

**Regular Meeting**  
**Of the**  
**City of Anthony Trustees**  
**Wednesday, September 1, 2010**  
**6:00 p.m.**  
**Conference Room**  
**1155N. 4<sup>th</sup> street**  
**Anthony, New Mexico 88021**

**AGENDA**

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Members Present:

Mayor Ramon Gonzalez

Trustee James Scott

Trustee Diana Murillo

Trustee Betty Gonzalez

Trustee Juan Acevedo

Staff:

Acting Clerk, Aurora Martinez

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If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Mayor, at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided. Please contact the Mayor.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

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4. **ACCEPTANCE OF THE AGENDA** THOSE ITEMS ON THE AGENDA WITH AN ASTERICKS (\*) MARK ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION DURING THE ACCEPTANCE OF THE AGENDA.

Regular Meeting  
Of the  
City of Anthony Trustees  
Wednesday, September 1, 2010  
6:00pm  
Conference Room  
1155 N. 4<sup>th</sup> Street  
Anthony New Mexico 88021

MINUTES

1. Call to order: Honorable Mayor Ramon Gonzalez
2. Pledge of Allegiance
3. Roll Call: Mayor Ramon Gonzalez, Trustees; James Scott, Dina Murillo, Betty Gonzalez, Juan Acevedo Acting Clerk: Aurora Martinez
4. Acceptance of Agenda
  - I. Consent Agenda
    - i. Minutes of Regular City Council meeting of August 18,2010
  - II. Public Input
    1. Aurora Martinez: Anthony Youth Farm Sale, Saturday September 11, 2010
    2. Sara Holguin- Equipment for Spanish translation
    3. Felipe Archuleta- LULAC representative, pointing out LULAC's 44 councils, voices concern that trustees should be able to be members of LULAC
    4. Teresa Nevarez- National Preparedness Month September 2010, prepare Anthony
    5. Juanita Mendieta- Help with yard. Next door neighbor throws litter, odor is trespassing. Diana responds to concern
    6. Ricardo Rivera-Engineer, extending invitation to help city council, asked for timeline of dates where city council will be making their moves.
    7. Maria Enriquez- Parents of Loma Linda, they need volunteer help push for proper signage outside of schools. With lines for pedestrians and cars. Spoke with county engineer, and they are ready to work, states they need Mayor's petition to get to work. Mayor said to be on it.

### III. Presenters

- A. Community Garden, skips so that they can get ready for presentation, moved on to presenters
- B. J. Armijo: Incredible turnout to meeting. South Central Council of Governments wants to train youth for better job market. Projects talked about (please refer to Mayor for a list of projects talked about). He is impressed with the Council's humility.
- C. Community Garden- talks about background of project. They have 9 youth volunteers, they've done community work days. The Mayor presented the youth members with a certificate of appreciation.

### IV. Proclamation:

- a. National Preparedness Month the month of September 2010- all citizens to work together (please see mayor for copy of proclamation) Meet every Friday at 10:00am

### V. Unfinished business: Council Bill No. 2010-011 An ordinance No. 11, for approval: The establishment of a moratorium on new zoning applications and approvals by the city of Anthony Board of Trustees Anthony, NM (Effective until November 15, 2010)

- a. Motion to approve moratorium
- b. Motion: 1<sup>st</sup> by Betty Gonzalez, 2<sup>nd</sup> motion James G. Scott
- c. Disc: n/a
- d. Vote: Ms. Murillo-NO, Mr. Acevedo-NO, Ms. Gonzalez-Yes, Mr. Scott-No
- e. Outcome: On a 3/1 vote, no moratorium is established
- f. Mayor asks public to be patient, work sessions will be held and Special Meetings are a possibility. Also public is asked to call state for any business permits and licenses. Please ask Mayor for numbers. James G. Scott states that the zoning ordinances can be passed within with about five weeks of work.
- g. Diana Murillo: make sure to do right things
- h. James G. Scott: suggests the ordinances be passed through special meetings.
- i. Betty Gonzalez: suggests work-sessions for discussion and special meetings/regular meetings for votes. To have time for revision.
- j. Public: Why not adopt Dona Ana county code? Mayor answers they must come out with own comprehensive plan.
- k. Public: will you have public input? Mayor: Yes
- l. Public: suggests first reading, then special input

