

REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021

Wednesday May 2, 2012
6:00 P.M.

AGENDA

- 1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK () ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A TRUSTEE REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

- 4. APPROVAL OF AGENDA ORDER**
- 5. APPROVAL OF CONSENT AGENDA**
- 6. APPROVAL OF MINUTES**

- *Minutes of the April 4, 2012 Regular Meeting
- *Minutes of the April 18, 2012 Regular Meeting

- 7. ITEMS FROM THE FLOOR**

- 8. PUBLIC MEETING**

Resolutions:

- A. Consideration and action to approve a resolution of the City of Anthony, New Mexico approving a job description for the Finance Officer/Treasurer position. *Presented by Gloria Y. Irigoyen, City Clerk.*
- B. Consideration and action to approve a resolution of the City of Anthony, New Mexico approving a job description for the Purchasing Agent. *Presented by Gloria Y. Irigoyen, City Clerk.*

- 9. DEPARTMENT REPORTS**

- A. City Clerk
- B. Police Department
- C. Codes Enforcement/Building Permit
- D. Fire Department

- 10. CLOSED SESSION**

- A. Personnel Matters pursuant to 10-15-1H (2), NMSA 1978 for the purpose of discussing personnel issues regarding Police Department and Public Works.

OPEN SESSION

B. Possible Action Regarding Closed Session Item.

10. ITEMS FROM THE CITY CLERK/TREASURER

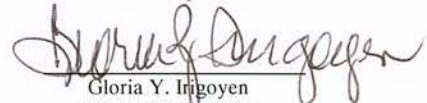
11. ITEMS FROM THE MAYOR AND TRUSTEES

12. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 25th of April, 2012.


Gloria Y. Ingoyen
City Clerk/Treasurer

PLEASE NOTE: *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

REGULAR MEETING
City of Anthony Board of Trustees
Municipal Building
320 Lincoln St.
Anthony, NM 88021

Wednesday May 2, 2012
6:00 P.M.

MINUTES

- 1. CALL TO ORDER** by Mayor Arnulfo Castañeda at 6:03 p.m.
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**-Present: Trustee Diana Murillo Trustee James Scott (Absent)
 Trustee Pilar Madrid Trustee Betty Gonzalez (On Conference call)
- 4. APPROVAL OF AGENDA ORDER**- Motion to approve agenda order was made by Trustee Madrid and second by Trustee Murillo. All in favor, motion carried.
- 5. APPROVAL OF CONSENT AGENDA**- City Clerk mentioned that was per the motion by Trustee Scott at the last meeting of April 18, correction was made to item 8A to indicate his request for legal review of this item. Motion to approve consent agenda was made by Trustee Madrid and second by Trustee Diana Murillo. All in favor, motion carried.
- 6. APPROVAL OF MINUTES**- Approved on consent.
 *Minutes of the April 4, 2012 Regular Meeting
 *Minutes of the April 18, 2012 Regular Meeting
- 7. ITEMS FROM THE FLOOR**- Ms. Maria Mendoza a 12 year resident addressed the Board of Trustees to request that the city consider taking over payment of a light pole located at 437 Davis Street. She and her neighbors had been sharing the cost for many years. Ms. Estella Guillen also addressed the Board to request that the city install some kind of reflectors on Church and Stern because the area was too dark and it was hard to see the turn at night making it very unsafe. She also complained about the high rate of speed vehicle traveled in that area and requested the city to consider speed bumps.
- 8. PUBLIC MEETING**
 Resolutions:
 - A. Consideration and action to approve a resolution of the City of Anthony, New Mexico approving a job description for the Finance Officer/Treasurer position. Motion to approve was made by Trustee Gonzalez and second by Trustee Murillo. Roll call: Trustee Gonzalez, Yes; Trustee Murillo, Yes; Trustee Madrid, Yes; Trustee Scott, absent. 3-0-1 absent, motion carried.

- B. Consideration and action to approve a resolution of the City of Anthony, New Mexico approving a job description for the Purchasing Agent. . Motion to approve was made by Trustee Madrid and second by Trustee Gonzalez. Roll call: Trustee Gonzalez, Yes; Trustee Murillo, Yes; Trustee Madrid, Yes; Trustee Scott, Absent. 3-0-1 absent, motion carried.

