

Court Chambers
820 Highway 478
Anthony, NM 88021

City of Anthony, NM
Regular Board of Trustees Meeting
MINUTES
May 1st, 2024

Diana Murillo, Mayor
Gabriel I. Holguin, MPT
Jose Garcia, Trustee
Daniel Barreras, Trustee
Fernando Herrera, Trustee

**You can join meeting using your phone
by dialing.**

United States: +1 (469)312-8116
Conference Code: 158 423 896

6:00PM

**Please join meeting from your computer, tablet
or smartphone.**

Meeting ID: 242 913 089 805

Passcode: DtuJPr

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members.

1. CALL TO ORDER by MPT Gabriel I. Holguin at 6:08 pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL Present:

MPT Gabriel I. Holguin	YES	NO
Trustee Jose Garcia	YES	NO
Trustee Daniel Barreras	YES	NO
Trustee Fernando Herrera	YES	NO
Mayor Diana Murillo	YES	NO
Quorum Established	YES	NO

Traduccion del ingles al español y del español al ingles esta disponible a petición.

Si necesita un traductor, informe la Secretaria de la Ciudad a más tardar una semana antes de la fecha programada de la reunión

4. APPROVAL OF AGENDA ORDER

1st Motion: Trustee Garcia **2nd Motion:** Trustee Herrera

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	
Trustee Daniel Barreras	YES	NO	4:0 Vote. Motion Passes
Trustee Fernando Herrera	YES	NO	
Mayor Diana Murillo	YES	NO	

Approved with an additional item after public comment which is now 6a.

5. PUBLIC COMMENTS (3 minutes per person)

- 1) Adrian Perez
- 2) Martha Gutierrez- not available to see handbook online.
- 3) Betty Gonzalez
- 4) Fernando Hernandez
- 5) Chief Ordonez
- 6) Elva Flores

6. PROCLAMATION

- a.** Consideration and Action to approve a Proclamation to approve May 2nd, 2024, as National Day of Prayer, **Presented by Chuck Wendler.**

1st Motion: Trustee Garcia **2nd Motion:** Trustee Herrera

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	
Trustee Daniel Barreras	YES	NO	4:0 Vote. Motion Passes
Trustee Fernando Herrera	YES	NO	

Mayor Diana Murillo ~~YES~~ NO

Chuck Wendler received the proclamation approving May 2nd as National Day of Prayer. He expressed his gratitude for the City as well as the power of prayer.

7. APPROVAL OF MINUTES

a. 04/03/2024 Budget Workshop

1st Motion: Trustee Garcia 2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	
Trustee Daniel Barreras	YES	NO	4:0 Vote, Motion Passes
Trustee Fernando Herrera	YES	NO	
Mayor Diana Murillo	YES	NO	

b. 04/03/2024 Regular Meeting **with Amendments**

1st Motion: MPT Holguin 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	
Trustee Daniel Barreras	YES	NO	4:0 Vote, Motion Passes
Trustee Fernando Herrera	YES	NO	
Mayor Diana Murillo	YES	NO	

c. 04/17/2024 Budget Workshop

1st Motion: Trustee Garcia 2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	
Trustee Daniel Barreras	YES	NO	4:0 Vote, Motion Passes
Trustee Fernando Herrera	YES	NO	
Mayor Diana Murillo	YES	NO	

8. DISCUSSION

a. Discussion of the 2026-2030 ICIP for the City of Anthony, **Presented by Tiffany Goolsby, Senior Planner, SCCOG & Projects Coordinator**

The Projects Coordinator informed the board about the ICIP that could potentially be passed by the next meeting was open to amendments and changes at the discretion of the board so that they may be presented to Senior Planner Tiffany Goolsby. The ICIP is a document that is passed on a yearly basis, but is within a four-year range. This document is used to apply for grants; therefore, any amendments are appreciated before the next meeting. The board suggested the first 5 items be rearranged by priority.

