

**REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Wednesday June 1, 2011
6:00 P.M.**

AGENDA

- 1. CALL TO ORDER BY HONORABLE MAYOR RAMON S. GONZALEZ**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK () ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

- 4. APPROVAL OF AGENDA ORDER**
- 5. APPROVAL OF CONSENT AGENDA**
- 6. APPROVAL OF MINUTES**

*Special Meeting Minutes of May 24, 2011

- 7. ITEMS FROM THE FLOOR**
- 8. PUBLIC MEETING**

Presentations:

- A. Presentation of "One Valley, One Vision" 2040 Regional Plan. *Presented by Paul Michaud, AICP of the City of Las Cruces.*
- B. Presentation by the El Paso Electric Company on the lighting of the walking path. *Presented by Leslie Ziegenfuss, ELPAssistant.*
- C. Presentation on the implementation of the Neighborhood Association. *Presented by Trustee Diana Murillo.*
- D. Presentation of the New Youth LULAC Chapter. *Presented by Jose Garcia, LULAC Director.*
- E. Presentation of Plans for the City Inaugural Celebration. *Presented by Arnie Castaneda, Jr., Chair of the Recreation Committee.*

Capt. Craig Buckingham and Michelle out of the Dona Ana County Sheriff's Department to get groups started in perspective areas in Anthony. Trustee Murillo informed the Board of Trustees and the public in attendance of a timeline of tasks that she was working on and stated she would be ready present a resolution in July for the Board's consideration.

- D. Presentation of the New Youth LULAC Chapter. *Presented by Jose Garcia, LULAC Director.* Mr. Jose Garcia gave a brief history of the LULAC Chapter in the City of Anthony. Four youth members of LULAC addressed the Board of Trustees and introduced themselves and expressed their reasons why they were interested in being members of this organization and what careers they were aspiring for in the future.
- E. Presentation of Plans for the City Inaugural Celebration. *Presented by Arnie Castaneda, Jr., Chair of the Recreation Committee.* No one present.

Resolutions:

- F. Consideration and action to approve a resolution establishing a set of personnel rules and regulation in the form of an Employee Handbook. *Presented by Mayor Ramon Gonzalez.* A motion to table the item was made by Trustee Betty Gonzalez and have a workshop to discuss handbook in detail due to several concerns from the city staff. Workshop would be scheduled for Wednesday June 15, 2011 at 10:00 a.m. Motion was second by Trustee Diana Murillo. Roll call vote: Trustee Betty Gonzalez, Yes; Trustee Diana Murillo, Yes; Trustee Juan Acevedo, Yes; Trustee James Scott, No; Motion carried, 3 to 1 in favor.
- G. Consideration and action to approve a resolution adopting the Dona Ana County/City of Las Cruces All Hazard Emergency Operations Plan. *Presented by Police Chief Steven Foldy.* Chief Foldy addressed the Board of Trustees to express the benefits of having the City approve adoptions of said Plan. Mayor Gonzalez recognized Capt. Craig Buckingham who also encouraged the City to consider the adoption. Motion to approve the resolution was made by Trustee James Scott and second by Juan Acevedo. Roll call vote: Trustee James Scott, Yes; Trustee Betty Gonzalez, Yes; Trustee Juan Acevedo, Yes; Trustee Diana Murillo, Yes. Unanimous vote, motion carried.

Ordinances:

