

Court Chambers
820 Highway 478
Anthony, NM 88021

City of Anthony, NM
Special Board of Trustees Meeting
MINUTES
Tuesday, June 18th, 2024
6:00PM

Diana Murillo, Mayor
Gabriel I. Holguin, MPT
Jose Garcia, Trustee
Daniel Barreras, Trustee
Fernando Herrera, Trustee

You can join meeting using your phone
by dialing.

United States: [+1 \(469\) 312-8116](tel:+14693128116)
Access Code: [864 072 896#](tel:+14693128116)

Please join meeting from your
computer, tablet or smartphone.

[Meeting ID: 289 987 741 744](#)
[Passcode: JkgShV](#)

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members.

- 1. CALL TO ORDER** by MPT Gabriel I. Holguin at 6:06pm
- 2. PLEDGE OF ALLEGIANCE** led by Trustee Herrera
- 3. ROLL CALL**

Present:	MPT Gabriel I. Holguin	YES	NO
	Trustee Jose Garcia	YES	NO
	Trustee Daniel Barreras	YES	NO
	Trustee Fernando Herrera	YES	NO
	Mayor Diana Murillo	YES	NO
	Quorum Established	YES	NO

Traduccion del ingles al español y del español al ingles esta disponible a petición.

Si necesita un traductor, informe la Secretaria de la Ciudad a más tardar una semana antes de la fecha programada de la reunión

4. APPROVAL OF AGENDA ORDER

Motion was made to postpone item 5 (approval of 06/05/2024 Regular Meeting Minutes), add public comment as item 6 and add "possible action to items 7a-7c"

The City Clerk advised the board against taking action on the items under discussion due to a possible OMA violation due to not meeting the 72-Hour notice in notifying the public of action items. The Board wanted to proceed with taking possible action for items 7b and 7c, due to the multiple times it's been requested and the number of times these items have been removed by city administration.

1ST Motion: MPT Holguin

2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes.
Trustee Herrera	YES NO	

- 5. APPROVAL OF MINUTES** -*Postponed due to the item not being included in the Board's packet.*
 - 06/05/2024 Regular Meeting

6. PUBLIC COMMENTS

Betty Gonzalez
Genaro Soriano

7. PRESENTATION

- Dos Lagos Master Plan, **Presented by the Parks and Recreational Facilities Director.**
The Park and Recreational Facilities Director, at the request of the Board, deemed it necessary to hold this presentation to make the new members of the Board aware of the current standing of the Dos Lagos development and understanding what the City has already invested in and what changes

can and cannot be made at this time. The Parks and Recreational Facilities Director proceeded with reminding the Board of the main focus of Health & Wellness for the adopted Dos Lagos Master Plan. The Master Plan which is divided into four 'districts' include the multigenerational, municipal, medical and education and a proposed commercial district. The plan includes space for sport fields and courts, an amphitheater, open space and trails, playgrounds, public plazas, and landscaped areas. The Parks and Recreational Facilities Director advised the board that the City has already invested in some infrastructure but if desired by the Board, any changes that they would like to see done should be considered now before any further infrastructure is set. Trustee Garcia and MPT Holguin both voiced their concerns with bringing in any housing development to the area, they believe the focus should stay on commercial development and recreational development. The Parks and Recreational Facilities Director suggested to the Board members to read the literature that accompanies the Master Plan to better understand the process and efforts that were put into the current plan. At Trustee Garcia's request, a copy will be available in the library and online for the public's viewing. Any change the Board wishes to make has a deadline that is tied to specific funding, and it was advised to follow a similar process as the current adopted plan and focusing on community outreach. The board agreed to move forward with the restructure of the Dos Lagos Master Plan.

8. DISCUSSION w/ possible action

- a. City of Anthony Police Department Standard Operating Procedures, **Presented by the Chief of Police.**

The Chief of Police expressed the need to update the police department's SPO, the current document has been reviewed by two attorneys and is ready for a final review by the Board. The Chief of Police suggested several workshops to review all the updates and changes. The Chief and several Board members would like legal counsel present but due to the current termination of the city attorney this might not be feasible right now. MPT Holguin would like to explore implementing a police oversight committee. MPT Holguin suggested holding the first workshop on July 9th from 6:00pm-8:00pm to start familiarizing themselves with the document and was hopeful that by the time they hold another workshop, a new city attorney is contracted. The July workshop date passed with a unanimous vote.

1ST Motion: MPT Holguin

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin	YES	NO
Trustee Garcia	YES	NO
Trustee Barreras	YES	NO
Trustee Herrera	YES	NO

4-0 Vote, Motion Passes.