9. CONSIDERATION AND ACTION

a. Consideration and Action to approve Funding Agreement 23-H2969, in the amount of \$1,750,000 **Presented by Projects Coordinator**

1st Motion: Trustee Herrera 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	
Trustee Daniel Barreras	YES	NO	4:0 Vote, Motion Passes
Trustee Fernando Herrera	YES	NO	
Mayor Diana Murillo	YES	NO	

The Projects Coordinator explained that this document is one that aids in the process of the current Urgent Care Project, with the expiration set till 2027. The Projects Coordinator also mentioned that money has been given to the city by the Legislative Session, once the agreement is signed the process of spending the money and requesting reimbursements can proceed. AIPP (Arts in Public Places) in the amount of \$17,500 will be added to that account. MPT Holguin requested that the wording of City Manager be replaced, which will be amended to

say Diana Murillo.

- b. Consideration and Action to approve Funding Agreement 23-H2970, in the amount of \$1,000,000 **Presented by Projects Coordinator**

1st Motion: Trustee Garcia 2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	
Trustee Daniel Barreras	YES	NO	4:0 Vote, Motion Passes
Trustee Fernando Herrera	YES	NO	
Mayor Diana Murillo	YES	NO	

The Projects Coordinator explained that this agreement comes from Capital Appropriations which is from the Legislative Session from the previous year with no city match. This funding will go towards the Department of Public Safety Project.

- c. Consideration and Action to approve Funding Agreement 23-H2971, in the amount of \$125,000 **Presented by Projects Coordinator**

1st Motion: Trustee Garcia 2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	
Trustee Daniel Barreras	YES	NO	4:0 Vote, Motion Passes
Trustee Fernando Herrera	YES	NO	
Mayor Diana Murillo	YES	NO	

The Projects Coordinator explained that this funding will be used for purchasing and equipping Police Department vehicles. This funding is also from the Legislative Session from the previous year.

- d. Consideration and Action to approve MOA with South Central Council of Governments as a Fiscal agent for grant agreement, 23-H2969, 23-H2970, 23-H2971, **Presented by Projects Coordinator**

1st Motion: Trustee Garcia 2nd Motion: Trustee Barreras

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	
Trustee Daniel Barreras	YES	NO	4:0 Vote, Motion Passes
Trustee Fernando Herrera	YES	NO	
Mayor Diana Murillo	YES	NO	

The Projects Coordinator explained that these documents require a Fiscal Agent, which would be the South-Central Council of Governments. Trustee Herrera asked why the city needs the SCCOG as the fiscal agent. The Projects Coordinator mentioned that approval is needed to fulfill grant requirements to receive this funding.

- e. Consideration and Action to approve the Inter-Governmental Service Agreement with NMSU and Anthony Police Department, **Presented by Chief of Police.**

1st Motion: Trustee Barreras 2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	
Trustee Daniel Barreras	YES	NO	4:0 Vote, Motion Passes
Trustee Fernando Herrera	YES	NO	
Mayor Diana Murillo	YES	NO	

Chief of Police explained the potential collaboration between the City of Anthony New Mexico Police Department and the New Mexico State University Police Department regarding working special projects at NMSU at a rate of pay of \$65 an hour to no expense of the city. This agreement has been reviewed by legal attorneys for both parties involved. The trustees questioned if this agreement would conflict with the needs

of the city. Chief Ordonez assured the board that the officers cannot be scheduled to work for the city while working the events at NMSU. This is strictly while they are off duty. If for any given reason the officer's assistance is needed while assisting at NMSU, the City of Anthony will take priority. Trustee Herrera asked about the process if for any given reason a lawsuit or Tort Claim is involved, which chief of police responded she would get a response from the attorney.

10. ITEMS FROM THE MAYOR AND TRUSTEES

Trustee Herrera: none

Trustee Garcia: Trustee Garcia has several concerns that will be listed below.