- H. Consideration and action to approve first reading of an emergency ordinance declaring extreme or severe drought and fire conditions, and imposing restrictions on open fires, smoking, and other ignition sources and declaring an emergency. *Presented by Mayor Ramon Gonzalez.* Discussion took place on why this ordinance came about since the City had just adopted a resolution and proclamation on fireworks restrictions. Said resolution and proclamation did not go far enough in the restriction of other ignition sources as those named in this ordinance. Motion to approve first reading of said ordinance was made by Trustee Betty Gonzalez and second by Trustee Diana Murillo. Roll call vote: Trustee James Scott, No; Trustee Juan Acevedo, No; Trustee Betty Gonzalez, Yes; Trustee Diana Murillo, Yes. Votes 2 for and 2 against. Mayor Ramon Gonzalez voted, Yes. First reading of ordinance approved by 3 votes in favor and 2 against.
- 9. ITEMS FROM THE CITY CLERK/TREASURER-** As per the request of the Board of Trustees, City Clerk Gloria Irigoyen provided them copies of the FY2011-12 Preliminary Budget that was submitted to DFA by June 1, 2011. City Clerk also informed the Board that two new vehicles (1991 Chevy 15-Passenger Van and 1999 Ford Explorer) had been picked up from the County. She had already process paper work to get the government plate and had emailed Kathy Villa at NMSIF

REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021

Wednesday June 8, 2011
6:00 P.M.

AGENDA

- 1. CALL TO ORDER BY HONORABLE MAYOR RAMON S. GONZALEZ**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK () ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

- 4. APPROVAL OF AGENDA ORDER**
- 5. APPROVAL OF CONSENT AGENDA**
- 6. APPROVAL OF MINUTES**

*Regular Meeting Minutes of June 1, 2011

- 7. ITEMS FROM THE FLOOR**
- 8. PUBLIC MEETING**

Ordinances:

- A. Consideration and action for final approval of an ordinance regulating fireworks within the City of Anthony and setting forth penalties for violations. *Presented by Trustee James Scott.*
- B. Consideration and action for final approval of an ordinance creating a zoning map for the City of Anthony. *Presented by Trustee James Scott.*
- C. Consideration and action for final approval of an emergency ordinance declaring extreme or severe drought and fire conditions, and imposing restrictions on open fires, smoking, and other ignition sources and declaring an emergency. *Presented by Mayor Ramon Gonzalez.*

- 9. ITEMS FROM THE CITY CLERK/TREASURER**
- 10. ITEMS FROM THE MAYOR AND TRUSTEES**

11. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 31st of May, 2011.


Gloria Y. Irigoyen
City Clerk/Treasurer

PLEASE NOTE: *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

**REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Wednesday June 8, 2011
6:00 P.M.**

MINUTES

1. **CALL TO ORDER** at 6:00 p.m. by the Honorable Ramon S. Gonzalez
2. **PLEDGE OF ALLEGIANCE**- Fire Marshall Robert Monsivais
3. **ROLL CALL**- Present: Trustee James Scott
Trustee Betty Gonzalez

Via Conference Call: Trustee Juan Acevedo
Trustee Diana Murillo
4. **APPROVAL OF AGENDA ORDER**- Motion to remove item 8:C and approve the remainder of the agenda order was made by Trustee James Scott and second by Trustee Diana Murillo. All in favor, motion carried.
5. **APPROVAL OF CONSENT AGENDA**- Motion to approve the consent agenda was made by Trustee Betty Gonzalez and second by Trustee James Scott. All in favor, motion carried.
6. **APPROVAL OF MINUTES**- Approved on consent.

*Regular Meeting Minutes of June 1, 2011

7. **ITEMS FROM THE FLOOR**- David Munoz addressed the Board and stated he resides at 1025 Adams. He presented a newspaper article where the City of El Paso and the Town of Anthony, TX had banned aerial fireworks. He urged the City of Anthony, NM officials to consider not allowing fireworks in the area due to current drought conditions. Ms. Toni Soto expressed her concern about the dangers of aerial fireworks and asked the complete restriction and that open fires be eliminated forever due to their effects on health conditions. Fire Marshall Robert Monsivais asked the Board of Trustees to consider a ban on aerial fireworks. He indicated that since the County had passed their ban in 2008, they had seen a decline in fire calls. He also commented on several issues on the proposed final ordinance regulating fireworks within the City of Anthony and suggested the Board of Trustees make amendment to the ordinance before the final adoption was voted on. First was regarding Section 5e of said ordinance where no person would sell fireworks from other than permanent structures. This would eliminate many vendors. On Section C, he commented that the Board should consider adding "designee" since the City did not have a Fire Chief.