9. DEPARTMENT REPORTS

- A. City Clerk- An update to the Board of Trustees was made on the Tyler Technologies Pre-implementation status with regard to the particular surveys that needed to be submitted. Such surveys included the subscription services, hardware, financials, building projects and building licenses. She stated that bi-weekly status meetings been conducted and that a data conversion from QuickBooks was been considered. She further stated the various training she has attended on April 17-20 in Albuquerque and how this was part of the annual training offered to all city clerks statewide. In light that the hiring of the new Police Chief, she reminded the Board of the process taken by HR for new hires, from the initial application process to interviews, background checks, driver history checks and reference checks. She also informed them that the titles for the four police units donated by Las Cruces Police Department had come in and government plate for the city had been requested in order to add these vehicles to the NM Self-insurance coverage. Finally, she reported that she had taken over reporting for the NMWF OJT Program since Chief Foldy had not followed through as he was the assigned supervisor for the Code Enforcement/Building Inspector. Reports for February and March were submitted by City Clerk.
- B. Police Department- Sgt. Ricky Dominguez was not available to give report. He was away attending training and would not be able to give a report until the May 16 regular meeting.
- C. Codes Enforcement/Building Department- Mr. Eleazar Roman was not available to present his report due to an illness and would also be scheduled for May 16.
- D. Fire Department- Acting Fire Chief Herrera reported that he had been having trainings with his volunteer firefighters and had been doing several fire inspection at locate businesses within the city limits. For some of these inspections, Mr. Roman had accompanied him. He expressed concern that the Board of Trustee may not feel that a Fire Department was in the best interest of the city at this time so where would be willing to step down as Acting Fire Chief and let the city contract with Anthony (County) Fire Department for fire service. He asked that the city decide in which direction to go.

10. CLOSED SESSION

- A. Personnel Matters pursuant to 10-15-1H (2), NMSA 1978 for the purpose of discussing personnel issues regarding Police Department and Public Works. Motion to go into closed session was made by Trustee Madrid and second by Trustee Murillo. All in favor, motion carried. Trustee Gonzalez continued to be on the telephone during the closed session.

OPEN SESSION


- A. Possible Action Regarding Closed Session Item. Motion to return to open session was made by Trustee Murillo and second by Trustee Madrid. All in favor, motion carried. No action was taken in closed session.

10. ITEMS FROM THE CITY CLERK/TREASURER-City Clerk advised Trustee Murillo, Madrid and Mayor Castañeda that she would have their Travel Per Diem forms ready this week for signature.

11. ITEMS FROM THE MAYOR AND TRUSTEES- Trustee Murillo stated that there was concern from the public during the cleanup on Saturday that the city had forgotten the area on Livesay when the city-wide lighting project was being considered. Trustee Madrid commented that there needed to be some lighting on back of Adams Park and alley to keep the area more secured. Mayor Castañeda mentioned that Southern New Mexico Human Development had a summer program to hire high school student and would like to see if the city could have a couple to work during the school break to help around city hall or at the park. He also reminded the Board that the new city vehicle was due to arrive soon. Trustee Murillo reminded the Board that she would not be at the next Board of Trustees special meeting on May 10 because she was traveling to Santa Fe to attend the MOLI training.

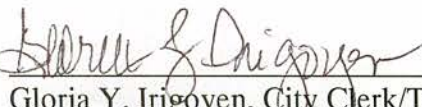
12. ADJOURNMENT- Motion to adjourn was made by Trustee Murillo and second by Trustee Madrid. All in favor, motion carried. Meeting adjourned at 7:12 p.m.

APPROVED:



Arnulfo Castañeda, Mayor

ATTEST:



Gloria Y. Irigoyen, City Clerk/Treasurer



*Minutes taken and prepared by Gloria Y. Irigoyen, City Clerk/Treasurer
Approved at Regular Meeting held on May 16, 2012.*

SPECIAL MEETING / BUDGET WORKSHOP

City of Anthony Board of Trustees

Villa Sereno Community Center

324 Acosta Road

Anthony, NM 88021

Thursday May 10, 2012

10:00 A.M.

AGENDA

1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK () ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

4. ITEMS FROM THE FLOOR

5. BUDGET WORKSHOP

Review and discussion of the City's budget for fiscal year 2012-2013 as authorized by State Statute §3-14-14 NMSA 1978

6. ITEMS FROM THE CITY CLERK/TREASURER

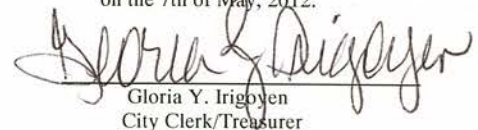
7. ITEMS FROM THE MAYOR AND TRUSTEES

8. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 7th of May, 2012.


Gloria Y. Irigoyen
City Clerk/Treasurer

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SPECIAL MEETING / BUDGET WORKSHOP

City of Anthony Board of Trustees

Villa Sereno Community Center

324 Acosta Road

Anthony, NM 88021

Thursday May 10, 2012

10:00 A.M.

