

SPECIAL MEETING

City of Anthony, NM Planning and Zoning Commission
Municipal Building
824 Anthony Dr.
Anthony, NM 88021

Thursday, August 16, 2012
5:30 P.M.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

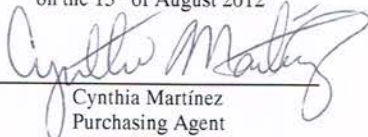
THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ONE BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

4. APPROVAL OF AGENDA ORDER
5. PUBLIC MEETING
Discussion:
 - A. Case No. 12.07.004- Mr. Javier Murgia requesting a zone change for property located on 4th street between Hettinga Rd. and Curry Ct. for a flea market in a residential area.
 - B. Case No. 12.07.005 – Mr. Jose Nuñez wishing to annex his property to be included inside the city limits and establish a flea market.
6. PUBLIC COMMENTS
7. COMMISSION MEMBER COMMENTS
8. CHAIRMAN COMMENTS
9. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 13th of August 2012


Cynthia Martínez
Purchasing Agent

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SPECIAL MEETING

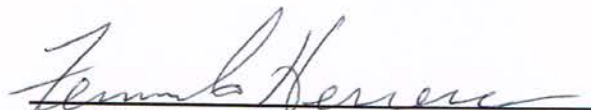
**City of Anthony, NM Planning and Zoning Commission
Municipal Building
824 Anthony Dr.
Anthony, NM 88021**

**Thursday, August 16, 2012
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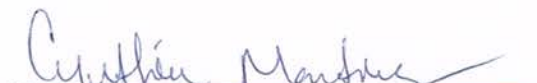
MINUTES

*MEETING CANCELLED. NOT ENOUGH COMMISSIONERS
PRESENT THEREFORE NO QUORUM COULD TAKE PLACE.*

APPROVED:


Fernando Herrera, Chair

ATTEST:


Cynthia Martinez, Purchasing Agent

{SEAL}

*Prepared by Cynthia Martinez
Approved at Regular Meeting held on August 23, 2012*

REGULAR MEETING

City of Anthony, NM Planning and Zoning Commission
Municipal Building
824 Anthony Dr.
Anthony, NM 88021

Thursday, August 16, 2012
6:00 P.M.

AGENDA

1. CALL TO ORDER
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4. APPROVAL OF AGENDA ORDER
5. APPROVAL OF MINUTES
 - *Regular Meeting June 14, 2012
 - *Regular Meeting July 26, 2012

6. PUBLIC MEETING

Cases:

- A. Case No. 12.08.001 – Resident Ana Maria Hernandez wishing to obtain a mobile home permit for 800 B. Polk St.

Presentation:

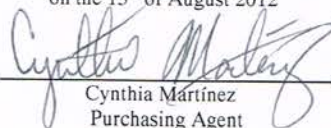
- A. Cynthia Martínez, Purchasing Agent, will briefly present upcoming trainings for the Commissioners and Chairman to attend.

7. PUBLIC COMMENTS
8. COMMISSION MEMBER COMMENTS
9. CHAIRMAN COMMENTS
10. ADJOURNMENT

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Cynthia Martínez
Purchasing Agent

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REGULAR MEETING

City of Anthony, NM Planning and Zoning Commission
Municipal Building
824 Antony Dr.
Anthony, NM 88021

Thursday, August 16, 2012
6:00 P.M.

MINUTES

1. **CALL TO ORDER @ 6:00 pm** by *Fernando Herrera*
2. **PLEDGE OF ALLEGIANCE** by *Trustee Pilar Madrid*
3. **ROLL CALL:** *Present – Chair Herrera, Comm. Brumlow, Comm. Madrid, Absent – Comm. Gonzalez*
4. **APPROVAL OF AGENDA ORDER** *Motion was made by Comm. Brumlow to approve the agenda order, 2nd by Comm. Madrid, unanimous vote, motion passed and agenda was approved.*
5. **APPROVAL OF MINUTES**
 - * Regular Meeting June 14, 2012
 - * Regular Meeting July 26, 2012
 - *Motion was made by Comm. Brumlow to approve the minutes for Regular Meeting on July 26, 2012, 2nd by Comm. Madrid, unanimous vote, motion passed and minutes were approved. The minutes for Regular Meeting on June 14, 2012 were not approved and are still pending.*
6. **PUBLIC MEETING**

Cases:

A. **Case No. 12.08.001** – Resident Ana Maria Hernandez wishing to obtain a mobile home permit for 800 B. Polk St.
Discussion: Resident Ana Maria Hernandez would like to obtain a mobile home permit to move in a 2004 Festival mobile home to 800 B. Polk St. Chairman asked if the property meets the setbacks. Mr. Roman, Codes Enforcement/Building Inspector has inspected the property and says that the setbacks are met and the property is zoned for mobile homes. The owner is currently renting the property but the mobile home is hers. Commissioners and Chairman looked at the documentation that Ms. Hernandez provided for the lot and the mobile home. Comm. Brumlow said that everything was in order and looked good. A motion was made by Comm. Brumlow to approve the mobile home permit for 800 B. Polk St., being that the resident meets all requirements, 2nd by Comm. Madrid. Unanimous vote, motion passed, case was approved.

