

**REGULAR MEETING**

**City of Anthony, NM Planning and Zoning Commission  
Municipal Building  
320 Lincoln St.  
Anthony, NM 88021**

**Thursday March 8, 2012  
6:00 P.M.**

**AGENDA**

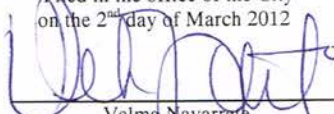
- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

---

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (\*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ONE BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

- 4. APPROVAL OF AGENDA ORDER**
- 5. APPROVAL OF MINUTES**  
\* February 23, 2012 \*Public Hearing February 23, 2012
- 6. PUBLIC MEETING**  
Cases:  
A. **Case No. 11.09.005** – Resident Guadalupe Saenz wishes to obtain permit to subdivide lot located at 1400 Church Street (*Zone CR-1M*) as indicated by proposed sketch.
- 7. PUBLIC COMMENTS**
- 8. COMMISSION MEMBER COMMENTS**
- 9. CHAIRMAN COMMENTS**
- 10. ADJOURNMENT**

**POSTED:**  
City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

Filed in the office of the City  
on the 2<sup>nd</sup> day of March 2012  
  
Velma Navarrete  
Deputy City Clerk/Treasurer

**PLEASE NOTE:** *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

**REGULAR MEETING**

**City of Anthony, NM Planning and Zoning Commission  
Municipal Building  
320 Lincoln St.  
Anthony, NM 88021**

**Thursday March 8, 2012  
6:00 P.M.**

**ADDENDUM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

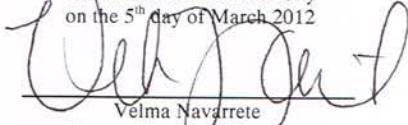
---

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (\*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ONE BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

- 4. APPROVAL OF AGENDA ORDER**
- 5. APPROVAL OF MINUTES**  
\* February 23, 2012 \*Public Hearing February 23, 2012
- 6. PUBLIC MEETING**  
Cases:
  - A. Case No. 11.09.005** – Resident Guadalupe Saenz wishes to obtain permit to subdivide lot located at 1400 Church Street (*Zone CR-IM*) as indicated by proposed sketch.
  - B. Case No. 12.03.001** – Resident Laura Martinez wishes to obtain permit to install mobile home at lot located at 912 Livesay (*Zone CR-IM*).
- 7. PUBLIC COMMENTS**
- 8. COMMISSION MEMBER COMMENTS**
- 9. CHAIRMAN COMMENTS**
- 10. ADJOURNMENT**

**POSTED:**

City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

Filed in the office of the City  
on the 5<sup>th</sup> day of March 2012  
  
Velma Navarrete  
Deputy City Clerk/Treasurer

**PLEASE NOTE:** *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

## REGULAR MEETING

City of Anthony, NM Planning and Zoning Commission  
Municipal Building  
320 Lincoln St.  
Anthony, NM 88021

Wednesday March 14, 2012  
6:00 P.M.

### AGENDA ADDENDUM FROM MTG MARCH 8<sup>TH</sup>

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

---

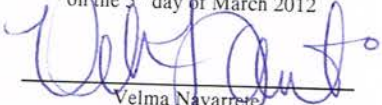
THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (\*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ONE BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

4. APPROVAL OF AGENDA ORDER
5. APPROVAL OF MINUTES  
\* February 23, 2012 \*Public Hearing February 23, 2012
6. PUBLIC MEETING  
Cases:
  - A. Case No. 11.09.005 – Resident Guadalupe Saenz wishes to obtain permit to subdivide lot located at 1400 Church Street (*Zone CR-1M*) as indicated by proposed sketch.
  - B. Case No. 12.03.001 – Resident Laura Martinez wishes to obtain permit to install mobile home at lot located at 912 Livesay (*Zone CR-1M*).
7. PUBLIC COMMENTS
8. COMMISSION MEMBER COMMENTS
9. CHAIRMAN COMMENTS
10. ADJOURNMENT

**POSTED:**

City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

Filed in the office of the City  
on the 5<sup>th</sup> day of March 2012

  
Velma Navarrete  
Deputy City Clerk/Treasurer

**PLEASE NOTE:** If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.

**REGULAR MEETING**

**City of Anthony, NM Planning and Zoning Commission  
Municipal Building  
320 Lincoln St.  
Anthony, NM 88021**

**Wednesday March 14, 2012  
6:00 P.M.**

**ADDENDUM II**

**6. PUBLIC MEETING**

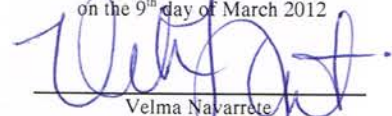
**Cases:**

- C. **Case No. 12.03.002** – Resident Maria Mendez wishing to obtain permit to add carport wall to residence located at 432 Davis St. (*Zone CR1-M*).