8. PUBLIC MEETING

Ordinances:

- A. Consideration and action for final approval of an ordinance regulating fireworks within the City of Anthony and setting forth penalties for violations. Motion to approve final adoption of ordinance regulating fireworks was made by Trustee James Scott and second by Trustee Juan Acevedo. Roll call vote: Trustee Juan Acevedo, Yes; Trustee Diana Murillo, Yes; Trustee James Scott, Yes; Trustee Betty Gonzalez, No. Votes 3 to 1 in favor. Motion passed.
- B. Consideration and action for final approval of an ordinance creating a zoning map for the City of Anthony. Motion to approve final ordinance creating a zoning map was made by Trustee James Scott and second by Trustee Juan Acevedo. Roll call vote: Trustee Juan Acevedo, Yes; Trustee Diana Murillo, Yes; Trustee Betty Gonzalez, Yes; Trustee James Scott, Yes. Unanimous, motion carried.
- C. Consideration and action for final approval of an emergency ordinance declaring extreme or severe drought and fire conditions, and imposing restrictions on open fires, smoking, and other ignition sources and declaring an emergency. This item was removed from agenda in motion made on "Approval of Agenda Order". Item had not been published for the 14 day posting requirement prior to final consideration. Item would be placed on the agenda of the next regular meeting of June 15, 2010.

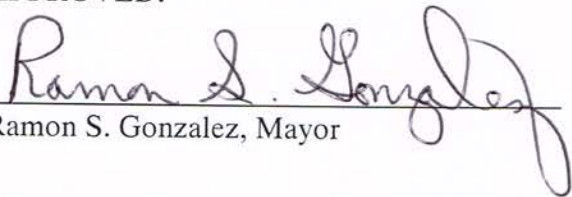
9. ITEMS FROM THE CITY CLERK/TREASURER- City Clerk Gloria Irigoyen informed the Board that the city would need to establish credit and file an application in order to be able to place any ads with the El Paso Times or Las Cruces Sun-News. She had obtained a quote from them for the RFP on the Auditor at a cost of \$101.60 for one day. City Clerk also stated that she had emailed Becky Lopez at DFA and asked about the Board hiring a temporary employee without posting. She stated that was a decision the Board would have to make but proper hiring procedures should be considered. Trustee James Scott asked the Board to consider a consensus to have someone hired as soon as possible. City Clerk mentioned that the proposed City of Anthony Employee Handbook had a section that allowed for the Mayor to hire temporary employee when he determined there was an emergency. Trustee Scott asked that the employee handbook be brought to as soon as possible for approval. City Clerk recommended that the Board consider a workshop to make final revisions before adoption. City Clerk was directed to add this item to the Special Meeting on June 15 who indicated that agenda had already been posted so she would have to post an addendum.

10. ITEMS FROM THE MAYOR AND TRUSTEES- Mayor informed the Board of Trustees that he had been involved in a telephone news conference with the El Paso Electric Company regarding the fire in Arizona. The fire was getting close to the electric company's power plant and there was a possibility of rolling blackouts to the EP customers in New Mexico and Texas. In addition, Mayor Gonzalez advised the Board that he and City Clerk Gloria Irigoyen had met with Tom Hassell, Executive Director of HUD regarding the possible use of the Villa Sereno Community Center. An MOU was going to be sent to the City Attorney for review and would be coming to the Board for action at a future meeting. He was hoping to have building by the time the Two-week Recreation Program started, if not he would be contacting Superintendent Cynthia Nava to ask about using one of the local schools. Mayor then proceeded to inform the Board of the \$1,000 the city would be receiving from the New Mexico Clean and Beautiful. Lastly, he mentioned that the contract for the purchase/lease purchase of the graffiti sandblaster truck was also pending.

