

Court Chambers
820 Highway 478
Anthony, NM 88021

City of Anthony, NM
Board of Trustees: WORKSHOP
MINUTES
January 22nd, 2024
6:00PM

Diana Murillo, Mayor
Gabriel I. Holguin, MPT
Jose Garcia, Trustee
Daniel Barreras, Trustee
Fernando Herrera, Trustee

You can join meeting using your phone
by dialing.

United States: **+1 (224) 501-3412**
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<https://meet.goto.com/564957597>

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members.

1. **CALL TO ORDER** by Mayor Diana Murillo at **6:14pm** *There was a technical issue with the GoTo link provided on the agenda, the meeting was broadcasted using Microsoft Teams. No action was taken during this meeting.

2. **PLEDGE OF ALLEGIANCE** led by Mayor Murillo

3. **ROLL CALL** Present:

MPT Gabriel I. Holguin	YES	NO
Trustee Jose Garcia	YES	NO
Trustee Daniel Barreras	YES	NO
Trustee Fernando Herrera	YES	NO
Mayor Diana Murillo	YES	NO
Quorum Established	YES	NO

Traduccion del ingles al español y del español al ingles esta disponible a petición.

Si necesita un traductor, informe la Secretaria de la Ciudad a más tardar una semana antes de la fecha programada de la reunión

4. **APPROVAL OF AGENDA ORDER**

1st Motion: Trustee Barreras

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO
Trustee Garcia	YES NO
Trustee Barreras	YES NO
Trustee Herrera	YES NO
Mayor Murillo	YES NO

4-0 Vote, Motion Passes.

5. **PRESENTATION**

a. Land Annexation Requirements.

City Manager gave a brief explanation of the requirements for annexation of new land, a topic that has been of interest to the Board for a few years. In the previous instance that annexation by petition was looked at, city staff and attorneys found that informing the landowners about the annexation difficult. Although there is that challenge, it was advised that annexation by petition would be the easiest and simplest way to acquire any land the Board is interested in. It's a simple process once communication is established; a simple letter stating that they wish to be apart of the City would be required by the owners. It would be the City's responsibility to pay for any surveys to update the annexation map which would need to be submitted to the assessors while also working with attorneys to get a work plan drafted up, because of unbudgeted expense requiring legal services the City Manager suggested that it be taken into consideration on the upcoming fiscal budget meetings.

- b. EDA Funding for the City of Antony Industrial Park Planning & Design.
City Manager has brought this item before the Board to introduce where future Economic Development Planning Assistance can be used for. Currently, the Memorial Medical Urgent Care is funded by the EDA but upon completion the City is eligible to apply for funding for the development of the City's Industrial Park. Requirements include the project's potential to increase the capacity of the community or region to promote job creation and private investment in the regional economy, the likelihood that the project will achieve its projected outcomes and the ability to successfully implement the proposed project, including the applicant's financial and management capacity and the applicant's capacity to secure the support of key public and private sector stakeholders. Trustee Garcia voiced some concerns for the location of this Industrial Park due to the proximity of the current and future residential development.
- c. Colonias Infrastructure Fund FY 2024-2025 Application.
The Colonias Infrastructure Fund is money that is usually set aside to help certain communities "colonias" that lack basic infrastructure for water and wastewater, solid waste disposal, flood and drainage control, roads, and housing. This fund provides colonia recognized communities with financial resources for the planning and development of infrastructure to improve the quality of life and encourage economic development. He also wanted to inform the Board that this year, the City of Anthony will be hosting the Colonias Board Meeting in April. As a reminder to the Board, all these submissions are approved via resolution which commit the Board to the programs requirements which are typically 90% grant, 10% loan, with an additional 10% match. Previous and current projects that were funded by the Colonias Infrastructure Fund include, the current Adams' Park Storm Water Pumping Station, and partial Colonias funding has been allocated for Lee Street and the Solid Waste Transfer Station.
- d. NMDOT Transportation Project Fund (TPF) Application.
TPF Funding is a newer form of funding that was designed for smaller communities, with a 95% state match and a 5% local match. This funding can be utilized towards projects that include environmental and other studies, planning, design, construction, and acquisition of rights of way for the development of transportation infrastructure that includes highways, streets, roadways, bridges, crossing structures and parking facilities.
- e. NMDOT Local Government Road Fund Cooperative (Coop) Application.
Counties can apply for this funding to use towards project development, construction, reconstruction, improvement, maintenance or repair of public highways, streets and public-school parking lots, acquisition of right of way and in material for construction or improvement. This LGRF (Local Government Road Fund) program is 75% State Match and 25% City Match and is a 'disbursement' program not 'reimbursement' program so funds can be requested and disbursed before work has been completed. Deadline is March 15th. What is unique about this program is that it is eligible for a City match waiver, something that the City has previously been awarded. This waiver could either be applied to the 'Coop' or the 'MAP' application.
- f. NMDOT Local Government Road Fund Municipal Arterial Program (MAP) Application.
The MAP application is a bit more complex, local entities much submit a complete project proposal to the Project Oversight Division that includes things such as proposed phasing, current and 20-year projected traffic volumes, pavement design criteria, typical section, major intersection and traffic signal analysis, drainage reports and preliminary cost estimates. City Manager suggested the Board submits Church Street Phase II for funding under this program.
- g. Del Oro Dairy Relocation.
Resident Anna Cruz spoke to the Board inquiring about the relocation of the Del Oro Dairy, she had