**POSTED:**

City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

Filed in the office of the City  
on the 9<sup>th</sup> day of March 2012

  
\_\_\_\_\_  
Velma Navarrete  
Deputy City Clerk/Treasurer

**PLEASE NOTE:** *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*



## REGULAR MEETING

City of Anthony Planning & Zoning Commission  
Municipal Building  
320 Lincoln St.  
Anthony, NM 88021

Wednesday, March 14, 2012  
6:00 P.M.

### MINUTES


1. **CALL TO ORDER** by Robert Mimbela @6:05 pm
2. **PLEDGE OF ALLEGIANCE** by Robert Mimbela
3. **ROLL CALL** By Robert Mimbela **PRESENT:** Arturo Madrid, Janny Brumlow, Fernando Herrera, and Robert Mimbela.
4. **APPROVAL OF AGENDA ORDER** Motion made by Janny Brumlow to approve the agenda order 2<sup>nd</sup> by Fernando Herrera, all in favor, motioned passed, agenda approved.
5. **APPROVAL OF MINUTES** Motion made by Janny Brumlow to approve the minutes of February 23, 2<sup>nd</sup> by Fernando Herrera, all in favor, motioned passed, minutes approved.
6. **PUBLIC MEETING**  
Cases:
  - A. **Case No. 11.09.005- Resident Guadalupe Saenz wishes to obtain permit to subdivide lot located at 1400 Church Street (Zone CR-1M) as indicated by proposed sketch.** Case representative did not show up, Motioned made by Janny Brumlow to table the case for some other time. 2<sup>nd</sup> by Fernando Herrera, all in favor, motioned passed.
  - B. **Case No. 12.03.001- Resident Laura Flores wishes to obtain permit to install mobile home at lot located at 912 Livesay (Zone CR-1M).** Fernando Herrera motioned to grant permission to obtain permit for installation of mobile home at 912 Livesay. 2<sup>nd</sup> by Janny Brumlow, all in favor, motioned passed.
  - C. **Case No. 12.03.002- Resident Maria Mendez wishing to obtain permit to add carport wall to residence located at 432 Davis St. (Zone CR-1M).** Fernando Herrera motioned to deny to obtain permit for installation of carport at 432 Davis St. until a detailed site plan is submitted showings property lines, existing building(s) and proposed carport. 2<sup>nd</sup> by Janny Brumlow, all in favor, motioned passed.
7. **PUBLIC COMMENTS** Jose Nuñez stated that he has 7 acres that he wishes to sub-divide and was inquiring if any sub-division standards were developed from the City of Anthony, commissioners stated not at this time and was advised to check back in a couple of weeks.

8. **COMMISSION MEMBER COMMENTS** *Commissioner & Fire Chief Fernando Herrera stated that Mr. Eleazar Roman (Code Enforcer & Building Inspector) for the City of Anthony is doing a great job. All commissioners agreed.*
9. **CHAIRMAN COMMENTS** *None*
10. **ADJOURNMENT @ 7:15**, *motioned made to adjourn by Fernando Herrera, 2<sup>nd</sup> by Janny Brumlow. All in favor motioned passed, meeting adjourned.*

APPROVED:

  
Fernando Herrera, Vice-Chairman

ATTEST:

  
Velma Navarrete, Deputy City Clerk / Treasurer

{SEAL}

*Prepared by Robert Mimbela, Secretary P&Z  
Approved at Regular Meeting held on March 22, 2012*

**REGULAR MEETING**

**City of Anthony, NM Planning and Zoning Commission  
Municipal Building  
320 Lincoln St.  
Anthony, NM 88021**

**Thursday March 22, 2012  
6:00 P.M.**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (\*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ONE BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.

**4. APPROVAL OF AGENDA ORDER**

**5. APPROVAL OF MINUTES**

\* Regular Meeting March 14, 2012

**6. PUBLIC MEETING**

**Cases:**

**A. Case No. 12.003.003** – El Paso, Texas residents Ezequiel & Yolanda Rios who own property in the city of Anthony; submitted a variance request for 1170 and 1180 Monroe Street. (*Zone CR1-M*)

**B. Case No. 12.03.004** – Resident Imelda Perez wishing to obtain permit to install mobile home at 340 Katherine. (*Zone CR1-M*)

**C. Case No. 12.03.005** – Resident Jose Saldaña submitted a subdivision application for 928 Lee Avenue and 902 Polk. (*Zone CR1-M*)

**D. Case No 12.03.006** – Resident Enrique Saldaña submitted a subdivision application for 1445-1 and 1445-2 Donaldson. (*Zone CR-1*)

**7. PUBLIC COMMENTS**

**8. COMMISSION MEMBER COMMENTS**

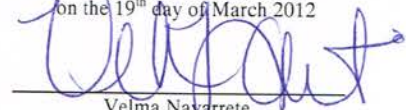
**9. CHAIRMAN COMMENTS**

**10. ADJOURNMENT**

**POSTED:**

City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

Filed in the office of the City  
on the 19<sup>th</sup> day of March 2012



Velma Navarrete  
Deputy City Clerk/Treasurer

**PLEASE NOTE:** *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*



## REGULAR MEETING

City of Anthony, NM Planning and Zoning Commission  
Municipal Building  
320 Lincoln St.  
Anthony, NM 88021

Thursday March 22, 2012  
6:00 P.M.

