

**REGULAR MEETING  
City of Anthony Board of Trustees  
Municipal Building  
824 Anthony Dr.  
Anthony, NM 88021**

**Wednesday, October 3, 2012  
6:00 P.M.**

**AGENDA**

**1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

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*THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (\*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A TRUSTEE REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

**4. APPROVAL OF AGENDA ORDER**

**5. APPROVAL OF CONSENT AGENDA**

**6. APPROVAL OF MINUTES**

**\*Special Meeting of August 29, 2012**

**\*Regular Meeting of September 5, 2012**

**7. ITEMS FROM THE FLOOR**

**8. PUBLIC MEETING**

**Ordinances:**

- A.** Consideration & action to for final adoption of an ordinance relating to the New Mexico Traffic Ordinance adopted by the City of Anthony; establishing a Penalty Assessment Program; defining Penalty Assessment Misdemeanor, establishing listed schedule of Penalty Assessments; and repealing all ordinances or parts of ordinances in conflict thereof. *Presented by Peggy Scott, Municipal Judge.*

**Contracts/Agreements:**

- B.** Consideration & action to approve a MOA between the NM Department of Health and the City of Anthony for the Healthy Kids Healthy Anthony grant. *Presented by Lisa Rascon, City Clerk.*

## 9. CLOSED SESSION

- C. **PERSONNEL MATTERS**, pursuant to 10-15-H(2), NMSA 1978 for the purpose of discussing possible two appointments in the City Clerk department for the City of Anthony.

## 10. OPEN SESSION

- D. Consideration & action to fill the vacancy for the position of Receptionist & temporary appointment of Grants Coordinator within the City Clerk's Department. (Letter of appointment attached), *Presented by Lisa Rascon, City Clerk-Human Resources.*

## 11. ITEMS FROM THE CITY CLERK

## 12. ITEMS FROM THE MAYOR AND TRUSTEES

## 13. ADJOURNMENT

### POSTED:

City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

Filed in the office of the City  
on the 28th of September, 2012

  
\_\_\_\_\_  
Lisa Rascon  
City Clerk

**PLEASE NOTE:** *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

**SPECIAL MEETING**  
**City of Anthony Board of Trustees**  
**Municipal Building**  
**824 Anthony Drive**  
**Anthony, NM 88021**

**Friday, October 12, 2012**  
**1:00 PM**

**1. CALL TO ORDER BY THE HONORABLE MAYOR ARNULFO CASTANEDA.**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. PUBLIC MEETING**

**A. CLOSED MEETING**

Personnel matters pursuant to 10-15-1H (2), NMSA 1978 for the purpose of discussing personnel issues regarding the City Clerk.

**B. OPEN SESSION**

Possible Action Regarding Closed Session Item.

**5. ADJOURNMENT**

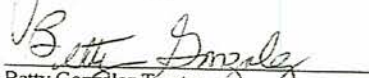
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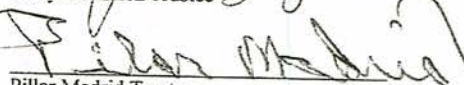
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizens Center  
Anthony Water and Sanitation District

Filed in the office of the City  
on the 9<sup>th</sup> of October, 2012

Diana Murillo, Mayor Pro Tem/Trustee

  
James Scott Trustee

  
Betty Gonzalez Trustee

  
Pilar Madrid Trustee

**SPECIAL MEETING**  
**City of Anthony Board of Trustees**  
**Municipal Building / 824 Anthony Drive**  
**Anthony, NM 88021**

**Friday, October 12, 2012**  
**1:00 PM**

**MINUTES**

**1. CALL TO ORDER** at 1:00 PM by Mayor Arnulfo Castañeda

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL** Present            Trustee James Scott    Trustee Betty Gonzalez  
   Trustee Pilar Madrid    Mayor Pro-Tem Diana Murillo

**4. PUBLIC MEETING**

**A. CLOSED SESSION**

Personnel matters pursuant to 10-15-1H (2), NMSA 1978 for the purpose of discussing personnel issues regarding the City Clerk. Motion to go into closed session was made by Trustee James Scott and second by Trustee Pilar Madrid. Roll call vote: Trustee James Scott; YES, Trustee Pilar Madrid; YES, Trustee Betty Gonzalez; YES, Trustee Diana Murillo; YES. Motion carried.


