limited personnel matters pursuant to 10-15-1H (2), NMSA 1978 for the purpose of discussing the possible hire of the Police Sergeant for the Police Department.

12. OPEN SESSION

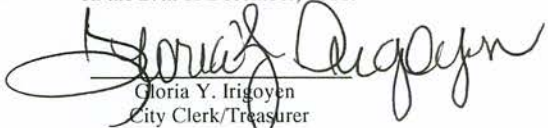
- J. Possible Action Regarding Closed Session Item.

13. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 27th of December, 2011.


Gloria Y. Irigoyen
City Clerk/Treasurer

PLEASE NOTE: *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

REGULAR MEETING
City of Anthony Board of Trustees
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Wednesday January 4, 2012
6:00 P.M.

MINUTES

1. **CALL TO ORDER** at 6:00 p.m. by Mayor Ramon Gonzalez
2. **PLEDGE OF ALLEGIANCE**- Jay Armijo
3. **ROLL CALL**- Present: Mayor Pro-tem James Scott Trustee Diana Murillo
Trustee Betty Gonzalez Trustee Juan Acevedo
4. **APPROVAL OF AGENDA ORDER**- Motion to approve agenda order was made by Trustee Betty Gonzalez and second by Trustee Diana Murillo. All in favor, motion carried.
5. **APPROVAL OF CONSENT AGENDA**- Motion to approve consent agenda was made by Trustee Betty Gonzalez and second by Trustee Diana Murillo. All in favor, motion carried.
6. **APPROVAL OF MINUTES**- Approved on Consent.
*Minutes of the December 14, 2011 Regular Meeting
7. **ITEMS FROM THE FLOOR**- Steve Duran from SCCOG addressed the governing body to discuss the New Mexico Workforce OJT Program and advised how this program could save the city money in salaries and training cost for future city employees.
8. **PUBLIC MEETING**
Presentations:
 - A. Presentation by the Mesilla Regional Valley Dispatch Authority (MRVDA) - Hugo Costa, MRVDA Director. City Clerk Gloria Irigoyen advised governing body that Mr. Costa had called that morning to advise that he was unable to appear and he requested to be scheduled for the next meeting on January 18, 2012.
Resolutions:
 - B. Consideration and action to approve a resolution establishing the City of Anthony Governing Body's Meeting and notice procedure for Calendar Year 2012 in accordance with the State of New Mexico Open Meetings Act, NMSA 1978, Chapter 10, Article 15. Motion to approve a Open Meetings Act resolution establishing the City of Anthony Governing Body's Meeting and notice of procedure for Calendar Year 2012 was made by Mayor Pro-tem James Scott changing regular meetings from the first and second Wednesday of each month to the first and third instead. Trustee Juan Acevedo second the motion. Roll call vote: Trustee Diana Murillo, Yes; Trustee Betty Gonzalez, Yes; Trustee Juan Acevedo, Yes; Mayor Pro-tem James Scott, Yes. Unanimous, motion carried.
 - C. Consideration and action to approve a resolution of the City of Anthony, New Mexico for the job

description for a Street Maintenance Worker. A motion to approve the resolution of the City of Anthony for the job description for the Street Maintenance Worker was made by Trustee Juan Acevedo and second by Trustee Betty Gonzalez. Roll call vote: Trustee Diana Murillo, Yes; Trustee Betty Gonzalez, Yes; Trustee Juan Acevedo, Yes; Mayor Pro-tem James Scott, Yes. Unanimous, motion carried.

- D. Consideration and action to approve a resolution of the City of Anthony, New Mexico for the job description for a Recreation Coordinator. Motion to approve a resolution of the City of Anthony for the job description of the Recreation Coordinator was made by Trustee Betty Gonzalez and was second by Trustee Diana Murillo. Roll call vote: Trustee Juan Acevedo, Yes; Mayor Pro-tem James Scott, Yes; Trustee Betty Gonzalez, Yes; Trustee Diana Murillo, Yes. Unanimous, motion carried.
- E. Consideration and action to approve a resolution establishing a fee schedule for certain activities occurring within the City of Anthony, New Mexico. Motion was made by Mayor Pro-tem James Scott to approve a resolution establishing a fee schedule for certain activities occurring within the City of Anthony with amendment to remove those fees that required an ordinance and add all other fees that had already been established and second by Trustee Juan Acevedo. Roll call vote: Trustee Juan Acevedo, Yes; Mayor Pro-tem James Scott, Yes; Trustee Diana Murillo, Yes; Trustee Betty Gonzalez, Yes. Unanimous, motion carried.