### MINUTES

1. **CALLED TO ORDER @ 6:04pm** by *Comm. Herrera*
2. **PLEDGE OF ALLEGIANCE** by *Velma Navarrete*
3. **ROLL CALL PRESENT:** *Comm. Janny Brumlow, Comm. Fernie Herrera, Comm. Robert Mimbela*  
*ABSENT: Comm. Arturo Madrid*
4. **APPROVAL OF AGENDA ORDER** *Motion made to approve agenda order by Comm. Brumlow, seconded by Comm. Mimbela, unanimous vote, motion carried, agenda approved.*

### 5. APPROVAL OF MINUTES

\* Regular Meeting March 14, 2012 - *Motion made to approve these minutes by Comm. Brumlow, seconded by Comm. Mimbela, unanimous vote, motion carried, minutes approved.*

### 6. PUBLIC MEETING

#### Cases:

**A. Case No. 12.003.003** – El Paso, Texas residents Ezequiel & Yolanda Rios who own property in the city of Anthony; submitted a variance request for 1170 and 1180 Monroe Street. (Zone CR1-M)  
*Discussion: Resident Rios commented they have more than enough square footage on each lot. City Codes Enforcer Roman explained they applied for a variance because their lots won't meet the minimum width requirements (footage). Their mobile home is 16ftx60ft. Comm. Herrera stated this case could only get approved if the owners first subdivide the lot since they are attempting to get a variance to install a mobile home on a single lot with an existing dwelling. Comm. Mimbela stated they have all the minimum lot requirements except the width. A motion was made by Comm. Mimbela to pass this case on to the Board of Trustees since P&Z cannot approve a variance; it was seconded by Comm. Brumlow. Unanimous vote, motion carried, Case No. 12.003.003 was passed on to the Board of Trustees, this case was neither approved nor denied.*

**B. Case No. 12.03.004** – Resident Imelda Perez wishing to obtain permit to install mobile home at 340 Katherine. (Zone CR1-M)  
*Discussion: Only condition made to Ms. Perez was to have mobile home placed correctly meeting all minimum setback requirements. Motion was made to approve Case No. 12.03.004 by Comm. Brumlow, seconded by Comm. Mimbela, unanimous vote, motion carried, case was approved.*

**C. Case No. 12.03.005** – Resident Jose Saldaña submitted a subdivision application for 928 Lee Avenue and 902 Polk. (Zone CR1-M)



*Discussion: Case met all minimum requirements, per review of Commissioners. Motion was made to approve Case No. 12.03.005 by Comm. Mimbela, seconded by Comm. Brumlow. Unanimous vote, motion carried, case was approved.*

**D. Case No. 12.03.006** – Resident Enrique Saldaña submitted a subdivision application for 1445-1 and 1445-2 Donaldson. (Zone CR-1)

*Discussion: Codes Enforcer Roman explained to Commissioners the land would be divided into five lots, he also stated he did not foresee any problems with this subdivision since owner Enrique Saldaña has plenty of land. Comm. Mimbela advised Saldaña to ensure all lots meet the minimum lot size requirements as far as footage goes. Comm. Brumlow motioned to approve the case as presented (5 lot division) seconded by Comm. Mimbela, unanimous vote, motion carried, Case No. 12.03.006 was approved.*

## 7. PUBLIC COMMENTS

*Isaias Amaya from Tierra del Sol Housing stated the City of Anthony badly needs a subdivision ordinance in order to have more houses built and in order to progress.*

## 8. COMMISSION MEMBER COMMENTS

*Comm. Herrera stated to the public that P&Z was doing its very best to meet the needs of its residents, they are trying to make the city look better and be safer for the community. He also stated it might take approximately two months for the subdivision ordinance to be finalized between the draft, the reviews, the editing, and then having the Board of Trustees pass it.*

*Comm. Brumlow stated if they were going to have a workshop for the subdivision ordinance, that it'd be more convenient on a Saturday.*

*Comm. Mimbela stated if the workshop was on a Saturday, the information would be posted with enough time so that the public would have time to make plans to attend if they wished to do so.*


## 9. CHAIRMAN COMMENTS *None*

**10. ADJOURNMENT @ 7:07pm**, motion made by Comm. Brumlow, seconded by Comm. Mimbela, unanimous vote, motion carried, meeting was adjourned.

**APPROVED:**

  
\_\_\_\_\_  
Fernando Herrera, Vice-Chair

**ATTEST:**

  
\_\_\_\_\_  
Velma Navarrete, Deputy City Clerk/Treasurer

{SEAL}

*Prepared by Velma Navarrete, Deputy City Clerk/Treasurer  
Approved at Regular Meeting held on April 12, 2012*