

Court Chambers
820 Highway 478
Anthony, NM 88021

City of Anthony, NM
Regular Board of Trustees Meeting
MINUTES
June 5th, 2024,

Diana Murillo, Mayor
Gabriel I. Holguin, MPT
Jose Garcia, Trustee
Daniel Barreras, Trustee
Fernando Herrera, Trustee

**You can join meeting using your phone
by dialing.**

United States: +1 (469)312-8116
Access Code: 742-562-126

6:00PM

**Please join meeting from your
computer, tablet or smartphone.**

Meeting ID: 287 076 521 71
Passcode: kGPmEj

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members.

1. **CALL TO ORDER** by Mayor Diana Murillo at 6:00pm
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL** Present:

MPT Gabriel I. Holguin	YES	NO
Trustee Jose Garcia	YES	NO
Trustee Daniel Barreras	YES	NO
Trustee Fernando Herrera	YES	NO
Mayor Diana Murillo	YES	NO
Quorum Established	YES	NO

Traduccion del ingles al español y del español al ingles esta disponible a petición.

Si necesita un traductor, informe la Secretaria de la Ciudad a más tardar una semana antes de la fecha programada de la reunión

4. **APPROVAL OF AGENDA ORDER**

1st Motion: Trustee Garcia **2nd Motion:** MPT Holguin

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO
Trustee Jose Garcia	YES	NO
Trustee Daniel Barreras	YES	NO
Trustee Fernando Herrera	YES	NO

4:0 Vote, Motion Passes.

**The Assistant City Clerk recommended that Item 10 be removed from the agenda per legal advice to comply with the Opens Meetings Act. The Chief of Police also requested to remove item 8a to allow the Governing Board to look over the documents provided. **

5. **PUBLIC COMMENTS** (3-minute limit for each person)

- a. Pilar Madrid
- b. Adrian Perez
- c. Tommy Cano

6. **APPROVAL OF MINUTES**

- a. Regular Meeting 04/17/2024

1st Motion: MPT Holguin **2nd Motion:** Trustee Garcia

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO
Trustee Jose Garcia	YES	NO
Trustee Daniel Barreras	YES	NO
Trustee Fernando Herrera	YES	NO

4:0 Vote, Motion Passes.

Passed with an amendment of a typo.

b. Regular Meeting 04/29/2024

1st Motion: MPT Holguin 2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	4:0 Vote, Motion Passes.
Trustee Daniel Barreras	YES	NO	
Trustee Fernando Herrera	YES	NO	

c. Regular Meeting 05/01/2024

1st Motion: MPT Holguin 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	4:0 Vote, Motion Passes.
Trustee Daniel Barreras	YES	NO	
Trustee Fernando Herrera	YES	NO	

d. Special Meeting 05/08/2024

1st Motion: MPT Holguin 2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	4:0 Vote, Motion Passes,
Trustee Daniel Barreras	YES	NO	
Trustee Fernando Herrera	YES	NO	

Passed with an amendment.

e. Regular Meeting 05/15/2024

1st Motion: MPT Holguin 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	4:0 Vote, Motion Passes.
Trustee Daniel Barreras	YES	NO	
Trustee Fernando Herrera	YES	NO	

Passed with an amendment.

f. Budget Workshop 05/23/2024

1st Motion: MPT Holguin 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	4:0 Vote, Motion Passes.
Trustee Daniel Barreras	YES	NO	
Trustee Fernando Herrera	YES	NO	

7. PRESENTATION

- a.** An update on the City Attorney Contractual Services Request for Bids, **Presented by CPO.** *The Chief of Procurement Officer explained that the deadline was set for May 24th, to which no offers were made. The current city attorney turned in his 30 days of notice to terminate his contract, making June 22nd his last day contracted with the City of Anthony. The bid was posted for two consecutive Sundays on the Las Cruces Sun News as well as the city website. To put it out to bid again, the soonest would be Sunday the 16th and the 23rd, she also recommended leaving the bid open for at least a month to better the chances of getting a bid. The board requested that the bid be posted on the Las Cruces Sun News, El Paso Times, and the New Mexico Municipal League. The Board requested an update and formal agenda item at every meeting.*

8. DISCUSSION

- a.** Discussion regarding PD SOPs first reading workshop, **Presented by Chief of Police. *Postponed***
- b.** Discussion on establishing an Ethics Review Committee, **Presented by MPT Holguin.**

MPT Holguin

MPT Holguin explained the benefit of having an Ethics Review Committee, not personally connected to the board, concerning any matters that are deemed unethical and would need potential review. He explained that it would provide protection to the board, but also promotes educated decision making and organization to city matters. Trustee Garcia agreed that an ethics committee could be helpful, and would like to sort out all details concerning the committee such as the hiring process, education requirements, and duties.

9. CONSIDERATION AND ACTION

- a. Consideration and Action to appoint Joshua Diaz as Park Commissioner and remove George Heredia, **Presented by Parks and Recreation Manager.**

1st Motion: Trustee Garcia **2nd Motion:** Trustee Herrera

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	4:0 Vote, Motion Passes.
Trustee Daniel Barreras	YES	NO	
Trustee Fernando Herrera	YES	NO	

A former Park Commissioner resigned from his seat, and Joshua Diaz will replace this chair. Mr. Diaz is the organizer of the Valley Flag Football league. His letter of interest was submitted and meets all requirements to fulfill his position as a commissioner.

