

REGULAR MEETING

City of Anthony, NM Planning and Zoning Commission
Municipal Building
320 Lincoln St.
Anthony, NM 88021

Thursday, June 14, 2012
6:00 P.M.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ONE BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

4. APPROVAL OF AGENDA ORDER

5. APPROVAL OF MINUTES

- * Regular Meeting May 10, 2012
- * Special Meeting May 17, 2012

6. PUBLIC MEETING

Cases:

- A. Case No. 12.06.001 – Javier Murguia, owner of Contractors Tiles Plus, wishing to put a flea market off Fourth Street. *Zone CR3 (Comm. Residential: Apartments & High Intensity)*
- B. Case No. 11.09.005 – Guadalupe Saenz, resident and owner of 1400 Church Street, wishing to obtain permit to subdivide lot. *Zone CR1-M*

7. PUBLIC COMMENTS

8. COMMISSION MEMBER COMMENTS

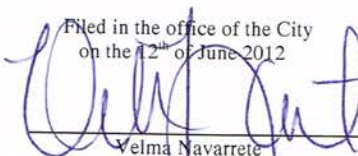
9. CHAIRMAN COMMENTS

10. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 12th of June 2012



Velma Navarrete
Deputy City Clerk/Treasurer

PLEASE NOTE: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.

REGULAR MEETING

City of Anthony, NM Planning and Zoning Commission
Municipal Building
320 Lincoln Street
Anthony, NM 88021

Thursday June 14, 2012
6:00 P.M.

MINUTES

1. **CALL TO ORDER @ 6:06pm** by *Chairman Herrera*
2. **PLEDGE OF ALLEGIANCE** by *Commissioner Mimbela*
3. **ROLL CALL** *Present: Comm. Mimbela, Comm. Madrid, Comm. Brumlow, and Comm. Herrera.*
Absent: Comm. Madrid, Comm. Gonzalez.
4. **APPROVAL OF AGENDA ORDER** *A motion was made by Comm. Brumlow to approve the agenda order, second by Comm. Mimbela, unanimous vote, motion carried and agenda order was approved.*
5. **APPROVAL OF MINUTES**
 - *Regular Meeting May 10, 2012
 - *Special Meeting May 17, 2012*Approval of minutes is postponed until next meeting, to be held 06/28/2012.*
6. **PUBLIC MEETING**
 - Cases:
 - A. Case No. 12.06.001 – Javier Murguia, owner of Contractors Tiles Plus, wishing to put a flea market off Fourth Street. *Zone CR3 (Comm. Residential: Apartments & High Intensity)*
Discussion: Mr. Murguia stated that lot was the only empty lot across from the Cimarron Apartments. When he purchased the land in 2008, it was being used as a flea market without any licenses, etc. He stated people will do it anyway if it's not approved. He would like to put up a flea market with a combination of food and flea market items. He is asking for feedback from the board and wants a guarantee the flea market will be approved if he takes all the steps and measures. He believes there is no other use for the land.
Comm. Herrera stated the Board cannot tell him whether the flea market will be approved or denied.
 - B. Case No. 11.09.005 – Guadalupe Saenz, resident and owner of 1400 Church Street, wishing to obtain permit to subdivide lot. *Zone CR1-M.*
NO SHOW – case will be reviewed upon Ms. Saenz's return to City Hall to be placed on agenda.

REGULAR MEETING

City of Anthony, NM Planning and Zoning Commission
Municipal Building
320 Lincoln St.
Anthony, NM 88021

Thursday, June 28, 2012
6:00 P.M.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

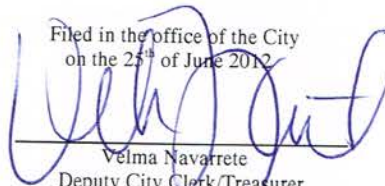
THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ONE BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

4. APPROVAL OF AGENDA ORDER
5. APPROVAL OF MINUTES
6. PUBLIC MEETING
Cases:
 - A. Case No. 12.06.002 – Residents Diego Moncayo Arras & Roxana Delgado Lara wishing to obtain a mobile home permit for 717 4th Street.
 - B. Case No. 12.06.003 – Resident Manuel Cenicerros Jr. wishing to obtain mobile permit for Lot 10, Block 16 at Kalar and Timbers.
 - C. Case No. 12.06.003 – Resident Heliodoro Hinojosa wishing to obtain a variance for parcel number 17-10621.
 - D. Case No. 12.06.005 – Resident Heliodoro Hinojosa wishing to obtain mobile home permit for 1122 Longoria.
7. PUBLIC COMMENTS
8. COMMISSION MEMBER COMMENTS
9. CHAIRMAN COMMENTS
10. ADJOURNMENT

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 25th of June 2012



Velma Navarrete
Deputy City Clerk/Treasurer

PLEASE NOTE: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.