MINUTES

1. CALL TO ORDER by Mayor Arnulfo Castañeda at 10:12 a.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL-Present: Trustee James Scott Trustee Pilar Madrid
 Trustee Betty Gonzalez

Absent: Trustee Diana Murillo

Employees Present: Gloria Y. Irigoyen
 Velma Navarrete

4. ITEMS FROM THE FLOOR- None

5. BUDGET WORKSHOP

Review and discussion of the City's budget for fiscal year 2012-2013 as authorized by State Statue §3-14-14 NMSA 1978.

Discussion took place by Acting Fire Chief Herrera addressing the Board with the following operating expenditures to be considered for the initial establishment of the Fire Department. These were a revision from the figure he had submitted for consideration at the Special Meeting/Budget Workshop of April 30, 2012.

#50200 Full Time- Exempt (Fire Chief)	\$35,000
#60110 Per Diem & Travel	\$ 2,500
#63100 Supplies & Cell Phone Service	\$ 2,500
#63400 Uniforms	\$ 2,000
#70200 Communications (1- VHF Programmed Radio)	<u>\$ 1,000</u>
Total Request	\$43,000

Chief Herrera expressed his concern that the previous budget he had submitted may have troubled the Board of Trustees. He wanted to provide this updated budget to have the Board reconsider the

Fire Department and wanted to be present for any question or concern that they might have. His previous budget had \$60,000 for a used fire truck, \$60,000 for a metal building, and \$20,000 for turnout gear for 12 volunteer firefighters. He stated that since then he had made some contacts and was working on the possibility of getting the old boy scout building for use of a fire station and a used fire truck from the county. Chief Herrera also informed the Board that he would be retiring at the end of the year from his regular job. He would be able to continue as the Acting Fire Chief until December but requested the Board to consider at least \$17,500 in the FY2012-13 for his salary from January 1 to June 30, 2013. A meeting of the Board of Trustees was requested by Trustee Scott to discuss further the issue of establishing the fire department.

Other items discussed by the Board of Trustees were the possible property transfers from Dona Ana County that included the Adams Ball Park, the Anthony Library, the South Valley Complex and the Community Center.

6. Consideration and action to approve entering into an Owner-Engineer Agreement by and between the City of Anthony and Wilson & Company, Inc., Engineers & Architects to perform professional engineering services. Motion to approve was made by Trustee Scott and second by Trustee Madrid. Roll call vote: Trustee Scott, Yes; Trustee Madrid, Yes; Trustee Gonzalez, Yes; Trustee Murillo, absent. Motion carried 3-0-1.

7. **ITEMS FROM THE CITY CLERK/TREASURER-** City Clerk Gloria Irigoyen updated the board on the Tyler Technologies Kick Off meeting which included the other employees, Velma Navarrete, Cynthia Martinez and Eleazar participated in the overview presentation that explained the process by which the implementation process would take place. In addition, City Clerk also provided an update on the MOLI training in May and June. Trustee Murillo had not attended this meeting because she was in Santa Fe attending the training and Mayor Castañeda, Trustee Scott and Madrid were attending in June. The Board of Trustee meeting for June 6, 2012 would need to be rescheduled.

8. **ITEMS FROM THE MAYOR AND TRUSTEES-** Trustee Scott asked if the Fire Department resolution was going to be considered at the next meeting. Mayor Castañeda stated that it would not be considered yet because the Fire Code needed to be passed first.

Mayor Castañeda informed the Board that the Subdivision Ordinance had been reviewed by the Planning and Zoning Commission and Tierra del Sol and would be sent to the City Attorney and then would come to the Board of Trustees for final approval.

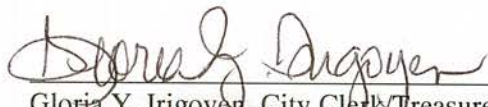
9. **ADJOURNMENT-** Motion to adjourn was made by Trustee Scott and second by Trustee Gonzalez. All in favor, motion carried. Meeting adjourned at 11:57 a.m.

APPROVED:



Arnulfo Castañeda, Mayor

ATTEST:



Gloria Y. Irigoyen, City Clerk/Treasurer

{SEAL}

*Minutes taken and prepared by Gloria Y. Irigoyen, City Clerk/Treasurer
Approved at Regular Meeting held on June 4, 2012.*

SPECIAL MEETING / BUDGET WORKSHOP

City of Anthony Board of Trustees

Villa Sereno Community Center

324 Acosta Road

Anthony, NM 88021

Thursday May 10, 2012

10:00 A.M.