been hearing rumors about its relocation and wanted to know if any Board member had heard anything more concrete. Trustee Garcia echoed the same concerns with the flies but expressed but he too had only heard rumors he encourages other residents to also come to the meetings and voice their concerns.

6. DISCUSSION

a. Solid Waste Transfer Station Project Overview.

With the project's feasibility study coming near it's end and with the many concerns with its current location, the City Manager has brought this item back for discussion. As a reminder, this project is being considered due to the financial opportunity it could potential bring such as a 14% increase to the budget and community benefits such as job creation. Trustee Herrera asked if the City would be responsible for buying larger trucks to haul the trash or would that be contracted out, the City Manager responded that it could be contracted out just as it is now. The City Manager further explained that the numbers and calculations we see are from South Central Solid Waste Authority, Trustee Herrera had some reservations with those numbers and would like truer estimations. The City Manager assured him that more accurate numbers would come from the feasibility study. Several other trustees and residents reiterated that they are not opposed to the project itself but would like the location changed. With that on the table, the City Manager explained that the next steps would include amending the current Transfer Station Feasibility, coordinating a meeting with the county for land acquisition from BLM and lastly adopting the newly amended Transfer Station Feasibility Study.

b. Church Street Phase I from 4th Street to Clark Avenue Project Overview.

The City secured TPF funding for this late 2021 and will commence in February, the proposed 2-lane section is comprised of curb & gutter, sidewalk, and storm drainage. The total awarded was \$1.3 million but due to several factors including inflation rates and supply chain disruptions, the project was awarded to Nine Degrees Construction at \$1.6 million via a State Price Agreement.

**MPT Holguin requested a 5-minute recess.*

c. Task Order for the Anthony Amphitheater-Phase I Design Project Overview.

A total of \$498,697.00 was awarded for the design of the Anthony Amphitheater inside Dos Lagos, does have a reversion date of June 30, 2025. City Manager highlighted how important it is to continue with these projects, legislators like the funds to be spent quickly because when additional funding is available, they tend to deny those communities that still have unspent funds. The task order being presented is specifically for the design of the amphitheater, there will be funds left over and it is suggested that those be used towards the demolition of the old clubhouse and parking lots. Come next year, with the design complete, we must focus on getting funding for the construction phase.

d. Task Order for the Dos Lagos Soccer Field Construction Project Overview.

A total of \$713,000 was allocated for the construction of this project and must be spent by June 30, 2024 to avoid reversion. It is imperative that the Board approves the Task Order at hand to continue progress on this project. The field also functions as a multi-purpose recreation flood control facility. Trustee Herrera questioned why the field is serving as a flood control when flooding is not a typical issue for that area, the City Manager explained that will help alleviate any runoff that historically has contributed to other areas that flooding was an issue.

e. Task Order for the South Anthony/Adams Park Lift Station Project Overview.

