

**REGULAR MEETING**

**CITY OF ANTHONY, NM  
PLANNING & ZONING COMMISSION**

**Municipal Building  
320 Lincoln St.  
Anthony, NM 88021**

**Thursday May 5, 2011  
6:00 P.M.**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

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*THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (\*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

- 4. APPROVAL OF AGENDA ORDER**
- 5. PUBLIC MEETING**
  - A. Election of Chairman, Vice-Chairman, and Secretary for the Planning & Zoning Commission of the City of Anthony, NM.
  - B. *Resolution PZ2011-001*: Consideration and action to approve a resolution establishing the rules contained in the current edition of *Robert's Rules of Order Newly Revised* as the governing rules of procedure for all meetings pertaining to the Planning & Zoning Commission of the City of Anthony, NM. *Presented by Commission Chairman.*
  - C. *Resolution PZ2011-002*: Consideration and action to approve a resolution establishing the times and dates of the regular meetings of the Planning & Zoning Commission of the City of Anthony NM. *Presented by Commission Chairman.*
- 6. PUBLIC COMMENTS**
- 7. COMMISSION MEMBER COMMENTS**

8. CHAIRMAN COMMENTS

9. ADJOURNMENT

**POSTED:**

City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

Filed in the office of the City  
on the 25th of April 2011.



Gloria Y. Irigoyen  
City Clerk/Treasurer

**PLEASE NOTE:** *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

**PLANNING & ZONING COMMISSION**

**MINUTES OF THE MEETING OF**

**Thursday May 5, 2011**

**6PM**

Meeting called to order at 6:07 pm by Commissioner Castaneda.

Pledge of allegiance is lead by Commissioner Castaneda.

Roll Call; present at the meeting are Comm. Castaneda, Comm. Herrera, Comm. Garcia, Comm. Madrid, and Comm. Mimbela.

Agenda order is approved by unanimous vote with no changes.

**Public Meeting;**

Comm. Castaneda makes motion to nominate Comm. Mimbela as Secreatary. Seconded by Comm. Herrera. Motion passes unanimously.

Comm. Castaneda motions to nominate Comm. Herrera as Vice Chairman. Seconded by Comm. Madrid. Motion passes unanimously.

Vice chairman Herrera motions to nominated Comm. Castaneda as Chairman. Seconded by Comm. Madrid. Motion passes unanimously.

Vice Chairman Herrera motions to accept Resolution PZ2011-001 to establish the rules contained in the current edition of *Robert's Rules of Order Newly Revised* as the governing rules of procedure for all meetings pertaining to the Planning and Zoning Commission. Seconded by Comm. Madrid. After a brief discussion motion passes unanimously.

Vice Chairman Herrera motions to accept Resolution PZ2011-002 to establish the times and dates of the regular meetings for the Planning and Zoning Commission. Seconded by Comm. Garcia. After a brief discussion and a minor change motion passes unanimously.

**No Public Comments**

**Commission Member Comments;**

Comm. Garcia expressed that the commission will need the zoning map to be approved by the city trustees for use by the P&Z commission as soon as possible.

Vice Chairman Herrera commented that the P&Z commission should work towards the people of Anthony and the betterment of the city.

Comm. Madrid no comments.

Sec Mimbela no comments.

Chairman Comments;

Chairman Castaneda also expressed that the commission should all work for the people of Anthony and should work to move the P&Z forward.

Meeting adjourned at 7:10 pm.

APPROVED:



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Arnulfo Castaneda, Chair

ATTEST:

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Gloria Y. Irigoyen, City Clerk

{SEAL}

Prepared by Robert Mimbela  
Approved at Regular Meeting held on July 21, 2011

**SPECIAL MEETING**

**CITY OF ANTHONY, NM  
PLANNING & ZONNING COMMISSION**

**Municipal Building  
320 Lincoln St.  
Anthony, NM 88021**

**Thursday May 19, 2011  
6:00 P.M.**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

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*THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (\*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ON BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

- 4. APPROVAL OF AGENDA ORDER**
- 5. \*APPROVAL OF MINUTES FOR MEETING OF MAY 5<sup>TH</sup> 2011**
- 5. PUBLIC MEETING**