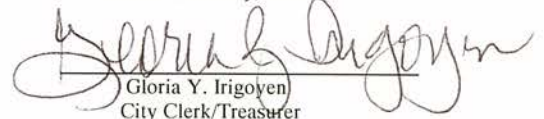
ADDENDUM

6. Consideration and action to approve entering into an Owner-Engineer Agreement by and between the City of Anthony and Wilson & Company, Inc., Engineers & Architects to perform professional engineering services. *Presented by Arnulfo Castaneda, Mayor.*

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 9th of May, 2012.


Gloria Y. Irigoyen
City Clerk/Treasurer

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2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

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4. APPROVAL OF AGENDA ORDER

5. APPROVAL OF CONSENT AGENDA

6. APPROVAL OF MINUTES

- *Minutes of the April 23, 2012 Special Meeting-Budget Workshop
- *Minutes of the April 30, 2012 Special Meeting-Budget Workshop
- *Minutes of the May 2, 2012 Regular Meeting

7. ITEMS FROM THE FLOOR

8. PUBLIC MEETING

Presentations:

- A. Presentation of a Certificate of Appreciation to be awarded to the LULAC Chapter #8055 on behalf of the City of Anthony for their donation of the City Hall sign. *Presented by Arnulfo Castañeda, Mayor.*
- B. Presentation by Border Network for Human Rights Office in Anthony New Mexico. *Presented by Fernando Garcia, Executive Director; Teresa Nevarez, Anthony Office Director and Claudia Diaz, Regional Director.*

Monthly Department Reports:

- C. Municipal Court- *Presented by Judge Peggy S. Scott*
- D. Community Development- *Presented by Eleazar Roman, Codes Enforcement/Bldg. Inspector*
- E. Police Department- *Presented by Ricky Dominguez, Acting Police Chief*

Resolutions:

- F. Consideration and action to approve a resolution of the City of Anthony, New Mexico approving a job description for the Grant Administrator position. *Presented by Gloria Y. Irigoyen, City Clerk.*

9. CLOSED SESSION

- A. Personnel Matters pursuant to 10-15-1H (2), NMSA 1978 for the purpose of discussing personnel issues regarding the possible hire of the new Police Chief for the Anthony Police Department.

10. OPEN SESSION

- A. Possible Action Regarding Closed Session Item

Appointments:

- B. Consideration and action to consider to appointment Mr. Rodrigo Gomez to the part-time temporary position of Street Maintenance Worker. *Presented by Mayor Arnulfo Castañeda.*

10. ITEMS FROM THE CITY CLERK/TREASURER

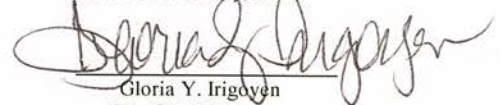
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12. ADJOURNMENT

POSTED:

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Filed in the office of the City
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Gloria Y. Irigoyen
City Clerk/Treasurer

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6:00 P.M.

MINUTES

- 1. CALL TO ORDER** by Mayor Arnulfo Castañeda at 6:00 p.m.
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**-Present: Trustee James Scott Trustee Pilar Madrid
 Trustee Betty Gonzalez Trustee Diana Murillo
- 4. APPROVAL OF AGENDA ORDER**- Motion to approve the agenda order was made by Trustee Gonzalez and second by Trustee Murillo. All in favor, motion carried.
- 5. APPROVAL OF CONSENT AGENDA**- Motion to approve the consent agenda was made By Trustee Murillo and second by Trustee Gonzalez. All in favor, motion carried.
- 6. APPROVAL OF MINUTES**- Approved on consent.
 - *Minutes of the April 23, 2012 Special Meeting-Budget Workshop
 - *Minutes of the April 30, 2012 Special Meeting-Budget Workshop
 - *Minutes of the May 2, 2012 Regular Meeting
- 7. ITEMS FROM THE FLOOR**- Jose Terrones of the Anthony Water and Sanitation District updated the Board of Trustees on the drainage improvements. He stated that 4th Street should be completed to Acosta this week and Van Buren to Charles by the end of next week. By the end of the month all construction should be completed and cleanup would take place after that.
- 8. PUBLIC MEETING**
 - Presentations:**
 - A. Presentation of a Certificate of Appreciation to be awarded to the LULAC Chapter #8055 on behalf of the City of Anthony for their donation of the City Hall sign. Mayor Castañeda presented a framed Certificate of Appreciation to the Ms. Rebecca Minjarez, Eva Minjarez, Juanita Salazar, Javier Silva and Jose Garcia who were present to be recognized for their generous donation.
 - B. Presentation by Border Network for Human Rights Office in Anthony New Mexico. Mr. Fernando Garcia, Executive Director, Teresa Nevarez, Anthony Office Director and Claudia Diaz, Regional Director of the Border Network appeared before Board of

Trustees to express concern about the Anthony Police enforcing federal immigration laws by requesting documentation of Hispanic Anthony residents. They along with a large group of people had participated in a march that started in Anthony, Texas and ended in Anthony, New Mexico at this meeting. They asked the Board of Trustees to consider passing a resolution stating that the Anthony Police would not enforce such mention law.