- b. City of Anthony Chain of Command, **Presented by MPT Gabriel I. Holguin.**

Overviewing MPT Holguin's proposed chain of command, which mirrors the Chain of Command for the Town of Anthony, Texas, a department liaison was introduced. The department liaison (Board member) is a supporting member to separate departments which serves as the bridge between city government and city administration. This individual would be able to better vouch for any purchase or need a department might require and accountability and servers as oversight in ensuring public dollar is utilized correctly, which Trustee Garcia agreed with. Currently, MPT Holguin feels there isn't much information provided when requests are being brought to the Board for approval of any purchase, with the department liaison they can have a more in-depth understanding of those needs. Trustee Garcia, Trustee Herrera and Trustee Barreras have some issues with proposed responsibilities, Trustee Herrera also suggested holding off due to legal questions he has. The City Clerk also advised the board to reconsider this Chain of Command, the duties proposed for the

department liaison might be outside of their legislative authority and although a simple visual representation, it depicts the Mayor below the Board of Trustees and could insinuate that separation between the Mayor Trustees. The City Clerk also suggested amending the current duties of the Board of Trustees to include these department liaison responsibilities, and strongly suggested having the future city attorney present. After overviewing the proposed item, this Chain of Command was approved.

Amended Motion was made to approve the chain of command contingent on the repealing of the City Manager Ordinance, approval of the HR Employee Handbook amendments and the amendment to Resolution 2017-008.

1ST Motion: Trustee Garcia

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	3-1 Vote, Motion Passes.
Trustee Herrera	YES NO	

c. Job Title Change for the Human Resources Director, **Presented by MPT Gabriel I. Holguin.**
(Resolution 2024-016)

MPT Holguin read the proposed resolution with minor edits to account for the changes that are required as a whole for the City. The City Clerk explained the reason behind this item being placed on discussion and not on consideration and action like requested, she believed having it under discussion will allow the board to clarify the duties for this new position and explain the requirements and changes that must be made for this to take effect. MPT Holguin reminded the City Clerk of her job duties and reminded her that removing items without Board approval was beyond her scope of work. MPT Holguin voiced his mistrust with the administration due to the lack of communication between staff and board members. MPT Holguin's goals with these administrative changes is to tackle all these budgetary issues prior to approving the upcoming budget. With the same contingencies as the previous item, such as repealing the City Manager Ordinance, creating a new job description for this position and amending the current HR job description, this resolution was approved. Trustee Herrera asked for comments from the HR Director, to which she withheld any comments but did want to advise the Board of financial impact contracting a third-party HR company might have on the budget.

w/ amendments 1ST Motion: Trustee Garcia

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	3-1 Vote, Motion Passes.
Trustee Herrera	YES NO	

9. CONSIDERATION AND ACTION

a. Consideration and Action to approve lighting for Lil' Adams Park, **Presented by the Parks and Recreational Facilities Director.**

As previously requested, this proposal in the amount of \$88,772.92 will include eight 260W light posts. After further discussion with El Paso electric and the on-call contractor, this type of lighting was the fastest and cheapest option. Funds will be pulled from the General Fund and will take roughly 6 weeks to complete. MPT Holguin agreed with the need for lighting but had some hesitation because of possible vandalism, the Parks and Recreational Facilities Director agreed and suggested this temporary solution and be on the lookout for future funding for more permanent lighting.

1ST Motion: Trustee Barreras

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes.

Trustee Herrera YES NO

b. Consideration and Action to approve the amendment to Resolution 2024-003, Presented by MPT Gabriel I. Holguin.

MPT Holguin read the amendment to the resolution, which formalized a pay increase freeze for administration. Much like the hiring freeze any change to an individual's hourly wage or salary must be approved by the Board. He expressed the importance of solidifying this through a resolution, especially with the pending approval for the 2025 fiscal year budget.

1ST Motion: Trustee Garcia

2nd Motion: Trustee Barreras

Roll Call Vote:

MPT Holguin YES NO
Trustee Garcia YES NO f
Trustee Barreras YES NO
Trustee Herrera YES NO

3-1 Vote, Motion Passes.

10. ADJOURNMENT

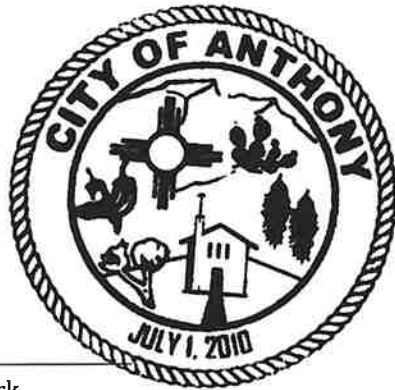
1ST Motion: Trustee Barreras

2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin YES NO
Trustee Garcia YES NO
Trustee Barreras YES NO
Trustee Herrera YES NO

4-0 Vote, Motion Passes at 8:48pm.



Diana Murillo

Diana Murillo, Mayor

{SEAL}
Attest:

KOT

Karla Oropeza, City Clerk