### VI. Resolution and/or ordinances for discussion

Special Meeting  
Of the  
City of Anthony Trustees  
Monday, September 13, 2010  
5:00 PM  
1155 Nth 4<sup>th</sup> Street  
Anthony Water & Sanitation District  
Anthony, New Mexico 88021

AGENDA

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Members Present:

Mayor Ramon Gonzalez

Trustee Jim Scott

Trustee Betty Gonzalez

Trustee Diana Murillo

Trustee Juan Acevedo

Staff:

Acting Clerk, Aurora Martinez

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

I. PUBLIC INPUT

II. Zoning/Mapping

III. ITEMS FROM THE MAYOR AND CITY TRUSTEES

IV. ADJOURNMENT

## Special Meeting Minutes

September 13, 2010, 5:00 PM

Anthony Water and Sanitation District Bldg.

Mel Acosta, Dona Ana County Planning & Zoning Commissioner, was a guest of the City of Anthony Officials.

He explained that the City should do a land audit. An audit of utilities and utility easements should be done for the new City. A map of stubouts should be on file at the City. We should find out if there are shared easements and JPA's should be done with the utility carriers--electricity, gas, water.

Mr. Acosta indicated we should require disclosure from subdivision developers and that they should be required to post a bond. Some of the requirements from developers should be streets, gutters, sidewalks, drainage provisions, etc. Regarding drainage, Acosta said developers cannot divert arroyos at their point of entry or at their exit point. These two points need to remain the same as nature intended.

A zoning commission needs to be set up for the City. Local citizens should be on this Commission. Regulations are needed for the City to bring people into compliance. He said if the State were to come into Anthony and check for compliance we would find that almost all residences would have a red tag.

The Commissioner said we should look into the following as soon as possible:

1. Attorney for City
2. Land Use Plan for the City and hiring of a planner
3. Utilities Survey
4. An aerial view of City
5. El Paso MPO, what will they require of our City--MPO area has been extended to include the City as far north as Berino Rd.

Discussion and questions were directed to Mr. Acosta on zoning and planning. Mr. Scott was to get Dona Ana County Zoning and building regulations for the City by next week if possible. Next meeting will be on September 20, 2010, at 5:00 p.m. at AWSO.

Recorded by: Betty Gonzalez, City Trustee, in absence of Ms. Aurora Martinez, Acting Clerk

**Regular Meeting**  
**Of the**  
**City of Anthony Trustees**  
**Wednesday, September 15, 2010**  
**6:00 p.m.**  
**Conference Room**  
**1155N. 4<sup>th</sup> street**  
**Anthony, New Mexico 88021**

**AGENDA**

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Members Present:

Mayor Ramon Gonzalez  
Trustee James Scott  
Trustee Diana Murillo  
Trustee Betty Gonzalez  
Trustee Juan Acevedo

Staff:

Acting Clerk, Aurora Martinez

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## **I. CONSENT AGENDA**

1. Minutes of Regular City Council meeting of September 1, 2010.

**II. PUBLIC INPUT**(Public input will be limited to 3 minutes per person. Members of the public will be required to sign in 15 minutes prior to the Regular City Council meeting. When this item comes up during the meeting the Mayor will address individuals in the order listed on the sign-in sheet.

## **III. PRESENTATIONS**

- A. Mr. Armijo South Central Council of Government
- B. Mr. Hugo Costa/911 Dispatch

## **IV. Action Items**

- A. Consideration and action to approve the following forms for use in the Request For Proposal process for retaining legal services as outside counsel: (1) Legal Notice, (2) Request For Proposal, (3) Rating Sheet, and (4) any other related forms deemed necessary by City Administration to accomplish same.
- B. Consideration and action to appoint persons to serve on the Selection Advisory Committee for the purpose of rating, ranking and recommending the award of bids on Requests For Proposals.