Monthly Department Reports:

- C. Municipal Court- The monthly reports for February, March and April were presented by Municipal Judge Peggy Scott. Total cases and fines collected for each month are as followed:

Month:	# of Cases:	Total fines collected:
February	1	\$ 29.00
March	14	\$1,345.00
April	13	\$ 926.00

Judge Scott provided information regarding the court schedule and informed that the court had its own direct telephone line, separate from the City. The Municipal Court telephone number was (575) 882-5722.

- D. Community Development- Code Enforcement Officer/Building Inspector, Eleazar Roman informed the Board has not been present at the May 2nd meeting due to an illness. Tonight he reported on the department activities for April as followed:
- Conducted general research on ordinances pertaining to Curfew, Abandon home or structural buildings regarding their security and up keep, sale of vehicles on the streets, and the removal of illegally parked or abandon vehicles.
 - Assisting Anthony Police Department with vehicle maintenance and other basic needs.
 - Went out and inspected businesses with Fire Chief Herrera and approved six (6) and denied one (1), approved an Certificate of Occupancy for a daycare and had a mobile home set-back verification that was denied at P&Z due to lack of having an ordinance.
 - Assisted with other duties assigned such as setting up an account for paint for Trustee Murrillo, picked up materials for city clean up, verified and ordered the new stop signs and attending the TPAC meetings.

Trustee Gonzalez questioned if all businesses had complied with obtaining their business permits. Mr. Roman stated that he had obtained a list of five businesses that he was going to visit because they had not complied yet. Trustee Scott stated that he would research the compliance requirements for those businesses that do or do not need to obtain a business permit from the city. City Clerk Gloria Irigoyen stated that currently the city was only requiring a permit from those businesses that had an office within the city limits.

E. Police Department- The Police Department report was presented by Sgt. Ricky Dominguez, who had been appointed as Acting Police Chief until the new one was hired. He provided an account of the various activities that the Police Department had been involved in the following for the month of April:

- Community Policing: Patrolling the schools, residential areas and parks introducing himself to the residents and provided contact information on the department.
- Recognition: Sgt. Dominguez recognized the Police Records Clerk, Mary Hall for her outstanding job in assisting in the ground work necessary to keep the department running smoothly and her interaction with the public and organizational skills.
- Police Issued Equipment/Police Units: Sgt. Dominguez informed the Board that there had been some issues in obtaining the necessary equipment and uniforms from the vendor but that the department was seeking other options. He stated that there were two police unit but that one had broken down and was currently getting work done. The four other units donated by the Las Cruces Police Department still needed to get painted and serviced before they would be out on the street. Requested that new budget should allow for new unit to be purchased because these current units had over 150,000 miles and maintenance cost would be significant in the long run.
- Ride Along Program: Two individuals have signed up for the program in April. Local background Checks would need to be conducted before they could be approved. The purpose of the program was to improve police and public relations by familiarizing participants with the complex and unpredictable nature of police work.
- Training: He stated that he had attended a training class from April 29 to May 18 for Firearms Instructor that would enable him to conduct firearms training to entry level and re-qualifying officers.

He continued to state that the game plan for May was to continue showing police presence, conduct field interviews and make contact with school and business personnel and continue traffic patrol focusing on the drunk and reckless drivers.

For future activities for 2012 included obtaining more officers, work on the city “fiesta” with the assistance of the Sheriff’s Department, and continue to make contact with businesses to ask their assistance in growing up a better community for the children. Sgt. Dominguez reported that for the month of April the police department had the following reported activities:

- | | |
|---------------------|----|
| • Arrests | 7 |
| • Citations | 20 |
| • Calls for service | 23 |
| • Reports taken | 14 |
| • Crash reports | 0 |

Resolutions:

- F. Consideration and action to approve a resolution of the City of Anthony, New Mexico approving a job description for the Grant Administrator position. City Clerk Gloria Irigoyen advised to the Board that there was a typo error in the position. It was for a "Grants Coordinator" not "Administrator". Motion to approve the job description for the Grant Coordinator by Trustee Scott and was second by Trustee Murillo. Roll call vote: Trustee Murillo, Yes; Trustee Gonzalez, Yes; Trustee Madrid, Yes; Trustee Scott, Yes. Unanimous, motion carried.