**B. OPEN SESSION**

Council Chambers was over capacity. Fifty-six (56) people were counted by Police Chief Roybal and Codes Enforcement Officer Roman inside the chambers with more people outside. Capacity is fifty (50) people.

**5. ADJOURNMENT** Motion to adjourn due to over capacity was made by Trustee James Scott and second by Trustee Diana Murillo. Roll call vote: Trustee James Scott; YES, Trustee Pilar Madrid; YES, Trustee Betty Gonzalez; YES, Trustee Diana Murillo; YES. Motion carried. Meeting adjourned at 1:27 PM.



APPROVED:

  
\_\_\_\_\_  
Arnulfo Castañeda, Mayor

ATTEST:

  
\_\_\_\_\_  
Velma Navarrete, Finance Officer (for City Clerk)

{SEAL}

*Prepared by Velma Navarrete, Finance Officer*  
*Approved at Regular meeting held on November 14, 2012*

**SPECIAL MEETING  
City of Anthony Board of Trustees  
Municipal Building  
824 Anthony Drive  
Anthony, NM 88021**

**Friday, October 19, 2012  
1:00 PM**

- 1. CALL TO ORDER BY THE HONORABLE MAYOR ARNULFO CASTANEDA.**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC MEETING**

Possible action regarding the Closed Session Item dealing with the City Clerk as published in the Agenda for the Special Meeting held on October 12, 2012. That meeting was adjourned prematurely before action could be taken due to a violation of the maximum seating capacity of the meeting room as set forth by the State Fire Code.

**5. ADJOURNMENT**

**NOTE;** The public has a legal right to hear and see all Public Meetings. If the audience exceeds the maximum seating capacity of the meeting room, the Mayor will recess the meeting for 10 minutes and reconvene the meeting in the West parking lot.

**POSTED:**

El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizens Center  
Anthony Water and Sanitation District

Filed in the office of the City  
on the 16th of October, 2012

\_\_\_\_\_  
Diana Murillo, Mayor Pro Tem/Trustee

\_\_\_\_\_  
James Scott  
James Scott Trustee

\_\_\_\_\_  
Betty Gonzalez Trustee

\_\_\_\_\_  
Pillar Madrid Trustee

**SPECIAL MEETING**  
**City of Anthony Board of Trustees**  
**Municipal Building**  
**824 Anthony Drive**  
**Anthony, NM 88021**

**Friday, October 19, 2012**  
**1:00 PM**

**MINUTES**

1. **CALL TO ORDER** at 1:02 PM by Mayor Arnulfo Castañeda

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL** Present      Trustee James Scott    Trustee Betty Gonzalez  
   Trustee Pilar Madrid    Mayor Pro-Tem Diana Murillo

4. **PUBLIC MEETING**


Possible action regarding the Closed Session Item dealing with the City Clerk as published in the Agenda for the Special Meeting held on October 12, 2012. That meeting was adjourned prematurely before action could be taken due to violation of the maximum seating capacity of the meeting room as set forth by the State Fire Code.

Motion made by Trustee James Scott as follows; "I move to respectfully request that you Mr. Mayor, terminate for cause the employment of Ms. Lisa Rascon as City Clerk effective October 19, 2012 at 5:00 PM.", second by Trustee Betty Gonzalez. Roll call vote: Trustee James Scott; YES, Trustee Pilar Madrid; YES, Trustee Betty Gonzalez; YES, Trustee Diana Murillo; NO (*trustee stated it was unfair to terminate*). Motion carried 3-1.

