

Court Chambers  
820 Highway 478  
Anthony, NM 88021

**City of Anthony, NM**  
**Special Board of Trustees Meeting**  
**MINUTES**  
**May 8<sup>th</sup>, 2024**  
**5:30PM**

Diana Murillo, Mayor  
Gabriel I Holguin, MPT  
Jose Garcia, Trustee  
Daniel Barreras, Trustee  
Fernando Herrera, Trustee

You can join meeting using your phone

by dialing.  
United States: [+1 \(469\) 312-8116](tel:+14693128116)  
Phone Conference ID: 903 743 452#

Please join meeting from your computer,  
tablet or smartphone.

[Meeting ID: 233 408 257 651](tel:+14693128116)  
Passcode: UKGCTH

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members.

1. **CALL TO ORDER** by MPT Holguin at 5:40pm

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL** Present:

MPT Gabriel I. Holguin	YES	NO
Trustee Jose Garica	YES	NO
Trustee Daniel Barreras	YES	NO
Trustee Fernando Herrera	YES	NO
Mayor Diana Murillo	YES	NO
Quorum Established	YES	NO

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*Traduccion del ingles al español y del español al ingles esta disponible a petición. Si necesita un traductor, informe la Secretaria de la Ciudad a más tardar una semana antes de la fecha programada de la reunion*

4. **APPROVAL OF AGENDA ORDER**

1<sup>ST</sup> Motion: Trustee Herrera 2<sup>nd</sup> Motion: Trustee Garcia

**Roll Call Vote:**

MPT Holguin	YES	NO
Trustee Garcia	YES	NO
Trustee Barreras	YES	NO
Trustee Herrera	YES	NO

4:0 Vote, Motion Passes

5. **PUBLIC COMMENT**

- 1) Daniel Macias
- 2) Cecilia Acosta
- 3) Betty Gonzalez
- 4) Elva Flores
- 5) Adrian Perez

6. **DISCUSSION**

- a. Presentation and discussion of the IT Department Budget with possible action afterwards. **Presented by IT and Finance Director.**

*The Finance Director went over the budget with the board with the intention of adding or reallocating money for the possibility of livestreaming the meetings. The board agreed that \$10,000 would be a starting point for this item and would be further discussed with more research.*

- b. Presentation of the Employee Handbook, its contents, and policies in the Handbook. **Presented by Human Resources.**

*Human Resources went over the Employee Handbook in detail to the board addressing any questions and concerns they may have had. Possible amendments were noted that may be voted on later. During this item the board requested that staff provide all job descriptions of the employees.*

7. **CONSIDERATION AND ACTION**

- a. Consideration and Action to amend the minutes for the Board of Trustees Meeting of March 15, 2023.

***Presented by MPT Holguin.***

**1<sup>ST</sup> Motion:** MPT Holguin

**2<sup>nd</sup> Motion:** Trustee Garcia

**Roll Call Vote:**

MPT Holguin

**YES** NO

Trustee Garcia

**YES** NO

3:1 Vote, Motion Passes

Trustee Barreras

**YES** **NO**

Trustee Herrera

**YES** NO

*MPT Holguin requested an edit to the section 'ITEMS FROM THE BOARD OF TRUSTEES' where it was previously stated that Trustee Holguin left the meeting at 8:08 along with former Trustee Javier Silva without an explanation of the incident that took place, influencing their decision to leave, a motion made by the Mayor and Seconded by the Mayor Pro-tem Flores to remove and ban resident from City Hall services from attending meetings.*

b. Consideration and Action to remove Elva J. Flores as signator. ***Presented by MPT Holguin.***

**1<sup>ST</sup> Motion:** Trustee Garcia

**2<sup>nd</sup> Motion:** Trustee Herrera

**Roll Call Vote:**

MPT Holguin

**YES** NO

Trustee Garcia

**YES** NO

4:0 Vote, Motion Passes

Trustee Barreras

**YES** NO

Trustee Herrera

**YES** NO

*MPT Holguin requested that this item be passed for banking purposes as common practice. MPT Holguin claimed policies were not followed, and formally passing this item will limit confusion for future occurrences of adding or removing a signator.*

c. Consideration and Action to remove Mario Juarez Infante as a signator. ***Presented by MPT Holguin.***

**1<sup>ST</sup> Motion:** Trustee Garcia

**2<sup>nd</sup> Motion:** Trustee Herrera

**Roll Call Vote:**

MPT Holguin

**YES** NO

Trustee Garcia

**YES** NO

4:0 Vote, Motion Passes

Trustee Barreras

**YES** NO

Trustee Herrera

**YES** NO

*MPT Holguin restated that passing this item is common practice to align with policies and procedures, as well as limit confusion for future occurrences.*

d. Consideration and Action to add MPT Gabriel I. Holguin, Mayor Diana Murillo, and City clerk Karla Oropeza as the only signators for the City of Anthony. ***Presented by MPT Holguin.***

