

REGULAR MEETING

City of Anthony, NM Planning and Zoning Commission

Municipal Building
824 Anthony Drive
Anthony, NM 88021

Thursday, February 28, 2013
6:00 P.M.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ONE BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

4. APPROVAL OF AGENDA ORDER
5. APPROVAL OF MINUTES
* Special Meeting – February 07, 2013

6. PUBLIC MEETING

Cases for Action:

- A. Case No. 13.02.001 – Ms. Silvia Gamboa is wishing to obtain a business permit to establish a Home Daycare to be located at 860 Golf Course. (Zone CC-1)
- B. Case No. 13.02.002 – Mr. Stan Langston is wishing to obtain a business permit to establish a Towing Service business to be located at 222000 Stern #2. (Zone CC-1)
- C. Case No. 13.02.003 – Ms. Maria T. Saldivar is wishing to obtain a business permit to establish a Mobile Food Service to be located at 602 Anthony Drive. (Zone CC-1)
- D. Case No. 13.02.004 – Mr. Robert Navarrete is wishing to obtain a business permit for a Tire and Service shop to be located at 830 Anthony Dr. (Zone – CC1)

Item for Discussion:

- A. Recommendation to evaluate the need for rezoning in the city and possible need of new city ordinances. Presented by: Chairman Fernando Herrera
7. PUBLIC COMMENTS
8. COMMISSION MEMBER COMMENTS
9. CHAIRMAN COMMENTS
10. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
N.M Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 25th of February 2013


Chrsy Sifuentes

Planning and Zoning Clerk

PLEASE NOTE: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.

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Anthony, NM 88021

Thursday, February 28, 2013
6:00 P.M.

MINUTES

1. **CALL TO ORDER @ 6:01pm by Fernando Herrera**
2. **PLEDGE OF ALLEGIANCE by Genevieve Descoteaux**
3. **ROLL CALL: Present – Comm Madrid (late), Comm. Gonzalez, Chairman Herrera, Comm. Brumlow, Comm. Gomez**
4. **APPROVAL OF AGENDA ORDER – Motion to approve the order of the agenda was made by Comm. Brumlow, 2nd by Comm. Gomez, unanimous vote, motion passed and agenda was approved.**
5. **APPROVAL OF MINUTES**
* Special Meeting- February 07, 2013 – Motion was made by Comm. Brumlow to approve these minutes with a few minor changes that were discussed 2nd by Comm. Gomez, unanimous vote, motion passed and minutes were approved.

6. PUBLIC MEETING

Cases:

- A. **Case No. 13.02.001** – Ms. Silvia Gamboa is requesting a business license to open a home daycare to be located at 680 Golf Course Rd. (Zone CR1)
Discussion – Ms. Gamboa stated that she would like to apply for a permit to care for 6-12 kids, she currently watched 4 children. She is here to see what all she needs do to be granted a business permit for her home daycare. Chairman Herrera asked if the home has been inspected. Ms. Gamboa stated that she is currently in the process of applying with the state. Chairman Herrera- Your home will have to be inspected to make sure that is meets all standards. Mr. Roman (City Codes Enforcer) stated that he advised Ms. Gamboa to come here and get her business permit first. Chairman Herrera – We cannot approve her without all proper documentation from the state, you also need to have a fire inspection. Mr. Roman can set this up for you Comm, Gonzalez – Do we need to talk to the neighbors and ask what they think about it and will parking be an issue? Mr. Roman- There is currently another home daycare two houses down from this location. Ms. Gamboa – No, parking is not an issue because the parent just come and drop or pick up they do not remained parked for long periods of time. Chairman Herrera – You need you get all your documentation in order and approved by the state, I can do the home inspection and you can set that up with Mr. Roman, this needs to all be taken care of before we can proceed forward and issue you a business license.

Comm. Brumlow made a motion to table Case No. 13.02.001 for review again once all proper procedure had been followed and all documentation from the state was issued and the home inspection was completed. Motion was 2nd by Comm. Madrid. Unanimous vote. Motion tabled.

B. Case No. 13.02.002 – Resident Mr. Stan Langston is wishing to obtain a business permit to establish a towing service business to be located at 222000 Stern #2(Zone CR1) Resident Mr. Stan Langston did not show up for his hearing. This case was not heard.