- A. Case No. 11.05-001. Consideration and action for approval for Ms. Marina Guzman/Ms. Maria Raquel Carrillo to install a 1996 Mobile Home (80' x 14') on Lincoln Street.
- B. Case No. 11.05.002. Consideration and action for approval for Yolanda Morales (MH owner) / Artemio Holguin (property owner) to install a 1969 MH (60x12) at 425 Archer St.
- C. Case no. 11.08-003. Consideration and action for approval for Eduardo and Alejandra Jimenez (owners) to install a MH (50x28) at 500 McDonald St.
- D. Case No. 11.05.004. Consideration and action for approval for Cesar Estrada to renew building permit for new home at 520 Timbers St.

- 6. PUBLIC COMMENTS**
- 7. COMMISSION MEMBER COMMENTS**

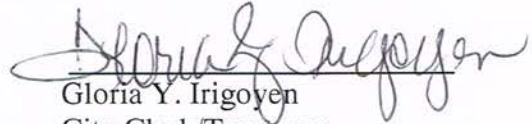
8. CHAIRMAN COMMENTS

9. ADJOURNMENT

**POSTED:**

City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

Filed in the office of the City  
on the 16th of May 2011.



Gloria Y. Irigoyen  
City Clerk/Treasurer

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**SPECIAL MEETING  
CITY OF ANTHONY, NM  
PLANNING & ZONING COMMISSION**

**Municipal Building 320 Lincoln St.**

**Anthony, NM 88021**

**Tuesday May 19, 2011**

**MINUTES**

- 1. CALL TO ORDER- Arnie Castaneda**
- 2. PLEDGE OF ALEGIANCE**
- 3. Roll Call- All present: Arnie Castaneda, Joe Garcia, Robert Mimbela Absent:  
Fernie Herrera**
- 4. Approval of Agenda Order**
  - a. Motion to approve agenda order and discuss each case only by Joe Garcia, 2<sup>nd</sup> by Arturo Madrid, all in favor Joe Garcia, Arturo Madrid, Arnie Castaneda, motion carries, agenda approved.**
- 5. \*Approval of Minutes for Meeting of May 5<sup>th</sup>, 2011**
  - a. Motion to approve by Joe Garcia, 2<sup>nd</sup> by Arturo Madrid, all in favor Joe Garcia, Arturo Madrid, Arnie Castaneda, motion carries minutes approved**
- 6. Public Meeting**
  - a. Case No. 11.05-001. Consideration and action for approval for Ms. Marina Guzman/Ms. Maria Raquel Carrillo to install a 1996 Mobile Home (80' x 14') on Lincoln St.**
    - i. Discussion –need copies of map**
    - ii. Motion to table item A by Joe Garcia, 2<sup>nd</sup> by Arturo Madrid, unanimous vote, item a)tabled to next meeting.**
  - b. Case No. 11.05-002. Consideration and action for approval for Yolanda Morales (MH owner)/ Artemio Holguin (property owner) to install a 1969 MH (60x12) at 425 Archer St.**
    - i. Discussion –need to correct agenda number from 11.05.002 to 11.05-002**
    - ii. Motion to table item B by Arturo Madrid, 2<sup>nd</sup> by Joe Garcia, unanimous vote, item B) tabled to next meeting.**

- c. Case No. 11.08-003. Consideration and action for approval for Eduardo and Alejandra Jimenez (owners) to install a MH (50x28) at 500 McDonald St.
  - i. Discussion – owner would like to put more mobile homes in the future if possible
  - ii. Motion to table item C by Joe Garcia, 2<sup>nd</sup> by Robert Mimbela, unanimous vote, item C) tabled to next meeting.
- d. Case No. 11.05-004. Consideration and action for approval for Cesar Estrada to renew building permit for new home at 520 Timbers St.
  - i. Discussion – no party attendance
  - ii. Motion to table item D by Joe Garcia, 2<sup>nd</sup> by Robert Mimbela, unanimous vote, item D) tabled to next meeting.

7. Public Comments

- a. Carlos Estrada speaks on behalf of Antonio Estrada, would like to subdivide property. Contact information is given and made for future contact.
- b. Teresa Fisher would like to see a checklist for easier understanding of public on steps they should be taking.
- c. Trustee Betty Gonzalez, thanks board for a good job.