9. CLOSED SESSION

- A. Personnel Matters pursuant to 10-15-1H (2), NMSA 1978 for the purpose of discussing personnel issues regarding the possible hire of the new Police Chief for the Anthony Police Department. Motion to go into closed session was made by Trustee Murillo and second by Trustee Scott. All in favor, motion carried.

10. OPEN SESSION

- A. Possible Action Regarding Closed Session Item. Motion to go back to open session was made by Trustee Madrid and second by Trustee Murillo. All in favor, motion carried. No decision was made in closed session.

Appointments:

- B. Consideration and action to consider to appointment Mr. Rodrigo Gomez to the part-time temporary position of Street Maintenance Worker. Motion to approve appointment was made by Trustee Gonzalez and seconded by Trustee Madrid. All in favor, motion carried.

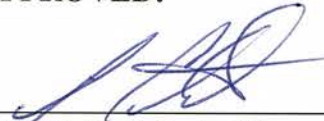
- 10. ITEMS FROM THE CITY CLERK/TREASURER-** City Clerk Gloria Irigoyen reminded the Board that the June 6th regular meeting would need to be rescheduled due to the attendance to the MOLI training by Mayor Castañeda, Trustee Scott and Madrid. Board opted to have this meeting on Monday June 4th. In addition, she asked the board to consider another budget workshop to continue discussing the expenditures for the various departments. Board members all agreed to have another workshop on Wed. May 23, 2012 at 11:00 a.m. at the Villa Sereno Community Center.

- 11. ITEMS FROM THE MAYOR AND TRUSTEES-** Trustee Scott express concern about the protest filed by Chaparral contesting that Mesilla Valley did not have a state permit to operate in New Mexico. Mayor Castañeda stated that he would meet with Mr. Peck at South Central Solid Waste to see if both companies would work it out or have the proposal thrown out and start over. Mayor Castañeda informed the Board that he had three bids for the city website and the lowest had come in at \$1,500 that would include the installation, publishing and two hours of training to have the staff maintain it. Mayor Castañeda also provided an update on the Fiesta stating that letters had gone out to businesses to help out. Spaces for booths and advertisements were being sold. The city had the exclusive sale of beverages (soft drinks). Trustee Madrid requested that a meeting be held to discuss Adams Ball Park and the other properties being considered for

transfer from the County. Trustee Gonzalez stated that she had spoken to Chuck McMahon regarding the street lighting in Anthony. Discussion took place on Trustee Gonzalez's suggested to the Board that the city should consider the additional expense to take over these lights and place additional lighting.

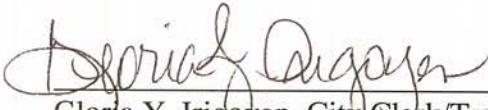
- 12. ADJOURNMENT-** Motion to adjourn was made by Trustee Scott and second by Trustee Gonzalez. All in favor, motion carried. Meeting adjourned at 7:23 p.m.

APPROVED:



Arnulfo Castañeda, Mayor

ATTEST:



Gloria Y. Irigoyen, City Clerk/Treasurer



*Minutes taken and prepared by Gloria Y. Irigoyen, City Clerk/Treasurer
Approved at Regular Meeting held on June 4, 2012.*

SPECIAL MEETING / BUDGET WORKSHOP

City of Anthony Board of Trustees

Villa Sereno Community Center

324 Acosta Road

Anthony, NM 88021

Wednesday May 23, 2012

10:00 A.M.

AGENDA

1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK () ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

4. ITEMS FROM THE FLOOR

5. PUBLIC MEETING

Budget Workshop

A. Review and discussion of the City's Preliminary budget for fiscal year 2012-2013 as authorized by State Statute §3-14-14 NMSA 1978.

6. ITEMS FROM THE CITY CLERK/TREASURER

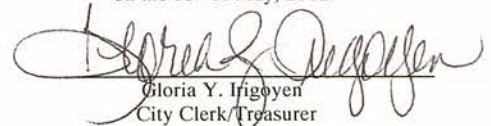
7. ITEMS FROM THE MAYOR AND TRUSTEES

8. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 18th of May, 2012.


Gloria Y. Irigoyen
City Clerk/Treasurer

PLEASE NOTE: *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

SPECIAL MEETING / BUDGET WORKSHOP

City of Anthony Board of Trustees

Villa Sereno Community Center

324 Acosta Road

Anthony, NM 88021

Wednesday May 23, 2012

10:00 A.M.

MINUTES

1. CALL TO ORDER by Mayor Arnulfo Castañeda at 12:00 p.m.

(City Clerk had made an error in the time for the meeting. Meeting should have been scheduled at 11:00 a.m. due to the fact that Mayor was not available earlier due to prior appointment. His appointment ran late and therefore meeting was not call to order until 12:00 p.m.)