Presentation:

A. *Cynthia Martinez, Purchasing Agent, will briefly present upcoming trainings for the Commissioners and Chairman to attend.*

Discussion: The New Mexico Municipal League will be hosting a New Mexico League of Zoning Officials Annual Conference on September 19 thru September 21, 2012 at the Plaza Hotel in Las Vegas, NM. Cost per Commissioner is \$185 and includes the conference, materials for training, reception (Dinner), breaks during training and Thursday's luncheon. Please contact Cynthia for more information.

7. PUBLIC COMMENTS

None.

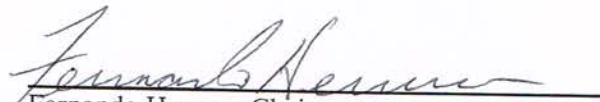
8. COMMISSION MEMBER COMMENTS

Comm. Madrid – Asked about the membership dues regarding the training presentation. Chairman Herrera- Told Comm. Madrid that those dues did not apply to the Commissioners. Comm. Brumlow- No comments.

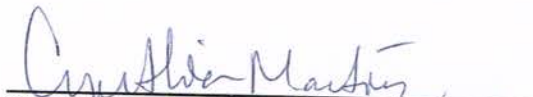
9. CHAIRMAN COMMENTS – *Informed the Commissioners that Mr. Mimbela was no longer a Commissioner with Planning and Zoning due to the high demand his business is having and also for some health problems. Chairman would like to start the process of selecting a new Commissioner.*

10. ADJOURNMENT @ 6:16 pm, motion made to adjourn meeting by Comm. Brumlow, 2nd by Comm. Madrid, unanimous vote, meeting adjourned.

APPROVED:


Fernando Herrera, Chair

ATTEST:


Cynthia Martinez, Purchasing Agent

{SEAL}

*Prepared by Cynthia Martinez
Approved at Regular Meeting held on August 23, 2012*

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4. APPROVAL OF AGENDA ORDER

5. PUBLIC MEETING

Cases:

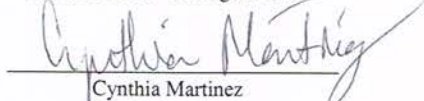
- A. Case No. 12.07.005 – Mr. Jose Nunez wishing to annex his property to be included inside the city limits and establish a flea market.

6. PUBLIC COMMENTS
7. COMMISSION MEMBER COMMENTS
8. CHAIRMAN COMMENTS
9. ADJOURNMENT

POSTED:

City of Anthony City Clerk's Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
Clerk on the 21st of August 2012


Cynthia Martinez
Purchasing Agent

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City of Anthony, NM Planning and Zoning Commission
Municipal Building
824 Anthony Drive
Anthony, NM 88021

Thursday, August 23, 2012
5:30 P.M.

MINUTES

1. **CALL TO ORDER** @ 5:30pm by *Fernando Herrera*
2. **PLEDGE OF ALLEGIANCE** by *Eleazar Roman*
3. **ROLL CALL:** *Present – Chair Herrera, Comm. Gonzalez, Comm. Brumlow, Comm. Madrid*
Absent – None
4. **APPROVAL OF AGENDA ORDER** *Motion was made by Comm. Brumlow to approve the agenda order, 2nd by Comm. Madrid, unanimous vote, motion passed and agenda was approved.*

5. PUBLIC MEETING

Cases:

A. **Case No. 12.07.005** – Mr. Jose Nunez wishing to annex his property to be included inside the city limits and establish a flea market.