- Trustee Garcia had a question regarding the **Adams Ball Park watering schedule**. The Parks and Recreation Manager answered that it is on a watering schedule starting at 12 am and ends at 5 am daily by an automatic sprinkler. He also noted that any visible patches are being treated by public works. Trustee Garcia also asked how often the field is dragged. The Parks and Recreation Manager noted that the city does not own a drag, but is something that will be purchased soon. Once that is ordered, public works will be able to attend to dragging the field for use.
- Trustee Garcia requested information on the **Concession Stand**. He was informed that a PO was just sent requesting a schedule. A meeting is scheduled regarding that manner, and a schedule will be sent to the board. A time frame of approximately 49 working days was given, but that would be better determined with time.
- Trustee Garcia asked what options the city can take for the **removal of dried trees at Dos Lagos**. Burning the trees with the help of the Fire Department is an option, however, would result in a massive fire that may take days to put out. The second option would be to rent out a shredding bin to downsize the trees, which would create mulch that could be used by the residents and local nurseries. The last suggestions were working with a company through El Paso Electric or a mixture of burning and shredding the trees to the discretion of the board. Trustee Herrera mentioned that South Central Waste Authority has a woodchipper, which could also be a potential option.
- Trustee Garcia requested the number of **salaried employees, hourly paid employees, and remote workers**. He also requested to know why employees have the option to work remotely.
- Lastly, he asked for the method of **clocking in**. City employees can manually clock in through a laptop or phone. Trustee Garcia was advised to take this request to administration for operational purposes. Trustee Garcia made a motion to add Consideration and Action for a Resolution changing the clock in method, to one that requires the physical presence of the employee apart from the Police Department.

1st Motion: Trustee Garcia **2nd Motion:** Trustee Herrera

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	
Trustee Daniel Barreras	YES	NO	4:0 Vote, Motion Passes
Trustee Fernando Herrera	YES	NO	
Mayor Diana Murillo	YES	NO	

Trustee Barreras: none

MPT Holguin: MPT Holguin requested the following:

- A date where a **discussion of signatories** for the City of Anthony would take place. The board agreed May 8th at 5:30pm worked best.
- A presentation and discussion from the IT Department or Finance Department with possible action for **potential livestreaming** of the meetings.
- A presentation of the **Employee Handbook** by Human Resources.
- Separate items for the removal of previous MPT Elva Florez and previous City Manager Mario Infante. He also requested to add MPT Holguin, City Clerk Karla Oropeza, and Mayor Diana Murillo as the only signatories.
- He requested public comment at the upcoming meeting with a limit of 3 minutes.

1st Motion: MPT Holguin **2nd Motion:** Trustee Garcia

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO	
Trustee Jose Garcia	YES	NO	
Trustee Daniel Barreras	YES	NO	4:0 Vote, Motion Passes
Trustee Fernando Herrera	YES	NO	
Mayor Diana Murillo	YES	NO	

- MPT Holguin made a motion to Amend the minutes for March 15th, 2023.

1st Motion: MPT Holguin **2nd Motion:** Trustee Garcia

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO
Trustee Jose Garcia	YES	NO
Trustee Daniel Barreras	YES	NO
Trustee Fernando Herrera	YES	NO
Mayor Diana Murillo	YES	NO

4:0 Vote, Motion Passes

- *Lastly, he requested that both residents and staff be respectful of each other during a transitional period to ensure all is being done to better the city.*

11. ADJOURNMENT at 7:51pm

1st Motion: Trustee Herrera

2nd Motion: Trustee Barreras

Roll Call Vote:

MPT Gabriel I. Holguin	YES	NO
Trustee Jose Garcia	YES	NO
Trustee Daniel Barreras	YES	NO
Trustee Fernando Herrera	YES	NO
Mayor Diana Murillo	YES	NO

4:0 Vote, Motion Passes



Diana Murillo

 Diana Murillo, Mayor

M Chavez

 Maribel Chavez, Assistant City Clerk