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL-Present: Trustee James Scott Trustee Pilar Madrid
 Trustee Betty Gonzalez

Absent: Trustee Diana Murillo *(Due to car problems)*

4. ITEMS FROM THE FLOOR- None

5. PUBLIC MEETING

Budget Workshop

A. Review and discussion of the City's Preliminary budget for fiscal year 2012-2013 as authorized by State Statute §3-14-14 NMSA 1978. Motion was made by Trustee Scott to recess for 45 minutes to allow everyone to go get something for lunch due to the fact that there had been some delays in getting the meeting started on time. Motion was second by Trustee Gonzales. All in favor, motion carried.

Motion to reconvene at 12:45 p.m. was made by Trustee Scott and second by Trustee Madrid. All in favor, motion carried.

City Clerk had provided the governing body with a print out of the detailed budget report. The report was reviewed and the following items were discussed and amended as followed:

General Fund:

01-Executive/Mayor

#71600 Telephone (cell & Tablet internet service) \$3,200 (Increased)

03- City Clerk

#62901 Other Contractual Services \$19,000 (Correction)

05- Police		
#91950 Other Capital Purchases (Police Unit)		\$55,000 (addition)
06- Community Development		
#70900 Printing & Publishing (Newsletters)		\$3,500 (increase)
08- Public Works- Streets		
#71700 Utilities (lighting)		\$10,000 (addition)

Salary Schedule

05- Police		
#05-004 Police Office		\$1,999 (removed from FICA)

These new figures would be recalculated and brought back for consideration as part of the preliminary budget for submission to DFA.

6. **ITEMS FROM THE CITY CLERK/TREASURER-** City Clerk Gloria Irigoyen informed the Board that the preliminary budget needed to be submitted to DFA by June 1, 2012. Another meeting had to be scheduled to approve the budget before this date. Board agreed to meet on Tuesday May 29 at 1:00 p.m. at the Villa Sereno Community Center.
7. **ITEMS FROM THE MAYOR AND TRUSTEES-** Board requested a list of what items/issues the City Attorney was working on so the City Clerk would send Mr. Palomares an email.
8. **ADJOURNMENT-** Motion to adjourn was made by Trustee Madrid and second by Trustee Gonzalez. All in favor, motion carried. Meeting adjourned at 1:30 p.m.

APPROVED:

Arnulfo Castañeda, Mayor

ATTEST:

Gloria Y. Irigoyen, City Clerk/Treasurer



*Minutes taken and prepared by Gloria Y. Irigoyen, City Clerk/Treasurer
Approved at Regular Meeting held on June 4, 2012.*

**SPECIAL MEETING
City of Anthony Board of Trustees
Villa Sereno Community Center
324 Acosta Road
Anthony, NM 88021**

**Tuesday May 29, 2012
1:00 P.M.**

AGENDA

- 1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

4. ITEMS FROM THE FLOOR

5. PUBLIC MEETING

- A. Consideration and action to approve the renewal of Contract 12-094 between Dona Ana County and the City of Anthony for housing of adult prisoners. *Presented by Gloria Y. Irigoyen, City Clerk/Treasurer.*
- B. Consideration and action for the approval of the City of Anthony Preliminary budget for Fiscal year 2012-2013. *Presented by Gloria Y. Irigoyen, City Clerk/Treasurer.*

Resolutions

- C. Consideration and action to approve a resolution confirming the City of Anthony's request to amend the Department of Transportation FY 2011-12 Municipal Arterial Program Local Government Road Fund Program. *Presented by Arnulfo Castañeda, Mayor.*

Personnel Matter:

- D. Consideration and action to appoint Larry A. Roybal to the position of Chief of Police for the City of Anthony Police Department. *Presented by Arnulfo Castaneda, Mayor.*

6. ITEMS FROM THE CITY CLERK/TREASURER

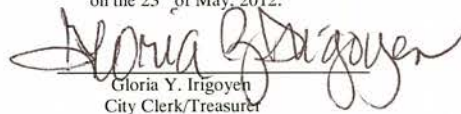
7. ITEMS FROM THE MAYOR AND TRUSTEES

8. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 23rd of May, 2012.


Gloria Y. Irigoyen
City Clerk/Treasurer

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**SPECIAL MEETING
City of Anthony Board of Trustees
Villa Sereno Community Center
324 Acosta Road
Anthony, NM 88021**

**Tuesday May 29, 2012
1:00 P.M.**

MINUTES

1. CALL TO ORDER by Mayor Arnulfo Castañeda at 1:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL-Present: Trustee James Scott Trustee Pilar Madrid
 Trustee Betty Gonzalez Trustee Diana Murillo

Employees Present: Gloria Y. Irigoyen
 Velma Navarrete

4. ITEMS FROM THE FLOOR- None. Trustee Madrid made a motion to have item 5B moved after item D and was second by Trustee Scott. All in favor, motion carried.