C. Case No. 13.02.003 – Ms. Maria T. Saldivar is wishing to obtain a business permit to establish a Mobile Food Service to be located at 602 Anthony Drive. (Zone CC-1)
*Discussion- I would like to request a business license to open a mobile food vendor to be located at 602 Anthony Dr. I have all my state permits, my food handlers' license and approved environment papers. Comm. Brumlow- Is this where that other food vendor was located? Mr. Roman (City Codes Enforcer)Yes, the person that was there turned in to their license. Unfortunately their business was not successful. Comm. Brumlow – What are the hours of operation going to be? Ms. Saldivar – M-F 6:00am to 3:00pm and maybe evenings on Friday and Saturday. Comm. Gonzalez – How late can she stay open? Mr. Roman – With a special use permit she can stay open until 2:00am but for now, 11:00pm. Chairman Herrera – (Directed to Mr. Roman) Have you reviewed all her documentation and the location? Mr. Roman – Yes, she is in full compliance.
Comm. Brumlow made a motion to approve Case No. 13.02.003, motion was 2nd by Comm. Madrid. Comm. Gomez voted in favor of, Comm. Gonzalez voted against. Motion approved.*

- D. Case No. 13.02.004** – Mr. Robert Navarrete is wishing to obtain a business permit for a Tire and Service shop to be located at 830 Anthony Dr. (Zone – CCI)
*Discussion – Mr. Navarrete – I was born and raised here and I would like to bring in a new tire shop. I have a partner, he is a certified tech. I would like to service the community. My father opened this shop over 20 years ago, it was his dream to see Anthony grow and become a City.
Mr. Gonzalez – Is it going to be a tire and a mechanic business? Mr. Navarrete- Yes.
Chairman Herrera – Are you going to be renting the location? Mr. Navarrete- Yes. My mother is the owner of the building and I will be renting it from her.
Chairman Herrera – We cannot give you a business permit until we inspect the building. We think it's great that you are from here and want to do this for the community.
Comm Gomez – How will you dispose of used tires? Mr. Navarrete- There is a disposal Co. that will come in and pick up old tires, as well as the used oil and antifreeze. All these items are handles cautiously. Comm. Gomez – Will you have a station (dedicated area) to store all used tired. Mr. Navarrete- Yes, there will be a dedicated area in the back and the tires will be stacked neatly.
Mr. Paul Howard – May I suggest that on cases like this you issue a conditional approval so you do not have to bring to case back. It saves time and expedites things without further delay.
Mr. Roman- He has all his paperwork in order however he cannot take possession of the building until to current tenant vacates the building.*

Comm. Brunlow made a motion to approve **Case No. 13.02.004**, pending inspection by Codee Enforcement and also the fire inspection. Motion was 2nd by Comm. Gonzalez. Unanimous Vote. Motion approved.

For Discussion:

- A.** Recommendation to evaluate the need for rezoning in the city and possible need of new city ordinances. Presented by: Chairman Fernando Herrera
- Discussion – Chairman Herrera – If we don't have any cases on scheduled P&Z meetings, we will still meet to discuss zoning and ordinance issues.*
- Comm. Brunlow – My concern is that we have all these ordinances and and there are so many conflicts. If we could combine and re-write in plain English so we could understand with no confusion. Chairman Herrera – We cannot make changes but we can recommendations to the BOT. Mr. Roman – Like home businesses, we need to make that clear. Chairman Herrera – I don't really care for home businesses. Mr. Roman – Maybe we could consider making a limit on the number of businesses per block or something along those lines. Comm. Brunlow – I don't like home businesses well, daycares are ok, definitely not food.*
- Chairman Herrera – We need 100% attendance at these meetings so there is complete understanding of the things that we are doing. I understand there are things that can't be helped but I really want to stress the importance of attendance. Mr. Gonzalez- Well sometimes we have other things that take priority, like family and other functions. Chairman Herrera – I understand that but I also think that it is important that we stick to the commitment that we made to planning and zoning.*

7. PUBLIC COMMENTS

8. COMMISSION MEMBER COMMENTS

Comm. Brunlow – I would like to comment Mr. Roman and his department, I see people getting out and cleaning up their yards.

Discussion took place amongst the commissioners in regards to several different residential areas that they would like to see targeted for cleanup of trash and junk cars.

9. CHAIRMAN COMMENTS – I have some concerns about alley ways throughout the city.

We have allies blocked with couches, chairs, trash, etc. We also need to bring to the attention of the BOT that there are several RV's parked within the city limits which are parked in drive ways and lots that are being used to live in.

10. ADJOURNMENT @ 7:11pm, motion made to adjourn by Comm. Gomez, 2nd by Comm. Madrid, unanimous vote, meeting adjourned.

APPROVED:



Fernando Herrera, Chair

ATTEST:

Christy Sifuentes, Planning and Zoning Clerk

{SEAL}

Prepared by Christy Sifuentes

Approved at Regular Meeting held on March 14, 2013