

REGULAR MEETING

**CITY OF ANTHONY, NM
PLANNING & ZONING COMMISSION
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Thursday, November 17, 2011
6:00 P.M.**

AGENDA

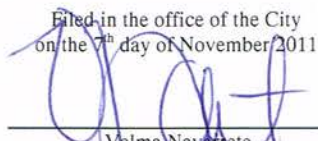
- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK () ARE ON THE CONSENT AGENDA AND WILL BE VOTED ONE BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

- 4. APPROVAL OF AGENDA ORDER**
- 5. APPROVAL OF MINUTES**
*Minutes October 27, 2011
- 5. PUBLIC MEETING**
 - A. Case No. 11.09.006 – Jesus H. Robles is requesting an approval for a subdivision of property behind Stony Brook Subdivision.
 - B. Case No. 11.09.007 – Robert and Valerie Medina are requesting permit to place mobile home at property address 700 Highway 478, VR-1 (Village Residential) zone district.
- 6. PUBLIC COMMENTS**
- 7. COMMISSION MEMBER COMMENTS**
- 8. CHAIRMAN COMMENTS**
- 9. ADJOURNMENT**

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 7th day of November 2011

Velma Navarrete
Deputy City Clerk/Treasurer

PLEASE NOTE: *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

REGULAR MEETING

**CITY OF ANTHONY, NM
PLANNING & ZONING COMMISSION
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Thursday, November 17, 2011
6:00 P.M.**

ADDENDUM

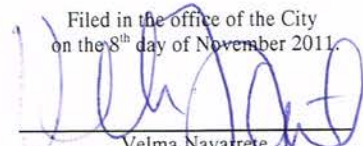
6. PUBLIC MEETING

- B. Case No. 11.09.008 – Resident David Silva is requesting to subdivide his 5.189 acre lot. Mr. Silva is trying to refinance his house and in order to refinance, the bank is asking him to subdivide the lot. Location: 945 Acosta Road, Anthony, NM 88021.
- C. Case No. 11.09.009 – Resident Jesus Robles is requesting to subdivide his 4.7 acre lot located at 1584 Eagle Road, Anthony, NM 88021.

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 8th day of November 2011.



Velma Navarrete
Deputy City Clerk/Treasurer

PLEASE NOTE: *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

REGULAR MEETING

**CITY OF ANTHONY, NM
PLANNING & ZONING COMMISSION
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Thursday, November 17, 2011
6:00 P.M.**

ADDENDUM (2)

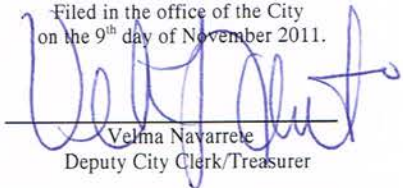
6. PUBLIC MEETING

- D. Case No. 11.09.010 – Resident Maria G. Lozano is requesting to obtain permit to place mobile home (living quarters) to 800 Polk, Anthony, NM.

POSTED:

City of Anthony City Clerk Office
El Paso Electric Company
NM Gas Company
Anthony Post Office
Senior Citizen Center
Anthony Water & Sanitation District

Filed in the office of the City
on the 9th day of November 2011.



