

City of Anthony, NM
Regular Board of Trustees Meeting
MINUTES
Monday, February 5th, 2024
6:00PM

Join meeting remotely via
Microsoft Teams
Meeting ID: 298 329 542 778
Passcode: TNJ3YD

Diana Murillo, Mayor
Gabriel I. Holguin, MPT
Jose Garcia, Trustee
Daniel Barreras, Trustee
Fernando Herrera, Trustee

Court Chambers
820 Highway 478
Anthony, NM 88021

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members.

1. CALL TO ORDER by Mayor Diana Murillo at 6:04pm

2. PLEDGE OF ALLEGIANCE Mayor Diana Murillo

3. ROLL CALL	Present:	MPT Gabriel I. Holguin	YES	NO ¹
		Trustee Jose Garcia	YES	NO
		Trustee Daniel Barreras	YES	NO
		Trustee Fernando Herrera	YES	NO
		Mayor Diana Murillo	YES	NO
		Quorum Established	YES	NO

Traducción del ingles al español y del español al ingles esta disponible a petición.

Si necesita un traductor, informe la Secretaria de la Ciudad a más tardar una semana antes de la fecha programada de la reunión

4. APPROVAL OF AGENDA ORDER

1st Motion: Trustee Barreras **2nd Motion:** Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes.
Trustee Herrera	YES NO	
Mayor Murillo	YES NO	

5. PUBLIC COMMENTS- (3-minute limit per person)

Marty Gutierrez Rogelio Rivera
Adrian Perez Rose Garcia, Tierra Del Sol
Betty Gonzalez

6. APPROVAL OF MINUTES

1st Motion: Trustee Barreras **2nd Motion:** Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes.
Trustee Herrera	YES NO	
Mayor Murillo	YES NO	

- a. Regular Meeting: 12/06/2023
- b. Workshop Minutes: 01/17/2024
- c. Regular Meeting Minutes: 01/17/2024
- d. Workshop Minutes: 01/22/2024

7. CONSENT AGENDA *MPT Holguin requested all items be removed from the consent agenda.

- a. Consideration and Action to approve Task Order for the Anthony Amphitheater – Phase 1 Design, **Presented by the Special Projects Coordinator.**

MPT Holguin asked if this was an award to any specific contractor, he noticed this a fee proposal and requested clarity. City Manager clarified that this fee proposal is an award to the On-Call Engineers which is Wilson & Co. MPT Holguin wanted it known that due to the conflict of interest that might exist between Wilson & Co. and the City of Anthony, he will not be voting to approve this. Trustee Garcia asked if this can be put out to bid for others, City Manager explained Wilson & Co. was approved by the Board as the On-Call Engineers a couple of years after a recommendation was given by a selected committee. To clarify some misinformation, the City Manager was not the current City Manager at the time of this selection. City Manager suggested this process be further discussed during a Workshop to which most of the Board agreed.

1st Motion: Trustee Barreras 2nd Motion: Trustee Herrera

To Postpone: 1st Motion: Trustee Garcia 2nd Motion: MPT Holguin

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes.
Trustee Herrera	YES NO	
Mayor Murillo	YES NO	

- b. Consideration and Action to approve Task Order for the Dos Lagos Soccer Field Construction, **Presented by the Special Projects Coordinator.**

MPT Holguin asked if this is another award for our On-Call Engineers to which City Manager clarified that it is an award to our On-Call Contractors, which is Morrow Enterprises.

1st Motion: Trustee Barreras 2nd Motion: MPT Holguin

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes.
Trustee Herrera	YES NO	
Mayor Murillo	YES NO	

- c. Consideration and Action to approve a resolution adopting the Community Development Block Grant federal requirements, **Presented by the Special Project Coordinator.**

Trustee Garcia asked if these requirements had a deadline, the Special Projects Coordinator explained that the approval of these requirements does not and are annually approved by the Board to be able to apply for any future CDBG Grants.

1st Motion: Trustee Barreras 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes.
Trustee Herrera	YES NO	
Mayor Murillo	YES NO	

- d. Consideration and Action to approve a resolution accepting the Grant Agreement 23-H3318/C1233318 in the amount of \$500,000, **Presented by the Special Projects Coordinator.**

1st Motion: Trustee Barreras 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes.