Contracts and Agreements and Joint Powers Agreements:

- F. Consideration and action to approve the revised South-Central Stormwater Management Coalition Joint Powers Agreement and authorize Mayor to sign said agreement. Motion to approve the revised South-Central Stormwater Coalition Joint Powers Agreement and authorize Mayor to sign said agreement was made by Trustee Betty Gonzalez and second by Trustee Juan Acevedo. Roll call vote: Trustee Juan Acevedo, Yes; Trustee Diana Murillo, Yes; Trustee Betty Gonzalez, Yes; Mayor Pro-tem James Scott, Yes. Unanimous, motion carried.
- G. Consideration and action to enter into a Memorandum of Understand (MOU) between the City of Anthony, New Mexico, and the Mesilla Valley Regional Dispatch Authority (MVRDA) and authorize the Mayor to sign same. Motion to approve the MOU between the City of Anthony and the MVRDA and authorize Mayor to sign it was made by Mayor Pro-tem James Scott and second by Trustee Diana Murillo. Roll call vote: Trustee Juan Acevedo, Yes; Trustee Diana Murillo, Yes; Trustee Betty Gonzalez, Yes; Mayor Pro-tem James Scott, Yes. Unanimous, motion carried.

9. ITEMS FROM THE CITY CLERK/TREASURER- City Clerk Gloria Irigoyen reminded the governing body of the Governmental Conduct Training on January 11, 2012 at the Farm & Ranch Museum in Las Cruces. City Clerk also mentioned that Filing Day for Candidate Declaration was coming up on January 11, to she was working on the candidate packets and coordinating the Election School for the Precinct Workers.

10. ITEMS FROM THE MAYOR AND TRUSTEES- A question was asked if Police Officers working over 80 hours per pay period were going to be paid "straight time" or at time and a half. Trustee Betty Gonzalez thanked the Trustees and legislators that had attended the 2012 Outlay Request meeting. Trustee Diana Murillo asked about the Smoke Shop on Anthony Drive because she was concerned of what they might be selling. Mayor Gonzalez advised that he and Acting Fire Chief Herrera had made contact with him and told him to come to City Hall for the business permit. Mayor Pro-tem James Scott informed everyone that the shop owner had been evicted by Yolanda Alvarez due to

incidents of vandalism to the property. Trustee Murillo was also concerned with the continuous tagging occurring on Sandia/Stern Drive. Mayor Gonzalez asked Chief Foldy to patrol the area and would call DOT to see if they could remove the graffiti. Trustee Juan Acevedo volunteered to get a group to go and get the area painted.

Mayor Pro-tem James Scott stated he had attended a meeting where Mr. Ortiz from NM Gas Company had expressed that he was not happy that the City had not completed the Franchise Fee Agreement. Mayor Gonzalez stated that the Gas Company was only willing to offer the city with 2% for 30 years and the city attorney was negotiating for a higher percentage and less years.

11. CLOSED SESSION- Motion to go into closed session was made by Trustee Betty Gonzalez and second by Trustee Juan Acevedo.

H. Limited personnel matters pursuant to 10-15-1H (2), NMSA 1978 for the purpose of discussing the possible hire of the Records Clerk for the Police Department.

I. Limited personnel matters pursuant to 10-15-1H (2), NMSA 1978 for the purpose of discussing the possible hire of the Police Sergeant for the Police Department.

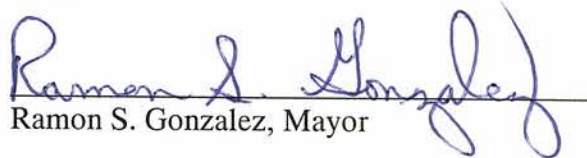
12. OPEN SESSION- No decisions were made during closed session. Motion was made by Trustee Juan Acevedo to go into open session and was second by Mayor Pro-tem James Scott. All in favor, motion carried.

J. Possible Action Regarding Closed Session Item. For item 11:H, a motion was made by Mayor Pro-tem James Scott to approve the hire of Mary Hall to the position of Records Clerk for the Police Department. Motion was second by Trustee Juan Acevedo. Roll call vote: Trustee Juan Acevedo, Yes; Trustee Betty Gonzalez, Yes; Trustee Diana Murillo, abstained; Mayor Pro-tem James Scott, Yes. Motion carried, 3-0-1.