**1<sup>ST</sup> Motion:** Trustee Garcia

**2<sup>nd</sup> Motion:** Trustee Herrera

**Roll Call Vote:**

MPT Holguin

**YES** NO

Trustee Garcia

**YES** NO

4:0 Vote, Motion Passes

Trustee Barreras

**YES** NO

Trustee Herrera

**YES** NO

*MPT Holguin reiterated that there are policies and procedures that were not being followed throughout the process of adding and removing signators. He states that voting on this will provide accountability for staff for future occurrences were someone needs to be added or removed from being a signator for the City of Anthony New Mexico. This includes unapproved correspondences that did not come to the board for approval sent to the bank institutions.*

e. Consideration and Action to appoint a designee to draft and issue City Correspondence to the Banking Institutions to Notify them of the change of signators, listing them as the only approved signator requirements for the City of Anthony. ***Presented by MPT Holguin.***

**1<sup>ST</sup> Motion:** Trustee Herrera

**2<sup>nd</sup> Motion:** Trustee Garcia

**Roll Call Vote:**

MPT Holguin	YES NO
Trustee Garcia	YES NO
Trustee Barreras	YES NO
Trustee Herrera	YES NO

4:0 Vote, Motion Passes

*The Board agreed that considering the confusion that arose throughout the process of adding and removing signators City Clerk Karla Oropeza or Acting City Clerk would be the designee to draft and issue City Correspondence to the Banking Institution.*

**8. ITEMS FROM THE BOARD OF TRUSTEES**

**Trustee Herrera:** *Trustee Herrera requested the contact information for an update on Duffer Lane and Fourth Street lighting. Trustee Herrera also said that he is not in agreement with staff working remotely and requested the following information be sent to the board: the employees working remotely and the reasoning, how many employees are salaried, and presentations and updates from each department heads regarding any projects monthly including Planning and Zoning. Residents had concerns about the code enforcement as well as animal control, so Trustee Herrera requested that Mayor investigate why. He also explained that residents had trouble getting hold of the Public Works Director as well as requested documents regarding a Cannabis business that opened near another. Lastly, he asked city clerk staff if the board could be registered for an OMA/IPRA training being held the month of June that is mandatory for the board because of a violation to the Open Meetings Act.*

**Trustee Barreras:** Trustee Barreras responded to a resident’s concern during public comment regarding noncompliance with code enforcement, specifically on Lee Street. He mentioned that in his time as a code’s enforcement officer, he dealt with multiple occasions where citations were given out, but later were dismissed. Trustee Barreras mentioned that possible solutions could include cleaning those properties through a company or with staff. The board came to a consensus that providing a public defender if residents do not comply with City Ordinance and Code Enforcement is a route they are interested in taking to fix this issue.

**Trustee Garcia:** Trustee Garcia thanked Mr. Macias for trusting the board with these issues and reassured him they will do their best to fix the issue. He also wanted to thank the interpreter Alex Araiza for interpreting for residents despite the meeting running for more than two hours long. Trustee Garcia voiced his concern for the number of findings that were reported, and hopes to limit and reduce the number throughout the duration of their term. Regarding public comment, Trustee Garcia does not think the signup sheet should limit residents or staff from speaking if they did not get the chance to sign up for whatever reason. He expressed that everyone should get the chance to speak and voice their concerns respectfully. Concluding his items Trustee Garcia wants to see if it is possible for board members to be a part of the hiring committee for the city.

**MPT Holguin:** MPT Holguin would like to have the meetings livestreamed for accountability and accessibility purposes, so he would like to discuss that during the first budget meeting. He also requested to have a special meeting to discuss an ethics committee that can advise the board to avoid problems within the city. Regarding public comment, MPT Holguin wanted to remind the public and staff that it should be used respectfully and productively, there should be no use of degrading language or actions towards another person. He hopes the board continues to hold everyone accountable to improve the city. It was put into motion that the first budget meeting for Fiscal Year 2025 should be held on May 23<sup>rd</sup>, 2024, at 6:00pm to discuss the Budget.

**1<sup>ST</sup> Motion:** Trustee Herrera

**2<sup>nd</sup> Motion:** Trustee Garcia

**Roll Call Vote:**

MPT Holguin	YES NO
Trustee Garcia	YES NO
Trustee Barreras	YES NO
Trustee Herrera	YES NO

4:0 Vote, Motion Passes

It was also put into a motion to have a discussion for an Ethics Committee, Employee Handbook Amendments for the City of Anthony for June 5<sup>th</sup>,2024.

**1<sup>ST</sup> Motion:** MPT Holguin

**2<sup>nd</sup> Motion:** Trustee Garcia

**Roll Call Vote:**

MPT Holguin	YES NO
Trustee Garcia	YES NO
Trustee Barreras	YES NO
Trustee Herrera	YES NO

4:0 Vote, Motion Passes

**9. ADJOURNMENT at 9:00 pm**

1<sup>ST</sup> Motion: Trustee Herrera      2<sup>nd</sup> Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin	YES NO
Trustee Garcia	YES NO
Trustee Barreras	YES NO
Trustee Herrera	YES NO

4:0 Vote, Motion Passes



  
Diana Murillo, Mayor

  
Maribel Chavez, Assistant City Clerk