Trustee Herrera **YES** NO

Mayor Murillo ~~YES~~ NO

- e. Consideration and Action to approve a resolution authorizing the execution and delivery of Water Project Fund Loan/Grant Agreement in the total amount of \$400,000 for project WPF-5937, **Presented by the Special Projects Coordinator.**

1st Motion: Trustee Barreras 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin **YES** NO

Trustee Garcia **YES** NO

Trustee Barreras **YES** NO 4-0 Vote, Motion Passes.

Trustee Herrera **YES** NO

Mayor Murillo ~~YES~~ NO

- f. Consideration and Action to approve a resolution authorizing the execution and delivery of Water Project Fund Loan/Grant Agreement in the total amount of \$1,500,000 for project WPF-5938, **Presented by the Special Projects Coordinator.**

MPT Holguin asked if there is the city match required, the City Manager stated this requires a 10% loan (\$150,000) and 10% match (\$150,000). MPT Holguin asked if these funds would come out of the General Fund, which City Manager confirmed. The City Manager explained that the resolution for this application was approved last year, the items presented tonight are the closing documents. MPT Holguin asked if there would be any consequence if they were to postpone this item once more, the City Manager advised the Board to vote on it tonight as it has already been postponed more than once and the New Mexico Finance Authority has been waiting on these items. MPT Holguin is hesitant to approve this item because of the General Funds that are needed. Trustee Herrera has some concerns with the renderings being presented, City Manager suggested a site visit once the design portion of this project starts.

1st Motion: Trustee Barreras 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin **YES** NO

Trustee Garcia **YES** NO

Trustee Barreras **YES** NO 3-1 Vote, Motion Passes.

Trustee Herrera **YES** NO

Mayor Murillo ~~YES~~ NO

- g. Consideration and Action to approve the purchase of six (6) new body cameras for the Anthony Police Department, **Presented by the Chief of Police.**

1st Motion: Trustee Barreras 2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin **YES** NO

Trustee Garcia **YES** NO

Trustee Barreras **YES** NO 4-0 Vote, Motion Passes.

Trustee Herrera **YES** NO

Mayor Murillo ~~YES~~ NO

8. CONSIDERATION AND ACTION

- a. Consideration and Action to add Mayor Pro Tem, Gabriel I. Holguin and City Clerk, Karla Oropeza as City signatories in accordance to newly amended Finance Polices, **Presented by MPT Gabriel I. Holguin.**

1st Motion: Trustee Barreras 2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin **YES** NO

Trustee Garcia **YES** NO

Trustee Barreras YES NO 4-0 Vote, Motion Passes.
 Trustee Herrera YES NO
 Mayor Murillo YES NO

- b. Consideration and Action to submit for the FY 2024/2025 Local Government Road Fund Municipal Arterial Pavement (MAP) Funding Application for Church Street Phase II, **Presented by City Manager.**

City Manager reiterated the application criteria, that was discussed in the previous Workshop. This program is funded by the Local Government Road Fund for Phase II of Church Street, which is from Clark to Ruth. As a reminder this project has been phased out into three parts. He informed the Board that the City did not have any MAP funding so he is confident that this project can be selected for funding. The Board might notice that this phase of the project is also being proposed for TPF funding, City Manager suggests applying for \$500,000 for the MAP application and \$1.5million under the TPF. He suggests these numbers for each respected application because the MAP requires a 25% match while the TPF requires only 5%. Current projections for Phase II are \$3million, he wanted to make sure the Board was aware that additional funding will be needed to complete Church Street.

1st Motion: Trustee Barreras 2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin YES NO
 Trustee Garcia YES NO
 Trustee Barreras YES NO 4-0 Vote, Motion Passes.
 Trustee Herrera YES NO
 Mayor Murillo YES NO

- c. Consideration and Action to submit for the FY 2024/2025 Local Government Road Fund Cooperative Agreement (Coop) Funding Application for Archer Street, **Presented by City Manager.**

This Coop application also falls under the Local Government Road Fund, generationally used for maintenance. The idea with Archer Street is to replace the road within the existing horizontal and vertical profile but there would be no sidewalk or curb and gutter due to expenses.