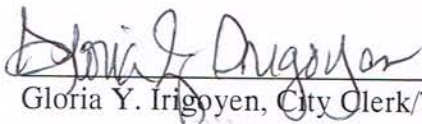
Trustee James Scott requested that the Planning and Zoning ordinances 2010-015 and 2010-018 be brought back to the Board for amendments by the July 6 regular meeting. Trustee James Scott continued and discussed the use of personal vehicles by city employees to do city business. He expressed his opinion that that was not right and employees should be reimbursed for gasoline. Trustee Diana Murillo agrees that city employees should use city vehicles for city business instead of using their personal vehicles. City Clerk informed the Board that she had already sent request to get the government plates and insurance coverage for the Ford Explorer and Chevy van the city had acquired from the County. These two vehicles had been taken to the shop to get oil changes and diagnostic test on them. The only issue to resolve now was the purchase of gas for the vehicles.

11. ADJOURNMENT- Motion to adjourn was made by Trustee James Scott and second by Trustee Betty Gonzalez, all in favor. Meeting adjourned at 6:52 p.m.

APPROVED:


Ramon S. Gonzalez, Mayor

ATTEST:


Gloria Y. Irigoyen, City Clerk/Treasurer

{SEAL}

*Prepared by Gloria Y. Irigoyen, City Clerk/Treasurer
Approved at Regular Meeting held on July 6, 2011*

EMERGENCY MEETING

CITY OF ANTHONY BOARD OF TRUSTEES
MUNICIPAL BUILDING
320 LINCOLN STREET
ANTHONY, NM, 88021

TUESDAY, JUNE 14, 2011
6 P.M.

AGENDA

1. CALL TO ORDER BY HONORABLE MAYOR RAMON S. GONZALEZ
 2. PLEDGE OF ALLEGIANCE
 3. ROLL CALL
-

Those items on the agenda indicated by an asterisk () are on the consent agenda and will be voted on by one motion unless a councilor requests that a specific item be removed and placed on the regular agenda for discussion purposes.*

4. APPROVAL OF AGENDA ORDER
5. ITEMS FROM THE FLOOR
6. PUBLIC MEETING

ORDINANCES:

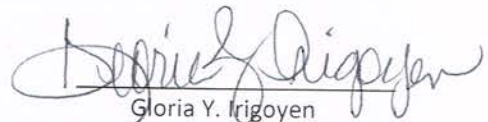
A. Consideration and action for final approval of an emergency ordinance declaring extreme or severe drought and fire conditions, and imposing restrictions on open fires, smoking, and other ignition sources and declaring an emergency. *Presented by Mayor Ramon Gonzalez.*

7. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 10th of June 2011.


Gloria Y. Irigoyen
City Clerk/Treasurer

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EMERGENCY MEETING
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021

Tuesday June 14, 2011
6:00 P.M.

MINUTES

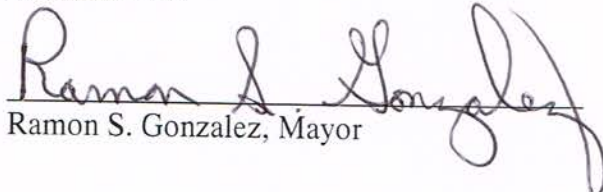
1. **CALL TO ORDER** at 6:00p.m. by the Honorable Mayor Ramon Gonzalez
2. **PLEDGE OF ALLEGIANCE**- Chief Steven Foldy
3. **ROLL CALL**- Present: Trustee James Scott Trustee Betty Gonzalez
Trustee Diana Murillo Trustee Juan Acevedo
4. **APPROVAL OF AGENDA ORDER**- Motion to approve agenda order was made by Trustee Betty Gonzalez and second by Trustee Diana Murillo. All in favor, motion carried.
5. **ITEMS FROM THE FLOOR**- Kellen Tarkington, Asst. Fire Marshall expressed to the Board of Trustee the County's support for the propose ordinance on the agenda. Mr. Arturo Tarango requested copy of Fireworks Ordinance. Mr. Jimmy Nevarez also supported proposed ordinance and made a suggestion to the Board to add "or designee" to number 2. Mr. Fernie Herrera also was in support of the ordinance and stated his concern for the City due to the current drought conditions and the fact that the County of El Paso was banning fireworks.