The redirection of the South Anthony Arroyo into Adams Park was essential to alleviate flooding issues, this project would help drain runoff that has collected into Adams Park. This project would reconstruct McKinley, puts the pump station in place and increases the structure that redirects the

South Arroyo. The project would start construction this spring, it was put out for bid multiple times, but administration found that additional funding was needed due to price increases, therefore an additional \$710,000 was requested. The New Mexico Environment Department abided to the funds requested, \$576,001 is grant funding and the rest would be subsidized by the State. It is important to note that none of this is City money.

- f. Community Development Block Grant federal requirements.
The Project Coordinator explained that this item before the Board are annual federal requirements that must be approved via resolution to continue to be able to submit application for CDBG funding, most grants have a 10%. City Manager mentioned two funding opportunities for the City but cannot be submitted unless this item is approved at the next Board Meeting, one of which is \$750,00 for capital investment and a planning grant for the City's comprehensive plan which has not been updated since the City incorporated. The current strategy to submit for Phase II of the Multi-generational Building would include a mini gymnasium and commercial kitchen. Trustee Garcia expressed how important it is to him to have available spaces for the youth and the community, the Parks and Facilities Director echoed the same sentiment and assured him this building was designed with that specifically in mind.
- g. Grant Agreement 23-H3318/C1233318 in the amount of \$500,000 Project Overview.
This item, which has been posted for a couple of meetings, is in the amount of \$500,000 and what is required from the Board is a simple approval to accept the money. The money being allocated for is to plan, design and construct street improvements citywide, including drainage and sidewalks. Reversion date is June 30th of 2027. MPT Holguin asked if there were already specific streets in mind to spend this funding on, City Manager asked the Board to first approve this grant and within the next few meetings come back and decide what streets would benefit from this funding.
- h. Water Project Fund Loan/Grant Agreement in the total amount of \$400,000 for project WPF-5937 Project Overview.
These funds would focus on Phase I which entails planning and design for Donaldson, a flood prone street that several residents have raised concerns about. Soon, we would want to go for funding for the construction.
- i. Water Project Fund Loan/Grant Agreement in the total amount of \$1,500,000 for project WPF-5938 Project Overview.
A funding application was submitted to do a unique project in this part of the State, for a water recharge. This flood control infrastructure is working as injection wells to recharge the groundwater from the South Anthony Arroyo into Adams Park, we're going to clean it out and make it a passive linear park amenity. A splash park is shown but the \$1.5 million does not include the splash pad, it is an idea in this rendering but once it comes to design it could change if the Board deems it. Trustee Herrera questioned if the amount allocated was for the completion of this project or just design, City Manager explained that this funding application was unique in the sense that it would cover design and construction, something not typical of other funding opportunities. MPT Holguin suggested the City investigates purchasing property for additional parking for this park, an issue that he had previously raised.
- j. Acquisition of six (6) new body cameras for the Anthony Police Department
Chief Ordonez, explained the need for additional body cameras as the department grows. This acquisition of the cameras will be funded by the Law Enforcement Recruitment Fund and will not be coming out of the City's budget. The projected cost is roughly \$24,840 which includes a 5-year commitment to Motorola.
- k. Presentation of the Local Government financial reports, **Presented by Finance Director, Hiram**

Gonzalez.

The Finance Director reviewed each page of the provided financial report, reporting that all budgets are within the expected numbers for middle of the fiscal year. It was mentioned that the Police Department is seeing higher numbers under Over Time but that can be attributed to the department being short staffed. Trustee Herrera asked if all the construction in Dos Lagos and new housing would bring in more GRT, to which the Finance Director confirmed. MPT Holguin questioned if there would be any saving with the approved hiring freeze, but the Finance Director explained that because every department aside from the Police Department, to which the hiring freeze does not apply to, is fully staff there was no anticipated expense outside of what was already budgeted. The surplus including transfers is at \$205,740.95 for the end of December.

7. ADJOURNMENT

1st Motion: Trustee Barreras

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO
Trustee Garcia	YES NO
Trustee Barreras	YES NO
Trustee Herrera	YES NO
Mayor Murillo	YES NO

4-0 Vote, Motion Passes at 9:45pm.




Diana Murillo, Mayor

{SEAL}

Attest:



Karla Oropeza, City Clerk