Velma Navarre
Deputy City Clerk/Treasurer

PLEASE NOTE: *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

REGULAR MEETING

**CITY OF ANTHONY, NM
PLANNING & ZONING COMMISSION
Municipal Building
320 Lincoln St.
Anthony, NM 88021**

**Thursday, November 17, 2011
6:00 P.M.**

MINUTES

1. **CALL TO ORDER @ 6:20PM** by Chairman Arnie Castañeda
2. **PLEDGE OF ALLEGIANCE** by Comm. Robert Mimbela
3. **ROLL CALL** – *Present:* Fernie Herrera, Arnie Castañeda, Arturo Madrid, Janny Brumlow, and Robert Mimbela *Absent:* None.
4. **APPROVAL OF AGENDA ORDER** – Remove item C.; was placed on agenda twice by mistake, change item B. (on Addendum) to item C. No approval, Chairman began after making adjustments.
5. **APPROVAL OF MINUTES** – Approval of minutes of *October 27, 2011*; motion made by Fernie Herrera, 2nd by Arturo Madrid, unanimous vote, motion passed, minutes approved.
6. **PUBLIC MEETING**
 - A. Case No. 11.09.009 – Jesus H. Robles is requesting an approval for a subdivision of property behind Stony Brook Subdivision. ZONE CR-1M
Discussion: Case was looked at by each commissioner, since this is a rather large property, whomever subdivides must take care of paving roads and also take care of drainage. They must also hire an engineering firm in order to ensure all utilities are in place and streets and sidewalks are also installed and in place. Mr. Robles has to present the lot plans, not necessarily have the work done prior to approval by the board. Mr. Robles is to come back when lot plans are complete.
Motion was made to postpone *Case No. 11.09.009* until he brings in complete paperwork, by Fernie Herrera and 2nd by Robert Mimbela. Unanimous vote, motion carried, case postponed.
 - B. Case No. 11.09.007 – Robert and Valerie Medina are requesting permit to place mobile home at property address 700 Highway 478. ZONE VR-1
Discussion: Area not zoned for mobile homes, however, resident claiming it's been less than one year that she rented a mobile home on that property, therefore she is sheltered by the "grandfather clause" pertaining to mobile homes for when the city was re-zoned.
Motion was made to approve *Case No. 11.09.007* pending the follow up on the "grandfather clause" by Fernie Herrera and 2nd by Janny Brumlow, unanimous vote, motion passed, case approved (pending clause).

C. Case No. 11.09.008 – Resident David Silva is requesting to subdivide his 5.189 acre lot. Mr. Silva is trying to refinance his house and in order to refinance, the bank is asking him to subdivide the lot located at 945 Acosta Road. ZONE CR-1

Discussion: Mr. Silva wants to subdivide lot not to resell any of it, but only to be able to refinance his mortgage loan because the interest is really high. Commissioners all were in agreement to allow resident to make the subdivision with the final stamp plot pending from the surveyor.

Motion was made to approve *Case No. 11.09.008* pending the stamped plot, by Fernie Herrera, 2nd by Arturo Madrid, unanimous vote, motion carried, case was approved.

D. Case No. 11.09.010 – Resident Maria G. Lozano is requesting to obtain permit to place mobile home to 800 Polk. ZONE CR1-M

Discussion: Commissioners discussed case, being that the property is in a zone where mobile homes are allowed, they all agreed to approve the case only pending the state approval. Chairman informed Mrs. Lozano she would need state approval before living in mobile home. Also, he asked her to bring in title of mobile home to keep in her file.

Motion was made to approve *Case No. 11.09.010* by Robert Mimbela, 2nd by Arturo Madrid, unanimous vote, motion carried, case approved.

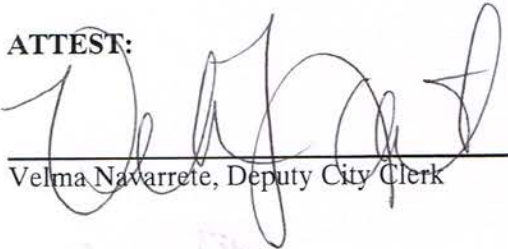
7. **PUBLIC COMMENTS** – A Tierra del Sol employee, Mr. Eric Gomez, sat in on meeting, made a comment to the draft of the plot Mr. Silva brought in, commented it was not a proper plot. Arnie responded to Mr. Gomez that a stamped plot would be required of Mr. Silva.
8. **COMMISSION MEMBER COMMENTS** – Ms. Janny Brumlow commented that it was her first time attending a P&Z meeting and she already learned a lot. Fernie Herrera commented on setbacks and stated we just set them and know them for the distinct districts. On that note, Arnie commented on having a workshop to set up the setbacks, work on various items that he feels the commission should have in place in order to be more organized for when residents attend meetings, etc. Also, wants the map (color coded) framed and put up so that it is easily visible.
9. **CHAIRMAN COMMENTS** – For the workshop, Arnie asked each commissioner to take on a task, research it and present it, and they each volunteered as follows:
 1. *Setbacks – Fernie Herrera & Janny Brumlow*
 2. *Grandfather clause – Arnie Castañeda*
 3. *Mobile home year... 1980 and above? – Arturo Madrid*
 4. *Variances – Robert Mimbela*
 5. *Forms – Robert Mimbela*At the next meeting, a date will be set for the workshop to take place, and it is foreseeable that Mr. Paul Howard may be present.
10. **ADJOURNMENT @ 7:45PM** motion made by Robert Mimbela, 2nd by Fernie Herrera.

APPROVED:



Arnulfo Castañeda, Chair

ATTEST:



Velma Navarrete, Deputy City Clerk

{SEAL}

Approved at Regular Meeting held on December 8, 2011