



**CITY OF ANTHONY, NM
RESOLUTION 2021-030**

**A RESOLUTION AUTHORIZING THE DISPOSITION OF OBSOLETE JOB
APPLICATION FILES.**

The Governing Board is informed that:

WHEREAS, the destruction of obsolete records is necessary for efficient records Maintenance by the Municipal Clerk of City of Anthony and;


WHEREAS, in the interest of sound records management principles, the Municipal Clerk has established procedures for the retention and disposition of Municipal records and;

WHEREAS, City Staff has identified record destruction Log (**Attachment A**) that meets the City of Anthony Record Retention and Disposition Policy (**Resolution 2019-003(Amendment 1)**), time requirement for destruction (**Exhibit B**).

NOW, THEREFORE BE IT RESOLVED: by the Governing Body of the City of Anthony

THAT, the City Clerk is hereby authorized to apply the retention period and dispose files listed on Exhibit A, by means of shredding and attach certificate of destruction to this resolution.

PASSED, APPROVED, AND ADOPTED THIS 9TH DAY OF SEPTEMBER, 2021.


Diana M. Trujillo, Mayor



{SEAL}

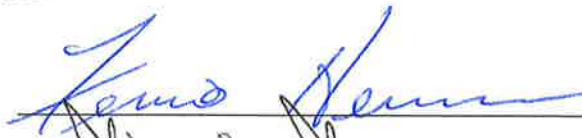
ATTEST: 

Esther Motongo, CMC - City Clerk

ROLL CALL VOTE:

MPT Fernie Herrera

YES NO



Trustee Gloria Gameros

YES NO



Trustee Elva Flores

YES NO

ABSENT

Trustee Javier Silva

YES NO