## **V. RESOLUTIONS AND/OR ORDINANCES FOR ADOPTION**

3. Council Bill No. 2010-012 An Ordinance creating the position of Chief of Police

## **VI. ITEMS FROM THE MAYOR AND CITY COUNCIL**

## **VII. ADJOURNMENT**

This organization provides equal opportunities for all persons regardless of race, creed, sex, national origin, age, religion, disability, marital status, sexual orientation or any other classification protected by law.

**Town of Anthony, New Mexico**  
**Board of Trustee Regular Meeting**  
**September 20, 2010 5 p.m. Anthony Water Sanitation District Offices**

**Minutes of the Meeting**

**Those Present:**

Town Trustees:

Mayor Ramon Gonzalez

Trustee Diana Murillo

Trustee Juan Acevedo

Trustee James Scott

Others:

Mel Acosta

David Fisher

Theresa Fisher

Rose Garcia

Paul Howard

Mario Juarez-Infante, PE, Wilson & Company

Two female residents

Davin Lopez, Mesilla Valley Economic Development Agency

1. **Call to order and quorum** – At 5:05 p.m. Mayor Gonzalez called the meeting to order and acknowledged that a quorum was present.
2. **Discussion about Planning, Land Use, Zoning and Growth Management** –
  - Davin Lopez offered to facilitate a meeting with Dona Ana County to obtain technical assistance and interim services for planning, zoning, comprehensive planning and ordinance formation. As land use policies are implemented, he also will provide business assistance through MVEDA to match prospect businesses with Anthony. He encouraged that Anthony support future economic development prospects after their land use and growth management policies are in place by offering various strategies such as fast track business transactions which will make it desirable for a new employer considering whether to decide doing business there.
  - Mel Acosta provided sample ordinances and plans with explanation about the best practice methods and process for implementing land use management, planning, zoning and ordinances. The County has existing plans that could be duplicated and adopted as the non-conforming policy. He explained about legal compliance rules of P&Z evaluation and meeting operating policies to avoid legal conflicts in land use decisions. Mayor Gonzalez replied the Town has adopted meeting procedures. Mr. Acosta recommended the next step for the Trustees to 1) adopt an interim package of P & Z ordinances, comprehensive plan and procedures; 2) advertise for applicants and appoint at least 5 commissioners and leaving 2 positions vacant to serve interests outside the north and west Extraterritorial Zone that will be on the P & Z commission to be evaluated by their capacity to contribute related experience; and 3) Trustees to open public input on revisions to the interim comprehensive plan and land use policies for refining the current needs of the Town. There is ambiguity about authority for current building permitting, plan checks and inspections and further discussion about whether the state could provide this service.



- Trustee James Scott explained the state is extending building permit service and an agreement is needed. He is preparing a draft comprehensive plan, ordinances and other document that is at least 160 pages for consideration of adoption as the interim policies. He asked for role description of P & Z commissioners which Mel Acosta will provide a sample. Trustee Scott asked what is the difference between the comprehensive plan and master plan. Mario Juarez explain his definition of the difference. Trustee Scott explained the community leadership group in Anthony completed last year a master plan which should be helpful in refining some of the local input expressing current needs to support a final comprehensive plan.
  - Rose Garcia informed she is chairing the 2040 Vision Planning committee on affordable housing and community design which is one of five committees doing the vision long range values of the city, county and inviting Anthony participation. She assured the current advisory committee wants Anthony residents to participate. She will have Paul Michaud the lead planner to contact Mayor Gonzalez to further extend invitation for a presentation to Trustees about the 2040 Plan. She offered technical assistance from Tierra del Sol for administrative tasks, Paul Howard and others that are glad to help with P & Z tasks that may be needed by Trustees. She recommended the Trustees appoint a special advisory committee of volunteers to do tasks during the interim and in anticipation to assist with tasks in the start up of a later formal P & Z commission to be appointed and staff that will take on the task responsibility.
  - Paul Howard informed that P & Z procedures requirement for the Town to have a designated administration person with office hours that residents may request which appears to be in place with the Mayor Gonzalez designated on notices.
  - Theresa and David Fisher explained the steps necessary include adopt the P & Z ordinance so the County Planning Department could proceed with presenting to the County Commission a joint powers agreement to extend interim P & Z services. Subsequently, the technical advisory group could package the draft comprehensive plan, zoning and land use policies to assist the new
  - P & Z commissioners. Mr. Fisher suggested a flip chart be exhibited to explain the P & Z process. Ms. Fisher asked if the Town established access for public services to the 911 emergency, animal ordinances and other vital services. Mayor Gonzalez replied that a Town designee is confirming these services be available.
  - A female resident expressed concern with the Loma Linda subdivision which she is concerned about several mobile homes that do not appear in compliance. She and other residents in the subdivision complained to the county but response is there are not sufficient compliance officers to address the issues. She alleged that mobile homes were only permitted for five years and must replace with a site built home. That has not happened, and many various single and double wide mobile homes are being installed. Mel Acosta replied there are two types of mobile homes, single and double wide which have different compliance regulations. She was advised to bring the issues to the Town as P & Z regulations are established.
  - Trustee Juan Acevedo thanked Mel Acosta for his assistance and information. Mr. Acosta expressed his personal interest as his family has lived in and around Anthony. Trustee Scott added that Mel Acosta will be valuable in the future deliberations with land use and growth management procedures and process.
3. Next meeting – Mayor Gonzalez informed the next scheduled will be 9/27/10 at 5 p.m.

