

REGULAR MEETING

City of Anthony, NM Planning and Zoning Commission
Municipal Building
824 Anthony Drive
Anthony, NM 88021

Thursday, March 28, 2012
6:00 P.M.


AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ONE BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

- 4. APPROVAL OF AGENDA ORDER**
- 5. APPROVAL OF MINUTES**
* Regular Meeting March 14, 2012
- 6. PUBLIC MEETING**
Cases for Action:
A. Case No. **13.03.003** – Mr. Juan Ortiz is wishing to obtain a permit to remove two (2) older mobile homes that are located on his property at 935 Madison St. and replace it with one newer mobile home. (Zone CR-1M)
- 7. DISCUSSION**
A. Planning and zoning issues and concerns within the city limits – presented by Chairman Herrera
- 7. PUBLIC COMMENTS**
- 8. COMMISSION MEMBER COMMENTS**
- 9. CHAIRMAN COMMENTS**
- 10. ADJOURNMENT**

POSTED:
City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 25th of March 2013

Christy Sifuentes
Planning and Zoning Clerk

PLEASE NOTE: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.

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6:00 P.M.

MINUTES

1. CALL TO ORDER @ 6:00pm by Fernando Herrera
2. PLEDGE OF ALLEGIANCE by Commissioner Madrid
3. ROLL CALL: Present – Comm. Madrid, Chairman Herrera, Comm. Brumlow, Comm. Gomez (absent), Comm. Gonzalez (absent)
4. APPROVAL OF AGENDA ORDER – Motion to approve the order of the agenda was made by Comm. Brumlow, 2nd by Comm. Madrid, unanimous vote, motion passed and agenda was approved.
5. APPROVAL OF MINUTES
* Meeting- March 14, 2013 – Motion was made by Comm. Brumlow to approve minutes pending correction of grammatical errors 2nd by Comm. Madrid, unanimous vote, motion passed and minutes were approved.

6. PUBLIC MEETING

Cases:

- A. Case No. 13.03.003 –Mrs. Lisandra Baca who is Mr. Juan Ortiz's daughter and power of attorney, is wishing to remove two existing mobile homes that are deteriorating and replace with a double wide mobile home. Mrs. Baca stated she was moving from San Antonio to care for her parents 24/7 because of their recent health issues. Mrs. Baca was advised by Chairman Herrera the board needed more paperwork in order to approve the case. Mrs. Baca was also advised of certain guidelines that need to be followed. Chairman Herrera stated once all the paperwork was brought into the office a special meeting could be scheduled under a hardship basis. Comm. Brumlow made a motion to table **Case No. 123.03.003** till further documentation necessary to approve was gathered even if special meeting was required. 2nd by Comm. Madrid unanimous vote. Motion tabled.

For Discussion:

- A. *Chairman Herrera has concerns there are many ordinances that cover a lot of issues but none are specific to issues we have with in the city. Comm. Brumlow suggested there be one chart or graph instead of various charts to make it more efficient. Also make documents more streamlined, so residents off the streets can understand them. Comm. Madrid has the same concerns regarding the ordinances as Comm. Brumlow.*

Chairman Herrera stated this is a large task and might be beneficial to have a workshop dedicated to planning and zoning issues and concerns. Paul Howard suggested the board also look into special usage permit process. The workshop was set for Tuesday April 9, 2013 at 6:00pm. Posting of the workshop will be done at least 5 days before workshop.

7. PUBLIC COMMENTS

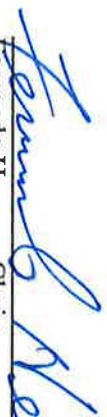
Mr. Juan Arroyo has a property he bought with intentions to split for his family. He wants to split the property so his daughter can start to build her home on her part of the land. Chairman Herrera advised him of the process he needs to follow as well as the paperwork that was needed in order to approve his case.

8. COMMISSION MEMBER COMMENTS

9. CHAIRMAN COMMENTS – *Chairman Herrera announced he sent a letter to Commissioner Gonzalez excusing him from the board. Comm. Gonzalez had 6 absences; according to the bylaws only 3 absences are allowed. Chairman stressed the importance of attendance; he asked if anyone knew of an interested party to have them send in a letter of interest and resume to the Mayor. Chairman Herrera stated they would try and have the position filled by the end of April.*

10. ADJOURNMENT @ 7:00 pm, motion made to adjourn by Comm. Brumlow, 2nd by Comm. Madrid, unanimous vote, meeting adjourned.

APPROVED:



Fernando Herrera, Chair

ATTEST:

Genevieve Descoteaux, Administrative Assistant/
Planning and Zoning Clerk

{SEAL}

*Prepared by Genevieve Descoteaux
Approved at Regular Meeting held on April 25, 2013*