- b. Consideration and Action to approve a resolution accepting the 2026-2030 ICIP for the City of Anthony, **Presented by Projects Coordinator.**

1st Motion: Trustee Garcia **2nd Motion:** Trustee Barreras

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	4:0 Vote, Motion Passes.
Trustee Daniel Barreras	YES	NO	
Trustee Fernando Herrera	YES	NO	

The order of the ICIP was discussed and it was agreed that the order be approved as follows:

- 1) Anthony Street Improvement and Sidewalks
- 2) Anthony Community Parks and Recreation
- 3) Anthony Health and Wellness
- 4) Anthony Flood Control Improvements
- 5) Anthony Economic Development Infrastructure
- 6) Anthony Transfer Station
- 7) Anthony Public Safety Equipment
- 8) Anthony Public Safety Building
- 9) Anthony Public Works Vehicles and Equipment
- 10) Anthony Walking Paths and Bike Lanes
- 11) Anthony Neighborhood Services Equipment
- 12) Anthony Library Improvements.

- c. Consideration and Action to approve the purchase of 2 commercial lawn mowers for the public works department not to exceed \$45,000, **Presented by Human Resources. *Postponed***

1st Motion: MPT Holguin **2nd Motion:** Trustee Garcia

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	4:0 Vote, Motion Passes.
Trustee Daniel Barreras	YES	NO	
Trustee Fernando Herrera	YES	NO	

The board agreed that all department heads, included but not limited to the Public Works should

present their department needs to the board. Physical presence requested by the Board for the Public Works Director to present at the following budget workshop possible discussion items to include to potentially buy 1 instead of the original 2, as well as answer any questions the board may have regarding the use of the equipment. A motion was made to postpone item 9c and 9d for the new budget and have the department head physically present the item.

- d. Consideration and Action to approve public works equipment, **Presented by Human Resources.**
Postponed

1st Motion: MPT Holguin 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	4:0 Vote, Motion Passes.
Trustee Daniel Barreras	YES	NO	
Trustee Fernando Herrera	YES	NO	

- e. Consideration and Action to approve a resolution adopting an Administrative Policy-Time Card Policy, **Presented by Trustee Garcia.**

1st Motion: Trustee Garcia 2nd Motion: Trustee Barreras

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	3:1 Vote, Motion Passes.
Trustee Daniel Barreras	YES	NO	
Trustee Fernando Herrera	YES	NO	

This new policy will start the process of transitioning the current digitalized timecard system, which tracks GPS location and Clocking in and out, to a paper-based version. The policy will be effective July 1st, 2024. The board feels this policy will promote better organization and reduce any potential mishandling of a digital timecard system. The Human Resources /CPO director would provide documentation demonstrating the current system in place to better explain its process to the board.

10. CLOSED SESSION *Removed in Approval of Agenda Order*

- a. NOTICE IS HEREBY GIVEN that the City of Anthony Board of Trustees will meet in executive session Pursuant to NMSA 1978, Section 10-15-1(H)(2) to discuss Personnel Matters regarding City Administration.
- b. Return to Open Session

11. ITEMS FROM THE MAYOR AND TRUSTEES

Trustee Herrera: *requested lighting be placed at the Little Adams Park basketball court. He also requested an update from El Paso Electric regarding lighting issues he brought to the board's attention in previous meetings. Trustee Herrera also informed Mayor that there is no lighting at Duffer Lane, and requested a light be placed on Polk and Lee. He also requested to have a joint meeting or presentation done with the Parks Commission to go over any projects done or potential projects. Lastly, he requested that the board rescind Ordinance 2019-002 which provides the hiring of a City Manager.*

Trustee Barreras: *requested an update on properties on Church Street and Charles which was brought to the board's attention in previous meetings.*

Trustee Garcia: *had several residents call because they could not gain access to their property due to roads being unpaved. The Parks and Recreation Manager explained that Marrow is relocating the water meters and would repave the streets as they finish their projects. Trustee Garcia requested that Public Works replace and add street names as needed in the city.*

MPT Holguin: *agreed with Trustee Herrera regarding rescinding the City Manager Ordinance, as well as meeting with the Parks Commission and other committees to build open communication. MPT Holguin also thanked Trustee Garcia for providing the Timecard Policy. MPT Holguin explained he has received pushback throughout his term, and believes it is time for change. He also reminded the residents that the Elections for Mayor opens next November. MPT Holguin made a motion to add the first hearing for City Manager Ordinance, and the presentation for the Parks and Recs Commission for the upcoming meeting.*

1st Motion: MPT Holguin **2nd Motion:** Trustee Garcia

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO
Trustee Jose Garcia	YES	NO
Trustee Daniel Barreras	YES	NO
Trustee Fernando Herrera	YES	NO

4:0 Vote, Motion Passes.

12. ADJOURNMENT at 8:02 pm

1st Motion: Trustee Barreras **2nd Motion:** Trustee Herrera

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO
Trustee Jose Garcia	YES	NO
Trustee Daniel Barreras	YES	NO
Trustee Fernando Herrera	YES	NO

4:0 Vote, Motion Passes.



Karla Oropeza, City Clerk



Diana Murillo, Mayor