

**REGULAR MEETING**

**CITY OF ANTHONY, NM  
PLANNING & ZONING COMMISSION  
Municipal Building  
320 Lincoln St.  
Anthony, NM 88021**

**Thursday, September 15, 2011  
6:00 P.M.**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

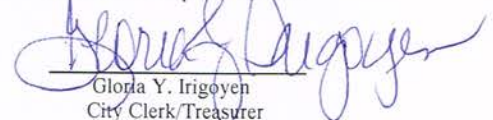
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*THOSE ITEMS ON THE AGENDA INDICATED BY AN ASTERISK (\*) ARE ON THE CONSENT AGENDA AND WILL BE VOTED ONE BY ONE MOTION UNLESS A COUNCILOR REQUESTS THAT A SPECIFIC ITEM BE REMOVED AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION PURPOSES.*

- 4. APPROVAL OF AGENDA ORDER**
- 5. APPROVAL OF MINUTES**
  - \*Minutes August 9, 2011
  - \*Minutes August 25, 2011
- 5. PUBLIC MEETING**
  - Resolutions:**
    - A. Consideration and action to approve a resolution adopting the Resolution No. PZ2011-004, Resolution Establishing an Application Packet and Process for Residents and Businesses.
- 6. PUBLIC COMMENTS**
- 7. COMMISSION MEMBER COMMENTS**
- 8. CHAIRMAN COMMENTS**
- 9. ADJOURNMENT**

**POSTED:**  
City of Anthony City Clerk Office  
El Paso Electric Company  
NM Gas Company  
Anthony Post Office  
Senior Citizen Center  
Anthony Water & Sanitation District

Filed in the office of the City  
on the 2<sup>nd</sup> of September 2011.

  
Gloria Y. Irigoyen  
City Clerk/Treasurer

**PLEASE NOTE:** *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Office of the City Clerk at 575-882-2983 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Office of the City Clerk at 575-882-2983, if a summary or other type of accessible format is needed.*

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**320 Lincoln St.**  
**Anthony, NM 88021**

**Thursday, September 15, 2011**  
**6:00 P.M.**

**MINUTES**

1. **CALL TO ORDER @ 6:11pm** by Arnulfo Castañeda
2. **PLEDGE OF ALLEGIANCE** by Robert Mimbela
3. **ROLL CALL** Absent: Fernie Herrera (counted absent, arrived late to meeting) Present: Arnulfo Castañeda, Arturo Madrid, Robert Mimbela.
4. **APPROVAL OF AGENDA ORDER** – Unanimous approval of agenda, no changes, agenda approved.

5. **APPROVAL OF MINUTES**

\*Minutes August 9, 2011

\*Minutes August 25, 2011

Motion to approve minutes of both August 9<sup>th</sup> and August 25<sup>th</sup> meetings by Arnie Castañeda, second by unanimous vote, motion passed, minutes approved.

6. **PUBLIC MEETING**

**Resolutions:**

- A. Consideration and action to approve a resolution adopting the Resolution No. PZ2011-004, Resolution Establishing an Application Packet and Process for Residents and Businesses.  
Discussion: All commission members approve forms, with an additional form specifically for mobile homes. Motion to pass above said resolution by Fernie Herrera, second by Arturo Madrid, all in favor, motion carried and resolution was approved.

7. **PUBLIC COMMENTS**

A. Mr. Hinojosa – Would like to obtain permit to move mobile home. Arnie's comment to Mr. Hinojosa was that no decision was to be made until next meeting, along with completed forms and all applicable approvals. Mr. Hinojosa will be placed on agenda (addendum) for next meeting in order to make decision. Mr. Hinojosa is to meet with Building Inspector in order to determine if he qualifies to move mobile home to lot.

B. Ms. Guadalupe Saenz – Would like to obtain permission to move and install mobile home. Arnie instructed Ms. Saenz to speak with the Building Inspector, Mr. Polanco, in order to determine if lot qualifies to be subdivided. Mr. Mimbela inspected her paperwork thoroughly,

and he determined size of mobile home is too large to meet the specs of the City. She is to meet with Building Inspector anyway to see what can be done.

**8. COMMISSION MEMBER COMMENTS**

A. Commissioner Mimbela – Wants to be in agreement with all in regards to forms, resolutions, etc, in order to all be in sync when a resident comes to the meeting with questions. Also stated that maybe they shouldn't change the setbacks just yet, approve a variance to Ms. Saenz, and see how that looks and works.

Chair Arnulfo Castañeda – His comment was that any changes, please write them down and they will be discussed in order to accommodate the people.

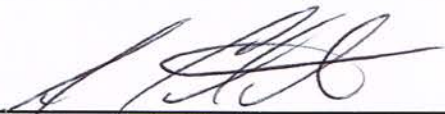
Commissioner Herrera – His comment was that as the Commission they don't want trash trailers, etc, they want the city to look decent, and perhaps change the setbacks to 15feet. Also, Comm. Herrera was appointed Fire Chief and will be sworn in on September 21<sup>st</sup> at the Board of Trustees Special Meeting.

Commissioner Madrid – Commented that we can have the variance, but why should we continue to live the way we live, it's a fire hazard.

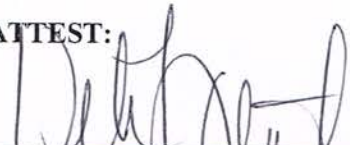
**9. CHAIRMAN COMMENTS – No comments**

**10. ADJOURNMENT – Motion to adjourn by Comm. Mimbela and second by Arturo Madrid, motion carried and meeting adjourned at 7:12pm.**

**APPROVED:**

  
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Arnulfo Castañeda, Chair

**ATTEST:**

  
\_\_\_\_\_  
Velma Navarrete, Deputy City Clerk

{SEAL}

Approved at Regular Meeting held on *Oct. 27<sup>th</sup>* 2011