

Court Chambers
820 Highway 478
Anthony, NM 88021

**City of Anthony, NM
Board of Trustees: Workshop
MINUTES**

**Monday, July 29th, 2024
6:00PM-8:00PM**

Diana Murillo, Mayor
Gabriel I. Holguin, MPT
Jose Garcia, Trustee
Daniel Barreras, Trustee
Fernando Herrera, Trustee

**Please join TEAMS meeting from
your computer, tablet or
smartphone.**

Meeting ID: 295 578 721 619
Passcode: 4eQAti

**You can join meeting using your phone
by dialing.**

**United States: +1 (469)312-8116
Access Code: 804-512-083#**

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members.

1. CALL TO ORDER by Mayor Diana Murillo **at 6:05pm**

2. PLEDGE OF ALLEGIANCE by Trustee Barreras

3. ROLL CALL	Present:	MPT Gabriel I. Holguin	YES	NO
		Trustee Jose Garcia	YES	NO
		Trustee Daniel Barreras	YES	NO
		Trustee Fernando Herrera	YES	NO
		Mayor Diana Murillo	YES	NO
		Quorum Established	YES	NO

Traduccion del ingles al español y del español al ingles esta disponible a petición.

Si necesita un traductor, informe la Secretaria de la Ciudad a más tardar una semana antes de la fecha programada de la reunión

4. APPROVAL OF AGENDA ORDER

Motion to amend to add public comment after 'Approval of Agenda Order':

1st Motion: MPT Holguin

2nd Motion: Trustee Garcia

ROLL CALL VOTE:

MPT Holguin **YES** NO

Trustee Garcia **YES** NO

Trustee Barreras **YES** NO

Trustee Herrera **YES** NO

4-0 Vote, Motion Passes.

5. Public Comment

Marty Gutierrez

Adrian Perez

6. PRESENTATION

a. UpAhead Software, a texting service tailored for municipalities.

Dakota Pierce from UpAhead gave a short presentation on a texting service that might be beneficial for the City to enhance community outreach via texting services. This software would allow staff to send notifications to those individuals that are registered, it would help facilitate getting information out to the public, whether it be road closures, meeting notices or non-emergency information. The City Clerk advised the Board that funds will be taken from the IT's Department 'Other Contractual Services' GL.

7. DISCUSSION

- a. Discussion on the possible sale of the City's ADA truck.

Several Board members voiced their concern with having an ADA vehicle for the Mayor, while other municipalities do not have this accommodation. The City Clerk requested direction from the Board of their intentions if they do decide on this and advised them of any potential litigation if they do sell it. MPT Holguin believes it is not a necessity but rather a luxury and suggested mileage reimbursement. Trustee Herrera shared his conversation with other individuals from several different municipalities and their surprise when a City this size had purchased a vehicle like this. Trustee Garcia expressed his concerns with the difficulties when driving the vehicle and would like to sell it to perhaps purchase another vehicle that would benefit other employees and board members. Mayor Murillo shared her surprise with the Board in this discussion reminding the Board that previous administration approved the purchase of an ADA vehicle in 2016 and again in 2022 when it was brought to trade the old vehicle for the current ADA truck.

- b. Discussion regarding the On-Call Architectural and Engineer contract with Wilson & Co.

Most of the Board agrees to terminate this contract due to recent increases in the price for their services and conflict of interest with the previous City Manager to allow an opportunity for other firms to work with the City.

- c. Discussion on possible amendments to Resolution 2017-008 (Amendment 3), A Resolution of the City of Anthony, New Mexico approving the Mayor Board of Trustees and City Manager Policies and Meeting Procedures.

MPT Holguin elaborated the need for amendments to this document to eliminate any loopholes and it mirrors the City's Open Meetings Act. The amendments would elaborate the duties of the Board and add any other responsibilities that might be required with the addition of the liaison positions they intend to add. An obvious change that must be made is the removal of the City Manager language from this document.

- d. Discussion on potential changes to the Finance Policies and Procedures.

The biggest change that MPT Holguin is requesting is removing the City Clerk as an authorized signatory, in her place an alternate signatory would be voted for. This would ensure all checks are going through the Mayor and Mayor Pro Tem.

- e. Discussion on possible amendments to the Employee Handbook.

With the repealing of the City Manager ordinance, one of the biggest changes that must be made is removing the City Manager language entirely. MPT Holguin would like to revisit the Grievance Procedure and make appropriate changes to align with current staffing, current counsel and size of our municipality. He would like to enhance the staff's performance evaluations to validate any potential raises. Trustee Garcia suggested a future workshop to review possible changes.

- f. Discussion on the Dos Lagos Property Tax.

There are several hesitations from several Board members to pay this amount, ultimately, it was agreed to request the county treasurer to give a presentation before a final vote. To guarantee that the grant is not lost, Trustee Herrera urged the board members to vote to confirm payment.

- g. Discussion on Ordinance 2024-003, An Ordinance Rescinding Ordinance No. 2019-002, An Ordinance of the City of Anthony to Provide for the Hiring of a City Manager.

The City Clerk explained the need to approve this ordinance in the upcoming meeting to confirm the decision to repeal the City Manager ordinance. This approved ordinance will be then sent to the New Mexico Municipal League to confirm the change in the form of government.

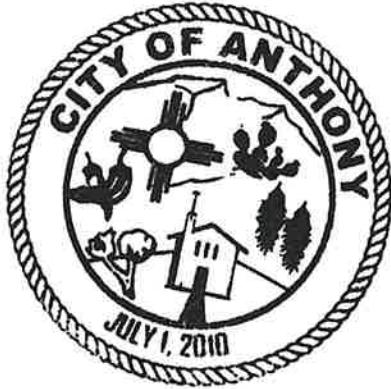
1st Motion: Trustee Barreras

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO
Trustee Garcia	YES NO
Trustee Barrera	YES NO
Trustee Herrera	YES NO

4-0 Vote, Motion Passes at 7:45pm.





Diana Murillo, Mayor

{SEAL}
Attest:



Karla Oropeza, City Clerk