8. Commission Member Comments

- a. Would like to see case numbers on pictures and case supporting documents

9. Chairman Comments

- a. Members, please review packets before meeting

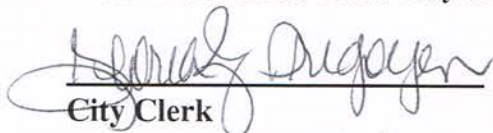
10. Adjournment

- i. Motion to adjourn meeting by Joe Garcia, 2<sup>nd</sup> by Robert Mimbela, unanimous vote, meeting adjourned

11. Posted:

City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

Filed in the office of the City of the 5/27/11

  
City Clerk

 7/21/11



**REGULAR MEETING**

**CITY OF ANTHONY, NM  
PLANNING & ZONING COMMISSION  
Municipal Building  
320 Lincoln St.  
Anthony, NM 88021**

**Thursday May 26, 2011  
6:00 P.M.**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

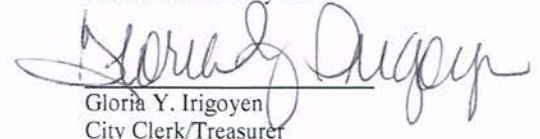
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- 4. APPROVAL OF AGENDA ORDER**
- 5. \*APPROVAL OF MINUTES FOR MEETING OF MAY 19 2011**
- 5. PUBLIC MEETING**  
A. Items tabled from meeting of May 19, 2011.
- 6. PUBLIC COMMENTS**
- 7. COMMISSION MEMBER COMMENTS**
- 8. CHAIRMAN COMMENTS**
- 9. ADJOURNMENT**

**POSTED:**  
City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

Filed in the office of the City  
on the 17th of May 2011.

  
Gloria Y. Irigoyen  
City Clerk/Treasurer

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**REGULAR MEETING  
CITY OF ANTHONY, NM  
PLANNING & ZONING COMMISSION**

**Municipal Building 320 Lincoln St.**

**Anthony, NM 88021**

**Thursday May 26, 2011**

**MINUTES**

- 1. CALL TO ORDER- Arnie Castaneda**
- 2. PLEDGE OF ALEGIANCE**
- 3. Roll Call- All present: Arnie Castaneda, Joe Garcia, Robert Mimbela, Fernie Herrera, Arturo Madrid**
- 4. Approval of Agenda Order**
  - a. Motion to approve agenda order by Fernie Herrera, 2<sup>nd</sup> by Joe Garcia, all in favor Joe Garcia, Arturo Madrid, Fernie Herrera, Robert Mimbela motion carries, agenda approved.**
- 5. \*Approval of Minutes for Meeting of May 5<sup>th</sup>, 2011**
  - a. Motion to approve by Joe Garcia, 2<sup>nd</sup> by Arturo Madrid, all in favor unanimous vote, motion carries minutes approved**
- 6. Public Meeting**
  - a. Items Tabled from meeting of May 19, 2011.**
    - i. Map has not yet been approved. It will take about 3 weeks then the public will review and make comments on it.**
- 7. Public Comments**
  - a. Question: Can anybody with private property build whatever they want? City is not responsible for maintenance but does have a legal right to say what can be built on it.**
  - b. Public commenter has an urgent project and the commissioners decide they will make priority effort on his concern.**
  - c. Comment that streets need to be paved properly**
- 8. Commission Member Comments**
  - a. Joe Garcia would like to see commissioners use this time to get training, commissioners agree**

9. Chairman Comments

10. Adjournment

- i. Motion to adjourn meeting by Fernie Herrera, 2<sup>nd</sup> by Joe Garcia, unanimous vote, meeting adjourned

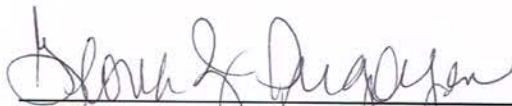
APPROVED:



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Arnúlfo Castañeda, Chair

ATTEST:



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Gloria Y. Irigoyen, City Clerk

{SEAL}

*Prepared by Aurora Martinez  
Approved at Regular Meeting held on June 16, 2011.*