REGULAR MEETING

City of Anthony, NM Planning and Zoning Commission
Municipal Building
320 Lincoln St.
Anthony, NM 88021

Thursday, June 28, 2012
6:00 P.M.

MINUTES

1. **CALL TO ORDER @ 6:05pm** by Chairman Fernando Herrera
2. **PLEDGE OF ALLEGIANCE** by Cynthia Martínez
3. **ROLL CALL:** Present – Chairman Herrera, Comm. Madrid, Comm. Brumlow, Absent – Comm. Mimbela, Comm. Gonzalez
4. **APPROVAL OF AGENDA ORDER** Motion was made by Comm. Brumlow and 2nd by Comm. Madrid, unanimous vote, motion passed and agenda was approved.
5. **APPROVAL OF MINUTES**
No minutes were approved in this meeting due to Velma Navarrete, Deputy City Clerk/Treasurer being out of town. Copies of those minutes will be available for the next Planning and Zoning Meeting scheduled for July 12, 2012.
6. **PUBLIC MEETING**

Cases:

- A. **Case No. 12.06.002** – Residents: Diego Moncayo Arras & Roxana Delgado Lara wishing to obtain a mobile permit for 717 4th Street (Zone VR-2).
Discussion: Residents are requesting a permit to replace a 1997 mobile home with a 2007 mobile home. Commissioners requested a copy of the layout of the mobile home and residents provided a copy to each Commissioner for review. Mr. Roman, Codes Enforcement/Building Inspector has inspected the property as well as Chief Herrera and the property has all services installed. A motion was made by Comm. Madrid to approve the replacement of the mobile home. However, residents must move out the old mobile home prior to moving the new mobile home in, Mr. Roman must inspect the new mobile home. 2nd by Comm. Brumlow. Unanimous vote, motion passed, Case No. 12.06.002 was approved.
- B. **Case No. 12.06.003** – Resident Manuel Cisneros Jr. is requesting a permit to install a mobile home on lot 10 block 16 at Kalar and Timbers (Zone CR-1M).
Discussion: Resident wants to place a mobile home in this lot and Mr. Roman has inspected the lot and found trash. He advised the owner to clean up and owner complied. Utilities are in place and this lot is in the proper zoning area. Commissioners were concerned because the mobile home is from 1987. The owner stated that this mobile home is in good condition. Commissioners asked Mr. Roman if utilities were installed, Mr.

Roman stated he inspected the lot and all utilities were there. Lot is currently vacant and is 12, 000 sq. ft. A motion was made by Comm. Brumlow to approve Case No. 12.06.003, 2nd by Comm. Madrid, unanimous vote, motion carried and case was approved.

- C. **Case No. 12.06.004** – Resident Emilia Ramirez wishing to a variance for parcel number 17-10621 (CR-1M).

Discussion: Commissioners asked if lot has utilities and resident responded yes and lot has been subdivided. Resident provided a copy of the subdivision of the lot to Commissioners for review. A motion was made by Comm. Madrid to approve Case No. 12.06.003, 2nd by Comm. Brumlow, unanimous vote, motion carried and case was approved.

- D. **Case No. 12.06.005** – Resident Heliodoro Hinojosa wishing to obtain mobile home permit for 1122 Longoria (same lot that was talked about in the previous case, Zone CR-1M).

Discussion: Commissioners looked at the copy of the subdivision that was given from the previous case number 12.06.004. A motion was made to approve Case No. 12.06.005 by Comm. Brumlow, 2nd by Comm. Madrid, unanimous vote, motion carried and case was approved.

7. **PUBLIC COMMENTS**

None

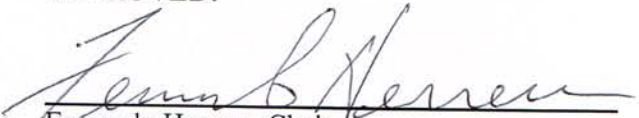
8. **COMMISSION MEMBER COMMENTS**

Comm. Madrid- Feels that since there are no variances approved for the subdivision ordinance then the Commissioners cannot approve them. He also asked about Comm. Mimbela and Comm. Gonzalez since they have not attended previous meetings. Comm. Brumlow asked the status of the Subdivision Ordinance and thinks we should move forward so that zoning ordinances for mobile homes are established and citizens can become familiar with the ordinance.

9. **CHAIRMAN COMMENTS** –wants to know if there is a policy on the number of absences a Commissioner can have and asked Cynthia Martínez to find out if there is a policy on attendance for Commissioners. Also, asked for a Commissioner to volunteer and research any trainings that Commissioners can attend, Commissioner Brumlow said she would find out more information.


10. **ADJOURNMENT @ 7:00pm**, motion made to adjourn by Comm. Brumlow, 2nd by Comm. Madrid, unanimous vote, meeting adjourned.

APPROVED:



Fernando Herrera, Chair

ATTEST:



Cynthia Martínez, Purchasing Agent

{SEAL}

Prepared by Cynthia Martínez

Approved at Regular Meeting held on July 12, 2012