1st Motion: Trustee Barreras 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin YES NO
 Trustee Garcia YES NO
 Trustee Barreras YES NO 4-0 Vote, Motion Passes.
 Trustee Herrera YES NO
 Mayor Murillo YES NO

- d. Consideration and Action to submit for the FY 2024/2025 Transportation Project Funding (TPF) Application for Church Street Phase II, **Presented by City Manager.**

Application for the recommended \$1.5million with a 5% match for Church Street Phase II. City Manager informed the Board that requesting any more might be difficult to get approved.

1st Motion: Trustee Barreras 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin YES NO
 Trustee Garcia YES NO
 Trustee Barreras YES NO 4-0 Vote, Motion Passes.
 Trustee Herrera YES NO
 Mayor Murillo YES NO

9. CLOSED SESSION

- a. NOTICE IS HEREBY GIVEN that the City of Anthony Board of Trustees will meet in executive

session Pursuant to NMSA 1978, Section 10-15-1(H)(7) to discuss all pending litigation where the City of Anthony and/or its affiliates are named.

1st Motion: Trustee Barreras **2nd Motion:** Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes at 7:00pm
Trustee Herrera	YES NO	
Mayor Murillo	YES NO	

b. Return to Open Session

**No decisions were made during Closed Session.*

1st Motion: Trustee Herrera **2nd Motion:** Trustee Barreras

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes at 7:43pm.
Trustee Herrera	YES NO	
Mayor Murillo	YES NO	

10. ITEMS FROM THE MAYOR AND TRUSTEES

Trustee Herrera: *Would like monthly report from all departments and committees be turned in to the Board. Would like a report from the Finance Officer and City Manager clarifying this the upcoming budget will be a balanced budget or deficit budget. Would like to know why the Public Works Director is doing the advising for Planning and Zoning and not Code Enforcement. Would like new city decals on all City vehicles. Questioned about the City marquee and its status, wanted an update on gaining access to the Library marquee. Would the administration inform the public of the Citizen Complaint Form and where they can get one. Would like to know why we moved from GoTo to Microsoft Teams without informing the Board or the residents, some have issues with not being able to access it via phone call. Pothole on Madero and Camino Real.*

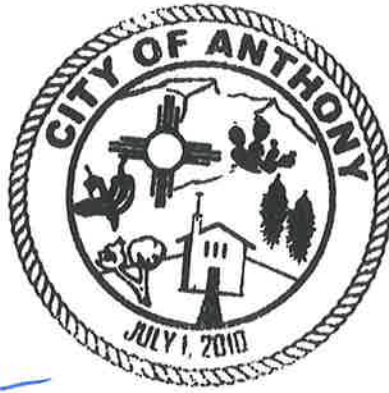
Trustee Barreras: NONE

Trustee Garcia: *Questioned City Manager how long it would take to develop 100 acres east of Dos Lagos, the City Manager asked for further clarification because the City currently does not have 100 acres east of Dos Lagos. The City Manager further explained that we would have to obtain funding to acquire the land first, once acquired it would depend on what is being developed there. If there were funds to purchase the land, design, and planning, it could take up to 18 months to develop. Has some hesitation with fulfilling Tierra del Sol wishes for a new development in Dos Lagos since the current developments do not have enough parks. Would like to have the Master Plan updated as it has been years. Requested an organizational chart for all employees. Requested items such as the Employee Handbook, Finance Policies and Procedure, Vehicle Use Policy, and Substance Use Policy. Requested bank statement register, the City Manager informed that this is something that the Finance Director does keep track of and is sent out monthly already. Asked the City Manager to investigate providing gas to residents that are not currently hooked up. Suggested having a clean-up for the City with volunteers and city staff to regain the trust of the residents.*

MPT Holguin: *Crosswalk repainting at the intersection of 4th Street and Landers. Wanted to inform the public about the discussion that occurred during Closed Session, unfortunately the meeting was adjourned due to Point of Order.*

11. ADJOURNMENT at 8:10pm

¹ MPT Gabriel I. Holguin joined the meeting after the roll call was made and was present for the remainder of the meeting.





Diana Murillo, Mayor

{Seal}
Attest:



Karla Oropeza, City Clerk