



RESOLUTION NO. 2012-04 (REVISED SEPTEMBER 9, 2021)

A RESOLUTION ESTABLISHING A SCHEDULE OF USER FEES WITHIN THE CITY LIMITS OF ANTHONY, NEW MEXICO.

WHEREAS; on July 1, 2010 the City of Anthony was legally recognized as a political subdivision of the State of New Mexico; and

WHEREAS; the state legislature authorizes all municipalities within the State of New Mexico to collect certain user fees that are not specific stipulated as being criminal in nature; and

WHEREAS; these non-criminal user fee's name and amounts will henceforth be listed in this City Resolution detailing the name and the amount of each fee; and

WHEREAS; the Municipal Clerk or their designee are the only individual(s) authorized to collect said fees throughout the Municipality of the City of Anthony, New Mexico; and

WHEREAS; upon collecting said fee's the Municipal Clerk or their designee shall issue a holographic or digital print out showing the amount of the fee and the purpose of said fee; and

WHEREAS; from time to time the Governing Body will issue a revised Schedule of User Fees reflecting updated purposes and amounts; and

NOW THEREFORE, BE IT RESOLVED by the Governing Body that this amended document and its attached Schedule of User Fees shall be the approved policy for collecting and documenting said fees.

PASSED, ADOPTED AND APPROVED THIS 9TH DAY OF SEPTEMBER 2021.

Diana M. Trujillo
Diana M. Trujillo, Mayor



{SEAL}
ATTEST:

Esther Motongo

Esther Motongo, CMC - City Clerk

ROLL CALL VOTE:

MPT Fernie Herrera

YES NO

Fernie Herrera

Trustee Gloria Gameros

YES NO

Gloria Gameros

Trustee Elva Flores

YES NO

ABSENT

Trustee Javier Silva

YES NO

Javier Silva

CITY OF ANTHONY, NEW MEXICO
SCHEDULE OF USER FEES

Records and Documents

- | | |
|--|--|
| 1. Black ink (only) copy | \$ 0.50 per page |
| 2. Color ink copy | \$1.00 per page |
| 3. Fax Service | \$1.00 per page received / .50 per page sent |
| 4. Mail Service | \$1.50 Regular / \$6.50 Certified |
| 5. Scan & Email services | \$3.00 Per 10 pages |
| 6. Copies on CD & USB | \$20.00 |
| 7. Translation of Forms | \$20.00 |
| 8. Copies of Minutes on tape | \$15.00 |
| | |
| 9. Zoning Map | |
| A. Paper Copy | \$15.00 (Size: 8-1/2"X14") |
| B. Email Copy | \$10.00 |
| C. CD or USB Copy | \$20.00 |
| | |
| 9. Public Notification Cost Recovery Fees | |
| A. Sign for Planning and Zoning Commission or City council hearing | \$25 |
| B. Cost per regular mail letter | \$1.50 |
| C. Cost per certified mail letter | \$6.50 |
| | |
| 10. Copy of Master Plan | |
| A. Paper Copy | \$20.00 |
| B. Email Copy | \$10.00 |
| C. CD or USB Copy | \$20.00 |
| | |
| 11. Copy of Anthony Land Use and Development Ordinance | |
| A. Paper Copy | \$40.00 |
| B. Email Copy | \$10.00 |
| C. CD or USB Copy | \$20.00 |
| D. P&Z Ordinances | \$10.00 |

PROCEDURE FOR INSPECTION (RECORDS) SECTION 14-2-9

A. Section 14-3-18 gives municipalities authority to charge fees for electronic copies of their computer databases that are non-exempt and to charge a reasonable fee for an electronic copy of a computer database based on the cost of materials, making an electronic copy and personnel time to research and retrieve the electronic record.

B. ELECTRONIC COPIES

A custodian (City Clerk) shall provide a copy of a public record in electronic format if the public record is available in electronic format and an electronic copy is specifically requested. A custodian is only required to provide the electronic record in the file format in which it exists at the time of the request.

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SCHEDULE OF USER FEES

C. COPY FEES

A records custodian may require a person to pay before the custodian makes copies. The custodian may provide the records for inspection in person by setting an appointment. If the requester decides to request copies of particular records, the custodian may require payment in advance for the pages designated for copying. A receipt must be provided.