Discussion: *Chairman explained that Mayor Arnulfo Castañeda wanted Planning and Zoning to serve as an advisory Commission to help determine if the proposed annexation that Mr. Nunez is proposing would be beneficial to the City of Anthony. If the Commissioners thought this would be beneficial for the City of Anthony, then Mr. Nunez would be sent to the Board of Trustees to get this annexation approved. The Planning and Zoning Commission cannot make a decision in this case. Comm. Gonzalez asked if this was his property or if there was a partnership. Mr. Roman, Codes Enforcement/Building Inspector said that it belongs to Mr. Nunez, his wife's and Mr. Nunez's brother. Comm. Gonzalez asked if neighbors from the surrounding lots would have to be notified and who would notify them. Mr. Roman said that he had looked up the information for the surrounding lots and knew who owned which lots. Chairman Herrera asked if any other Commissioner had any comments about sending this case to the Board of Trustees to get this property annexed within the city limits of the City of Anthony. Comm. Gonzalez asked if Mr. Nunez had to submit any paperwork on the possible annexation. Chairman Herrera said that the Planning and Zoning Commission was just serving as an advisory team and decide if it would be sent to the Board of Trustees therefore at this time no paperwork is required. Mr. Roman mentioned that Mr. Nunez wants to do a flea market and has about 22 acres of space available therefore he could have sufficient space for vendors, restrooms as well as plenty of parking spaces. Chairman Herrera said that all those lots in that area would be commercial all it would be best to annex that entire area for commercial business from Mr. Nunez's property all the way to the Stateline. Chairman Herrera asked if there were any other comments. Commissioners responded and said none. A motion was made by Comm. Gonzalez to approve the proposed property annexation of Mr. Nunez's property to be sent to*

the Board of Trustees for final approval to get his property annexed inside the city limits and establish a flea market, 2nd by Comm. Madrid. Unanimous vote, motion passed, and case was approved to be sent to the Board of Trustees for final approval.

6. PUBLIC COMMENTS

Pilar Madrid- resident of Anthony asked if there was a road out there already so that traffic can travel on, Chairman Herrera said that one would probably have to be plotted.

Rose Garcia- Representative from Tierra Del Housing will be representing and coming to the Planning and Zoning meetings in place of Isaias Amaya who is currently on medical leave, she wanted to talk about a property on Acosta Rd. & Polk St. and wanted to know the status of the Subdivision Ordinance.

Chairman Herrera asked her if she could stay for the 6:00 p.m. regular meeting so that she can discuss her idea about that property on Acosta Rd and Polk St. Ms. Garcia agreed and said she would stay for the regular meeting.

7. COMMISSION MEMBER COMMENTS

Comm. Brumlow – No Comments

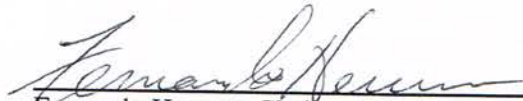
Comm. Madrid- No Comments

Comm. Gonzalez- No Comments

8. CHAIRMAN COMMENTS – no comments

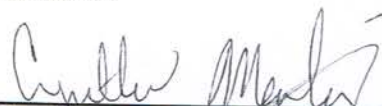
9. ADJOURNMENT @ 5:47pm, motion made to adjourn by Comm. Brumlow, 2nd by Comm. Madrid, unanimous vote, meeting adjourned.

APPROVED:



Fernando Herrera, Chair

ATTEST:



Cynthia Martínez, Purchasing Agent

{SEAL}

Prepared by Cynthia Martínez

Approved at Regular Meeting held on September 13, 2012

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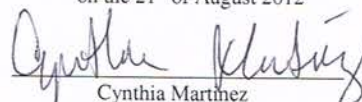
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4. APPROVAL OF AGENDA ORDER
5. APPROVAL OF MINUTES
 - * Regular Meeting June 14, 2012
 - * Regular Meeting August 16, 2012
6. PUBLIC MEETING
 - Cases:
 - A. Case No. 12.08.002 – Residents Monica & Horacio Anguiano wishing to obtain a home owner business permit to sell fruit in their home located at 630 Kalar.
 - B. Case No. 11.09.005 – Resident Guadalupe Saenz wishing to obtain a permit to subdivide lot located at 1400 Church Street (Zone CR-1M) under a hardship.
7. PUBLIC COMMENTS
8. COMMISSION MEMBER COMMENTS
9. CHAIRMAN COMMENTS
10. ADJOURNMENT

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Cynthia Martinez
Purchasing Agent

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MINUTES

1. **CALL TO ORDER** @ 6:00 pm by *Fernando Herrera*
2. **PLEDGE OF ALLEGIANCE** by *Commissioner Ramon Gonzalez*
3. **ROLL CALL:** *Present – Chair Herrera, Comm. Gonzalez, Comm. Brumlow, Comm. Madrid*
Absent - None
4. **APPROVAL OF AGENDA ORDER** *Motion was made by Comm. Madrid to approve the agenda order, 2nd by Comm. Brumlow, unanimous vote, motion passed and agenda was approved.*
5. **APPROVAL OF MINUTES**
 - * Regular Meeting June 14, 2012
 - Regular Meeting August 16, 2012
 - *Motion was made by Comm. Brumlow to approve the minutes of Regular Meeting August 16, 2012, but the minutes for Regular Meeting of June 14, 2012 will be approved in the next Planning and Zoning meeting, 2nd by Comm. Madrid, unanimous vote, motion passed and minutes for August 16, 2012 were approved.*