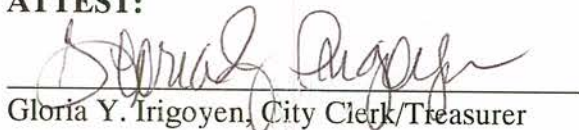
For item 11:I, a motion was made by Mayor Pro-tem James Scott to approve the approve the hire of Ricky Dominguez to the position of Sergeant for the Police Department. Motion was second by Trustee Juan Acevedo. Roll call vote: Trustee Juan Acevedo, Yes; Trustee Betty Gonzalez, Yes; Trustee Diana Murillo, abstained; Mayor Pro-tem James Scott, Yes. Motion carried, 3-0-1.

13. ADJOURNMENT- Motion to adjourn was made by Trustee Juan Acevedo and second by Mayor Pro-tem James Scott. All in favor, motion carried. Meeting adjourned at 7:45 p.m.

APPROVED:


Ramon S. Gonzalez, Mayor

ATTEST:


Gloria Y. Irigoyen, City Clerk/Treasurer

{SEAL}

*Minutes taken and prepared by Gloria Y. Irigoyen, City Clerk/Treasurer
Approved at Regular Meeting held on January 18, 2012.*

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AGENDA

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- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A TRUSTEE REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

- 4. APPROVAL OF AGENDA ORDER**
- 5. APPROVAL OF CONSENT AGENDA**
- 6. APPROVAL OF MINUTES**

- *Minutes of the December 19, 2011 Special Regular Meeting
- *Minutes of the January 4, 2012 Regular Meeting

- 7. ITEMS FROM THE FLOOR**

- 8. PUBLIC MEETING**

- A. Presentation on School Bond Election. *Presented by Efren Yturralde, Superintendent, Gadsden Independent School District.*
- B. Presentation on the Mesilla Valley Regional Dispatch Authority. *Presented by Hugo Costa, MRVDA Director.*

Resolutions:

- C. Consideration and action to approve a resolution providing notice of the candidates for office, designating the polling places, and appointing the Precinct Board Members for the March 6, 2012 Election. *Presented by Gloria Y. Irigoyen, City Clerk.*

Contracts/Agreements:

- D. Consideration and action to approve an OJT Contract between LCWDC (Las Cruces Workforce Development Center) and the City of Anthony and authorizing Mayor to sign said. *Presented by Gloria Y. Irigoyen, City Clerk.*
- E. Discussion of the Tyler Technologies Financial Management, Personnel, CRM & Content Management Proposal. *Presented by Gloria Y. Irigoyen, City Clerk and Mark Wright, Territory Sales Manager for Tyler Technologies.*

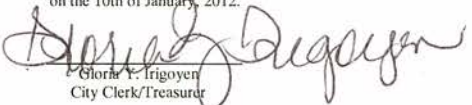
- 9. ITEMS FROM THE CITY CLERK/TREASURER**

- 10. ITEMS FROM THE MAYOR AND TRUSTEES**

- 11. ADJOURNMENT**

POSTED:
City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 10th of January, 2012.


Gloria Y. Irigoyen
City Clerk/Treasurer

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MINUTES

1. **CALL TO ORDER** at 6:00 p.m. by Mayor Ramon Gonzalez.
2. **PLEDGE OF ALLEGIANCE**- Mr. Efren Yturralde
3. **ROLL CALL**- Present: Trustee Juan Acevedo Trustee Betty Gonzalez (On conference call)
 Mayor Pro-tem James Scott Trustee Diana Murillo (Arrived at 6:06 p.m.)
4. **APPROVAL OF AGENDA ORDER**- Motion to approve agenda order was made by Trustee Juan Acevedo and second by Mayor Pro-tem James Scott. All in favor, motion carried.
5. **APPROVAL OF CONSENT AGENDA**- Motion to approve consent agenda was made by Mayor Pro-tem James Scott and second by Trustee Juan Acevedo. All in favor, motion carried.
6. **APPROVAL OF MINUTES**- Approved on consent.
 *Minutes of the December 19, 2011 Special Regular Meeting
 *Minutes of the January 4, 2012 Regular Meeting
6. **ITEMS FROM THE FLOOR**- None