PERMITS:

1. Reprints	\$10.00
2. Itinerate Street Vendors	\$35.00
3. Business Registration	\$40.00
4. Liquor License Fee	\$250.00
5. Retail Fireworks Permit	\$125.00 + \$20/ day
6. Fireworks Possession Permit	\$3.00/Paid to Retail Fireworks/Fees paid to City
7. Yard / Garage Sale	\$5.00
8. Temporary outside displays and sales, not meeting the definition of special events	\$10.00/per day
9. Alarm System Business	\$50.00
10. Amusement Halls	\$300.00
11. Armored Cars	\$35.00
12. Auctions	\$25.00/per event
13. Body Art Establishment	\$100.00
14. Boxing, Wrestling or Martial Arts Contest	\$50/per performance
15. Canvassers, Solicitors or Peddlers	\$50.00/ per solicitor, each three months or portion thereof
16. Carnival, Circus or Menagerie, Except Kiddie Ride Carnivals	\$100.00/per day
17. Food Vending Wagons and Trucks	\$100.00 / per Vehicle
18. Home Occupation	\$35.00
19. Kennels	\$35.00

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20. Kiddie Ride Carnivals	\$30/per day
21. Massage Parlors	\$35.00
22. Outdoor Concerts, Exhibitions and Amusements For profit	\$50.00/per day
23. Outdoor Special Events	\$10.00/per event
24. Pawnbrokers	\$250.00
25. Phrenologists, Clairvoyants, Palmists and Fortunetellers	\$100.00/ each three months or portion thereof
26. Pool Rooms, Billiard Halls, and Bowling Alleys	\$35.00
27. Private Investigators	\$35.00
28. Private Patrol Operators	\$50.00
29. Public Dances	\$20.00/per day or \$500.00/per annum
30. Sales of Seasonal Items (Christmas Trees, Valentines, Easter, etc.)	\$30.00/per event
31. Secondhand Dealers or Junk Dealers	\$35.00
32. Shooting Galleries or Other Carnival-Type Games Not Associated with a Licensed Carnival	\$50.00/per day
33. Special Events (License is Required of Sponsor only)	\$25.00/per event
34. Stores, Restaurants, Diners, Coffee Shops, Fast Food Outlets, and Service Stations that operate under Extended hours of operation	\$50.00
34. Taxicabs:	
A. First Four or Fewer Vehicles	\$100.00
B. Additional Charge for each Vehicle	\$25.00

CITY OF ANTHONY, NEW MEXICO
SCHEDULE OF USER FEES

ANIMAL CONTROL FEES

Impounding Fee One Time Fee	\$ \$50
Quarantine Fee (per day)	\$ 15.00
Pick up of Dead/Sick/Injured Animal Fee	\$ 45.00
Dangerous/Vicious Animal Violation Fee	\$ 60.00
Breeding Permit	\$ 100.00
Kennels	\$ 100.00

PLANNING & ZONING FEES

Conditional Use Permit/SUP	\$350/\$600
Variance	\$150/\$250
Change Zone	\$350/\$600
Summary Subdivision	\$200.00
Preliminary Subdivision Review	\$100/\$350
Annexation	\$800/\$1000
Final Plat Subdivision	\$200 + \$25/LOT
Master Plan Amendment	\$350
Residential Replat	\$100
Appeal	\$75% OF ORIGINAL APP FEE
Address Verification Letter	\$15
Zoning Verification Letter	\$15
Mobile Home Permit	\$250
Mobile Home Instal Violation without proper permit	\$500
Block/Fence Wall/Retaining Wall	\$0.50/FT+\$30 issue fee
Swimming Pool	1% of const. cost

SIGN PERMIT (based on square feet)

0-49 sq. ft.	\$15
50-99 sq. ft.	\$20
100-149 sq. ft.	\$25
150-199 sq. ft.	\$30
200-249 sq. ft.	\$35
250-299 sq. ft.	\$40
300-349 sq. ft.	\$45
350+ sq. ft.	\$50

CITY OF ANTHONY, NEW MEXICO
SCHEDULE OF USER FEES

RECORDS & DOCUMENTS

Street name Change	\$250
Address Change Residential	\$50
Address change Commercial	\$100
Zone Clearance Letter	\$15