Motion made by Trustee James Scott as follows "In accordance with the City of Anthony New Mexico's employee handbook Section 13:4 (D) I respectfully request that you Mr. Mayor to command the City's Finance Officer to withhold Ms. Rascon's final compensation check until all equipment and property are returned.", second by Trustee Betty Gonzalez. Roll call vote: Trustee James Scott; YES, Trustee Pilar Madrid; YES, Trustee Betty Gonzalez; YES, Trustee Diana Murillo; NO. Motion carried 3-1.

5. **ADJOURNMENT** Motion to adjourn made by Trustee James Scott and second by Trustee Pilar Madrid. All in favor. Motion carried. Meeting adjourned at 1:05 PM.

APPROVED:

  
\_\_\_\_\_  
Arnulfo Castañeda, Mayor

ATTEST:

  
\_\_\_\_\_  
Velma Navarrete, Finance Officer

{SEAL}

*Prepared by Velma Navarrete, Finance Officer*  
*Approved at Regular meeting held on December 5, 2012*



**SPECIAL MEETING / WORK SESSION**  
**City of Anthony Board of Trustees**  
**Municipal Building / 824 Anthony Drive**  
**Anthony, NM 88021**

**Thursday, October 25, 2012**  
**10:00 A.M.**

**AGENDA**

**1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

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**4. APPROVAL OF AGENDA ORDER**

**5. ITEMS FROM THE FLOOR**

**6. PUBLIC MEETING**

**Resolutions**

- A. Consideration and action to approve *Resolution by the Board of Trustees, the governing body of the City of Anthony, New Mexico, whereby the Board of Trustees instructs City staff to submit an application for the funds through the Water Trust Board for the purpose of constructing a multi-use flood control and water conservation detention facility.* Presented by Velma Navarrete, Finance Officer.
- B. Consideration and action to approve *Resolution by the Board of Trustees, the governing body of the City of Anthony, New Mexico, whereby the Board of Trustees hereby commits to the operation and maintenance of the proposed multi-use flood control and water conservation detention facility.* Presented by Velma Navarrete, Finance Officer.
- C. Consideration and action to approve a *resolution for 1<sup>st</sup> quarter of Fiscal Year 2012-13 to report revenues received and expenditures to date.* Presented by Velma Navarrete, Fin. Officer.

**Discussion Items**

**D. Items for discussion:**

- City of Anthony Employee Handbook
- Open Meetings Resolution (No. 2012-01)

**7. ITEMS FROM THE ACTING CITY CLERK**

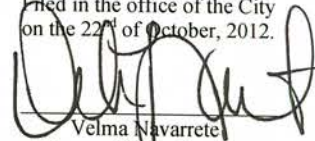
## 8. ITEMS FROM THE MAYOR AND TRUSTEES

## 9. ADJOURNMENT

### POSTED:

City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

Filed in the office of the City  
on the 22<sup>nd</sup> of October, 2012.



Velma Navarrete  
Finance Officer/Treasurer

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**SPECIAL MEETING / WORK SESSION  
City of Anthony Board of Trustees  
Municipal Building / 824 Anthony Drive  
Anthony, NM 88021**

**Thursday, October 30, 2012  
10:00 A.M.**

**AGENDA**

- 1. CALL TO ORDER BY HONORABLE MAYOR ARNULFO CASTAÑEDA**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (\*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A TRUSTEE REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

- 4. APPROVAL OF AGENDA ORDER**
- 5. ITEMS FROM THE FLOOR**
- 6. PUBLIC MEETING**

**Items for Discussion**

- A. Discussion on property donation by Anthony Water and Sanitation for the Anthony Library.

**7. CLOSED SESSION**

- B. Pursuant to 10-15-1H(8), NMSA 1978 for discussion of the purchase, acquisition or disposal of real property or water rights by the City of Anthony.

**8. OPEN SESSION**

- C. Possible action regarding closed session.