7. PUBLIC MEETING

- A. Presentation on School Bond Election. GISD Superintendent Efren Yturralde appeared before the Board of Trustee to ask for support from the City not on the school bond election but the Two Mil Levy Capital Improvement Tax Election scheduled for Tuesday February 7, 2012. Mr. Yturralde emphasized that the two mil levy tax would not increase any property taxes. Approval from the voters would keep this funding source in place for the next six years. Funding would be utilized to maintain school district buildings, grounds and equipment used within the school district. Anthony residents in Precincts 11, 12 & 80 would be able to vote at Anthony Elementary School. Trustee Betty Gonzalez requested from Superintendent Yturralde provide the City with information on target projects in the district specially those within its city limits. Mayor Pro-tem James Scott requested that the school district hold public hearings for any future school construction projects within the city limits.
- B. Presentation on the Mesilla Valley Regional Dispatch Authority. Mr. Hugo Costa, MRVDA Director appeared before the Board of Trustees to present an operational overview of MRDVA. Mr. Costa explained that the MRDVA was formed as a Joint Power Agency in which the MRDVA Board of Directors is comprised of the County Manager, County Commissioner, County Sheriff, County Fire Marshal, LC City Manager, LC City Councilor, LC Police Chief, LC Fire Chief, Sunland Park Fire Chief, Mesilla Fire Chief, Hatch Police Chief, and the American Medical Response Ambulance Operations Manager. By approving the JPA, the City of Anthony would also have representation on the MVRDA Board of Directors. Currently, MVRDA handles all 9-1-1 calls for the municipalities of Hatch, Mesilla, Las Cruces and Sunland Park and dispatches for fire, police, animal control, codes and ambulance services within these municipalities, as well as NM State Parks Division. Based on 9,611 calls received in Anthony for 2011, estimated costs to the City would be \$79,001. The majority of police calls, 52% were traffic stops. The majority of fire calls 23% were ill persons. The signing of the MOU by the City of Anthony would allow for direct dispatch to Anthony Police and if requested dispatch of the Anthony Fire Department. Monthly

billing to the City of Anthony would be done through the City of Las Cruces. The signing of the JPA which was in progress would need to be approved by DFA, Anthony Board of Trustees, other JPA Partners. This approval would entitle the City of Anthony to hold a seat on the MVRDA Board. MRVDA would assist APD with staff training in NCIC Certification, obtaining NCIC agency access, provide membership in the MRVDA User Groups and provide data on request from Anthony.

Other:

- C. Consideration and action to approve a resolution providing notice of the candidates for office, designating the polling places, and appointing the Precinct Board Members for the March 6, 2012 Election. City Clerk Gloria Irigoyen presented this item and informed the Board that she had arranged for the mandated Election School for the poll workers to be held jointly with the Town of Mesilla and that such school had been rescheduled from January 25th to February 22nd at 9:00 a.m. at the Mesilla Town Hall. Such school was open to all candidates and members of the public. City Clerk read off the names of declared certified candidates, suggested names of Precinct Board Members, including alternates, and location of Precincts. Motion to approve resolution was made by Mayor Pro-tem James Scott and second by Trustee Diana Murillo. Roll call vote: Trustee Diana Murillo, Yes; Trustee Juan Acevedo, Yes; Trustee Betty Gonzalez, Yes; Mayor Pro-tem James Scott, Yes. Unanimous, motion carried.

Contracts/Agreements:

- D. Consideration and action to approve an OJT Contract between LCWDC (Las Cruces Workforce Development Center) and the City of Anthony and authorizing Mayor to sign said. City Clerk Gloria Irigoyen presented this item and reminded the Board of City Attorney E. Palomares' comments on the January 16, 2012 email that he had no revisions or changes to such contract and noted that the contract required the city to notify LCWDC prior to any promotions, demotions, and terminations which required approval from LCWDC and reasonable opportunity for correction or improvement of performance; or changes in training and job description involving personnel hired through the OJT program. A motion to approve the OJT contract between LCWDC and the City of Anthony and authorize Mayor to sign was made by Trustee Diana Murillo and second by Trustee Juan Acevedo. Roll call vote: Trustee Juan Acevedo, Yes; Trustee Betty Gonzalez, Yes; Trustee Diana Murillo, Yes; Mayor Pro-tem James Scott, Yes. Unanimous, motion carried.
- E. Discussion of the Tyler Technologies Financial Management, Personnel, CRM & Content Management Proposal was presented by City Clerk Gloria Irigoyen. City Clerk reminded the Board that on January 6th Mark Wright from Tyler Technologies had facilitated a workshop where Trustee Betty Gonzalez, the City Clerk and the Deputy City Clerk were in attendance. Various INCODE applications were demonstrated. City Clerk Gloria Irigoyen reviewed the proposal highlighting the cost summary. \$43,900 being the initial program expense to the City for implementation services (training) of \$33,000; \$7,500 for Professional services (project management and final implementation services); \$2,015 in data conversion assistance fees (financial suite); \$1,385 for cash collections hardware and services (Epson thermal receipt printer and magnetic strip reader). The total subscription cost the city would need to consider each year would be \$18,180 for a license good for five (5) users. This amount reflected the city's option to go with the hosted subscription model which included the INCODE software licensing and annual maintenance, secure encrypted VPN connections, support, maintenance and upgrades on INCODE applications, hardware and operating systems; all backup services, and data disaster recovery services. Mayor Pro-tem James Scott asked how many employees would be using the program. Initially, Gloria and Velma would be working with the program but the proposal including up to five (5) users. In addition, he asked if everyone would have access to all the applications. All users would have their own password and rights to only get into certain parts of the program. The system would log all actions for each user. For safety and security reasons, users would be advised to always log off the system when they left their workstation. City Clerk advised the Board that if they had any questions, Mark Wright was available by cell phone. There were no further questions.

