

REGULAR MEETING

City of Anthony, NM Planning and Zoning Commission
Municipal Building
824 Anthony Dr.
Anthony, NM 88021

Thursday, May 23, 2013
6:00P.M.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLLCALL

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERICK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ONE BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND REPLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

4. APPROVAL OF AGENDA ORDER

5. APPROVAL OF MINUTES

- A. Regular Meeting – Thursday April 25, 2013
- B. Regular Meeting – Thursday May 9, 2013
- C. Hardship Meeting – Wednesday May 15, 2013
- D. Work Session – Thursday May 16, 2013

6. PUBLIC MEETING

Cases for action:

- A. **Case No. 13.05.002** - Mrs. Martha Lopez is wishing to obtain a business permit to establish a home office to be located at 1390 Dos Lagos Anthony, NM 88021.
- B. **Case No. 13.05.003** – Mr. & Mrs. Victor Garcia are wishing to obtain a business permit to establish a car detailing/handyman business to be located at 712 Livesay Anthony, NM 88021.
- C. **Case No. 13.05.004** – Mr. Jorge Mendez is wishing to obtain a business permit to establish a muffler and repair shop to be located at 504 Camino Real Anthony, NM 88021.
- D. **Case No. 13.05.005** – Mr. Tim & Sylvia Lopez are wishing to obtain a business permit to establish a second hand store to be located at 546 Putter Circle Anthony, NM 88021.
- E. Consideration and action to amend the bylaws regarding attendance/absences.
- F. Discussion- Parking Ordinances

7. PUBLIC COMMENTS


8. COMMISSION MEMBER COMMENTS

9. CHAIRMAN COMMENTS

10. ADJOURNMENT

POSTED:
City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City Clerk
on the 21st of May, 2013


Genevieve Descoteaux
Administrative Assistant/
Planning and Zoning Clerk

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ADDENDUM

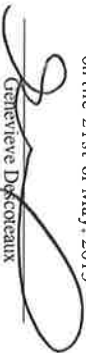
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- A. **Case No. 13.05.002**- Mrs. Martha Lopez is wishing to obtain a business permit to establish a home office to be located at 1390 Dos Lagos Anthony, NM 88021.
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- C. **Case No. 13.05.004** – Mr. Jorge Mendez is wishing to obtain a business permit to establish a muffler and repair shop to be located at 504 Camino Real Anthony, NM 88021.
- D. **Case No. 13.05.005** – Mr. Tim & Sylvia Lopez are wishing to obtain a business permit to establish a second hand store to be located at 546 Putter Circle Anthony, NM 88021.
- E. **Case No. 13.05.006** – Mr. Juan Arroyo is wishing to sub-divide his lot located at 1035 Polk Street Anthony, NM 88021.
- F. Consideration and action to amend the bylaws regarding attendance/absences.
- G. Discussion- Parking Ordinances

POSTED:

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El Paso Electric Company
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Filed in the office of the City Clerk
on the 21st of May, 2013

Genevieve D'Arcoreaux
Administrative Assistant/
Planning and Zoning Clerk

PLEASE NOTE: *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

REGULAR MEETING

City of Anthony, NM Planning and Zoning Commission
Municipal Building
824 Anthony Drive
Anthony, NM 88021

Thursday, May 23, 2013
6:00 P.M.

MINUTES

- 1. CALL TO ORDER @ 6:00pm by Chairman Herrera**
- 2. PLEDGE OF ALLEGIANCE by Commissioner Brumlow**
- 3. ROLL CALL: – Present Comm. Madrid, Chairman Herrera, Comm. Brumlow, and Comm. Gomez**
- 4. APPROVAL OF AGENDA ORDER – Motion to approve agenda order by Comm. Brumlow, 2nd by Comm. Madrid, unanimous vote, motion passed and agenda was approved.**

5. APPROVAL OF MINUTES

Motion to table minutes made by Commissioner Brumlow no 2nd motion, motion denied.

* Regular Meeting - Thursday, April 25, 2013 – Motion to approve was made by Comm. Gomez 2nd by Comm. Madrid, Comm. Brumlow voted against, motion passed and minutes were approved.

*Regular Meeting-Thursday, May 9, 2013- Motion to approve was made by Comm. Gomez 2nd by Comm. Madrid, Comm. Brumlow voted against, motion passed and minutes were approved.

*Hardship Meeting – Wednesday, May 15, 2013- Motion to approve was made by Comm. Gomez 2nd by Comm. Madrid, Comm. Brumlow voted against, motion passed and minutes were approved.