5. PUBLIC MEETING

A. Consideration and action to approve the renewal of Contract 12-094 between Dona Ana County and the City of Anthony for housing of adult prisoners. Motion to approve was made by Trustee Madrid and second by Trustee Gonzalez, All in favor, motion carried.

Resolutions

C. Consideration and action to approve a resolution confirming the City of Anthony's request to amend the Department of Transportation FY 2011-12 Municipal Arterial Program Local Government Road Fund Program. Motion to approve was made by Trustee Scott and second by Trustee Gonzalez. Roll call: Trustee Murillo, Yes; Trustee Scott, Yes; Trustee Madrid, Yes; Trustee Gonzalez, Yes. Unanimous, motion carried.

Personnel Matter:

D. Consideration and action to appoint Larry A. Roybal to the position of Chief of Police for the City of Anthony Police Department. Motion to approve appointment was made by Trustee Murillo and second by Trustee Scott. All in favor, motion carried.

B. Consideration and action for the approval of the City of Anthony Preliminary budget for Fiscal year 2012-2013. Discussion took place on some of the totals populating into the revenues and expenditures. Motion to approve was made by Trustee Scott and second by

Trustee Murillo. Roll call: Trustee Murillo, Yes; Trustee Scott, Yes; Trustee Madrid, Yes; Trustee Gonzalez, Yes. Unanimous, motion carried.

6. ITEMS FROM THE CITY CLERK/TREASURER- City Clerk reminded Board about the regular meeting scheduled for Monday June 4, 2012 at 6:00 p.m. at City Hall.

7. ITEMS FROM THE MAYOR AND TRUSTEES- Trustee Murillo requested that the Board of Trustees meet the Dona Ana Action for Youth about the items they wanted to donate to the city. Board suggested she have them present to the Board at the next regular meeting on June 4th. She also requested to see if there were any objections in her receiving her compensation on May 30 instead of May 31 due to that fact that she needed to go out of town. There were no objections.

Trustee Scott requested a meeting to discuss the fire department. Board agreed to meet for a Special Meeting on Tuesday June 19, 2012 at 9:00am at the Villa Sereno Community Center and have Acting Fire Chief Herrera attend such meeting. Trustee Scott also requested that the tour of the South Valley Complex be rescheduled. Chief Roybal stated that he would make contact with the Lieutenant and ask if he would allow the tour.

Trustee Gonzalez asked if Fr. Andres was asking for some compensation for the city utilizing the McKinley building/yard. She suggested that the city ask him to consider charging fee for use of these facilities. The city could use it for the Maintenance Department and vehicle storage yard.

Trustee Scott suggested that the Board wait until the June 14th meeting with the county before the Board made any decision on the McKinley building.


Trustee Scott mentioned that since a quorum of the governing body was attending the NMML Committee Meetings on June 23 in Albuquerque, that a Notice for Potential Quorum should be posted.

Mayor Castañeda informed the Board that he would be attending the Colonias Trust Fund Meeting in Albuquerque on Thursday May 31, 2012.

Trustee Madrid stated that she had attended the Storm Water Coalition meeting with Trustee Gonzalez and was concerned about the arroyo on Second Street. Trustee Gonzalez stated that the Board have been cautioned about cleaning privately owned arroyo because of liability issues to the city so the city should get the owners to clean them.

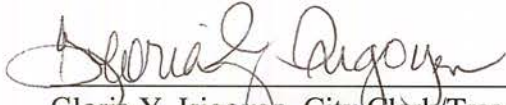
8. ADJOURNMENT- Motion to adjourn was made by Trustee Scott and second by Trustee Murillo. All in favor, motion carried. Meeting adjourned at 3:00 p.m.

APPROVED:

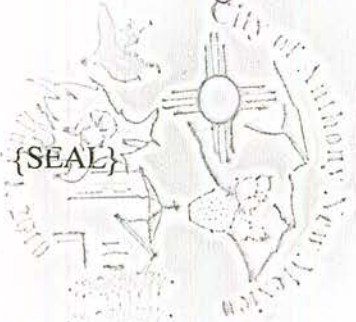


Arnulfo Castañeda, Mayor

ATTEST:



Gloria Y. Irigoyen, City Clerk/Treasurer



*Minutes taken and prepared by Gloria Y. Irigoyen, City Clerk/Treasurer
Approved at Regular Meeting held on June 4, 2012.*