- 8. ITEMS FROM THE CITY CLERK/TREASURER-** City Clerk advised the Board that the July 4th regular meeting had fallen on a Wednesday and after the elections, they would need to decide what day to reschedule said meeting. City Clerk also passed out a printout of the city budget which showed revenues,

year-to-date expenditures and percentage of budget remaining. City Clerk gave an update on the election process which included the naming of declared candidates, notice of write-in candidates which were none, and election supplies order. City Clerk mentioned that with the approval of the OJT Contract tonight, the Board may want to consider including the part-time Recreation Coordinator to the program.

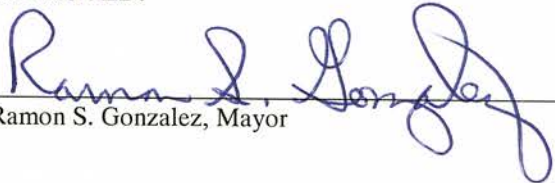
9. ITEMS FROM THE MAYOR AND TRUSTEES- Mayor Gonzalez asked the Board of Trustees to consider The Street Maintenance Worker for the OJT program. City Clerk reminded the Board that this position was not on this year's budget and caution about taking on another position without first taking into account the additional expenditures that would come from services that the city would need to take over from the county. Trustee Diana Murillo asked Mayor Gonzalez if he had been able to call DOT about the graffiti along Stern Drive. Mayor said he had called and left a message. Mayor stated that he had the paint and Trustee Murillo added that she had several students that could do the community service. Trustee Betty Gonzalez suggested calling Debbie Hudson. Trustee Murillo stated she would also call Pete Dominguez at DOT to ask for assistance.

Trustee Betty Gonzalez was calling in from Santa Fe where she has gone to appear for Colonia's Day. She stated she had been selected as one to visit with Governor Susan Martinez. The City of Anthony would need to continuously follow up with current projects. Trustee Gonzalez mentioned that there were still issues with the redistricting requirements. One thing that was going to affect the city was that those businesses reporting under \$50,000 would not need to pay their CRS tax. This decision would affect the city since some of those small businesses were within the city limits. This would be a loss of revenue for the city.

Mayor Gonzalez informed the Board that he had been approached by a company that wanted to establish their tire recycling business in the City of Anthony. This company was in the business of collecting tires from different suppliers. Their suppliers shred the tires and would transport them to the plant to convert the old used tires into three bi-products, (steel, Bio-diesel & carbon-black). Air and ground water contamination and noise disturbance were not going to be issues. Osvaldo Galarza, CEO of AIR (Alternative Industry Resources) and Rick Hamblin, General Manager from Advanced Industrial Technologies would be making a presentation at the February 22nd Board of Trustees regular meeting to provide more details and allow for Trustees to ask any questions. Company was looking for at least 20 acres of land along the railroad tracks and anticipated in creating 90-120 jobs for area residents. Trustee Diana Murrillo wished luck to all those candidates running for re-election in March.

10. ADJOURNMENT- Motion to adjourn was made by Mayor Pro-tem James Scott and second by Trustee Juan Acevedo. All in favor, motion carried. Meeting adjourned at 7:15 p.m.

APPROVED:


Ramon S. Gonzalez, Mayor

ATTEST:


Gloria Y. Irigoyen, City Clerk/Treasurer



Minutes taken and prepared by Gloria Y. Irigoyen, City Clerk/Treasurer
Approved at Regular Meeting held on February 1, 2012.