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Date minutes accepted

SPECIAL MEETING  
OF THE  
CITY OF ANTHONY TRUSTEES  
MONDAY SEPTEMBER 27, 2010  
5:00 PM  
ANTHONY, NEW MEXICO

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**AGENDA**

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MEMBERS PRESENT:

MAYOR RAMON GONZALEZ

TRUSTEE BETTY GONZALEZ

TRUSTEE JIM SCOTT

TRUSTEE DIANA MURILLO

TRUSTEE JUAN ACEVEDO

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

I. INPUT

II. RESOLUTIONS AND/OR ORDINANCES FOR DISCUSSION

1. Mr. PATRICK PECK SOUTH CENTRAL SOLID WASTE AUTHORITY MANGEMENT
2. PLANNING AND ZONING ORDINANCES
3. A PROPOSED ORDINANCE TO ESTABLISH A MORATORIUM ON NEW ZONING APPLICATIONS

III. ITEMS FROM THE MAYOR AND CITY COUNCIL

IV. ADJOURNMENT

This organization provides equal opportunities for all persons regardless of race, creed, sex, national origin, age, religion, disability, marital status, sexual orientation or any other classification protected by law.

City of Anthony, New Mexico  
Special Meeting  
September 27, 2010, AWS

All Trustees were present for meeting.

Mayor called meeting to order and stated purpose of this meeting was to further discuss the planning and zoning regulation ordinance for the City.

Trustee Scott stated he would like to see the Ordinance passed as quickly as possible since some requests have come to the City for building permits. He also stated that he did not think we should make any changes to the zoning maps that the Dona Ana County has on file--he said this could be attended to at a later time. He said areas now zone CR-1 should remain as is even though many mobile homes have been placed in these zones. These trailers could remain in the CR-1 zones but would not be allowed to be replaced once removed. Trustee Gonzalez said an inventory should therefore be made of all these trailers in the CR-1 areas so that a data base could be established in order for enforcement to take place once the Ordinance is passed. Trustee Gonzalez would like to have more time to thoroughly review the proposed Ordinance and asked that several work sessions be scheduled at the October 6 regular meeting.

Trustee Gonzalez stated a moratorium should be put in place so as to prevent residents from building while the City has no ordinance. She stated at least 2 buildings are already going up and that a moratorium would stop this type of building until the City passes the Planning and Zoning Ordinance. Trustees Scott, Acevedo, and Murillo did not want a moratorium while a review of the proposed ordinance takes place.

Mayor Gonzalez is to check to see if anyone will be able to assist the City in the review of the Ordinance and to assist in the issuance of building permits when the Ordinance is passed.

Mayor Gonzalez asked all trustees to turn in their mission and goal statements so they can be discussed at the next work session.

Trustee Scott called for an adjournment of the meeting at 7:15 p.m.

Recorded by B. Gonzalez in the absence of Acting Clerk Aurora Martinez.