8. PUBLIC MEETING

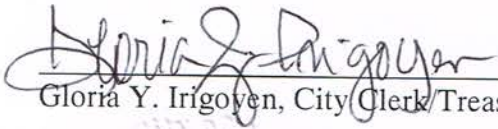
Ordinances:

- A. Consideration and action for final approval of an emergency ordinance declaring extreme or severe drought and fire conditions, and imposing restrictions on open fires, smoking, and other ignition sources and declaring an emergency. Motion to approve was made by Trustee James Scott and second by Trustee Juan Acevedo. Roll call vote: Trustee Juan Acevedo, Yes; Trustee Diana Murillo, Yes; Trustee James Scott, Yes; Trustee Betty Gonzalez, Yes. Unanimous, motion carried.
7. **ADJOURNMENT**- Motion to adjourn was made by Trustee Juan Acevedo and second by Trustee James Scott. All in favor. Meeting adjourned at 6:07 p.m.

APPROVED:


Ramon S. Gonzalez, Mayor

ATTEST:


Gloria Y. Irigoyen, City Clerk/Treasurer

{SEAL}



*Prepared by Gloria Y. Irigoyen, City Clerk/Treasurer
Approved at Regular Meeting held on July 6, 2011*

**SPECIAL MEETING and WORKSHOP
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Wednesday June 15, 2011
10:00 A.M.**

AGENDA

- 1. CALL TO ORDER BY HONORABLE MAYOR RAMON S. GONZALEZ**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. ITEMS FROM THE FLOOR**
- 5. PUBLIC MEETING**

Public Hearing:

- A. Public hearing and possible consideration and action to extend Proclamation of Fireworks due to drought conditions passed on May 18, 2011. *Presented by Trustee James Scott.*

Ordinances:

- B. Consideration and action to approve final adoption of an emergency ordinance declaring extreme or severe drought and fire conditions, and imposing restrictions on open fires, smoking, and other ignition sources and declaring an emergency. *Presented by Mayor Ramon Gonzalez.*

Employee Handbook Workshop:

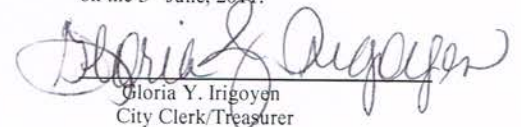
- C. Review and Discussion of the proposed City of Anthony Employee Handbook.

- 6. ITEMS FROM THE CITY CLERK/TREASURER**
- 8. ITEMS FROM THE MAYOR AND TRUSTEES**
- 9. ADJOURNMENT**

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 3rd June, 2011.


Gloria Y. Irigoyen
City Clerk/Treasurer

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**SPECIAL MEETING and WORKSHOP
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Wednesday June 15, 2011
10:00 A.M.**

ADDENDUM

Resolution:

- D. Consideration and action to approve a Resolution adopting the Employee Handbook for the City of Anthony, New Mexico. *Presented by Trustee James Scott.*
- E. Consideration and action to approve a Resolution approving a job description for the Finance Officer/Treasurer position. *Presented by Gloria Y. Irigoyen, City Clerk/Treasurer.*

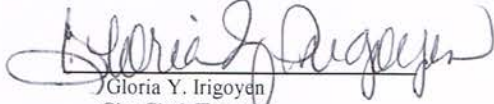
Contract and Agreements:

- F. Consideration and action to approve Memorandum of Agreement between the City of Anthony and the Housing Authority of the City of Las Cruces on behalf of the Dona Ana County Housing Authority for the premises designated as Villa Sereno Community Center. *Presented by Mayor Ramon Gonzalez.*

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 13th June, 2011.