**Resolutions**

- A. Consideration and action to approve *Resolution by the Board of Trustees, the governing body of the City of Anthony, New Mexico, whereby the Board of Trustees instructs City staff to submit an application for the funds through the Water Trust Board for the purpose of constructing a multi-use flood control and water conservation detention facility.* Presented by Velma Navarrete, Finance Officer.
- B. Consideration and action to approve *Resolution by the Board of Trustees, the governing body of the City of Anthony, New Mexico, whereby the Board of Trustees hereby commits to the operation and maintenance of the proposed multi-use flood control and water conservation detention facility.* Presented by Velma Navarrete, Finance Officer.

**9. ITEMS FROM THE ACTING CITY CLERK**

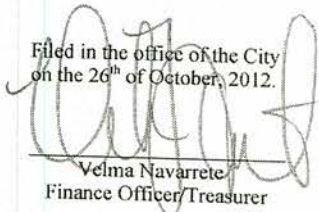
**10. ITEMS FROM THE MAYOR AND TRUSTEES**

**11. ADJOURNMENT**

**POSTED:**

City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

Filed in the office of the City  
on the 26<sup>th</sup> of October, 2012.

  
Velma Navarrete  
Finance Officer/Treasurer

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**9. ITEMS FOR DISCUSSION – from item #6**

A. Discussion of property donation by Anthony Water and Sanitation for the Anthony Library. (*Mr. Jose Terrones present from Anthony Water and Sanitation District.*)

Trustee Gonzalez stated that the library sits on a large parcel of land and asked what percentage of the parcel would be turned over to the City?

Mr. Terrones responded that the parcel of land is approximately  $\frac{3}{4}$  of an acre and that the parcel is currently not subdivided.

Trustee Madrid asked what was the purpose of Anthony Water keeping the other parcel of land?

Mr. Terrones stated that the remainder of the property is committed to the Anthony Charter school and that the District had applied to the State Board of Finance to be able to lease the property for the next five years to them. He also stated that the Board of finance approved the lease after rejecting it twice with the understanding that AWSD commit to making capital improvements to the parcel such as a playground, pavement etc.

Trustee Scott asked if there are funds available for operating the library?

Mr. Terrones answered “yes” and that utility costs are approximately \$20,000 per year according to Ms. Loren Schoonover.

Trustee Gonzalez said that the City will be eligible for funding after one year of operating the library. She further stated that the library was very small.

Mr. Terrones replied that there is plenty of room to expand.

Trustee Gonzalez asked if there was a possibility of a joint powers agreement for the shared use of the library and playground area.

Mr. Terrones replied that there is a possibility.

Trustee Madrid stated that we might be getting the library but we are also being surrounded by the charter school.

Mayor Castañeda reminded the board that AWSD cannot operate a library as per state statute; however the City can and can also seek funds from the state but only after being self-sufficient for the first year of operation.

**10. ITEMS FROM THE ACTING CITY CLERK - No items**

**11. ITEMS FROM THE MAYOR AND TRUSTEES – Trustee Murillo had no comments.**

Trustee Madrid said that the city is overcrowded with dogs and that is dangerous for kids.

Trustee Scott added that the city needs an animal control ordinance. Trustee Gonzalez asked how much gas was being spent by the police department vehicles and further stated that she would like to see a report with a breakdown of gasoline usage.


Trustee Scott mentioned that the community will eventually lose the Sheriff Department substation and he wanted to know how many calls the city police department respond to and how many calls did the Sheriff’s department respond to. (Chief Roybal would research this question.)

**12. ADJOURNMENT** Motion to adjourn made by Trustee James Scott and second by Trustee Betty Gonzalez. All in favor. Motion carried. Meeting adjourned at 11:39 AM.

APPROVED:

  
\_\_\_\_\_  
Arnulfo Castañeda, Mayor

ATTEST:

  
\_\_\_\_\_  
Velma Navarrete, (A) City Clerk

{SEAL}



*Prepared by Velma Navarrete, Acting City Clerk  
Approved at Regular Meeting held on December 5, 2012*