6. PUBLIC MEETING

Cases:

A. **Case No. 12.08.002** – Residents Monica & Horacio Anguiano wishing to obtain a home owner business permit to sell fruit in their home located at 630 Kalar St.
Discussion: Residents would like to establish a business in their home to sell fruit and will not involve cutting it or putting it in cups. Mr. Eleazar Roman, Codes Enforcement/Building Inspector has inspected the home and it meets the requirements. There is sufficient space and complies with the codes of the City of Anthony. If this permit is approved, the owner can have up to six people in her house (clients). Comm. Gonzalez asked the resident how many days does she plan to have her business open and what would be her hours of operation. The resident said that maybe 2-3 days and would close around 4 p.m. Mr. Roman informed the resident that the Codes Enforcement regulations only allow her to operate until 6 p.m. Chairman Herrera told her that she would need to obtain a Business Registration with the City of Anthony. Resident said she knew and would comply. Resident also informed the Commissioners that she went to the Environmental Health Division office in Las Cruces and was told that because she is not selling anything that she would need to handle with her hands (prepare food), that she did not need any permits from them, just from the city. Comm. Gonzalez asked the resident what she would be selling. Resident said she would like to sell

fruit out of the boxes and she would not prepare anything using her hands and said that if she was allowed she would sell other items like brooms and mops. Chairman Herrera asked if any Commissioners had any comments. Comm. Brumlow said that if they allow residents to get this type of permit, then we would start seeing more and more requests. Mr. Roman informed the Commissioners that there are currently other home businesses here in Anthony and some have conditions that they must have an inspection every year prior to getting their business registration renewed with the city. Comm. Gonzalez said that they should give an opportunity for residents to adventure with their business and maybe later down in the near future they will open a larger business here in Anthony. Mr. Roman said that they could give this business a try for a year and if it did not work then her business permit could be revoked. Chairman Herrera asked if there were any Commissioner comments. No Commissioner had any comments. A motion was made by Comm. Gonzalez to approve a business permit for residents Monica & Horacio Anguiano to have a home business to sell fruit at their home located at 630 Kalar St., 2nd by Comm. Madrid. Vote was 2-1. Commissioner Brumlow voted against. Roll call: Comm. Gonzalez, yes Comm. Brumlow, no, Comm. Madrid, yes, 2-1 motion passed and case was approved.

B. **Case No. 11.09.005** – Resident Guadalupe Saenz wishing to obtain a permit to subdivide lot located at 1400 Church Street under a hardship. (Zone CR-1M).
Discussion: Resident was not present. Chairman Herrera requested this case to be heard at the next Planning and Zoning meeting.

7. PUBLIC COMMENTS

Rose Garcia, Tierra Del Sol representative- informed the Commissioners that Tierra Del Sol has built homes in Anthony for about 150 unemployed residents. She also mentioned that they have a program which helps people by lending them money to start or continue their business here in Anthony. She said that Tierra Del Sol currently has some land available and they would like to use it to build more homes here in Anthony for Anthony residents. Ms. Garcia wanted to know the status of the Subdivision Ordinance because they would like to start building and said that she wanted to familiarize herself with what requirements she must follow. The Planning and Zoning Commission informed her that it is currently being reviewed by the City's Attorney.

8. COMMISSION MEMBER COMMENTS

Comm. Madrid – No Comments.

Comm. Brumlow-No Comments.

Comm. Gonzalez- Wanted to thank Mr. Roman and appreciates all the hard work he does for the City of Anthony and he commends him for that.

9. CHAIRMAN COMMENTS – *Thanked Mr. Roman and Cynthia for helping out in Planning and Zoning meeting. Also wanted to inform that Commissioner Brumlow and possibly Chairman Herrera would attend the Planning and Zoning Training in Las Vegas, New Mexico.*

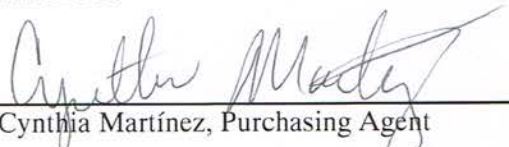
10. ADJOURNMENT @ 6:39 pm, motion made to adjourn by Comm. Gonzalez, 2nd by Comm. Brumlow, unanimous vote, meeting adjourned.

APPROVED:



Fernando Herrera, Chair

ATTEST:



Cynthia Martínez, Purchasing Agent

{SEAL}

Prepared by Cynthia Martínez

Approved at Regular Meeting held on September 13, 2012