Gloria Y. Irigoyen
City Clerk/Treasurer

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Resolution:

- D. Consideration and action to approve a Resolution adopting the Employee Handbook for the City of Anthony, New Mexico. Motion to approve the resolution adopting the Employee Handbook subject to revision made during workshop was made by Trustee James Scott and second by Trustee Diana Murillo. Roll call vote: Trustee Diana Murillo, Yes; Trustee Betty Gonzalez, Yes; Trustee James Scott, Yes; Trustee Juan Acevedo, Absent. Motion carried, 3 to 0 in favor.
- E. Consideration and action to approve a Resolution approving a job description for the Finance Officer/Treasurer position. Motion was made by Trustee Diana Murillo to approve job description for the Finance Officer/Treasurer. No second was made. Trustee Diana Murillo withdrew her motion. Discussion took place regarding the different possible directions the City could take regarding the need to have a City Treasurer separate from the City Clerk. A motion was made by Trustee Betty Gonzalez to deny the Finance Officer/Treasurer job description with instruction to the City Clerk to bring back a job for the City Treasurer, only. Trustee James Scott seconds the motion. Roll call vote: Trustee Betty Gonzalez, Yes; Trustee Diana Murillo, Yes; Trustee James Scott, Yes; Trustee Juan Acevedo, absent. Motion carried, 3 to 0 in favor.

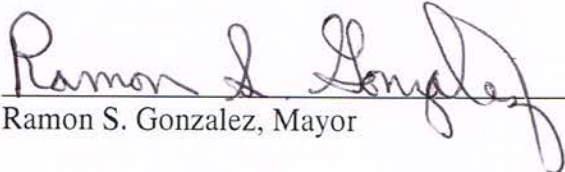
Contract and Agreements:

- F. Consideration and action to approve Memorandum of Agreement between the City of Anthony and the Housing Authority of the City of Las Cruces on behalf of the Dona Ana County Housing Authority for the premises designated as Villa Sereno Community Center. Mayor Ramon Gonzalez informed the Board that the agreement need to be worked on some more and requested item be table to the July 6 meeting. Motion to table item was made by Trustee Diana Murillo and second by Trustee Betty Gonzalez. All in favor, motion carried.

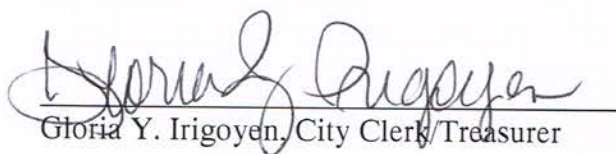
- 6. ITEMS FROM THE CITY CLERK/TREASURER-** City Clerk requested possible dates from Trustees Betty Gonzalez and Diana Murillo for the Transportation Strategic Planning Meeting. They suggested Tuesday June 28 at 10:00am or Tuesday July 12 or Thursday July 14 at 10:00a.m. at City Hall. On a different topic, the City Clerk advised the Board that they needed to consider hiring a cashier for the court and the City in the near future. City Clerk also informed the Board of Trustees that the cost for the newspaper ad for the RFP for the Auditor was \$101.00 in the El Paso Times Newspaper. Cost estimates for two job descriptions for the El Paso Times/Sun-New was \$930 and \$18 for the Las Cruces Bulletin.
- 7. ITEMS FROM THE MAYOR AND TRUSTEES-** Mayor Ramon Gonzalez advised the Board that the County had come in and done some pot-hole patches at no cost to the city. Trustee James Scott stated that Aurora was working on getting prices from R2 to get stop sign replacements and he would provide the City Clerk the information so we could get their W-9 and Campaign Contribution Disclosure form. Trustee Betty Gonzalez stated the \$90,000 was available from Senator Nava and \$100,000 from Susan Gant for the Fourth Street Drainage project. Mayor Ramon Gonzalez informed the Board that negotiations were in the works for Franchise Fee Ordinance with the Gas Company.

9. **ADJOURNMENT**- Motion to adjourn was made by Trustee James Scott and seconded by Trustee Diana Murillo. All in favor, motion carried. Meeting adjourned at 4:06p.m.

APPROVED:


Ramon S. Gonzalez, Mayor

ATTEST:


Gloria Y. Irigoyen, City Clerk/Treasurer

{SEAL}

*Prepared by Gloria Y. Irigoyen, City Clerk/Treasurer
Approved at Regular Meeting held on July 6, 2011*