Work Session – Thursday, May 16, 2013- Motion to approve was made by Comm. Gomez 2nd by Comm. Madrid, Comm. Brumlow voted against, motion passed and minutes were approved.

6. PUBLIC MEETING

Cases:

- A. Case No. 13.05.002 – Mrs. Martha Lopez would like to open a janitorial business from her home. She had a previous business that was closed due to her husband's passing. Mrs. Lopez informed the board that she would not be storing any chemicals at her house**

she would only have an office in her home. Chairman Herrera advised her if at any time she wanted to store chemicals at her house she would have to come before the board with that proposal. She advised the board she would not have any employees at her home, if her business took off she would consider a commercial site. Motion to approve **Case No. 13.05.002** made by Comm. Brumlow, 2nd Comm. Gomez, unanimous vote, motion approved.

B. Case No. 13.05.003 – Mr. Victor Garcia would like to establish a home office for a car detailing/handyman/table rental. He informed the board he had recently been unemployed; rather than get government assistance he is trying to do what he knows in order to support his family. Mr. Garcia informed the board he will be using only three chemicals (soap for the rugs, soap for the car, and Windex) and a machine that would minimize the water to be used. Chairman Herrera advised him to bring in the MSDS for the chemicals he would be using. Commissioner Brumlow made a motion to approve **Case No. 13.05.003** pending MSDS sheets and list of chemicals is brought in, 2nd by Commissioner Madrid, Comm. Gomez voted against motion approved.

C. Case No. 13.05.004 – Mr. Mendez would like to transfer an established business to his name. His brother and his father established this business two years ago and now is going to take over. The only change in the company would be a hydraulic lift that has not been installed yet. Chairman Herrera advised Mr. Mendez of a fire inspection that would need to take place along with review of records of chemical disposal if approved. Comm. Brumlow made a motion to approve **Case No. 13.05.004** pending fire inspection, 2nd by Comm. Madrid, unanimous vote motion approved.

D. Case No. 13.05.005 – Mrs. Sylvia Lopez stated she would like to have permission to have a yard sale every month to help her parents raise money to cover their recent medical bills. Mrs. Lopez told the board she was only trying to help her parent and had an unpleasant experience with Mr. Roman and Manny(public works) regarding this issue. Mrs. Lopez stated she did not want to make a business out of this. She was advised by Codes department to get a business permit if she wanted to have more than 4 yard sales that are allowed a year. Chairman Herrera advised Mrs. Lopez in the last work session they had discovered that second hand stores were not allowed in residential areas. Mrs. Lopez asked if she could have 4 yard sales and her parents have 4 since they are two separate homes on one property. Chairman Herrera told her he would research this and get back to her by Friday of the next week. Comm. Gomez made a motion to deny **Case No. 13.05.005**, 2nd by Comm. Brumlow, Unanimous vote motion denied.

E. Case No. 13.05.006 – Mr. Arroyo approached the board back in March wanting to subdivide his lot. He came back with plans as requested. Comm. Gomez made a motion to approve **Case No. 13.0.006**, 2nd by Comm. Brumlow, unanimous vote motion approved.

F. Consideration and action to amend the bylaws regarding attendance/absences. Chairman informed the Commissioners he would like to recommend to the Board of Trustees to amend the attendance to include 3 excused absences. Motion to make a presentation to the board to amend the bylaws was made by Comm. Brumlow, 2nd by Comm. Madrid, unanimous vote, Motion approved.

G. *Chairman Herrera struck item G from the agenda and asked that it be placed on the next agenda.*

7. **PUBLIC COMMENTS-** *Mrs. Elizabeth Ramos came to obtain information how to sub-divide her property. She was informed by Chairman Herrera of the process that needs to be followed, he also advised her to come into the office and speak with Mr. Roman and Genevieve to be placed on the next agenda.*

8. **COMMISSION MEMBER COMMENTS**


9. **CHAIRMAN COMMENTS -**

10. **ADJOURNMENT @ 7:07pm, motion made to adjourn by Comm. Brunlow, 2nd by Comm. Madrid, unanimous vote, meeting adjourned.**

APPROVED:

Fernando Herrera, Chair

ATTEST:



Genevieve Descoteaux, Planning and Zoning Clerk

{SEAL }

*Prepared by Genevieve Descoteaux
Approved at Regular Meeting held on June 13, 2013*