

REGULAR MEETING

**City of Anthony, NM Planning and Zoning Commission
Municipal Building / 820 Hwy 478
Anthony, NM 88021**

**Wednesday, January 25, 2017
6:30 P.M.**

MINUTES

1. CALL TO ORDER by *Andy Borunda*

2. PLEDGE OF ALLEGIANCE led by *Mr. Terrones*

3. ROLL CALL	<i>Present: Commissioner Jose Terrones</i>	YES	NO
	<i>Commissioner Andres Borunda</i>	YES	NO
	<i>Commissioner Barbara Cameron</i>	YES	NO
	<i>Commissioner Sarah Holguin</i>	YES	NO
	<i>Chairwoman Janny Brumlow</i>	YES	NO ABSENT
	<u><i>Quorum established</i></u>	YES	NO

4. APPROVAL OF AGENDA ORDER

1ST motion: *Comm. Terrones* 2ND motion: *Comm. Holguin* **AIF**

5. ITEMS FROM THE FLOOR – PUBLIC COMMENT - NONE

6. APPROVAL OF CONSENT AGENDA

Draft minutes January 11, 2017
Roberts Rules of Order –

[Chairwoman] The Clerks draft of the minutes was provided to you in your packet prior to the meeting. Knowing you all to be judicious minute readers, please let me know if you have found any errors.

[Chairwoman] Are there any corrections to the minutes as distributed?

[Clerk] Take corrections if there are, until there are no more.

[Chairwoman] If there are no (further) corrections, the minutes will stand approved as distributed (corrected) after a 1st and 2nd motion.

1ST motion: *Comm. Borunda* 2ND motion: *Comm. Holguin* **AIF**

7. DISCUSSION

A. Workshop on Development Application Form. Approval for final form and price list for development fees.

- *A discussion was held on the proposed Development Application Form, Commissioner Terrones noted that our request for legal review from the City Attorney needs to take place prior to presenting to the BOT.*
- *It was noted the request for citation of the Ordinance number in the form was missing. Ordinance No. 2010-018, Section 2.5- Application and Hearing Procedure Land Use Ordinance.*

B. Workshop on the Development of Construction Fees

- *Commissioner Terrones request Mr. Roman be present at the 02/08/2017 meeting of the Planning and Zoning Commission.*

C. Commissioner Holguin requested a contact list for all commissioners. She also request that the P&Z Board be notified of any development meetings on upcoming projects.

8. ADJOURNMENT

1st motion: *Comm. Holguin*

2nd motion: *Comm. Terrones* **AIF**

ATTEST:



Diana Murillo-Trujillo

Diana Murillo-Trujillo, Mayor

Velma Navarrete

Velma Navarrete, City Clerk